Committee

APPLICATION NO:
F/2002/6174

LOCATION:
Lower Early Library Chalfont Close, Earley Reading.

APPLICANT:
Wokingham District Council Property Services

PROPOSAL:
Proposed installation of security shutters on windows of Library.

EARLIEST DATE FOR DECISION: **09/05/2002**

APPLICATION WILL HAVE EXPIRED ON:
03/06/2002

CASE OFFICER: **Tanya Davies**

APPROVED

125

DO

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Wokingham District Council Property Services
Council Offices
Shute End
Wokingham
Berkshire
RG40 1WH

Application Number: F/2002/6174

Parish: **EARLEY**

Location: **Lower Earley Library, Chalfont Close, Earley, Reading.**

Proposal: **Proposed installation of security shutters on windows of Library.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

Condition
2. Before the building operations hereby permitted are commenced, samples and details of the proposed external materials shall be submitted to and approved in writing by the Local Planning Authority and no external materials shall be used other than those approved.

Condition
3. The shutters shall not be used when the library is open.

Reason
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

Reason
2. To ensure that the external appearance of the building is satisfactory.

Reason
3. In the interest of local amenity.

Education and Cultural Services Memorandum

WOKINGHAM UNITARY
Aiming for Excellence

To: Karen Satterford

From: Andrew Roberts

CC: Tanya Davis

Date: 10 June 2002

Re:

I note from the agenda that Development Control is considering amendments to the South Lake School site proposals. In light of this para 6 can now presumably be amended in case the traffic calming scheme has not been implemented before the beginning of September. Please can it also be confirmed that the School Travel Plan (para 9) will have been written and approved in the same timescale?

Andy

Andy

Anna.

I have spoken to Highways who have agreed to amend the suggested conditions to allow them to submit a School Travel Plan and implement the trassic management within 1 year of occupation of the extensions

Tanya D

Please send out decision notice.
many thanks Tanya.

Development Control Ref No:	Received	Parish
F/2002/6174	16.4.02	Earley

Applicant: Wokingham District Council Property Services
Location: Lower Earley Library, Chalfont Close, Earley.
Proposal: Proposed installation of security shutters on windows of library.

Recommendation – GRANT planning permission subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

2. Before the building operations hereby permitted are commenced, samples and details of the proposed external materials shall be submitted to and approved in writing by the Local Planning Authority and no external materials shall be used other than those approved.

3. The shutters shall not be used when the library is open.

Reasons

1. To comply with Section 91 (1) of the Town and Country Planning Act 1990.

2. To ensure that the external appearance of the building is satisfactory.

3. In the interest of local amenity.

Informative

1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/ or proposals in the development plan are relevant to this decision:

   Berkshire Structure Plan Policy OS1, EN1, EN3.
   Loddon Area Local Plan LBE1
   Wokingham District Local Plan Policy WBE 1,

2. It is requested that when the samples and details of the proposed external materials are submitted for approval (as required by condition 2) they include anti- graffiti paint.

Development Control Ref No:	Received	Parish
F/2002/6174	16.4.02	Earley

Applicant: Wokingham District Council Property Services
Location: Lower Earley Library, Chalfont Close, Earley.
Proposal: Proposed installation of security shutters on windows of library.

REPORT PREPARED FOR: DEVELOPMENT CONTROL COMMITTEE.

REPORT PREPARED BY: Head of Planning and Transportation and Tanya Davies.

SUMMARY:

1. **Planning History** – Lower Earley Library is located within the identified settlement of Earley (as shown on the enclosed plan). Planning permission for the Library was granted in 1984.

2. **Proposal** –It is proposed to install brown coloured perforated roller shutters on the windows at Lower Earley library. The library frequently suffers from vandalism and break-ins and the proposed shutters will both protect the windows and prevent intruders from accessing the library.

   This application is reported to Committee as it is an application made by the District Council.

RECOMMENDATION: TO GRANT PLANNING PERMISSION –Subject To Conditions.

Background Papers

Held by: Planning Reception
Division: Development Control
Dept: Environmental Services

Contact No: 0118 974 6428/ 6429
E Mail: development.control@wokingham.gov.uk

NB: All reports seek to identify environmental, community safety and equal opportunities implications. Consultation with residents and organisations which has or is about to take place, will also be reported.

3. **Consultations**
   - ***Earley Town Council:*** no objection.
   - ***Police Architectural liaison officer:*** does not object to the proposal subject to the shutters being perforated to allow some light spillage.

- ***Neighbour Consultation:*** two letters have been received from the congregation of Trinity Church (located opposite the library). The Church object to the application on the grounds that the shutters would have a detrimental impact on the appearance of the library and courtyard. In addition the Church suggest that the courtyard is 'opened up' by removing two bricked up arches. This would make the courtyard less enclosed and increase visibility. The Church also state that increasing CCTV coverage and routing police patrols through the area should be explored. One letter includes a petition against the proposal signed by 4 members of the congregation.

4. **Appraisal** - The main issues are:
   A. *The need for the shutters*

   B. The impact on the character of the surrounding area (Berkshire Structure Plan Policy EN1, Loddon Area Local Plan Policy LBE1 and Wokingham District Local Plan Policy WBE 1)

   A. The need for the shutters
   Lower Earley Library is located in an enclosed quadrangle off Chalfont Close opposite Trinity Church This quadrangle is set between the Loddon Valley Leisure centre and Asda supermarket. This courtyard is very secluded, and not on a through route at night time when Asda is closed. The library regularly suffers from vandalism to the windows and break-ins. The windows are regularly boarded up awaiting re-glazing and the applicant estimates that between £12000 to £13 000 has already been spent this year on boarding and reglazing. In addition to this ongoing expense the library contains approximately £300 000 worth of stock and approximately £15 000 worth of computer equipment which is regularly being put at risk by vandals and intruders.
   The applicant states that various alternatives to shutters have been pursued, such as installing gates to close the courtyard at night. However this proposal was rejected as it was felt that gates might displace the vandals elsewhere or create a quieter environment for persistent vandals.
   The current application proposes to install brown coloured, roller shutters on the windows at the library. These shutters will only be used when the Library is closed. The Library is currently closed from 5pm on Monday, 7pm on Tuesday, all day Wednesday, 7pm on Thursday, 5pm on Friday and from 1pm on Saturdays and closed all day on Sunday. The lights will be left on behind the perforated shutters.
   The applicant intends to pursue other ways of reducing vandalism in-conjunction with the proposed roller shutters and has stated that if the shutters are no longer required at some point in the future they will be removed.

   B. The impact on the character of the surrounding area
   The proposed shutters are perforated and not solid panels. This type of shutter are more visually acceptable and are not as prone to graffiti as solid shutters. As the Library is within a commercial area it is not considered that the shutters would have an adverse impact upon the character of the surrounding area.

5. **Conclusion**
The proposed development is in keeping with the existing building and will not have a detrimental impact on the character of the area.

6. **Recommendation** – GRANT planning permission subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

2. Before the building operations hereby permitted are commenced, samples and details of the proposed external materials shall be submitted to and approved in writing by the Local Planning Authority and no external materials shall be used other than those approved.

3. The shutters shall not be used when the library is open.

Reasons

1. To comply with Section 91 (1) of the Town and Country Planning Act 1990.

2. To ensure that the external appearance of the building is satisfactory.

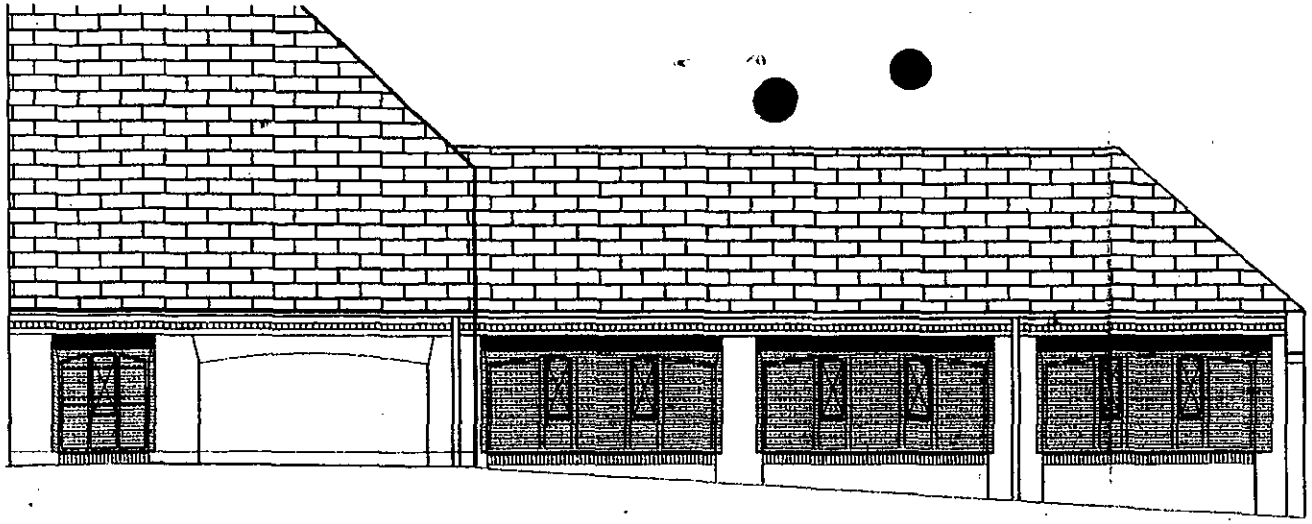
3. In the interest of local amenity.

Informative

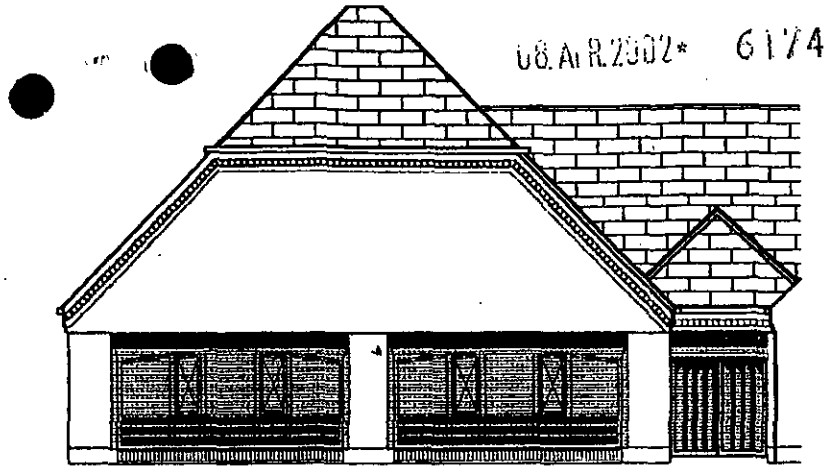
1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/ or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy OS1, EN1, EN3.
Loddon Area Local Plan LBE1
Wokingham District Local Plan Policy WBE 1,

08 MAR 2002* 6174



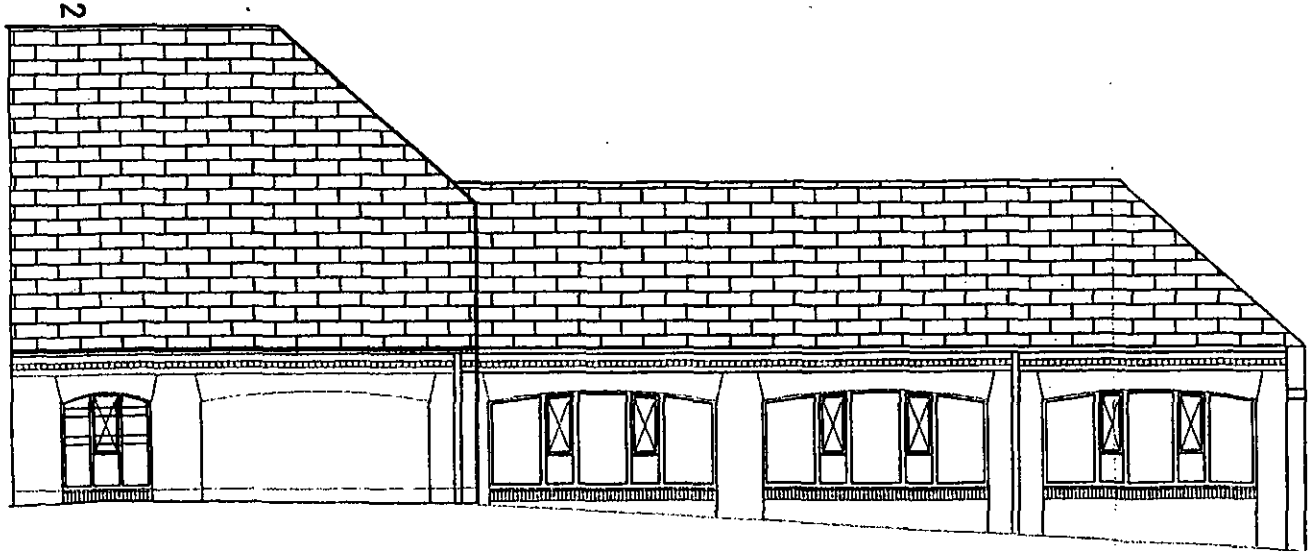
Proposed Elevation
A



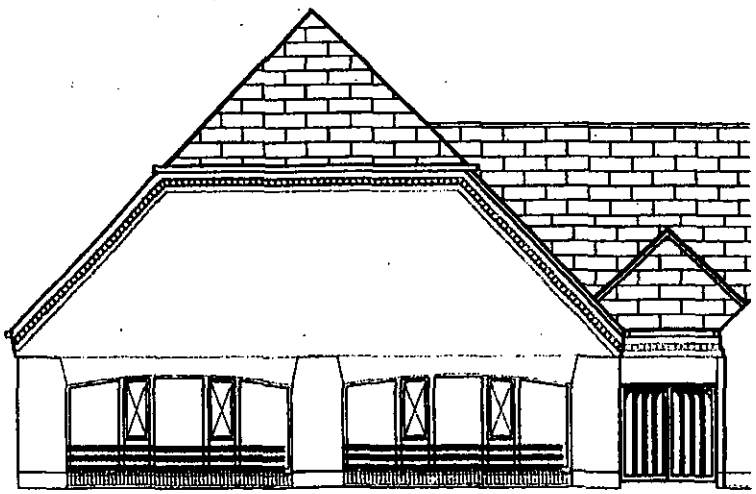
Proposed Elevation
B

Elevations Showing proposed security Shutters

672



Exsiting Elevation
A



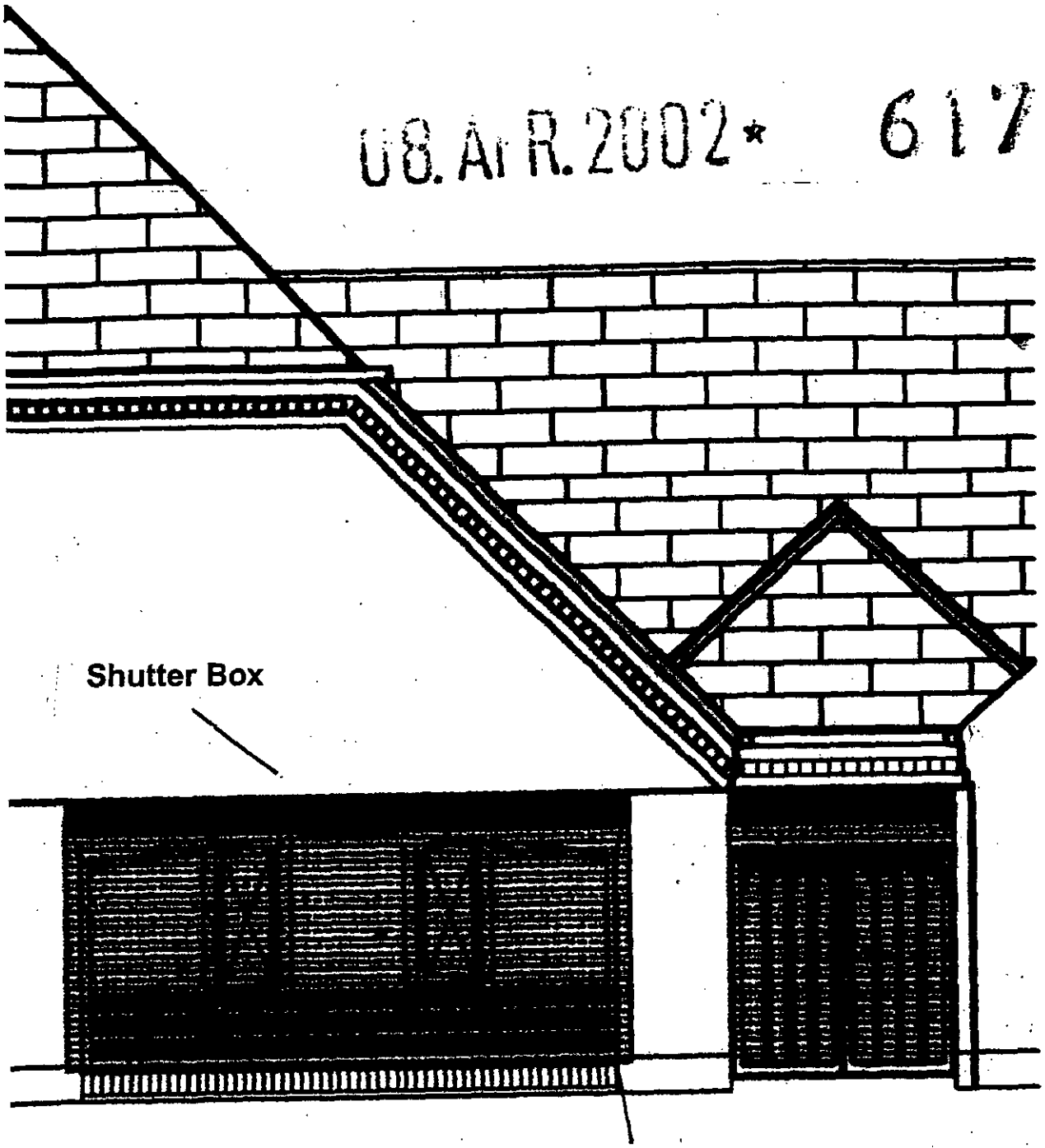
Exsiting Elevation
B

Drawn ft 24 Feb '02 Scale 1:100

Lower Earley Library

Drg No. 03/02

08.AR.2002* 6174



Plan to show Proposed Shutters

MINUTES OF A MEETING OF THE DEVELOPMENT CONTROL COMMITTEE HELD ON WEDNESDAY 12TH JUNE 2002 FROM 7.00 PM TO 10.00 PM

Present: Mr AJ Ross (Chairman), Mrs ANMC Drake, (Vice-Chairman), Mrs DC Beatty, Mr MJ Bryant, Mr SR Conway, Mr. JL Earnshaw, Mr. RFN Eke, Mrs JL Lissaman, Mr KA Malvern, Mrs M Robertson, Mr ND Rose, and Rob Stanton

Also present under Rules of Procedure: Fiona Rolls.

