



Benneton Care Homes Limited
79 Clare's Green Road
Reading
RG7 1DU
UK Registered Company 15917702

Benneton Care Homes

Emergency Evacuation Plan





Emergency Evacuation Plan

1. 1. Introduction

This Emergency Evacuation Plan outlines the actions to be taken in case of a radiation emergency at **AWE Burghfield**, as well as general evacuation procedures for **Benneton Care Homes – Bluebell House**. The plan ensures the safety and well-being of all residents, staff, and visitors by providing clear procedures for sheltering and evacuation.

2. 2. Emergency Preparedness

- All staff must read this plan upon joining and review it regularly.
 - The plan will be discussed during fire alarm tests to ensure familiarity.
 - A **Ready Kit** will be maintained, containing essential supplies for up to 48 hours.
 - Staff will receive training on emergency response and shelter-in-place procedures.
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3. 3. Emergency Alert & Initiation

Trigger: Notification from the **Local Authority** via telephone, broadcast, or social media.

Immediate Actions:

1. The **senior staff member** on duty will take control.
 2. Staff will ensure that **all residents are indoors immediately**.
 3. **Secure the building:**
 - Shut and secure all windows and doors.
 - Turn off heating and air conditioning systems.
 4. **Communication:**
 - Inform staff and residents of the situation.
 - Monitor local radio and official social media channels for updates.
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4. 4. Shelter-in-Place Procedure

- Confirm all residents and staff are inside.



- Ensure adequate food, medicine, and hygiene supplies for **48 hours**.
- Contact parents/guardians and local authorities to provide updates.
- Assign staff to monitor updates and anticipate problems.
- Minimize movement within the building to reduce exposure.
- If required, provide **face masks (FFP2 NR/N95)** to individuals who must leave.

5. 5. Evacuation Plan

If an **evacuation is required**, follow these steps:

6. AWE Area Evacuation

- Follow **local authority instructions** regarding evacuation routes and destinations.
- Staff-to-resident ratio will be **2:1** to ensure safety.
- Prepare necessary **emergency bags** (medication, identification, essential supplies).
- Use designated transportation for safe relocation.

7. Benneton Care Homes – Bluebell House Evacuation

- Establish **designated safe locations** for temporary relocation.
- Inform all staff and prepare residents **calmly and efficiently**.
- Ensure mobility support for residents with special needs.
- Coordinate with **emergency services and transport providers**.
- Keep contact lists accessible for communication with families.

8. 6. Post-Emergency Recovery

- Await **official clearance** before returning to normal activities.
- Conduct **health assessments** and **psychological support** for residents and staff.
- Review and update the plan based on the incident evaluation.
- Contact families and authorities to provide updates on resident safety.

9. 7. Emergency Contacts

- **Local Authority Emergency Line:** +44 118 937 3737
- **Manager:** [REDACTED]



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- **Emergency Services:** 999
- **AWE Radiation Emergency Line:** +44 118 982 2345
- **Dr Keith Pearce (Emergency Planning Consultant):** [REDACTED]

This plan will be **regularly reviewed and updated** to ensure maximum preparedness for any emergency.

Site Leader	L. Layton
Signature	L. M. Layton
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Review frequency	ANNUAL