SITE NOTICE REMOVED

APPLICATION NO:
F/2000/2707

LOCATION:
Land Side Of 1 Charlton Close/ Waverley Way, Wokingham.

APPLICANT:
Royal Mail

PROPOSAL:
Proposed erection of double postal pouch.

EARLIEST DATE FOR DECISION: **03/12/2000**

APPLICATION WILL HAVE EXPIRED ON:
21/12/2000

CASE OFFICER: **George Allpress**

REFUSED

RAILEX
Marbleboard

EASIFILE EP7

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Refusal of Permission

Royal Mail
Service Maintenance Manager
80 Caversham Road
Reading
Berkshire
RG1 1AA

Application Number: F/2000/2707

Parish: **FINCHAMPSTEAD**

Location: **Land Side of 1 Charlton Close/, Waverley Way, Wokingham.**

Proposal: **Proposed erection of double postal pouch.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Refuse Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council, the reason for which is specified hereunder.

Reason

1. The application proposal is considered to result in an unacceptable obstruction to pedestrian passage and to jeopardize pedestrian safety. The proposal is therefore considered to conflict with the Berkshire Structure Plan policy T7 and the South East Area Local Plan 1994 policy SBE1 at part (B) which requires development to contribute to a safe environment, and policy ST7 which aims to achieve a clear, direct, safe and convenient route for pedestrians.

Informative

1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy T7.

South East Area Local Plan Policies SBE1 (B) and ST7.

John Mitchell
Development Control Manager
Date: 06/12/2000

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

Tel: 0118 974 6442

Date:

My ref: F/2000/2707

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

CONFIDENTIAL

Councillor R Cundy
Bumbles
Longwater Lane
Finchampstead
RG40 4NX

Dear Councillor

Application Number: F/2000/2707
Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.
Proposed erection of double postal pouch.

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **George Allpress** on **0118 974 6442.** If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

LISTING FORM
Case officer: **George Allpress** Application Number: **F/2000/2707**
Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.
Proposed erection of double postal pouch.

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor R Cundy

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6442

Date:

My ref: F/2000/2707

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

CONFIDENTIAL

Councillor T Charlesworth
3 Rowan Drive
Crowthorne
RG45 6RY

Dear Councillor

Application Number: F/2000/2707
Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.
Proposed erection of double postal pouch.

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **George Allpress** on **0118 974 6442**. If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

LISTING FORM
Case officer: **George Allpress** Application Number: **F/2000/2707**
Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.
Proposed erection of double postal pouch.

Transfer: Yes ☐ No ☐
Reason for Transfer:
_____
_____

Signed: _____ Date: _____

Councillor T Charlesworth

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

ADDITIONAL NEIGHBOUR CONSULTATION SHEET

APPLICATION NUMBER: F/2000/2707
CASE OFFICER: George Allpress

ADDRESS OF ADDITIONAL NEIGHBOUR CONSULTATION	NUMBER OF DAYS FOR RESPONSE	DATE LETTER ISSUED (for Admin use)

Received by Wokingham District Council

Application No: F/2000/2707

Proposal:
Proposed erection of double postal pouch.

Location:
Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this notice for delivery of plans.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer George Allpress P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 03/12/2000. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

08 November 2000

WORK SHEET FOR: George Allpress

Application Number: F/2000/2707

Applicant: Royal Mail Services Maintenance Manager.

Location: Land Side of 1 Charlton Close, Waverley Way, Wokingham.

Proposal: Proposed erection of a double postal pouch.

Site Notice Displayed? :	YES	NO	DATE

Date of Neighbour Notifications: 08/11/00

Date of Site Visit: 16/11/00

Date Registered: 26/10/2000

Earliest Date for Decision: 03/12/2000

Latest Consultation Date/Site Notice Expiry Date: 03/12/2000
06/12/00 (GA)

This application will have expired on: 21/12/2000. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses:

Highways - recommend approval - but comment: "footway too narrow at position shown. Highways have no objection to relocating on the land as shown".

Property Department - No Objection.

Finchampstead Parish Council - The Parish Council have no objection to this application.

At the time of writing no additional comments have been received.

Planning Issues: The issues raised by this application are the street scene and highway safety.

The following policies are also relevant: Berkshire Structure Plan policy T7: the South East Area Local Plan policy SBE1 (B) and ST7.