PART I

23. MINUTES

The Minutes of the meeting of the Committee held on 22ND May 2002 were confirmed as a correct record and signed by the Chairman subject to the amendment of minute 12 under resolved to read;

RESOLVED: *"That Application No: 2001/5540 be approved subject to the conditions set out on Agenda pages 213 to 216."*

33. APPLICATION NO: 2002/6174, PROPOSED INSTALLATION OF SECURITY SHUTTERS ON WINDOWS OF LIBRARY, LOWER EARLEY LIBRARY CHALFONT CLOSE EARLEY, FOR: WOKINGHAM DISTRICT COUNCIL PROPERTY SERVICES

The Committee considered a report about this appiication set out on Agenda pages 668 to 673.

Officers informed Members that since the dispatch of the Agenda four additional letters of objection had been received from residents in Elm Lane.

Mr. C Hamilton representing the Library Service attended the meeting and spoke in support of the proposal.

Fiona Rolls a local Member attended the meeting and spoke in support of the proposal.

During the debate on the proposal Members noted the incidents of vandalism that had occurred and also the comments and concerns of a number of local residents. Members commented that proposal would have some impact on residential amenity, but that the serious circumstances justified the measures proposed.

They expressed the opinion that other options to seek to reduce vandalism in the area also be sought including working with appropriate partner organisations and investigating the use of CCTV.

A number of Members also commented that the proposed shutter should be treated in such a way as to discourage graffiti.

RESOLVED: 1) That Application No: 2002/6174 be approved subject to the conditions set out on Agenda page 670 with the addition of an informative requesting the use of material resistant to graffiti.

2) That the Chairman of the Committee be asked to write to the appropriate bodies to convey the concerns of the Committee regarding vandalism problems in the vicinity of the Library and to seek expert advice on the suitability of CCTV at that location.

Development Control Ref No:	Received	Parish
F/2002/6174	16.4.02	Earley

Applicant: Wokingham District Council Property Services
Location: Lower Earley Library, Chalfont Close, Earley.
Proposal: Proposed installation of security shutters on windows of library.

REPORT PREPARED FOR: DEVELOPMENT CONTROL COMMITTEE.

REPORT PREPARED BY: Head of Planning and Transportation and Tanya Davies.

SUMMARY:

1. **Planning History** – Lower Earley Library is located within the identified settlement of Earley (as shown on the enclosed plan). Planning permission for the Library was granted in 1984.

2. **Proposal** –It is proposed to install brown coloured perforated roller shutters on the windows at Lower Earley library. The library frequently suffers from vandalism and break-ins and the proposed shutters will both protect the windows and prevent intruders from accessing the library.

   This application is reported to Committee as it is an application made by the District Council.

RECOMMENDATION: TO GRANT PLANNING PERMISSION –Subject To Conditions.

Background Papers

Held by: Planning Reception
Division: Development Control
Dept: Environmental Services

Contact No: 0118 974 6428/ 6429
E Mail: development.control@wokingham.gov.uk

NB: All reports seek to identify environmental, community safety and equal opportunities implications. Consultation with residents and organisations which has or is about to take place, will also be reported.

3. **Consultations**
   - ***Earley Town Council:*** no objection.
   - ***Police Architectural liaison officer:*** does not object to the proposal subject to the shutters being perforated to allow some light spillage.

5. **Conclusion**
The proposed development is in keeping with the existing building and will not have a detrimental impact on the character of the area.

6. **Recommendation** – GRANT planning permission subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

2. Before the building operations hereby permitted are commenced, samples and details of the proposed external materials shall be submitted to and approved in writing by the Local Planning Authority and no external materials shall be used other than those approved.

3. The shutters shall not be used when the library is open.

Reasons

1. To comply with Section 91 (1) of the Town and Country Planning Act 1990.

2. To ensure that the external appearance of the building is satisfactory.

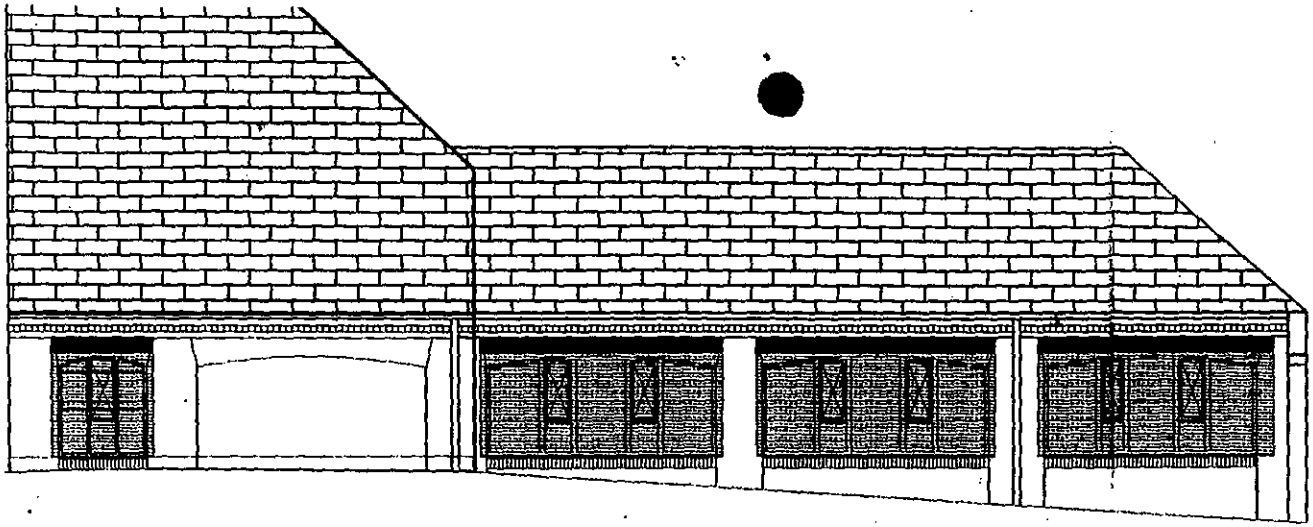
3. In the interest of local amenity.

Informative

1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/ or proposals in the development plan are relevant to this decision:

   Berkshire Structure Plan Policy OS1, EN1, EN3.
   Loddon Area Local Plan LBE1
   Wokingham District Local Plan Policy WBE 1,

08 MAR 2002 6174



Proposed Elevation
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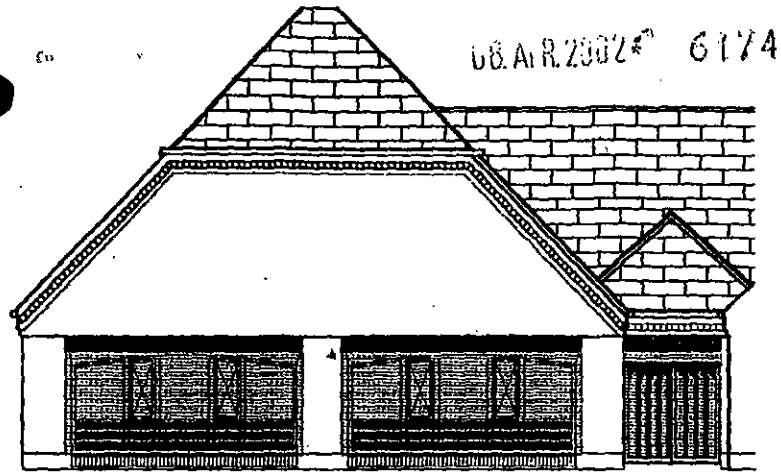
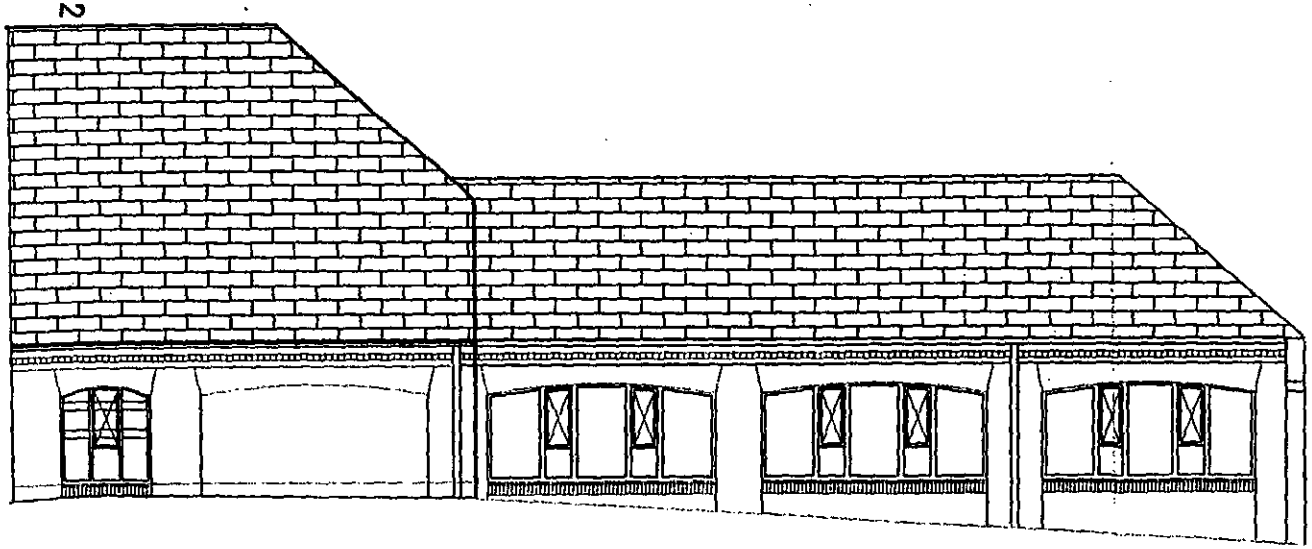


Proposed Elevation
B

Elevations Showing proposed security Shutters

672



Exsiting Elevation
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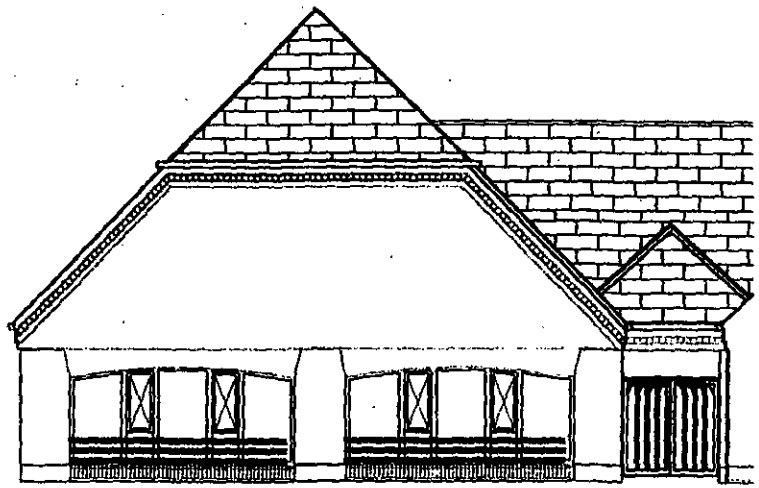


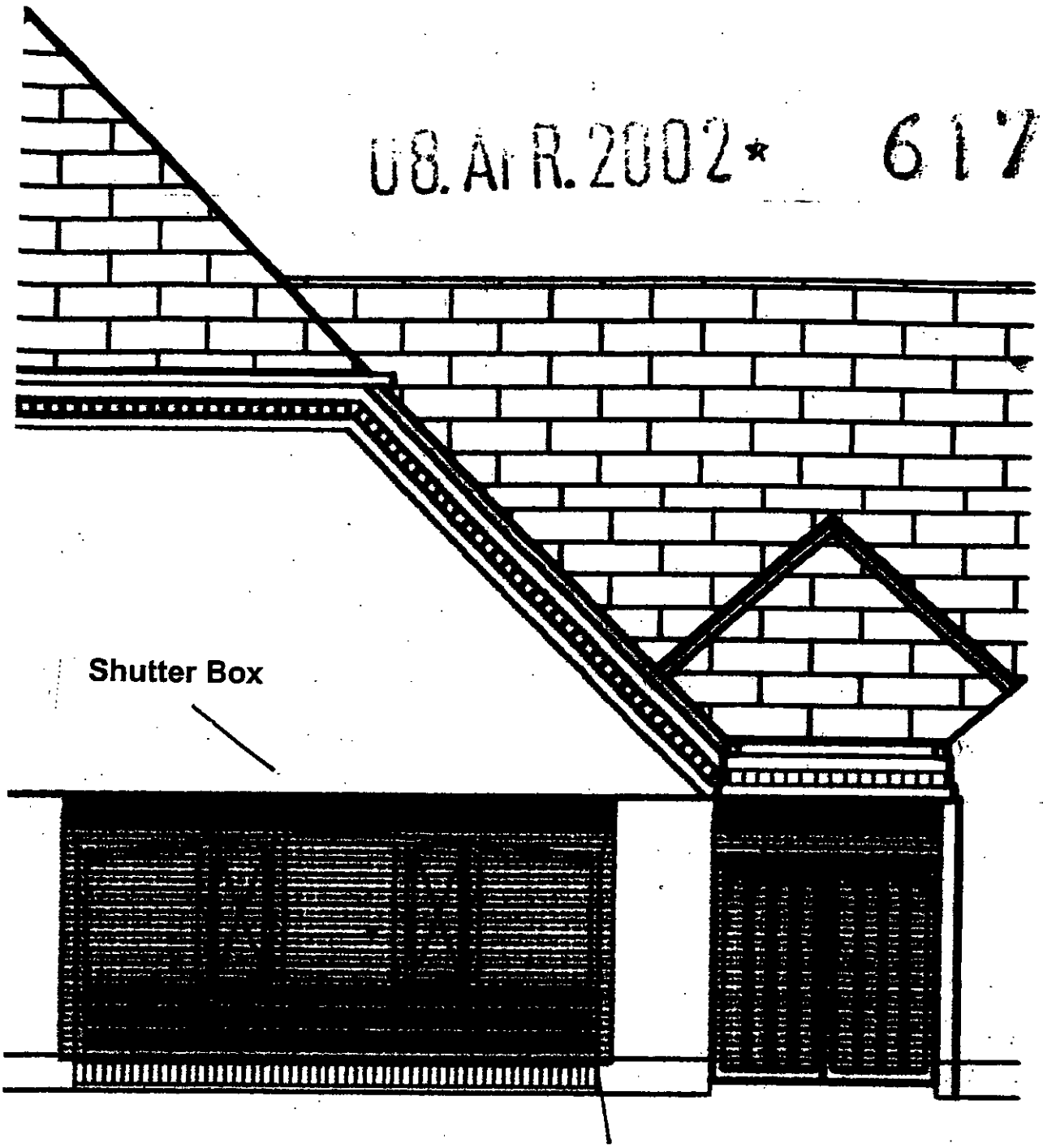
Exsiting Elevation
B

Drawn ft 24 Feb '02 Scale 1:100

Lower Earley Library

Drg No. 03/02

08.AR.2002* 6174



Plan to show Proposed Shutters

MINUTES OF A MEETING OF THE DEVELOPMENT CONTROL COMMITTEE HELD ON WEDNESDAY 22ND MAY 2002 FROM 7.00 PM TO 11.15 PM

Mrs DC Beatty, Mr. MJ Bryant, Mr SR Conway, Mrs. AMNC Drake, Mr. JL Earnshaw, Mr. RFN Eke, Mrs JL Lissaman, Mr. KA Malvern, Mrs M Robertson, Mr ND Rose, Mr. AJ Ross and Rob Stanton

Also present: David Ashman, David Ball, Mrs P Bray, Mrs DF Buckley-Carpenter, Mrs. T Marinos, Mr DC Morgan, Mrs ELM Siggery and Mr D Swindells

PART I

1. CHAIRMAN

That Mr AJ Ross be elected as Chairman of the Committee for the 2002/2003 municipal year.

2. VICE-CHAIRMAN

The Mrs. AMNC Drake be elected as Vice-Chairman of the Committee for the 2002/2003 municipal year.

3 MINUTES

The Minutes of the meeting of the Committee held on 24th April 2002 were confirmed as a correct record and signed by the Chairman.

4. APOLOGIES

An Apology for late arrival was submitted by Mr SR Conway.

21. APPLICATION NO: 2002/6174, PROPOSED INSTALLATION OF SECURITY SHUTTERS ON WINDOWS OF LIBRARY, LOWER EARLEY LIBRARY CHLAFONT CLOSE EARLEY, FOR: WOKINGHAM DISTRICT COUNCIL PROPERTY SERVICES

The Committee considered a report about this application set out on Agenda pages 316 to 321.

In explaining the report Officers informed Members that the period of public consultation was yet to expire and in the circumstances it was;

RESOLVED: That Application No: 2002/6174 be deferred to enable the

period of public consultation to be completed.

Development Control Ref No:	Received	Parish
F/2002/6174	16.4.02	Earley

Applicant: Wokingham District Council Property Services
Location: Lower Earley Library, Chalfont Close, Earley.
Proposal: Proposed installation of security shutters on windows of library.

REPORT PREPARED FOR: DEVELOPMENT CONTROL COMMITTEE.

REPORT PREPARED BY: Head of Planning and Transportation and Tanya Davies.

SUMMARY:

1. **Planning History** – Lower Earley Library is located within the identified settlement of Earley (as shown on the enclosed plan). Planning permission for the Library was granted in 1984.

2. **Proposal** –It is proposed to install brown coloured perforated roller shutters on the windows at Lower Earley library. The library frequently suffers from vandalism and break-ins and the proposed shutters will both protect the windows and prevent intruders from accessing the library.

