

# Personal flood plan

Checklists to help you prepare for flooding

## Before a flood

| Actions                                                                                                                                                               | Done | Notes |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------|
| Check <u>what to do before or during a flood</u>                                                                                                                      |      |       |
| <u>Sign up for flood warnings</u>                                                                                                                                     |      |       |
| Check you understand what the warnings mean: <ul style="list-style-type: none"> <li>• Flood alert</li> <li>• Flood warning</li> <li>• Severe flood warning</li> </ul> |      |       |
| Note your local radio station for travel and weather updates                                                                                                          |      |       |
| Note the phone number for Floodline (0345 988 118)                                                                                                                    |      |       |
| Note your local websites and social media for updates                                                                                                                 |      |       |
| Check if your <u>insurance covers you for flooding</u>                                                                                                                |      |       |

|                                                           |  |
|-----------------------------------------------------------|--|
| Think about how you could stop water entering your home   |  |
| Check you know how to turn off your electricity and water |  |

Move important documents and possessions to a high-up place so that they're safe from flood water. Protect them in a waterproof container. Keep them in a place that is easy to get to in an emergency.

| Documents                   | Done | Notes |
|-----------------------------|------|-------|
| Passport                    |      |       |
| Driving licence             |      |       |
| Medical cards               |      |       |
| Insurance documents         |      |       |
| Computers or laptops        |      |       |
| Mobile phones and charges   |      |       |
| Important photos and papers |      |       |
| Items of sentimental value  |      |       |

### Getting help

Keep a note of who can help you and anyone you can help.

This might be relatives, friends or neighbours. Make a note of what help you might need from them, or what you can do to help them.

**Contact details you might need**

| <b>Insurance</b> | <b>Done</b> | <b>Notes</b> |
|------------------|-------------|--------------|
| Home             |             |              |
| Contents         |             |              |
| Vehicle          |             |              |

| <b>Utilities</b> | <b>Done</b> | <b>Notes</b> |
|------------------|-------------|--------------|
| Electricity      |             |              |
| Gas              |             |              |
| Water            |             |              |
| Telephone        |             |              |
| Broadband        |             |              |
| Mobile phone     |             |              |
| Media providers  |             |              |

| <b>Finance</b> | <b>Done</b> | <b>Notes</b> |
|----------------|-------------|--------------|
| Bank accounts  |             |              |

| <b>Pets</b> | <b>Done</b> | <b>Notes</b> |
|-------------|-------------|--------------|
| Kennels     |             |              |
| Carers      |             |              |
| Vets        |             |              |

| <b>Council</b>      | <b>Done</b> | <b>Notes</b> |
|---------------------|-------------|--------------|
| District or unitary |             |              |
| Town or parish      |             |              |

| <b>Medical</b> | <b>Done</b> | <b>Notes</b> |
|----------------|-------------|--------------|
| Doctors        |             |              |
| Hospitals      |             |              |

### Preparing a flood kit

| <b>Items you might want to include</b>         | <b>Done</b> | <b>Notes</b> |
|------------------------------------------------|-------------|--------------|
| Important documents and contact information    |             |              |
| Warm, waterproof and dry clothing and footwear |             |              |

|                                                   |  |  |
|---------------------------------------------------|--|--|
| A torch                                           |  |  |
| Drinking water                                    |  |  |
| Medicine                                          |  |  |
| Toys for children                                 |  |  |
| Baby care items                                   |  |  |
| Mobile phone or device charger or spare batteries |  |  |

**Pets and animals**

Think about what to do with pets if a flood happens.

| Actions             | Done | Notes |
|---------------------|------|-------|
| Where they might go |      |       |
| Food                |      |       |
| Carriers            |      |       |
| Medicines           |      |       |

If you are asked to evacuate, many centres will allow you to bring your pet. Put cats or small animals in a carrier or small box.

**Immediately before a flood**

Actions you can take if you know you are about to be flooded

| Actions                                                                                                 | Done | Notes |
|---------------------------------------------------------------------------------------------------------|------|-------|
| Turn off electricity, water and gas supplies                                                            |      |       |
| Lift curtains over rails above flood water levels                                                       |      |       |
| Use any measures you have to stop water entering your property, such as door guards or air brick covers |      |       |
| Move important items to safety                                                                          |      |       |
| Lift rugs and smaller furniture upstairs or on to tables or worktops if possible                        |      |       |
| Get your flood kit together and prepare to move from your home                                          |      |       |
| Move your pets and vehicles away from flood areas if possible                                           |      |       |
| Make sure your mobile phone or devices are charged                                                      |      |       |

### When a flood happens

Actions you should take

| Actions | Done | Notes |
|---------|------|-------|
|---------|------|-------|

|                                                                            |  |  |
|----------------------------------------------------------------------------|--|--|
| Follow warnings, information and advice issued by authorities              |  |  |
| Do not walk or drive through flood water, as it may conceal hidden dangers |  |  |
| Do not put yourself or others at risk                                      |  |  |
| Take your flood kit with you if you are directed to an evacuation centre   |  |  |
| Let your family or friends know you are safe                               |  |  |
| Check they are safe too                                                    |  |  |

## After a flood

Actions you can take

| Actions                                                                                      | Done | Notes |
|----------------------------------------------------------------------------------------------|------|-------|
| Do not return to your home until you are told it is safe to do so                            |      |       |
| When returning home, remember that flood water may contain sewage and conceal hidden dangers |      |       |
| Wear appropriate waterproof or protective clothing when cleaning up                          |      |       |

|                                                                                                            |  |  |
|------------------------------------------------------------------------------------------------------------|--|--|
| Contact your insurance company to start the claims process                                                 |  |  |
| If you rent your property, contact your landlord and contents insurance company                            |  |  |
| Throw away items damaged by flood water after your property and items have been checked by a loss adjuster |  |  |
| Throw away items in an appropriate manner                                                                  |  |  |

You may need gas or electricity engineers to check your supply before turning it back on.

### Further information

You can find more information from:

- Your local council
- Your local advice centre
- The British Red Cross
- The National Flood Forum

Use this space to make any further notes you think might help you.