Application Number: F/2000/2707

Appraisal:

The application site is at the back of the public pavement on Waverley Way, at a point around 15 to 17 metres from the junction with Charlton Close. The 'back-drop' to the site is a 2.0 metre high solid brick wall with a narrow strip of grass covered land between the wall and pavement edge (the strip of land appears to be within the demise of no.1 Charlton Close. The location is within a modern residential estate.

View of the structure from no.1 Charlton Close would be shielded by the wall, but the structure would otherwise be very visible from both directions on Waverley Way.

The application proposes a double pouch box which is 1.0 metre high and a depth of 0.4 squared. The box is pedestal mounted and its overall height is just under 1.4 metres.

The structure is functionally designed, basic in its appearance and not particularly attractive, however material harm to the street scene is not considered to result in this location.

In terms of highway safety, however, this particular location is considered inappropriate, and planning permission is therefore recommended to be refused.

Highways have suggested an alternative location. However, the alternative location appears to be within the land ownership of no.1 Charlton Close, and re-location is therefore considered to differ materially from the location as submitted by this application and therefore a new application would be considered appropriate if that location were chosen.

The application is considered to conflict with Policy SBE1; where the Policy requires, inter alia, at part (B), new development to contribute to the creation of a safe and attractive environment.

The proposal is also considered to conflict with Policy ST7, which aims to achieve a clear, direct, safe and convenient route for pedestrians, and similarly Structure Plan Policy T7.

Recommendation: Approval: ☐ **Refusal:** ☑

(tick appropriate box)

Application Number: F/2000/2707

~~Conditions~~/Reasons for Refusal

No	Std Con	Std Reas	~~Non Std Conditions~~ / Reasons for Refusal
1			The application proposal is considered result in an unacceptable obstruction to pedestrian passage and to jeopardize pedestrian safety. The proposal is therefore considered to conflict with Berkshire Structure Plan policy T7: and the South East Area Local Plan 1994, Policy SBE1 at part (B) which requires development to contribute to a safe environment: and, Policy ST7, which aims to achieve a clear, direct, safe and convenient route for pedestrians.
1	N16		**INFORMATIVE** **INSERT:** Berkshire Structure Plan policy T7: the South East Area Local Plan policy SBE1 (B) and ST7.

RECORD OF SITE VISIT

SITE ADDRESS: Land to Side of 1 Charlton Close, Waverley Way, Wokingham.

APPLICATION NUMBER: F/2000/2707

OFFICER: George Allpress

DATE OF SITE VISIT: *16/11/00*

1. SITE/STATUTORY NOTICE DISPLAYED? Yes

2. DESCRIPTION OF SURROUNDINGS Residential street.

3. DESCRIPTION OF SITE/BUILDING Public pavement with grass strip behind and back drop of a 2.0 metre high boundary beyond.

4. RELATIONSHIP TO ADJOINING PROPERTIES Side boundary wall to no1 Charlton Close, adjacent to the west, no dwellings opposite.

5. SITE CONSTRAINTS

TREES	None in the vicinity.
ACCESS/PARKING	N/A.
LEVELS	Level.
BOUNDARY TREATMENT	N/A.
OTHERS	None

FROM: George Allpress

DATE: 08 November 2000

DELEGATED

FINCHAMPSTEAD PARISH CONSULTATION SHEET

Application Number: F/2000/2707

Proposal: Proposed erection of double postal pouch..

Site Address: Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.

Applicant: Royal Mail .

Your observations are required in respect of this application **by 03/12/2000** .

The Parish Council have no objection to this application

PLANNING SERVICES

POL	PT
DC	TLS
APP	ENF
CS	

28 NOV 2000

COPIES TO: ACK: FILE

SIGNED: CSCole PPVW DATE: 23/11/00

Clerk To Finchampstead Parish/Town Council.

From:
Property Dept

To: George Allpress



Date: 08 November 2000

Application Number: F/2000/2707

Proposal: Proposed erection of double postal pouch..

Site Address:
Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.

Applicant:
Royal Mail .

Your observations are required in respect of this application within **7 days** of the above date.

This section has no objection to the above proposal.

Sarah Hunter
for Head of Property Section

HIGHWAYS CONSULTATION SHEET

From: George Allpress **Date:** 08 November 2000

Application Number: F/2000/2707

Proposal: Proposed erection of double postal pouch.