   This application is reported to Committee as it is an application made by the District Council.

RECOMMENDATION: TO GRANT PLANNING PERMISSION –Subject To Conditions.

Background Papers

Held by: Planning Reception
Division: Development Control
Dept: Environmental Services

Contact No: 0118 974 6428/ 6429
E Mail: development.control@wokingham.gov.uk

NB: All reports seek to identify environmental, community safety and equal opportunities implications. Consultation with residents and organisations which has or is about to take place, will also be reported.

3. **Consultations**
   - ***Earley Town Council:*** no comments yet received.
   - ***Police Architectural liaison officer:*** no comments yet received.
   - ***Neighbour Consultation:*** No comments have been received to date.

4. **Appraisal** - The main issues are:

A. The impact on the character of the surrounding area (Berkshire Structure Plan Policy EN1, Loddon Area Local Plan Policy LBE1 and Wokingham District Local Plan Policy WBE 1)

A. The impact on the character of the surrounding area

Lower Earley Library is located in an enclosed quadrangle off Chalfont Close opposite Trinity Church. This quadrangle is set between the Loddon Valley Leisure centre and Asda supermarket. The library suffers from vandalism to the windows and break-ins. The applicant states that whilst the replacement of the windows is relatively cheap, the vandalism of books and equipment, staff costs and closure of the library to the public are expensive issues.

The current application proposes to install brown coloured, roller shutters on the windows at the library. The proposed shutters are perforated and not solid panels. This type of shutter are more visually acceptable and are not as prone to graffiti as solid shutters. As the Library is within a commercial area it is not considered that the shutters would have an adverse impact upon the character of the surrounding area.

5. **Conclusion**

The proposed development is in keeping with the existing building and will not have a detrimental impact on the character of the area.

6. **Recommendation** – GRANT planning permission subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

2. Before the building operations hereby permitted are commenced, samples and details of the proposed external materials shall be submitted to and approved in writing by the Local Planning Authority and no external materials shall be used other than those approved.

Reasons

1. To comply with Section 91 (1) of the Town and Country Planning Act 1990.

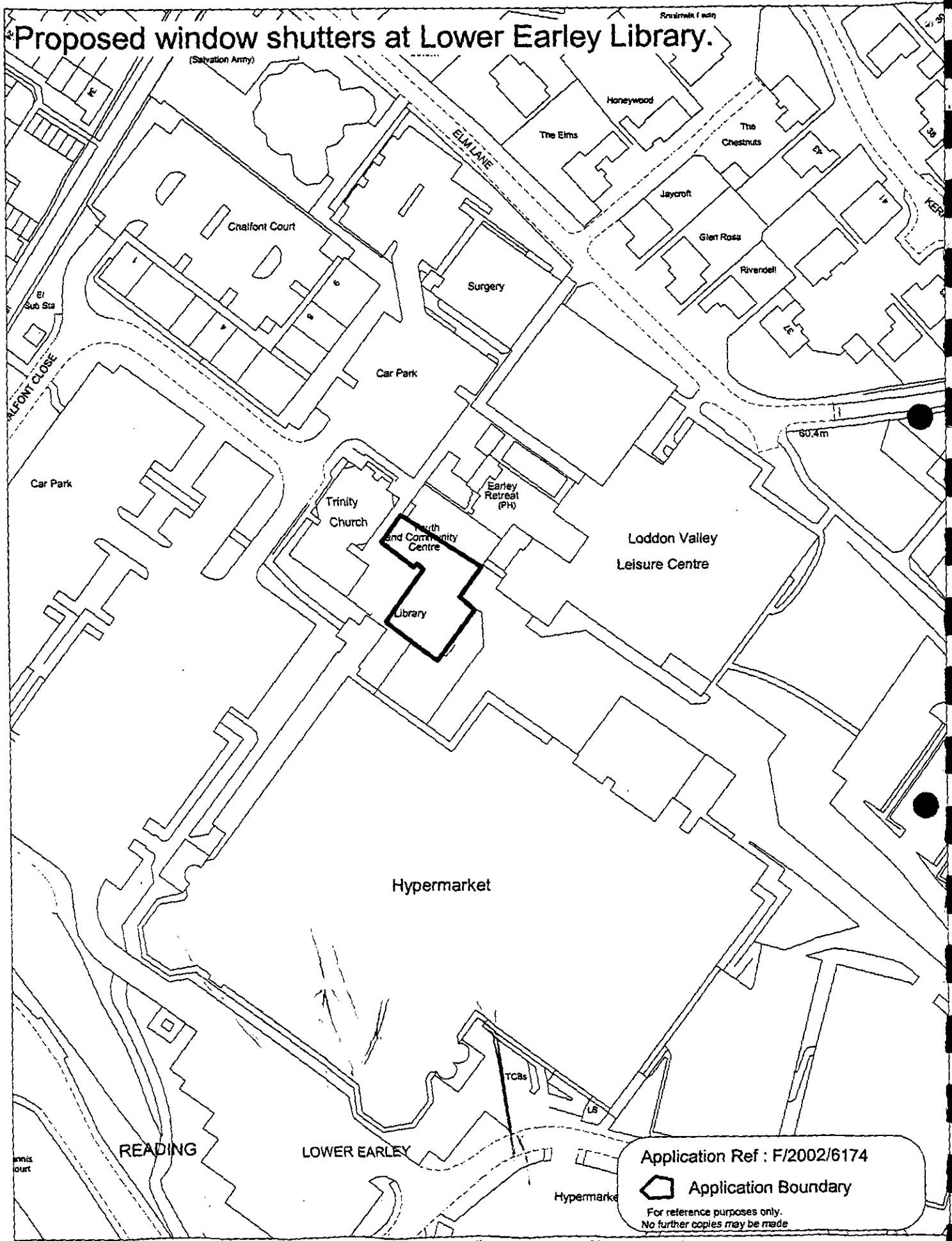
2. To ensure that the external appearance of the building is satisfactory.

Informative

1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/ or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy OS1, EN1, EN3.
Loddon Area Local Plan LBE1
Wokingham District Local Plan Policy WBE 1,

Proposed window shutters at Lower Earley Library.



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Development Control Section, Environmental Services, Wokingham District Council.

22 May 2002

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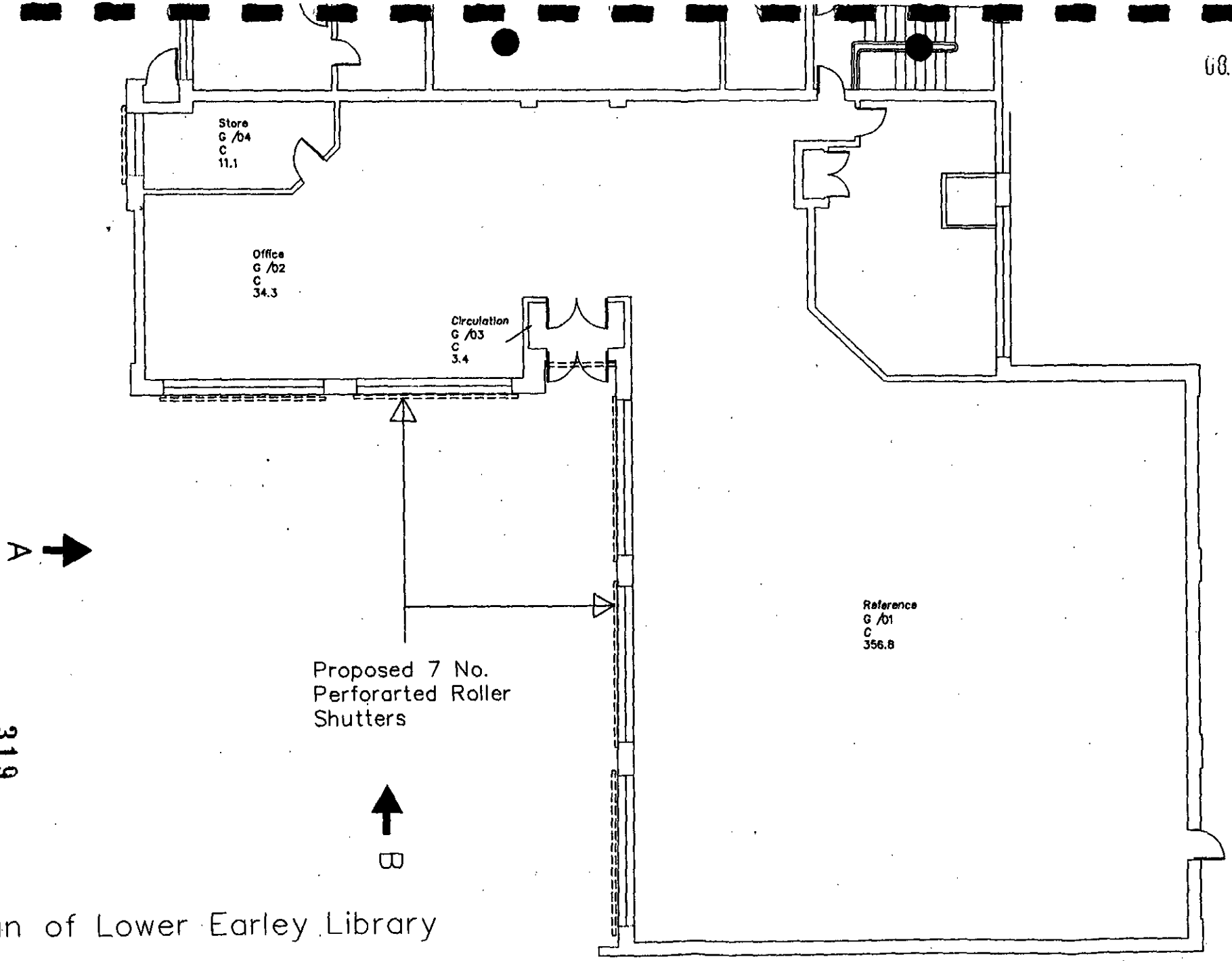
08.AUG.2002* 6174



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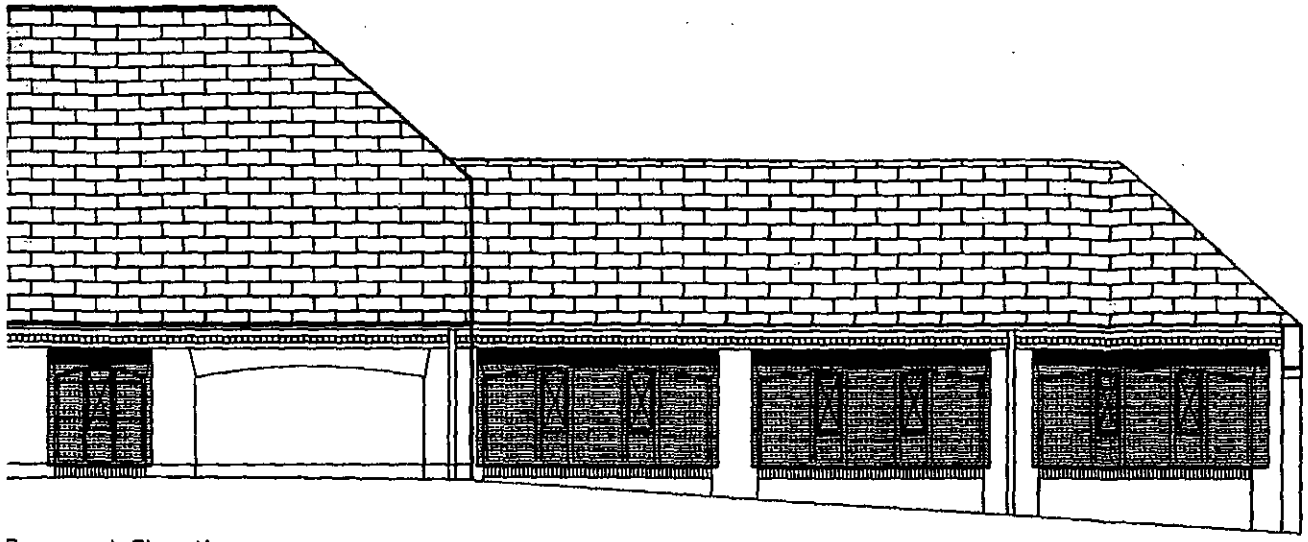
Plan of Lower Earley Library

Drawn ft 24 Feb '02 Scale 1:100

Drg No. 02/02

08 Apr 2002* 6174



Proposed Elevation
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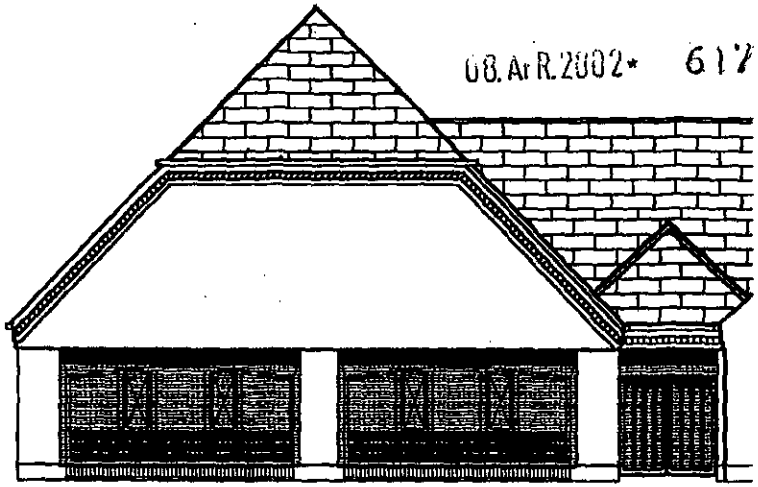
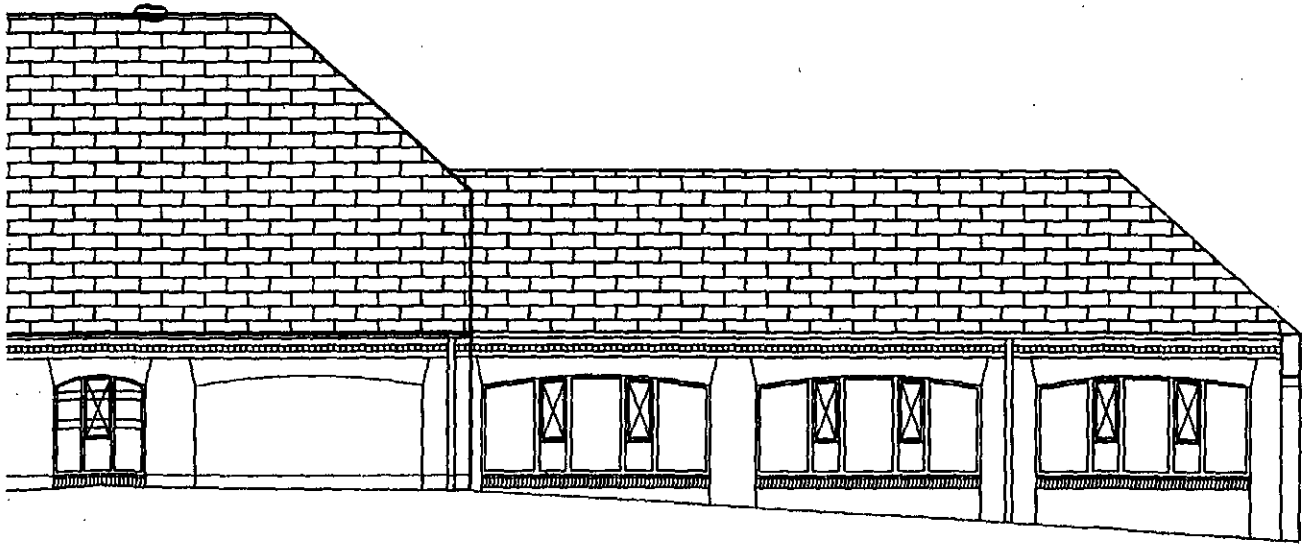


Proposed Elevation
B

Elevations Showing proposed security Shutters

32



Exsiting Elevation
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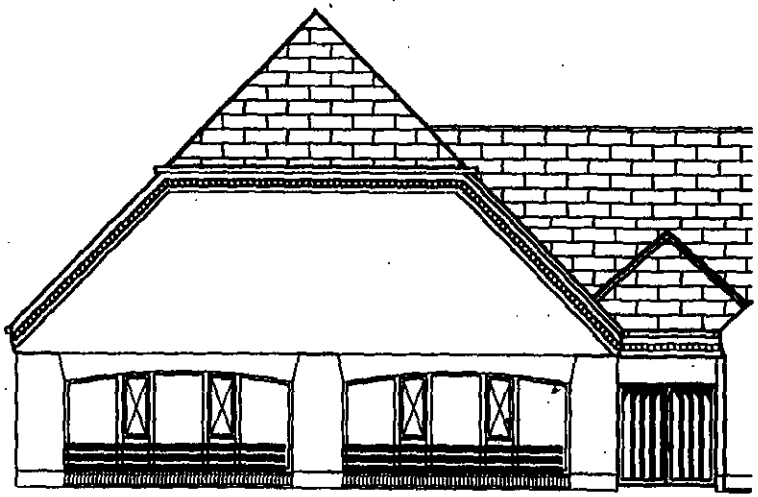

