

Ian Sullivan Architecture Ltd

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F.A.O: The Chief Planning Officer
Wokingham Borough Council
Planning Services
PO Box 157
Civic Offices
Shute End
Wokingham
RG40 1WR

Our Ref: 3338

14th May 2026

Dear Sir / Madam,

**RE: LAND OFF BAIRD ROAD, ARBORFIELD, WOKINGHAM, RG2 9PP.
CREATION OF NEW VEHICULAR ACCESS.**

On behalf of the applicant, please find enclosed our Application for Planning Permission in relation to the above proposals.

Our application consists of the following: -

- Planning Application Form duly completed.
- Ownership Certificate B duly completed and Notice Under Article 14 served on WBC – Highways.
- CIL Form 1 duly completed.
- Application fee to the value of £309.00 – ***Applicant to pay upon receipt of reference number / payment details.***
- Drg. no. 3338-001 – Site Location Plan
- Drg. no. 3338-100 – Existing Site Plan (1:500 scale)
- Drg. no. 3338-101 – Existing Site Plan (1:200 scale)
- Drg. no. 3338-120 – Proposed Site Plan (1:500 scale)
- Drg. no. 3338-121 – Proposed Site Plan (1:200 scale)

- Briefing Note 1 – Transport - Access (Dated May 2026) – Prepared by Entran Ltd
- Drg. no. 001 – Proposed Access Arrangements (Dated May 2026) – Prepared by Entran Ltd

We trust our application is considered acceptable and can be registered at your earliest opportunity.

Yours faithfully,

Ian Sullivan

c.c. Mr R. Bowers