Parish: FINCHAMPSTEAD PARISH

Site Address:
Land Side Of 1 Charlton Close/, Waverley Way, , Wokingham.

Applicant:
Royal Mail .

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

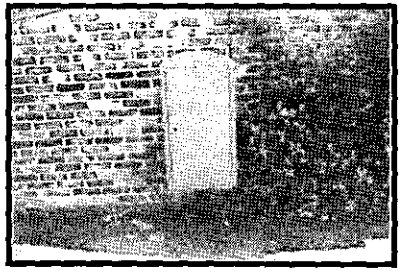
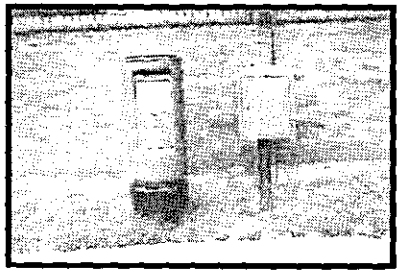
1) ☐ Recommend refusal for the reason(s) **stated below;**
2) ☑ Recommend approval but with condition(s) & reason(s) **stated below;**
3) ☐ Recommend approval with **no** condition(s) or reason(s).

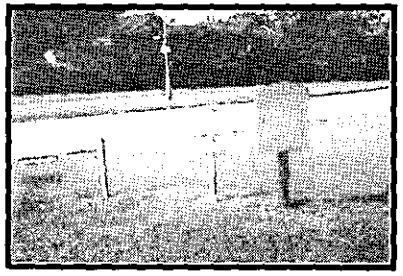
Footway too narrow at position shown.
Highways have no objection to relocating on the adjacent land as shown.

Signed: _____ **Print name:** Adam Coggins 14/11/00

Royal Mail Second Delivery Postal Pouch Boxes

Examples Royal Mail Of Single & Double Pouch Boxes In Typical Locations.





- **Robust 2mm Steel construction with a high resistance to vandalism**
- **Fully seam welded, fitted with Post Office approved security locks & full length hinges**
- **Recessed door design, providing high resistance to forced entry**
- **Powder coted paint finish in dark Grey**
- **Secure installation via robust bolts**
- **Full service and support available**

Specifications :-

Single Box	**Double Box**
450mm W x 660mm H x 400mm D	450mm W x 1000mm H x 400mm D
Overall Height When Mounted On Pedestal	Overall Height When Mounted On Pedestal
1360mm	**1360mm**

Further Information Please Contact :-

Service Maintenance Department
Royal Mail
80 Caversham Road
Reading
RG1 1AA
Tel (0118) 9537200

26.OCT.2010 27707

26.OCT.2000* 2707



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Central Support Section, Environmental Services, Wokingham District Council.