Exsiting Elevation
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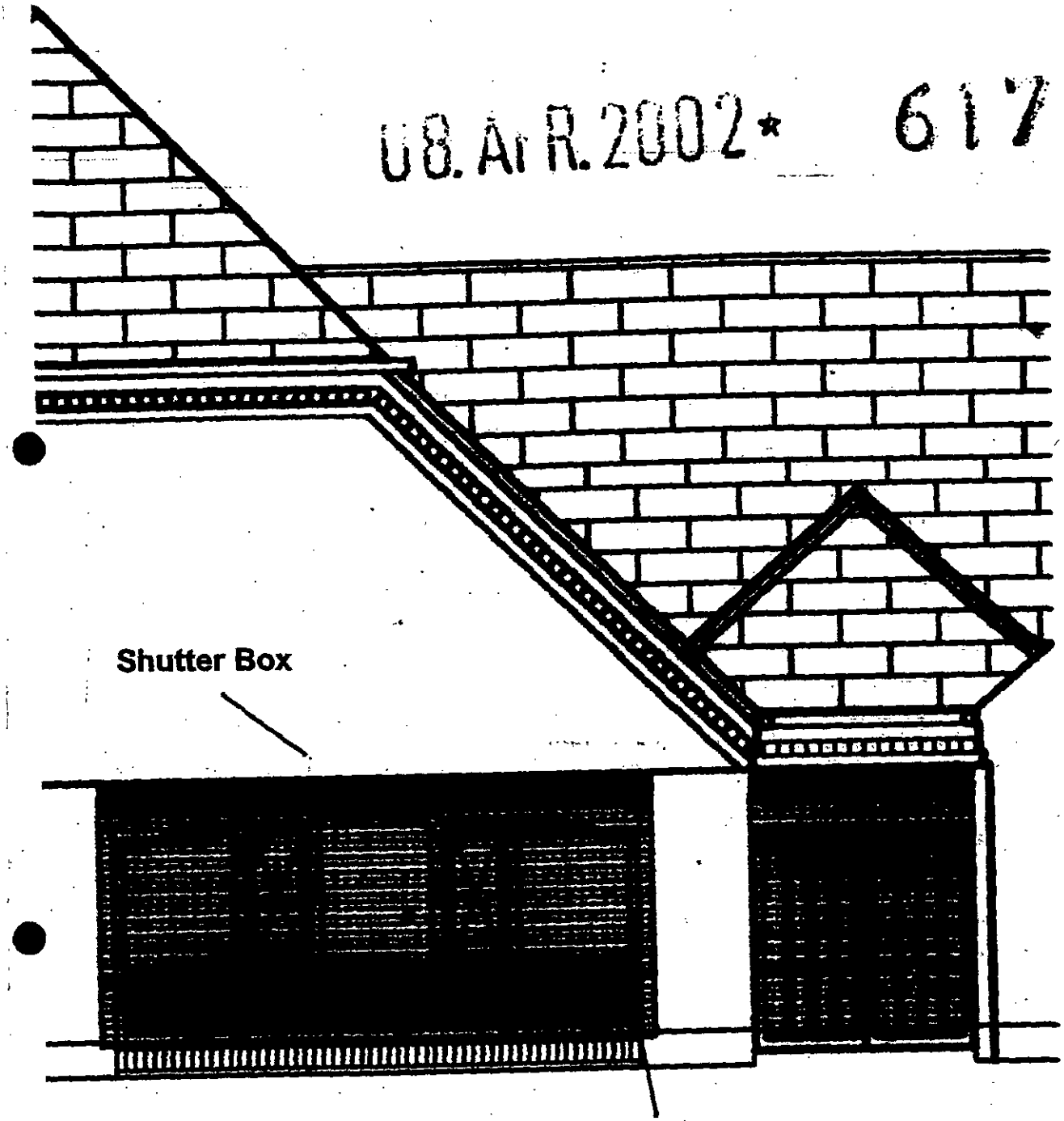
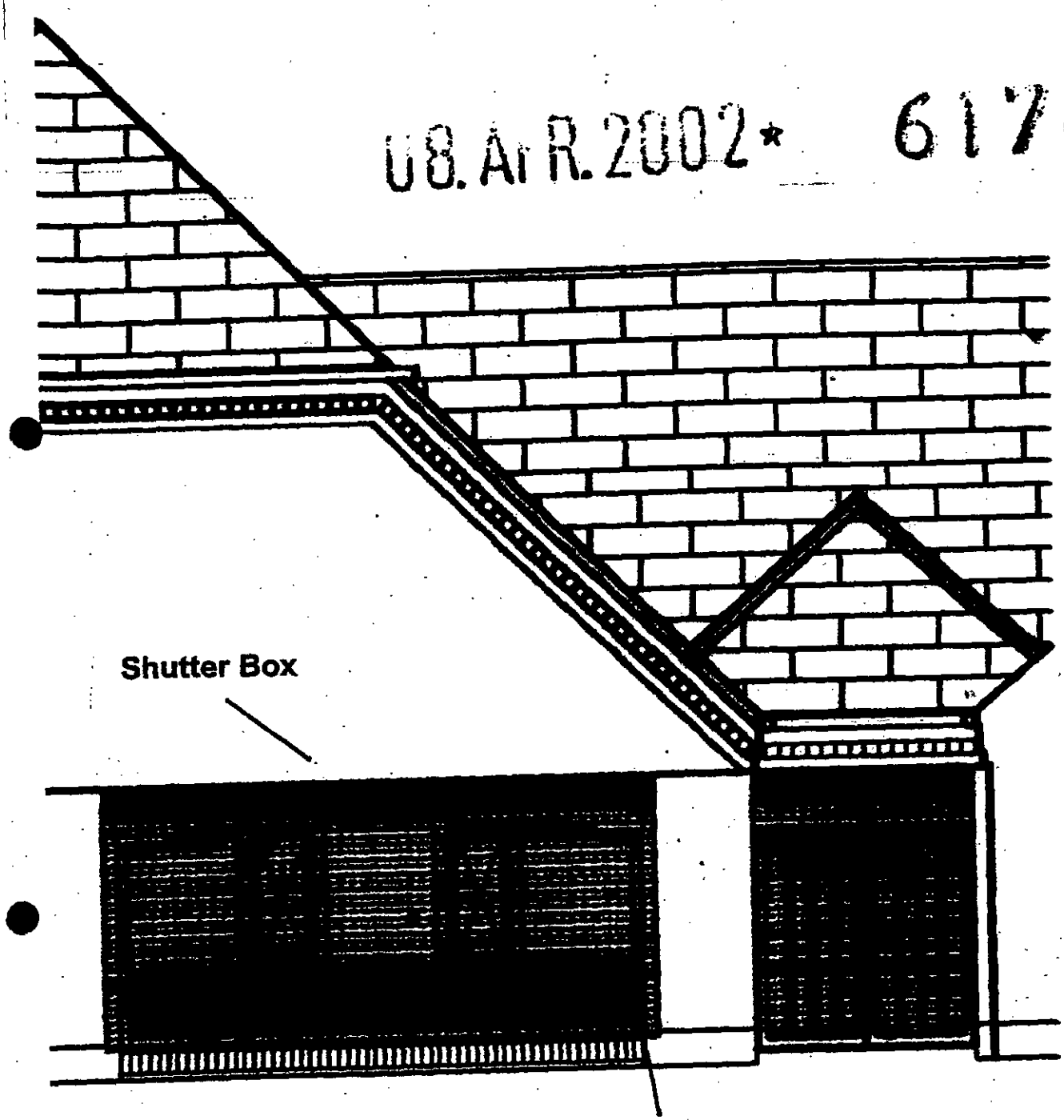
Lower Earley Library

U8.AiR.2002* 6174



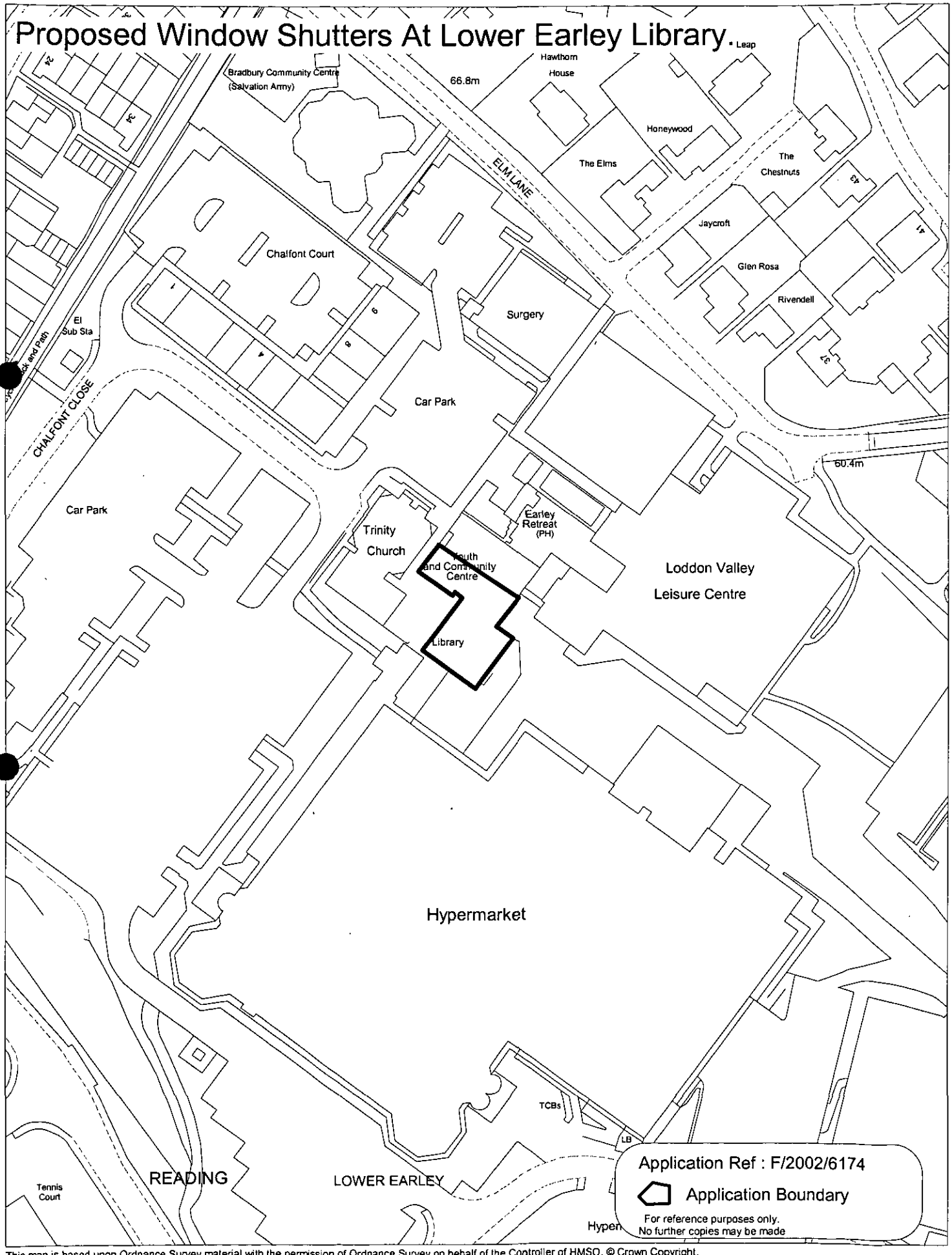
Plan to show Proposed Shutters

U8.AR.2002* 6174



Plan to show Proposed Shutters

Proposed Window Shutters At Lower Earley Library.



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Development Control Section, Environmental Services, Wokingham District Council.

12 June 2002

Scale: 1 : 1250

N
W E
S

LOWER EARLEY LIBRARY

Tanya Davies

From: Sandra Bayden
Sent: Wednesday, June 12, 2002 11:28 AM
To: Tanya Davies
Subject: FW: LE library & DC

WOKINGHAM UNITARY
Aiming for Excellence

Tanya

Kevin has replied to Cllr Rolls.

Sandra

-----Original Message-----
From: Kevin Jacob
Sent: Wednesday, June 12, 2002 11:05 AM
To: Sandra Bayden
Subject: RE: LE library & DC

I has responded to Fiona direct via email.

kind Regards

Kevin Jacob
Senior Members' Services Officer
Policy & Members' Services Unit
Wokingham District Council
Tel: 0118 9746058
Fax: 0118 9746057
kevin.jacob@wokingham.gov.uk
www.wokingham.gov.uk

-----Original Message-----
From: Sandra Bayden
Sent: Wednesday, June 12, 2002 10:08 AM
To: Tanya Davies; Kevin Jacob
Cc: Fiona Rolls
Subject: FW: LE library & DC
Importance: High

Please see message from Cllr Fiona Rolls below.
Fiona - Angus Ross is now Chairman of DC Committee.

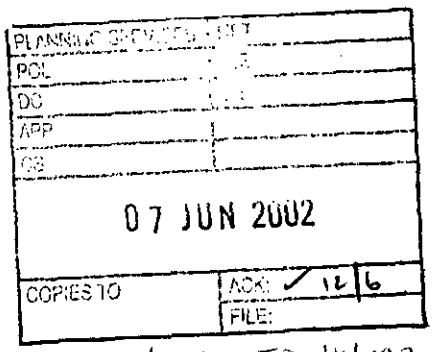
Sandra Bayden
Management Support Assistant (Planning Services)
Environmental Services Department
Wokingham District Council
Direct Line: (0118) 974 6426
Fax: (0118) 974 6484
Email: Sandra.Bayden@wokingham.gov.uk
www.wokingham.gov.uk

-----Original Message-----
From: FionaRolls@aol.com [SMTP:FionaRolls@aol.com]
Sent: Wednesday, June 12, 2002 9:03 AM
To: Trevor Watson
Subject: LE library & DC

Good Morning
I understand that the shutters for the library are coming up at tonight's meeting. I do not have an agenda. I should be at an Earley Town Council meeting but, as I think there is local opposition and I support the library, I would like to attend.
Please could you tell me where it is in the agenda and if you know if the Chairman is likely to change the order.

I do not know who is likely to be chairman. If it is known can you tell me so that I can contact them directly.
Thanks
Fiona Rolls

BNS



rec'd by TD 11.6.02

Rivendell
Elm Lane
Earley
Reading
RG6 5UG

1st June 02

Case Officer
Tania Davies
PO Box 157
Council Offices
Shute End
Wokingham
RG40 1WR

Dear Ms Davies,

Planning ApplicationRef 6174
Lower Earley Library

I would like to register my objection to the proposal to install metal shutters to the external windows at Lower Earley library.

I appreciate that there is a problem with vandalism at this location but I am concerned that the metal shutter solution will not stop the congregation of people in this area with the inherent nuisance and threat to individual security that this would produce. The entrance to the library appears to have been designed as a courtyard setting and this environment will be totally destroyed and will resemble a hostile inner city "no-go area" if these shutters are installed.

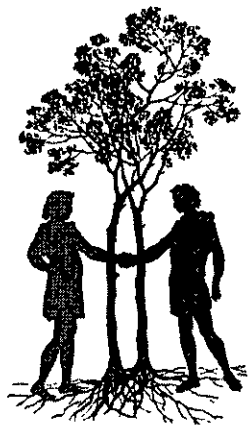
The installation of CCTV cameras would deter the culprits of these acts and may well lead to identification of individuals involved. In addition the council may wish to consider taking down the perimeter wall between the library and Asda to create a more open space and perhaps enter into discussions with them to have a co-ordinated review of CCTV coverage, as I understand they have similar vandalism problems.

Metal shutters are unsightly, will attract graffiti and encourage a general nuisance and are therefore the wrong solution and I request the Council to reject this proposal.

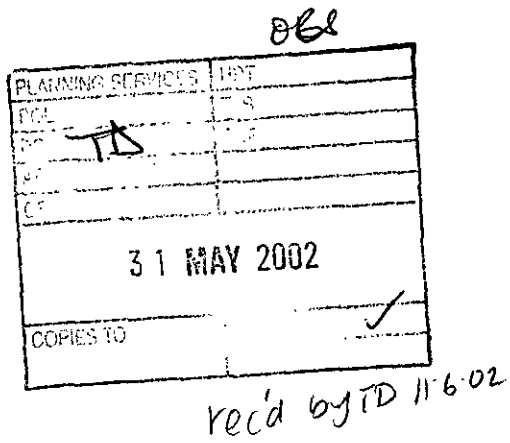
Yours sincerely

A. SHARMA

The Elms, Elm Lane, Lower Earley, Reading, RG6 5UG



The Case Officer
Tanya Davies
PO Box 157
Council Offices
Shute End
Wokingham
RG40 1WR



rec'd by TD 11.6.02

Date: 29/5/02

Re: Planning application Nr. F/2002/6174

Dear Ms. Davies,

I have only just become aware of the application to fit metal shutters to the Lower Earley Library.

It is my understanding that this measure is intended to solve a vandalism problem. It would not however address the other forms of vandalism that have been perpetrated in the area and it is my contention that such a measure would only shift the problem to other locations such as Trinity Church, the Community Centre, the ASDA car parks or local properties.

The modern solution to acts of vandalism perpetrated by disaffected youths is on the one hand to provide adequate outlets for their energies and on the other to install surveillance cameras that can identify those individuals who do not respond to guidance and coaching.

I therefore urge you to reject the application in favour of a more appropriate approach.

Since ASDA has also been affected by similar acts of vandalism then maybe they would be prepared to make a contribution to surveillance of a wider area thus providing a comprehensive rather than a piecemeal solution.

Yours sincerely,

THO

T. H. Orton

WOKINGHAM UNITARY
Aiming for Excellence

PLANNING SERVICES

Fax Cover Sheet

DATE: 11·6·02

TO: MR EDWARDS

FROM: DANNA DAVIES **Planning Services.**

NUMBER OF PAGES INCLUDING THIS HEADER SHEET: 2

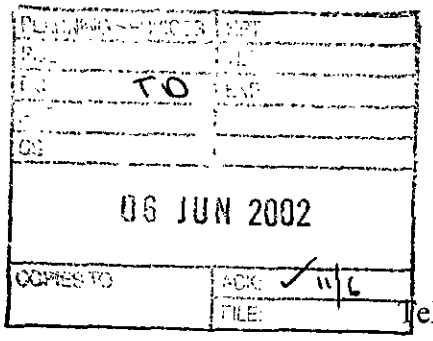
RECIPIENT FAX NUMBER: 987 2556

OUR FAX NUMBER: (0118) 974 6484

SUBJECT: LOWER EARLEY LIBRARY

NOTES: Please find PC Stubbs' comments attached.

F/2002/6174



rec'd by TD 10.6.02

Squirrels Leap
Elm Lane
Lower Earley
Reading
RG6 5UG

Tel: 0118 986 8703

4 June 2002

Planning Department
Wokingham District Council

Dear Sir/Madam

Planning Application for Metal Shutters for Lower Earley Library

I strongly object to the Library erecting metal shutters to protect their windows. I appreciate that they are often vandalised but I think a must more effective deterrent would be much better lighting and good quality cameras.

The area around the library is not well lit. If the site was better lit more people would walk in that area at night, thus hopefully deterring vandals. The area outside the library is not well kept. The area should be kept graffiti clean, the plant tubs replanted and the weeds on the path removed. Metal shutters would make the area appear to be run down and unsafe.

As a local resident who frequently uses this path down to ASDA I know that after dark this path is not adequately lit. With security cameras, good lighting and maintenance the quality of the area could improved. Erecting metal shutters would be a detrimental step and admit defeat to the vandals.

Yours sincerely

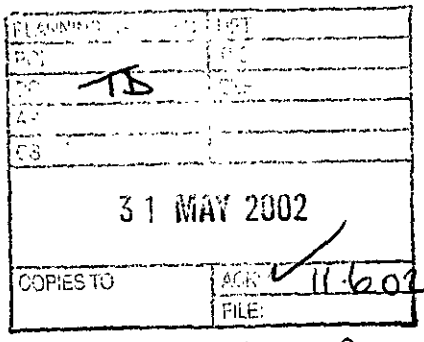
F Neal

Mrs Frances Neal

OB8

PLANNING	DST
RC	CS
DC TD	CLE
AF	
CS	
31 MAY 2002	
COPIES TO	ACK 11.6.02
	FILE:

Rec'd by TD 11.6.02



The Chestnuts
Elm Lane
Lower Earley
RG6 5UG

29th May 2002

Dear Ms Davis

Application No. F/2002/6174

I write concerning the proposed installation of window shutters on the Lower Earley Library.

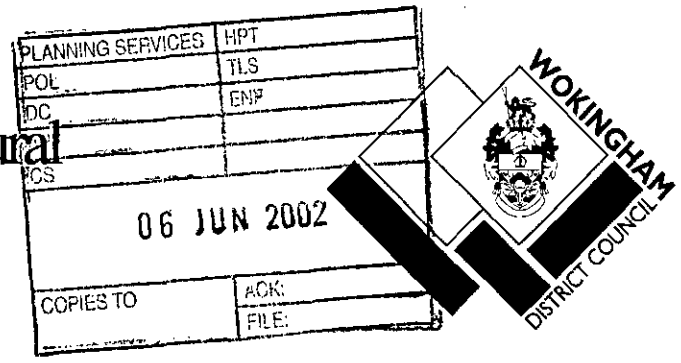
I feel that these will be highly deleterious to the area of the library during non-opening hours. They will encourage anti-social behaviour rather than deter it.

I feel that removal of the wall on the ASDA side would open the area more and that installation of CCTV would be preferable in what I agree is a difficult position.

Yours sincerely

Dr. R. J. Quinlan

Education and Cultural Services Memorandum



To: Tanya Davies
Senior Minerals & Waste Officer
cc:

From: Iain Root
Head of Arts & Leisure
Date: 29 May 2002

Re: F/2002/6174

Proposed installation of security shutters or windows of Lower Earley Library at Chalfont Close, Earley.

Further to your memo of the 16 April 2002 regarding the above site, I have the following comments.

The application clearly relates to improving safety and security at a public library.

Leisure Services will not require any contributions to be made rising from this application.

Iain Root

THAMES VALLEY POLICE

Crime Prevention Design Adviser (Berks.)
Thatcham Police Station
20, Chapel Street
Thatcham
BERKS.
RG18 4QL

PLANNING 57179
TB
05 JUN 2002
COPIES TO

FAX COVER SHEET

DATE:	5th June 2002	**TIME:**	
TO:	Tanya Davies WDC Planning	**PHONE:**	
		FAX:	
FROM:	PC Dave STUBBS CPDA (Berks.)	**PHONE:**	01635 295156
		FAX:	01635 295126
RE:	Lower Earley Library		
CC:			

Number of pages including cover sheet: [1]

Message

The shutters are supported to prevent damage to the windows. They should be perforated to allow light spillage and colour coated to avoid the galvanised 'industrial' appearance.

Public art on shutters in this poorly surveilled courtyard could brighten the area up, but would be highly likely to be itself vandalised and give the impression that nearby brick walls could be 'decorated' as well !

Dave Stubbs

This facsimile message is intended solely for the use of the individual or entity to which it is addressed and may contain confidential or privileged information. If you receive it in error, please notify us immediately by telephone and destroy the original. If you are not the intended recipient, any copying or disclosure of this communication is unauthorised and contrary to the provisions of the Copyright Designs and Patents Act 1988.

5.6.02

Spoke to PC Shibbs, who had no objection to the shutters subject to them being perforated and allowing light spillage.

I asked about community art. He was reluctant to see this as, people think the shutters are fair game then & the art tends to spread onto nearby walls.

He will fax me something in writing. He said other areas are committed there, not just vandalism.

Thanks.

- COMMENTS INTO COMM. REPORT ✓.

Development Control Ref No:	Received	Parish
F/2002/6174	16.4.02	Earley

Applicant: Wokingham District Council Property Services
Location: Lower Earley Library, Chalfont Close, Earley.
Proposal: Proposed installation of security shutters on windows of library.

REPORT PREPARED FOR: DEVELOPMENT CONTROL COMMITTEE.

REPORT PREPARED BY: Head of Planning and Transportation and Tanya Davies.

SUMMARY:

1. **Planning History** – Lower Earley Library is located within the identified settlement of Earley (as shown on the enclosed plan). Planning permission for the Library was granted in 1984.

2. **Proposal** –It is proposed to install brown coloured perforated roller shutters on the windows at Lower Earley library. The library frequently suffers from vandalism and break-ins and the proposed shutters will both protect the windows and prevent intruders from accessing the library.

   This application is reported to Committee as it is an application made by the District Council.

RECOMMENDATION: TO GRANT PLANNING PERMISSION –Subject To Conditions.

Background Papers

Held by: Planning Reception
Division: Development Control
Dept: Environmental Services

Contact No: 0118 974 6428/ 6429
E Mail: development.control@wokingham.gov.uk

NB: All reports seek to identify environmental, community safety and equal opportunities implications. Consultation with residents and organisations which has or is about to take place, will also be reported.

3. **Consultations**

Chase!

- ***Earley Town Council:*** no objection.
- ***Police Architectural liaison officer:*** no comments yet received.
- ***Neighbour Consultation:*** two letters have been received from the congregation of Trinity Church (located opposite the library). The Church object to the

5. **Conclusion**
The proposed development is in keeping with the existing building and will not have a detrimental impact on the character of the area.

6. **Recommendation** – GRANT planning permission subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

2. Before the building operations hereby permitted are commenced, samples and details of the proposed external materials shall be submitted to and approved in writing by the Local Planning Authority and no external materials shall be used other than those approved.

3. The shutters shall not be used when the library is open.

Reasons

1. To comply with Section 91 (1) of the Town and Country Planning Act 1990.

2. To ensure that the external appearance of the building is satisfactory.

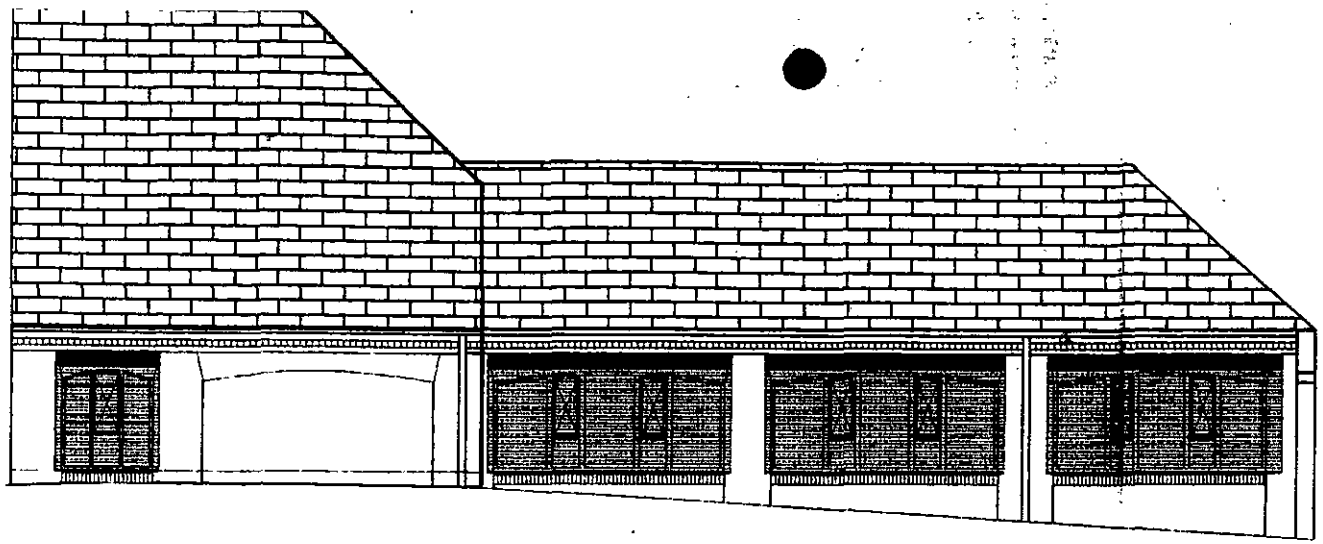
3. In the interest of local amenity.

Informative

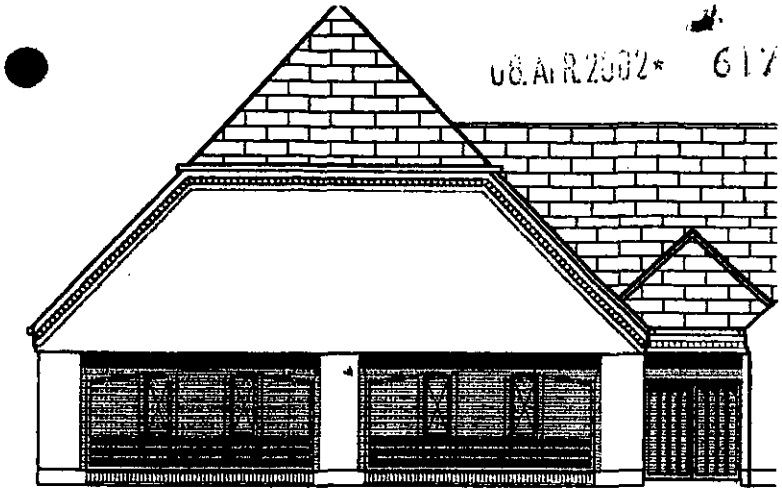
1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/ or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy OS1, EN1, EN3.
Loddon Area Local Plan LBE1
Wokingham District Local Plan Policy WBE1,

08.AR2502* 6174

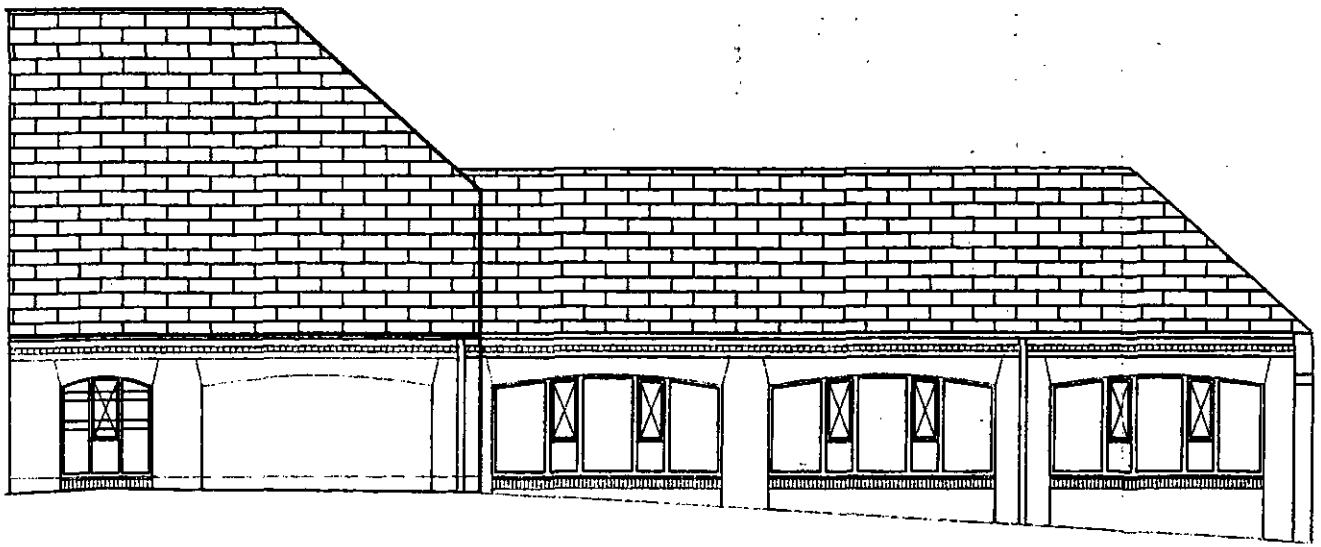


Proposed Elevation
A

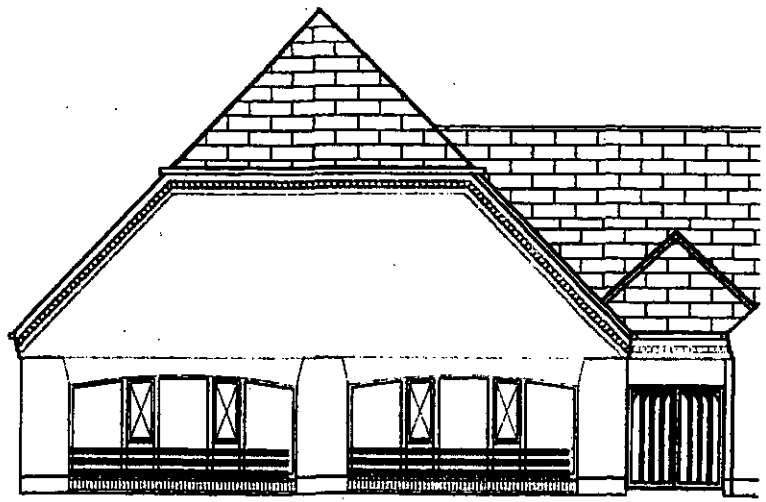


Proposed Elevation
B

Elevations Showing proposed security Shutters



Exsiting Elevation
A



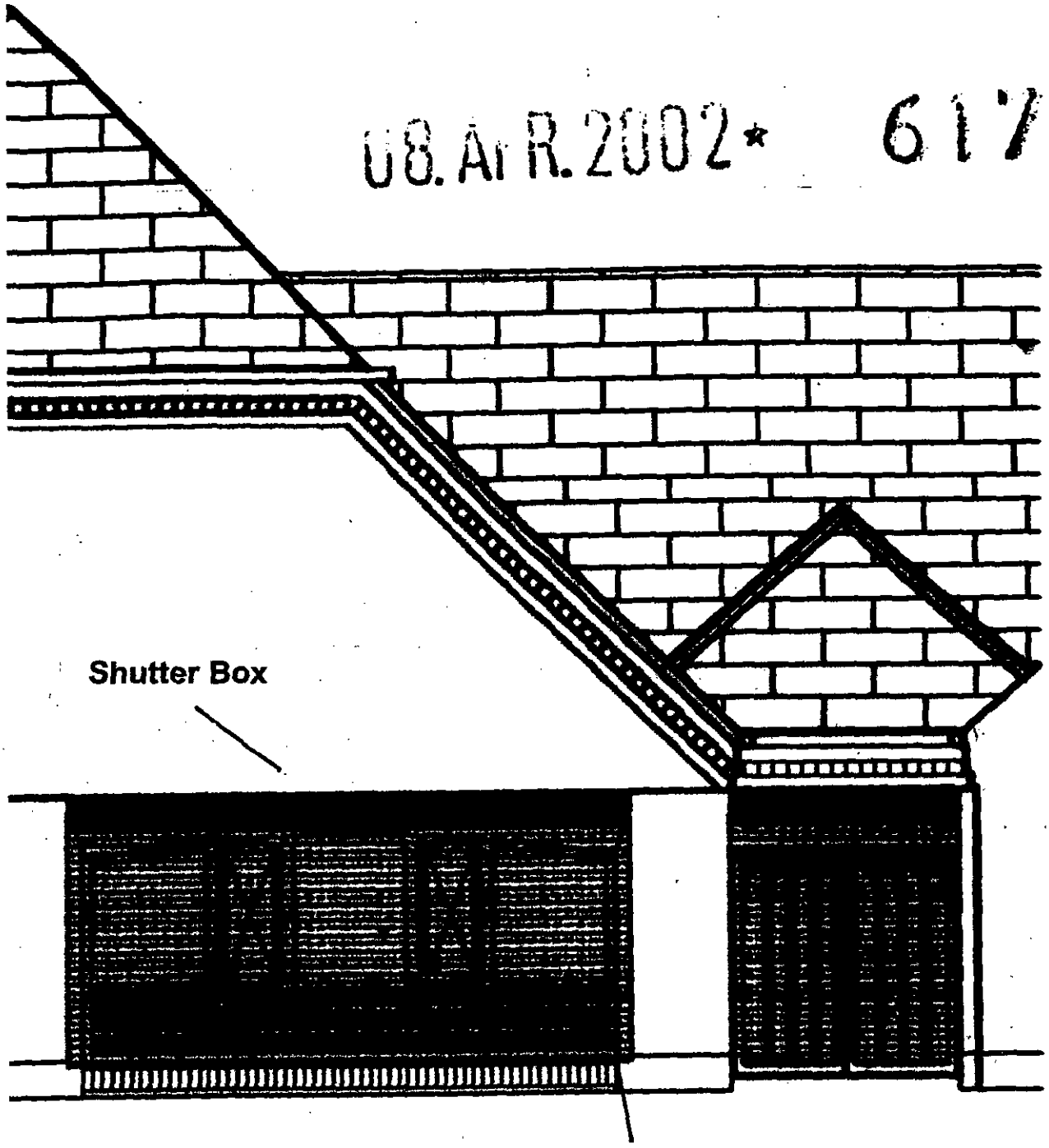
Exsiting Elevation
B

Drawn ft 24 Feb '02 Scale 1:100

Lower Earley Library

Drg No. 03/02

08.AR.2002* 6174



Plan to show Proposed Shutters

Tel: (0118) 974 6229 (Direct Line)
E-Mail: tanya.davies@wokingham.gov.uk
Date: 20 May 2002
My ref: TD/2002/6174

Mr S Edwards
Property Administrator
Trinity Church
Chalfont Close, Lower Earley,
Reading RG6 2HZ.

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Mr Edwards

Re: Proposed Security Shutters at Lower Early Library.

Thankyou for your letters dated 6 and 8 May 2002 on behalf of the Trinity Church congregation members.

I write to inform you that this planning application will not be reported to the Development Control Committee on May 22. It is now likely that the application will be reported to Members on 12 June 2002.

The application has been deferred because you were not notified as a neighbouring property and the site notice was put up late. I apologise for this error and thank you for bringing it to my attention. Trinity Church is not registered as a postal address on our GIS system.

Please treat this letter as your statutory notification, I would be pleased to receive any further comments within 21 days of the date of this letter. Please note that any written comments will be made available for public viewing.

Please contact me with any queries.

Yours sincerely

Tanya Davies
Senior Minerals & Waste Planning Officer

also copied to mr. Edwards at home incase he was going to make a deputation.
TD
20.5.02

FROM: Tanya Davies

DATE: 16 April 2002

EARLEY TOWN CONSULTATION SHEET

Application Number: F/2002/6174

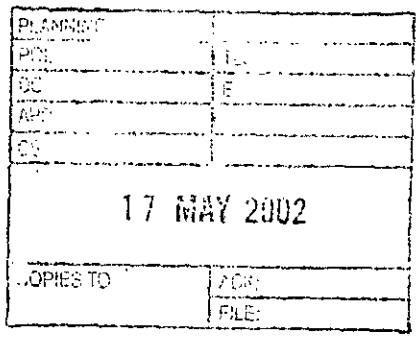
Proposal: Proposed installation of security shutters on windows of Library..

Site Address: Lower Early Library, Chalfont Close, Earley, Reading.

Applicant: Wokingham District Council Property Services .

Your observations are required in respect of this application **by 09/05/2002** .

No Objection



SIGNED: _____ DATE: 16 MAY 2002

Clerk To Earley Parish/Town Council.



TRINITY CHURCH

Methodist, United Reformed, Church of England

Chalfont Close, Lower Earley, Reading, RG6 2HZ 0118 931 3124

PLANNING SERVICES
FOL
DC
APP
CS
ENF
09 MAY 2002
COPIES TO

Ms. Tanya Davies
Wokingham District Council
Environmental Services Department
P.O. Box 155
Shute End
Wokingham
Berkshire RG40 1WW

8 May 2002

Dear Ms. Davies,

Application No. F/2002/6174 Proposed installation of security shutters on windows of Lower Early Library.

I enclose a further letter of objection from members of the congregation of Trinity Church. Unfortunately the application only came to my notice last Saturday, and consequently there has not been sufficient time (before the Thursday deadline) to consult more widely with the Church membership.

I should be grateful if you would please advise me how whether the notice has been displayed in the Library window for the statutory amount of time, and if not whether the consultation period is being extended.

Yours sincerely,

Stephen J. Edwards
Property Administrator

Ministers

Methodist
Rev Nick Thompson
1 Strand Way
Earley, Reading
RG6 4BU
0118 987 2727

Church of England
Rev Simon Howard
15 Caraway Road
Earley, Reading
RG6 5XR
0118 986 8615

Treasurer
Mrs Catherine Edwards
56 Durand Road
Earley, Reading
RG6 5YS
0118 987 2523

Secretary
Churchwarden
Mrs Elaine Munday
5 Wilderness Road
Earley, Reading
RG6 7RU
0118 926 9069

Senior Steward
Churchwarden
Mr John Brimicombe
3 Appletree Lane
Spencers Wood
Reading RG7 1EE
0118 988 4360



TRINITY CHURCH

Methodist, United Reformed, Church of England

Chalfont Close, Lower Earley, Reading, RG6 2HZ 0118 931 3124

The Planning Officer,
Planning Department
Wokingham District Council
P O Box 153
Shute End
Wokingham
Berkshire RG40 1WL

5th May 2002

Dear Sir or Madam,

Application no: F/2002/6174
Proposed installation of security shutters on the windows of Lower Earley Library

We the undersigned members of the congregation of Trinity Church object to the above planning application because the shutters:

- would be to the detriment of the courtyard and its appearance,
- would be unhelpful toward the building up of the community
- does not address the causes of the vandalism, which may simply move elsewhere

Whilst the church wants to work with the Council and local businesses to address the vandalism problem, we do not consider shutters to be an appropriate response. We request that the Planning Committee reject this application.

Yours faithfully,

TRINITY CHURCH

Methodist, United Reformed, Church of England

Chalfont Close, Lower Earley, Reading, RG6 2HZ 0118 931 3124

ORS

PLANNING SERVICES	HPT
POL	TLS
DC	BNF
CS	

0 8 MAY 2002

COPIES TO

Ms. Tanya Davies
Wokingham District Council
Environmental Services Department
P.O. Box 155
Shute End
Wokingham
Berkshire RG40 1WW

6 May 2002

Dear Ms. Davies,

Application No. F/2002/6174 Proposed installation of security shutters on windows of Lower Early Library.

I wish to register our objection to this application on the grounds that it would be detrimental to the appearance and amenity of the library and the courtyard. Furthermore, it is unlikely to solve the vandalism problem in the courtyard area, and will become a target for graffiti.

There are other ways of addressing the vandalism problem, and there are discussions currently taking place regarding opening up the two arches in the west wall of the courtyard to make the interior of the courtyard more visible from the ASDA car park, and thus deterring vandals.

Earlier this year I spoke to several people about this matter including the Library Superintendent and D.C. Deane, the Crime Reduction Officer. I understand from D.C. Deane that a report was prepared some five or six years ago concerning the vandalism, and which proposed that the courtyard be opened up by reducing the west wall to a height of approximately one metre, with a ridged top (brick diagonally on edge) to prevent skateboarding. This scheme never proceeded further as the ownership of the wall was in doubt.

I have studied the title deeds for the land around the courtyard. The church's boundary extends only as far as the gutters. ASDA owns the land to the west of the church, courtyard and library. The boundary of the land owned by Wokingham District Council runs along the west side of the library and then in a straight line to the church. This wall is continuous with the west wall of the courtyard, and therefore I conclude that the Council owns the courtyard wall.

I have suggested to the Council that rather than reducing the height of the wall, the two bricked up arches be opened up, and the shrubbery on the west side removed, so that the courtyard is clearly visible from the ASDA car park. Hopefully this will make any potential vandals feel more exposed. Removal of the shrubbery will require consent from ASDA.

Last week I had a telephone conversation with Tristan Miles of the Council's Estates Department, who indicated that they were in favour of this scheme, and would be able to pay for the work. He was writing to ASDA concerning the shrubbery.

Ministers		**Treasurer**	**Secretary**	**Senior Steward**
Methodist	***Church of England***		***Churchwarden***	***Churchwarden***
Rev Nick Thompson	Rev Simon Howard	Mrs Catherine Edwards	Mrs Elaine Munday	Mr John Brimicombe
1 Strand Way	15 Caraway Road	56 Durand Road	5 Wilderness Road	3 Appletree Lane
Earley, Reading	Earley, Reading	Earley, Reading	Earley, Reading	Spencers Wood
RG6 4BU	RG6 5XR	RG6 5YS	RG6 7RU	Reading RG7 1EE
0118 987 2727	*0118 986 8615*	*0118 987 2523*	*0118 926 9069*	*0118 988 4360*

Tanya Davies

From: Chris Hamilton
Sent: Thursday, May 09, 2002 6:21 PM
To: Tanya Davies
Cc: June Biggs; David Stevenson
Subject: RE: Planning Application: Shutters for Lower Earley Library

Thanks Tanya.

I tried to get back to you today - but you had escaped to a meeting!

There were really only two points that I wanted to make. Firstly, that the cost of boarding up and then reglazing windows has actually run into thousands of pounds this year alone so it couldn't be said to be cheap! Secondly, that of the suggested alternatives have been investigated and explored jointly by the Service, the Council's Insurance Officer and Property Services. The decision to proceed with shutters, subject to planning consent, is very much the end of a very long road; there is nothing to be gained and much to be lost by delaying further.

Chris

Chris Hamilton
Head of Libraries and Lifelong Learning
Wokingham District Council
Shute End, Wokingham, Berks RG40 1WN

Office Tel: 0118 974 6261 Office Fax: 0118 974 6259
Mobile Tel: 07801 664382 Mobile Fax: 07901 430985

-----Original Message-----
From: Tanya Davies
Sent: Thursday, May 09, 2002 11:48 AM
To: Chris Hamilton
Subject: RE: Planning Application: Shutters for Lower Earley Library

Thankyou for your message, unfortunately I have been off for a week and my report needs to be finalised today.

However, any additional information that you want to provide can be reported verbally to Members and put into the Members printed update sheet.

I have already included some information provided by Ed Knott in the report who told me that the library suffers from vandalism to the windows and break-ins and that whilst the replacement of the windows is relatively cheap, the vandalism of books and equipment, staff costs and closure of the library to the public are expensive issues

I have not received any objections to the proposed shutters to date, but will treat these in the same way.

If you have any queries please contact me.

Best wishes

Tanya

Tanya Davies
Senior Minerals & Waste Officer
Wokingham District Council

Tel: 0118 974 6229
Fax: 0118 974 6484

-----Original Message-----
From: Chris Hamilton
Sent: Wednesday, May 08, 2002 1:11 PM

To: Tanya Davies
Cc: June Biggs
Subject: Planning Application: Shutters for Lower Earley Library

Tanya:

I believe that you are handling the above application, which should be on the Planning Subcommittee's agenda for the end of this month (if not, could you advise please).

The application has been in the offing since before the Unitary's time, and is a response to repeated and very expensive vandalism. I am extremely concerned that the report that goes forward contains sufficient historical and background information to enable a balanced decision to be made. The Church's objection is well put but needs to be seen alongside all of the previous history, the record of previous discussions and the Insurance Officer's views.

Could we have a word before the committee report is finalised please, and also discuss whether I need to attend the meeting.

Many thanks

Chris

Chris Hamilton
Head of Libraries and Lifelong Learning
Wokingham District Council
Shute End, Wokingham, Berks RG40 1WN

Office Tel: 0118 974 6261 Office Fax: 0118 974 6259
Mobile Tel: 07801 664382 Mobile Fax: 07901 430985

Buildings Unit

MEMORANDUM

Tel. (0118) 974 Direct Line
Email. @wokingham.gov.uk

WOKINGHAM UNITARY
Aiming for Excellence

From: Edward Knott: - Property Services

Date. 22, April 2002

To: Tanya Davis	**Dept:**-Planning Department	**Cc:-**
Re : Lower Earley Library – Roller Shutters		

Further to our telephone conversation on Friday.

Please find attached copies of photographs on the Library from the inner quadrangle.

My line manager, Ken Meager will be contacting the Councillor involved to find out if they have any objections to the proposal. We will feed back to you their comments

I hope these photographs are of some help to you. If you would like to discuss the matter in further detail please do not hesitate to contact me.

Regards

Edward Knott

File: Lower Earley Library memo to Tanya Davis

Date: 15 May 2002

Your Ref:

My Ref: **Tanya Davies - F/2002/6174**

Wokingham District Council Property Services

Council Offices
Shute End
Wokingham
Berkshire
RG40 1WH

WOKINGHAM UNITARY
Aiming for Excellence

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Sir/Madam

Application Number: F/2002/6174

Site Address: Lower Early Library, Chalfont Close, Earley, Reading.

Proposal: Proposed installation of security shutters on windows of Library..

Your application is to be determined at the Development Control Sub-Committee meeting on the 22.05.02 and will start at 7.00pm. The application has been recommended for approval and you can see a copy of the committee report at the Environmental Services Department, Council Offices, Shute End, Wokingham, or at your local library.

You may attend the Committee meeting and speak if you wish. A leaflet explaining the process is enclosed.

IF YOU WISH TO ARRANGE TO SPEAK contact Kevin Jacob in the Policy & Members' Services Section on (0118) 974 6058 no later than 5.00pm on the last working day (Tuesday) prior to the meeting.

IF YOU WISH TO DISCUSS THE APPLICATION contact the Development Control Section on (0118) 974 6446 or (0118) 974 6453 quoting the application number at the head of this letter and ask for the case officer dealing with the proposal.

Yours faithfully,

Anna Cronin

Head of Planning & Transportation

Applicationo	Name & Address
F/2002/6174	Stephen J Edwards & Petitioners Property Administrat Trinity Church Chalfont Close LOWER EARLEY RG6 2HZ
Committee letters	Sent 15.05.02 sv

WOKINGHAM UNITARY
Aiming for Excellence

Buildings Unit

MEMORANDUM

Tel. (0118) 974 6738 Direct Line
Email. edward.knott@wokingham.gov.uk

WOKINGHAM UNITARY
Aiming for Excellence

From : Edward Knott – Property Services Department

Date. 29, April 2002

To: Tanya Davies	**Dept:- Planning Department**	**Cc:-**
Re : Lower Earley Library		

After several severe cases of vandalism in the form of break-ins and smashed windows it was decided that the windows and doors facing the enclosed quadrangle should be more securely protected. Although the one off cost to emergency board and replace a broken window was not excessive, the health and safety, internal vandalism of books and equipment, staff costs and closure to the public are expensive issues.

The Property Services Department was instructed to provide a security solution. Initially solid roller shutters were seen as an answer, however after consultation with the Planning Department it was deemed prudent to use a perforated roller shutter, there-by softening the impact of the shutters on the surrounding area.

To ensure the proposed shutters blended into the adjacent brickwork, brown was chosen as the preferred colour, this should help avoid graffiti vandals from choosing the shutters as a darker colour has less impact. Unfortunately I do not have a swatch colour sample chart in my possession. However if you would prefer a more contrasting colour I'm sure the manufacturers would be more than willing to discuss this issue.

I trust this is acceptable to you and of some help to your report.

Regards

Edward

Tanya

29/4/02
17:25

Sorry I didn't get this to you earlier today.

Regards

Edward

Tanya Davies

From: Anna Cronin
Sent: Monday, April 29, 2002 8:15 AM
To: Tanya Davies
Cc: Trevor Watson
Subject: Application 2002/6174

Hi Tanya, I see from the list that you have this for the library in Earley.
As the others will tell you, I am not at all keen on solid security shutters. They can make the place look very hostile, and are an invitation to the grafitti sprayers. So can you make sure we get something suitable here -don't be afraid to negotiate, I am sure we can come up with something which meets security needs of library - and the wider environment.

Ta Anna

- Spoke to Ed Knott (29.4.02)
Who confirmed will be perforated shutters & can be coloured.

Tanya Davies

From: Tanya Davies
Sent: Monday, April 22, 2002 5:55 PM
To: Edward Knott
Cc: Trevor Watson
Subject: EArly LIbrary Shutters: installation without planning permission

Thankyou for the photographs of Early Library.

As I said on the 'phone on Friday the application has only recently been submitted and I cannot condone the installation of the shutters prior to the determination of the planning application. I have not visited the site yet, there has been no public consultation and no pre-application discussion. There is therefore no guarantee that the proposals will be acceptable.

In addition Members of the DC Committee dislike retrospective applications, especially from the District Council who should set an example with our own applications etc.

However, I understand that the library is constantly being vandalised etc and if you are still minded to carry out the works I suggest that you contact the local Councillor (s) and parish council and any neighbours to tell them why. I would also like some justification so that I can answer any questions at committee.

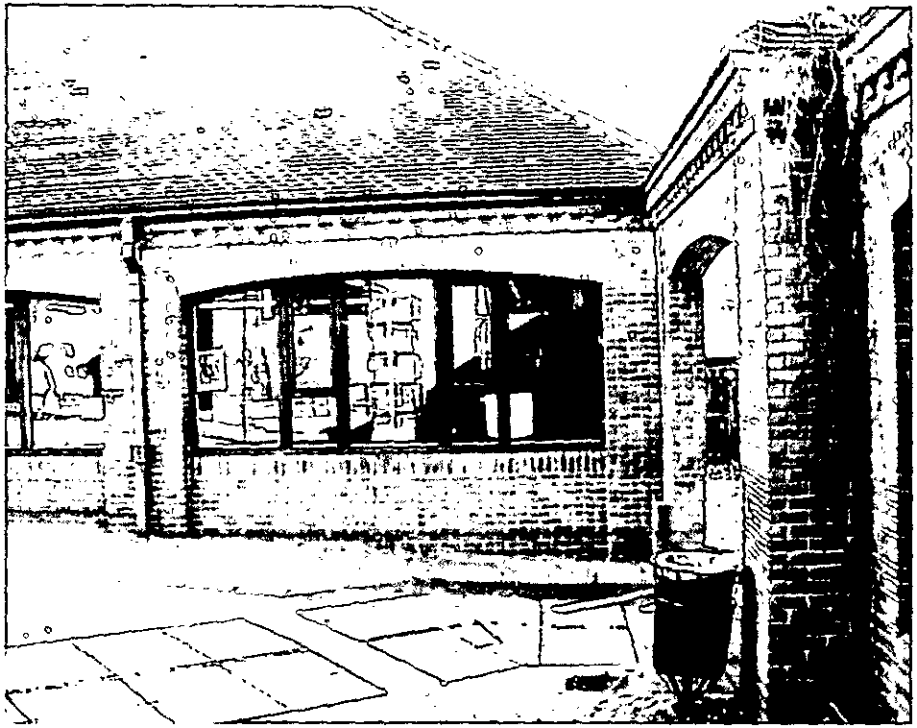
Please contact me with any queries.

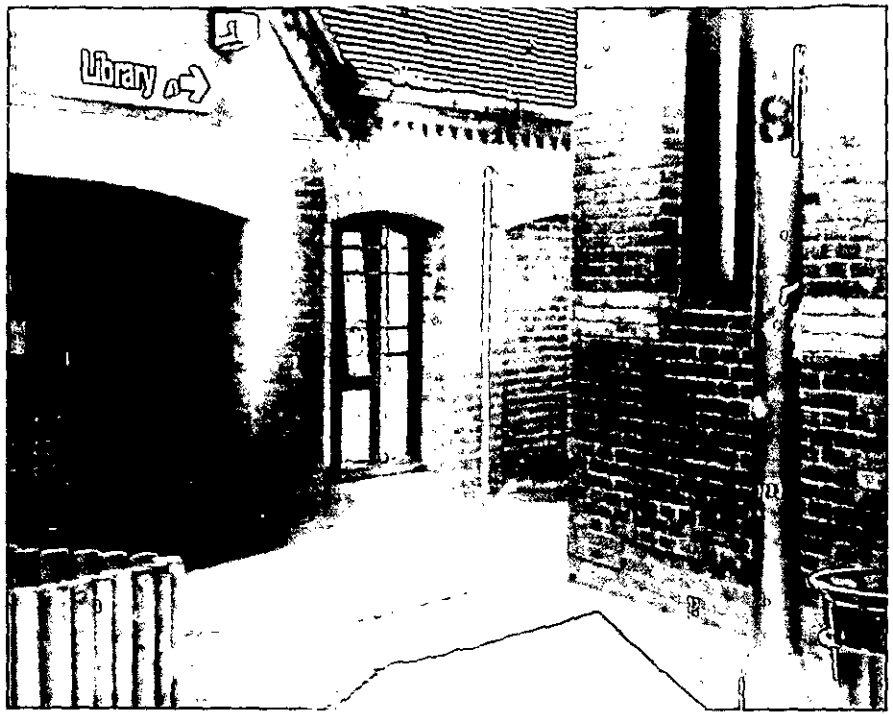
Tanya

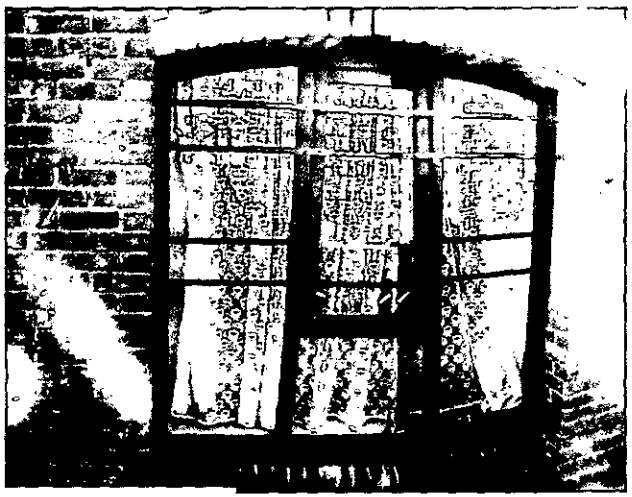
Tanya Davies
Senior Minerals & Waste Officer
Wokingham District Council

Tel: 0118 974 6229
Fax: 0118 974 6484






Library





Application Number : F/2002/6174	Map No : 58
Case Officer : [redacted] TD	Site Area : 0.05
Valid Date : 08 APR 2002	Received Date: 20/03/2002

Level : D C Sub-Committee

Description : Proposed installation of security shutters on windows of Library.

Location : Lower Early Library, Chalfont Close, Earley, Reading.

Parish : EA Ward : RED 16.4.02 -3.

Applicant : Wokingham District Council Property Services .

Fee Required: £95 Fee Received: £95

Additional: ..... or Refund: .....

Code L240P

Enforcement Section to be notified ☐ (tick if required)

Additional information required for validation;

REASON	NOTES	DATE REQ	DATE RECD
LOCATION PLANS			
BLOCK PLANS			
FORMS UNSIGNED			08 APR 2002
S.66 MISSING/INCORRECT/ UNSIGNED	None.	Sent to property 4/4	
ELEVATION PLANS			
FLOOR PLANS			
NO SCALE OR SCALE IS IMPERIAL			
ENCROACHMENT LETTER REQUIRED			
OTHER			

Is the site in a Conservation Area: ☐ Yes ☐ No If "Yes" which one _____

Is the site a Listed Building: ☐ Yes ☐ No

Is a Statutory Advertisement required: ☐ Yes ☐ No

INTERNAL CONSULTATIONS 16.4.02

Building Control

Heritage (Harold Sanders)

Landscape

Trees

Environmental Health

Housing

Leisure & Cultural Services ✓

Public Rights of Way Officer

Property

Policy & Plans

Joint Strategic Planning Unit

Archaeological Officer (BABTIE)

Education

Social Services

Highways

EXTERNAL CONSULTATIONS

Adjacent DPA : _____

Adjacent Parish : _____

SEB

British Gas

Oil pipeline

Transco

Environment Agency

Railtrack

Police Arch Officer ✓

HERITAGE BODIES

Victorian Society
The Georgian Group
Ancient Monuments Society
Council for British Arch
RCHME
NRPB (Telecommunications)
Sport England
Society for Proct' of Ancient Bldgs
English Heritage

OTHERS

.....

.....

.....

.....

.....

.....

NEIGHBOURS

.....

S/N + see map

.....

.....

No pre-apps.

Organisation_Name	Building_Name	address1	Postcode
ASDA STORES LTD	UNIT 20	UNIT 20ASDA MALLREADING	RG6 5TT
ALLEN & HARRIS	UNIT 1	UNIT 1ASDA MALLREADING	RG6 5GA
JOHNSONS CLEANERS	UNIT 2	UNIT 2ASDA MALLREADING	RG6 5GA
	UNIT 5	UNIT 5ASDA MALLREADING	RG6 5GA
	UNIT 7	UNIT 7ASDA MALLREADING	RG6 5GA
	UNIT 8	UNIT 8ASDA MALLREADING	RG6 5GA
MOSS CHEMISTS	UNIT 11	UNIT 11ASDA MALLREADING	RG6 5GA
FORBUOYS PLC	UNIT 15	UNIT 15ASDA MALLREADING	RG6 5GA
THE PHOTO SHOP	UNIT 18	UNIT 18ASDA MALLREADING	RG6 5GA
HAIR EXPRESS	UNIT 19	UNIT 19ASDA MALLREADING	RG6 5GA
SHOE EXPRESS	UNIT 12	UNIT 12ASDA MALLREADING	RG6 5GA
TIMPSONS COBBLER	UNIT 23	UNIT 23ASDA MALLREADING	RG6 5GA
BEGGARS PETSHOP	UNIT 22	UNIT 22ASDA MALLREADING	RG6 5GA
	UNIT 24	UNIT 24ASDA MALLREADING	RG6 5GA
EARLEY RETREAT			RG6 5HZ
LODDON VALLEY LEISURE CENTRE			RG6 5HZ
FLORAL CREATIONS	UNIT 10	UNIT 10ASDA MALLREADING	RG6 5GA
EARLEY VISION PLUS LTD	UNIT 4	UNIT 4ASDA MALLREADING	RG6 5GA
	UNIT 6	UNIT 6ASDA MALLREADING	RG6 5GA
EVENT JEWELLERY LTD	UNIT 3	UNIT 3ASDA MALLREADING	RG6 5GA
[redacted]BUOYS PLC	UNIT 14	UNIT 14CHALFONT WAYREADING	RG6 5HQ
LOWER EARLY LIBRARY			RG6 5HZ
JOHNSON CLEANERS UK LTD	UNIT 9	UNIT 9ASDA MALLREADING	RG6 5GA
	UNIT 17	UNIT 17ASDA MALLREADING	RG6 5GA
POST OFFICE	LOWER EARLEY POST OF	LOWER EARLEY POST OFFICECHALFONT WAYREA	RG6 5HQ
POST OFFICE	UNIT 14	UNIT 14ASDA MALLREADING	RG6 5GA

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.
PUBLIC LIBRARY

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.
N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?
Existing.

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?
To existing system YES/~~NO~~
If no, please give details

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants
EXISTING

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE
N/A.

	No. OF DWELLINGS/HABITABLE ROOMS PROPOSED	TO BE RETAINED	TO BE LOST
HOUSE	/ *	/ *	/ *
BUNGALOW	/ *	/ *	/ *
FLAT/MAISONETTE	/ *	/ *	/ *
OTHER	/ *	/ *	/ *

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? YES/~~NO~~ — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS; THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.
£95=00 - Code L240P

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED J. Thomas. ON BEHALF OF Wokingham DC DATE 6th March '02.

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or black letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

	USE CLASS	Existing floor space: Retained in existing use	Existing floor space: Lost by change of use or demolition	Proposed additional floorspace created by: New building	Proposed additional floorspace created by: Change of use
A1	SHOPS				
A2	FINANCIAL AND PROFESSIONAL SERVICES				
A3	FOOD AND DRINK				
B1(a)	OFFICE (other than A2)				
B1 (b)	RESEARCH AND DEVELOPMENT				
B1 (c)	LIGHT INDUSTRIAL				
	GENERAL INDUSTRIAL				
B3-7	SPECIAL INDUSTRIAL				
B8	STORAGE OR DISTRIBUTION				
C1	HOTELS AND HOSTELS				
C2	RESIDENTIAL INSTITUTIONS				
D1	NON-RESIDENTIAL INSTITUTIONS				
D2	ASSEMBLY AND LEISURE	430 m²	none	none	none.
OTHER	Please Specify				
OTHER	Please Specify				
	TOTAL	430 m²			

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES
N/A.

WHAT PROVISION IS BEING MADE FOR PARKING?

	Cars	Lorries
Existing	✓	✓
Proposed		

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.
Library.

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?
" staff & Public.

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

Existing Staff	Transferred Staff	New Staff	Total
✓	—	—	as existing.

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.
None.

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769d

YOUR PLANNING APPLICATION

WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

WHAT ELSE MAY YOU HAVE TO DO ?

Listed Building Consent: for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

Advertisement Consent: for the display of advertisements or signs

Building Regulation Approval: for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months.
Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

DATA PROTECTION ACT 1984

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

6174

WOKINGHAM DISTRICT COUNCIL
PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY
GEAR2502 6174

1.	APPLICANT'S NAME	PROPERTY SERVICES
	ADDRESS	WOKINGHAM DC SHUTE END, WOKINGHAM
	POST CODE	RG40 1WH PHONE 974 6982
2. If the applicant has an agent, all correspondence will be sent to the agent	AGENT'S NAME	AS ABOVE
	ADDRESS	
	POST CODE	PHONE
3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE.	SITE LOCATION	Lower Earley Library CHALFONT CLOSE LOWER EARLEY.
4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used.		INSTALLATION OF SECURITY GRILLES.
5. Give the area in hectares or part of a hectare	AREA OF SITE	
6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee	OWNERSHIP	FREEHOLDER.
7. List all the plans and drawings submitted with the application	PLANS/DRAWINGS	01,02&03.

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

CHANGE OF USE	☐		REDEVELOPMENT	☐
ERECTION OF NEW BUILDING	☐		ALTERATION or EXTENSION	☑

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

OUTLINE PERMISSION	☐	See question 10
FULL PERMISSION	☑	
APPROVAL OF DETAILS/RESERVED MATTERS	☐	State relevant outline permission number Also complete Question 10
TEMPORARY PERMISSION	☐	State period required
RELAXATION OF CONDITIONS	☐	State relevant application number Conditions to be relaxed

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

			SITING	☐
EXTERNAL APPEARANCE	☐		DESIGN	☐
MEANS OF ACCESS	☐		LANDSCAPING	☐

Ref: 2002/6174

1789/a

SECTION 66 CERTIFICATE

Application No. P/2002/6174.

08 APR 2002

Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.

CERTIFICATE A

08 APR 2002* 6174

I certify that: Wokingham D.C.

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

OR

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served

+ See Note (a) to Certificate A

OR

CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

(b) Insert description of steps taken.

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

  (b) .....

  .....

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

- Notice of the application as attached to this Certificate, has been published in

  the (c) .....

  on (d) .....

1789/b

CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . .

on (d) . . . . . ●

OR

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

ALL APPLICANTS MUST COMPLETE THIS SECTION

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding. ●

OR

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed . . . J. Thomas . . . . . .

On behalf of . . . . . Wokingham D.C. . . . . .

Date . . . 8th April '02 . . . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

Rec'd by hand 19/03/02.

08.APR.2002* 6174

Buildings Unit

MEMORANDUM

Tel. (0118) 974 Direct Line
Email. @wokingham.gov.uk

WOKINGHAM UNITARY
Aiming for Excellence

From :

Date. 19, March 2002

To: Nicola Lake	**Dept:- Environmental Services**	**Cc:-**
Re : Planning Application for Lower Earley Library – Security Window Shutters		

Nicola

Attached are the relevant documents and drawings for the above application.

If you require any further information please do not hesitate to call.

Floyd Thomas
Prop Services –Buildings Unit
Ext. 6982

① LEISURE CENTRE / CHALFONT PARK LODDON VALLEY LEISURE

ADDRESS DISTRICT CENTRE PARISH EARLEY

PLOT No. 01945 ORD. SHEET No.

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
19349	WDC	SPORTING & RECR. FACILITIES	2.6.83	DP
		ER. DIV OF EX. FOOTPATH		
21887	W.D.C.	Leisure centre, P.H,	26.7.84	D.P.
21888	"	Library + youth centre	26.7.84	D.P.
BR240914	"	" " "	18.6.85	APP N/A
		& CHURCH		
23170	"	AMEND 21887 (ADD CHANGING	13.4.85	N/A DP
28478/9	"	ROOM & SHOWER FACILITIES)		
BRA 2321	CROSSLANDS LEISURE HOLDINGS ETC	DIR. SIGNS CONV PART OF HEALTH SUITE	5.8.87 27.2.87	APP C/A
28480	— CHALFONT PARK.	FOOTBALL PITCHES ETC.	10.9.87	DC
30168	LVLC	REFUSE PALADIN	15.3.88	PD
BRA 4613	WDC.	COVERED BIN STORE	6.4.88	APP

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL [illegible]	L.V.L.C.	INT. STAIRCASE / FIRE ESCAPE TO WEIGHTS ROOM	4.6.90	APP
DRAINAGE BRA 8760	LVLC	FIRE STAIRCASE	26.6.90	REF. APP
091074 30839	"	SIGNS	22.9.88	DC

1933

② CHALFONT PARK / LEISURE CENTRE

ADDRESS CHALFONT WAY PARISH LOWER EARLEY

PLOT No. ORD. SHEET No.

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
40912	WDC	STORAGE COMPOUND / FLOOD-LIGHTING / FENCE	10.5.93	C/A
41556	"	CHANGING PAVILION	24.9.93	C/A
43048	"	4 DORMER WINDOWS IN 1ST FLOOR AT LEISURE CENTRE	12.9.94	C/A ~~MISS.~~
44685	"	ROOFLIGHT, DOOR, STAIRWAY SCREEN	3.11.95	C/A MISS.
95/60774/F				
LP95/3749	"	REFURB / STAIRS	21.8.95	APP
97/65050/F	"	ELTS / ALTS / CAFE + SWIMMING POOL	3.4.97	C/A
99/70305/F	Circa Leisure Plc	SWIMMING POOL	29.11.99	C/A
AI/1999/0198	Butler & Young Ltd.	Exct.	12.11.99	APP
F/2001/3361	Sutton Bowls Club	Erect lights around bowling green	2.5.01	APP

Received by Wokingham District Council

Application No: F/2002/6174

PROPOSAL:
Proposed installation of security shutters on windows of Library.

LOCATION:
Lower Early Library, Chalfont Close, Earley, Reading.

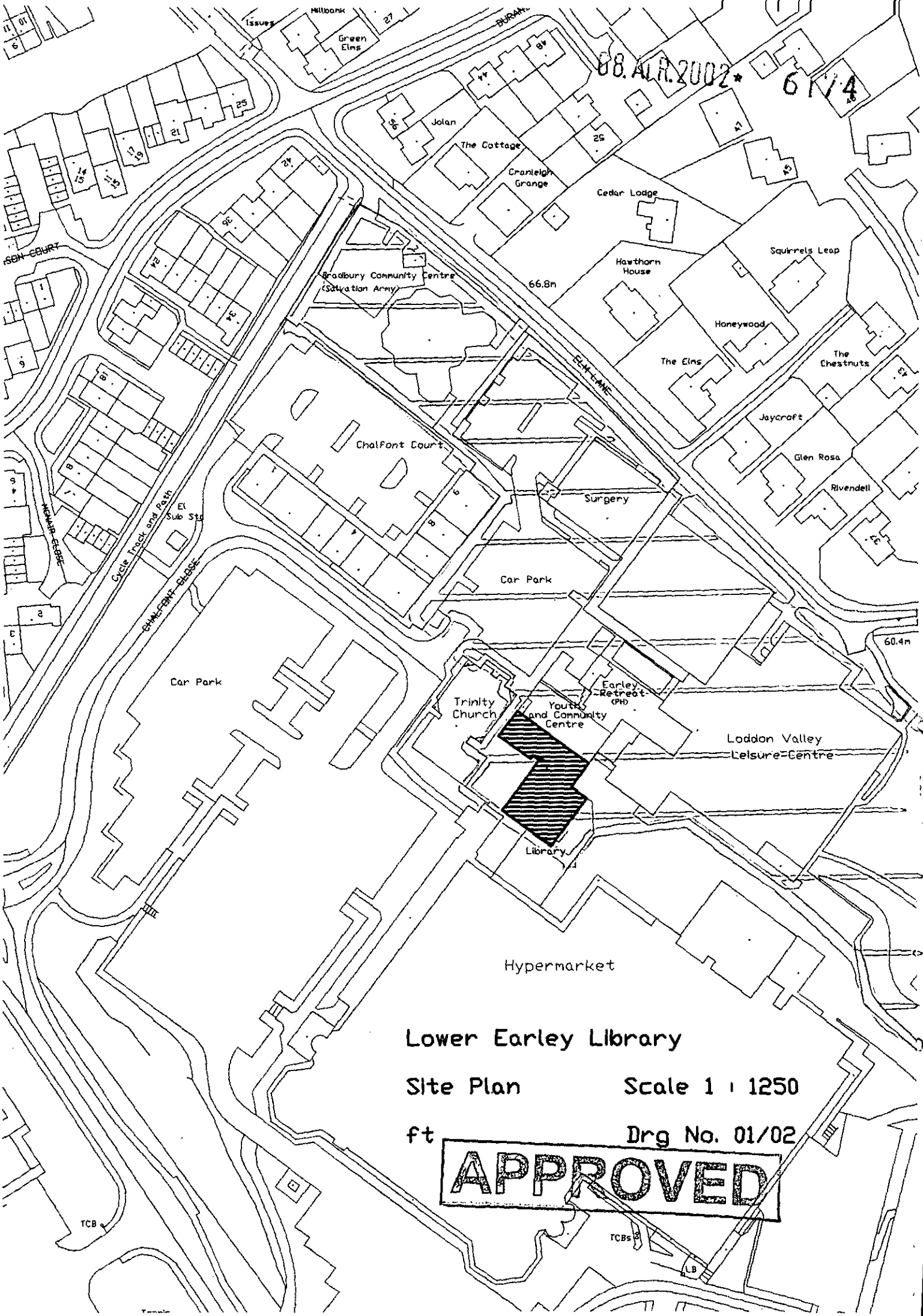
The application is available for inspection at the locations & during the times detailed below:

WOKINGHAM DISTRICT COUNCIL, PLANNING RECEPTION, SHUTE END, WOKINGHAM between 8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday. (TEL: (0118) 974 6428)
OR
WOODLEY LIBRARY, HEADLEY ROAD, WOODLEY between 9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday and 1.00pm - 4.00pm Sunday. (closed all day Wednesday). If you intend to view this application at Woodley Library please allow 4 days from the date of this letter for delivery of plans and remember to quote application number F/2002/6174 to enable the library staff to locate the correct information.
OR
EARLEY TOWN COUNCIL, RADSTOCK HOUSE, RADSTOCK LANE, EARLEY between 9.00am – 1.00pm & 2.00pm – 4.30pm Monday to Friday. (TEL: (0118) 986 8995)

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Tanya Davies P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 09/05/2002. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to be issued to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Trevor Watson
Development Control Manager
16 April 2002



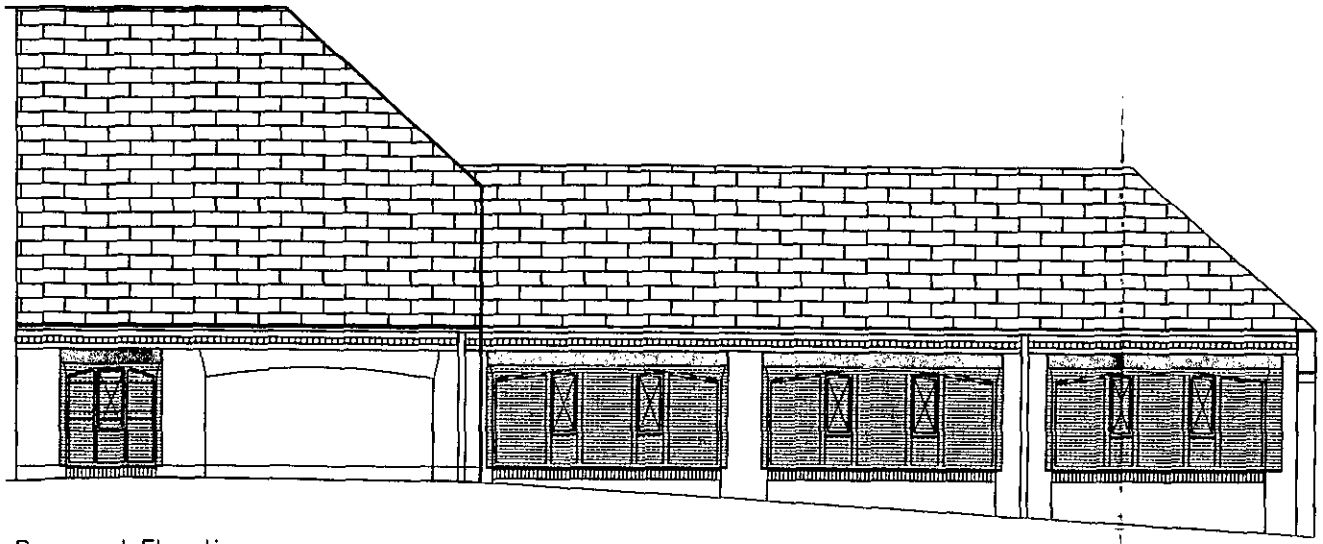
Lower Earley Library

Site Plan Scale 1 : 1250

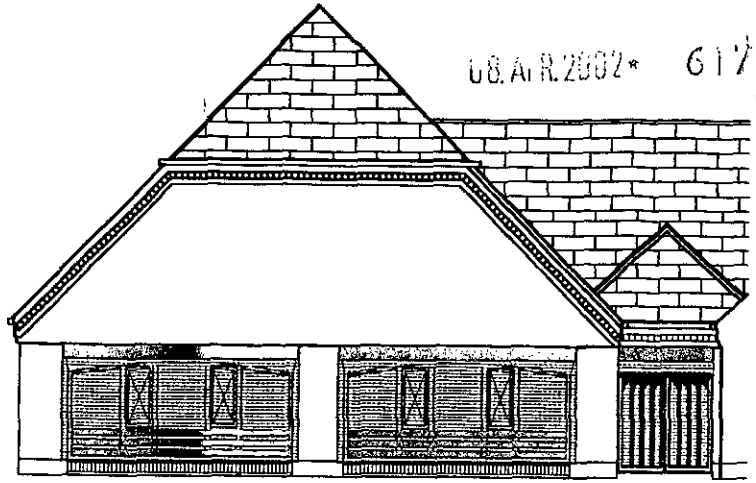
ft Drg No. 01/02

APPROVED

08.AR.2682* 6174



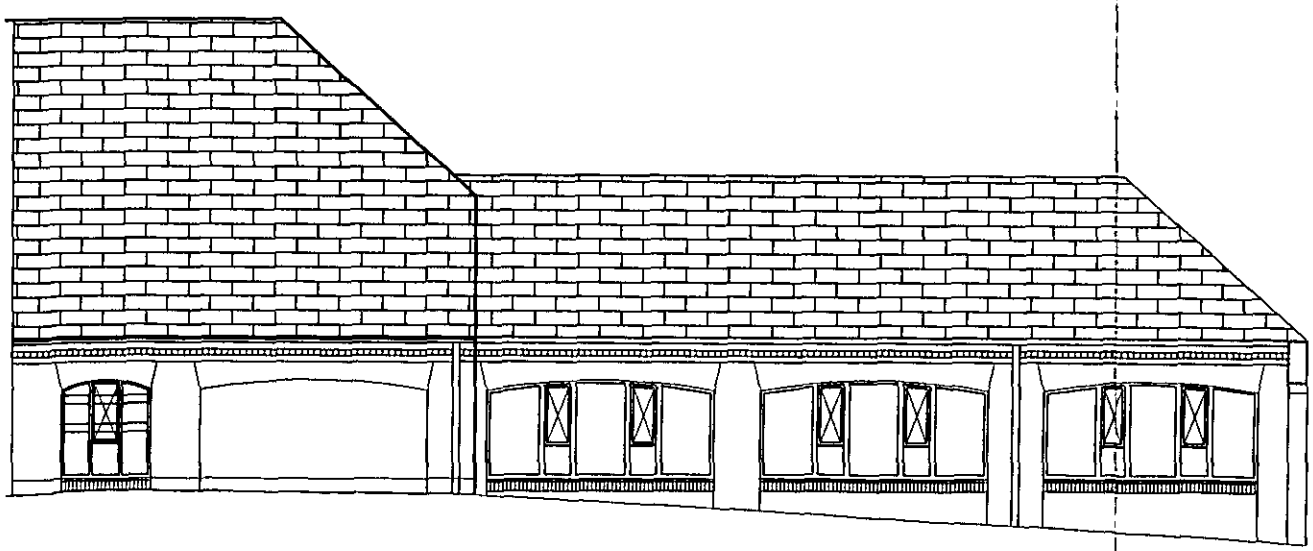
Proposed Elevation
A



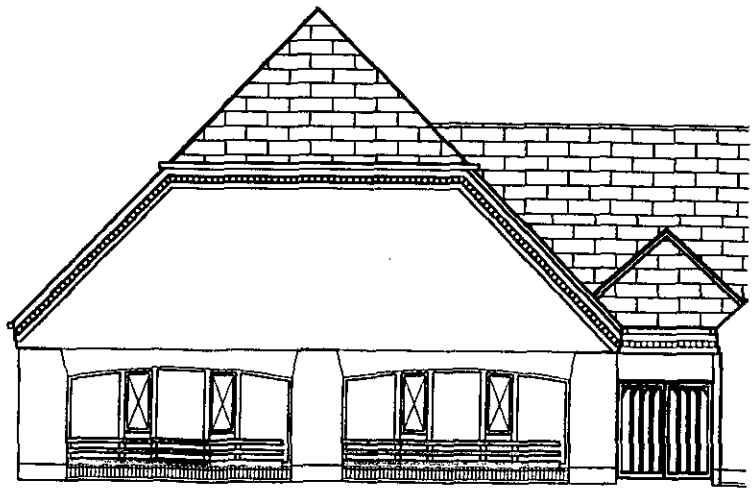
Proposed Elevation
B

Elevations Showing proposed security Shutters

APPROVED



Exsiting Elevation
A



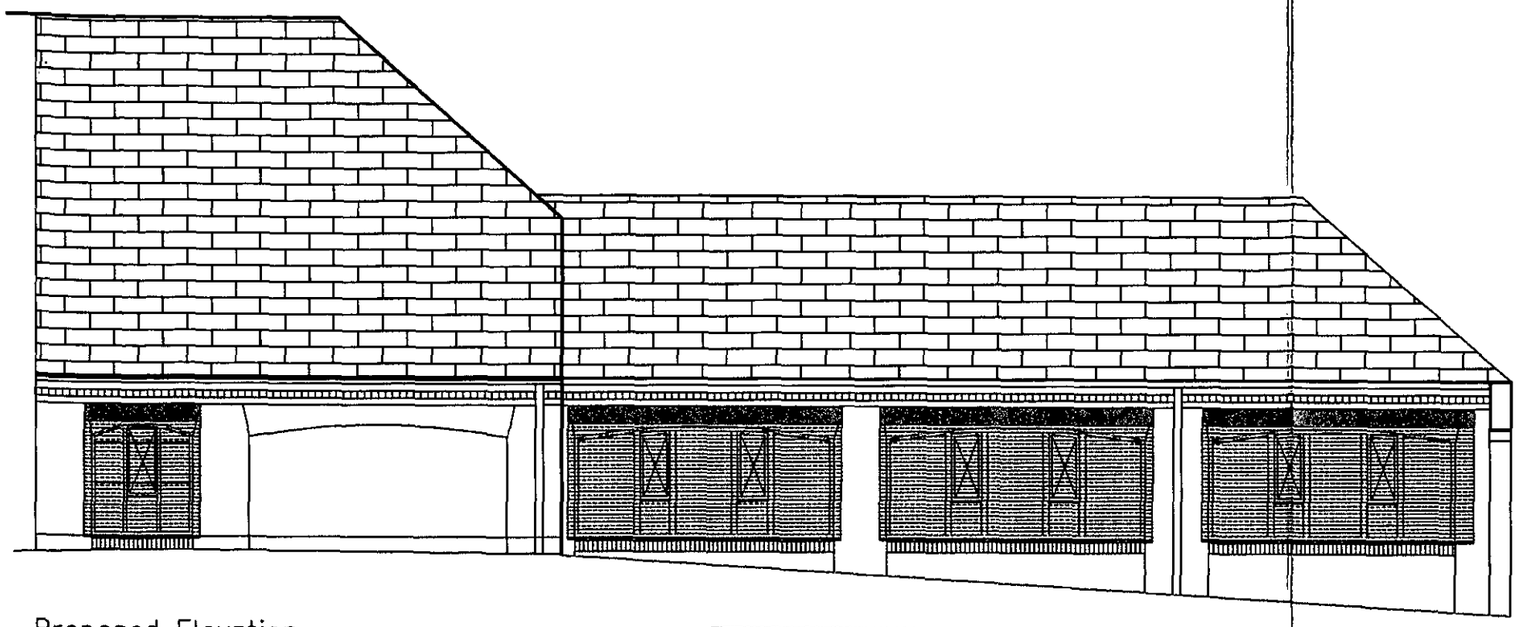
Exsiting Elevation
B

Drawn ft 24 Feb '02 Scale 1:100

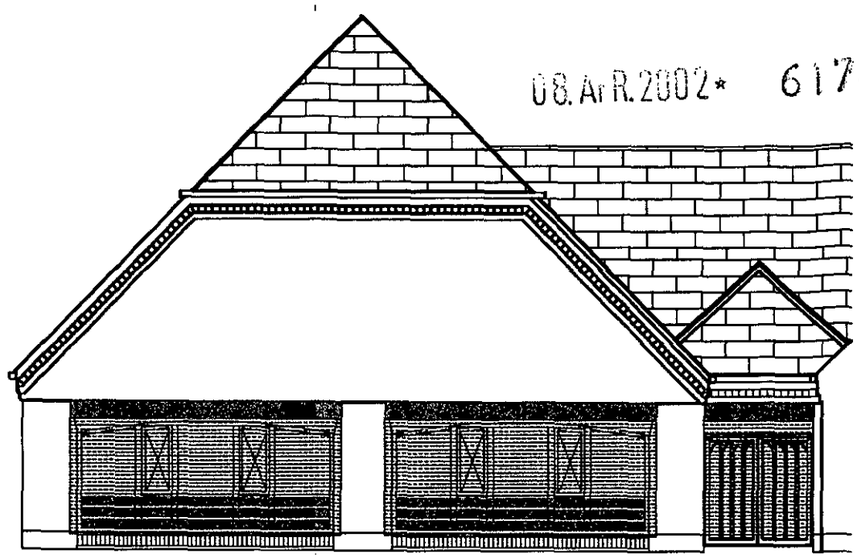
Lower Earley Library

Drg No. 03/02

08.APR.2002* 6174



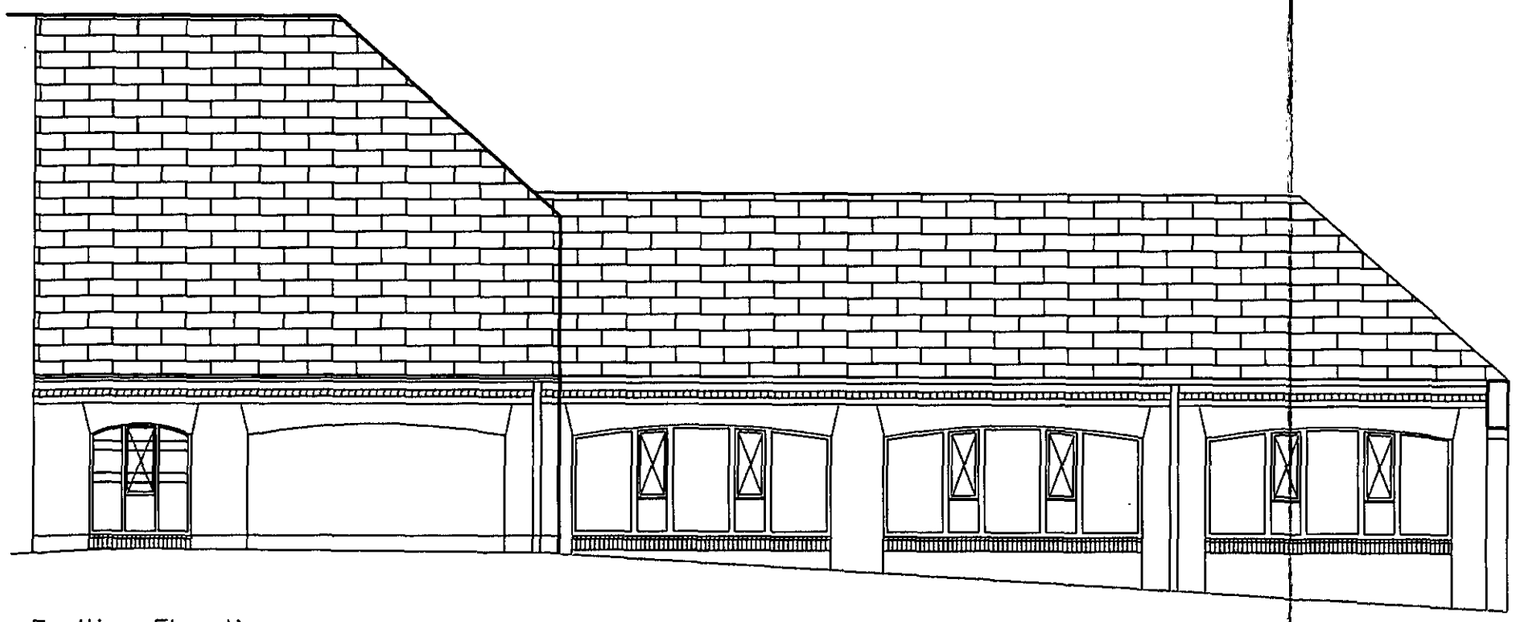
Proposed Elevation
A



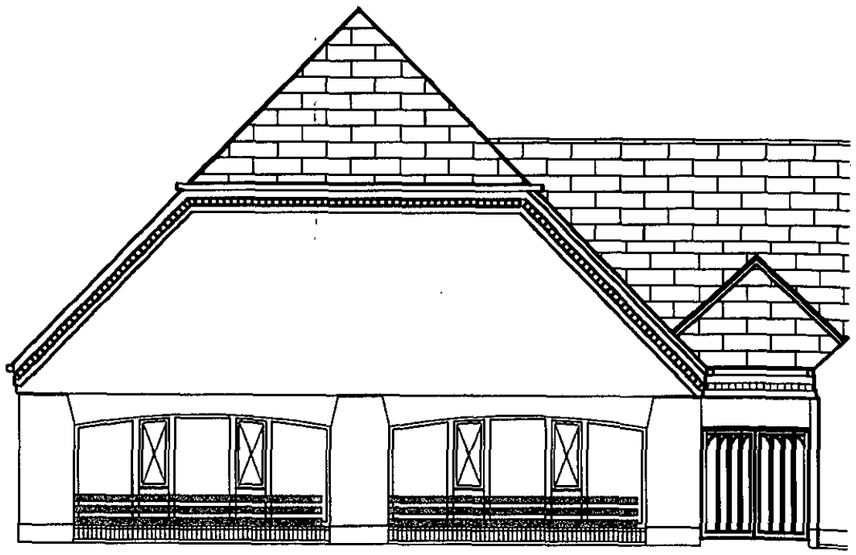
Proposed Elevation
B

APPROVED

Elevations Showing proposed security Shutters

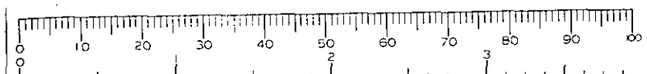


Exsiting Elevation
A



Exsiting Elevation
B

Drawn ft 24 Feb '02 Scale 1:100



Lower Earley Library

Drg No. 03/02