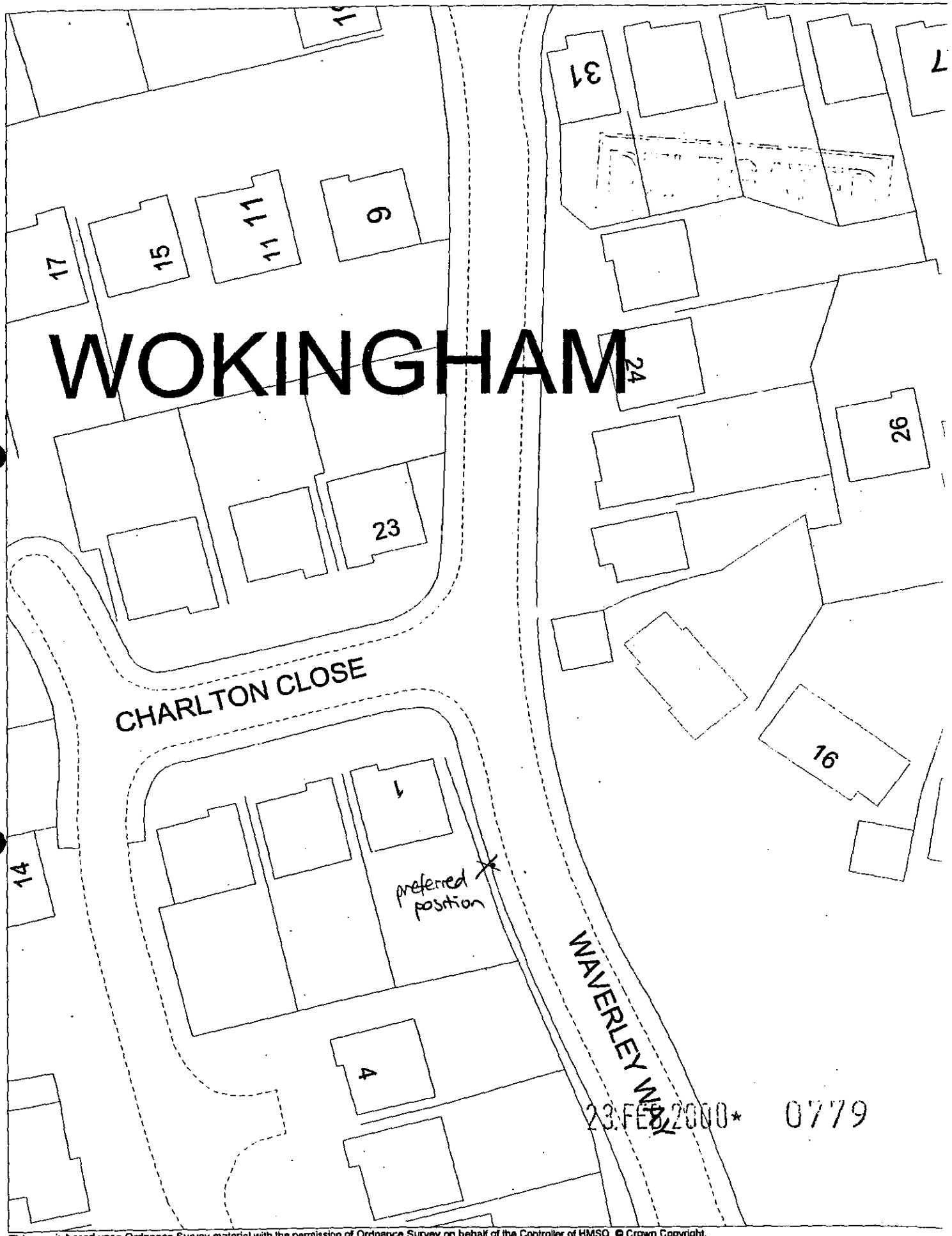
7 September 1999

Scale: 1:2500

N W S

PART 1 REGISTER 23.FEB.2000* 0779 DELEGATED

26.OCT.2000* 2707



23.FEB.2000* 0779

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Central Support Section, Environmental Services, Wokingham District Council.

7 September 1999

Scale: 1 : 500

PART 1 REGISTER

WOKINGHAM D.C. DEVELOPMENT CONTROL

Start date: 26 OCT 2000	
Officer: GA	Application No. F/2000/2707

Map No. ..... Site .....
Easting: ..... Flood Pln .....
Northing: ..... Mineral .....

Level: ☐ **Sub Committee** ☑ **Delegated** ☐ **Sec. State**
☐ **Incorrect Fee** ☐ **Invalid** ☐ **PD**

Description:
(F) PROPOSED ERECTION OF DOUBLE POSTAL POUCH.

Location: O/S 1 CHARTON CLOSE / WAVERLEY WAY

Parish: FINCHAMPSTEAD Ward: finchampstead north ✓

Applicant: ROYAL MAIL
RESUBMISSION 2000/0779 withdrawn

Fee Received 00-00 Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red			
2	1:500 block plan showing existing & proposed dev. + adj. Properties			
3	Forms unsigned			
4	Correct S 66 certificate			
5	Elevation plans			
6	Floor plans			
7	Metric scale disclaimer			
8	Encroachment letter			
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

Date Site Notice Sent : ..... Parish Council Informed - YES / NO

INTERNAL CONSULTATIONS

Building Control : .....
Landscape .....
Trees .....
Conservation Officer .....
Environmental Health .....
Housing .....
Leisure & Cultural services .....
Public Rights of Way ✓
Property .....
District Secretary (only if called in by SOS) .....
Policy & Plans .....
Strategic Planning (JSPU) .....
Minerals (BABTIE) .....
Archaeological Site (BABTIE) : .....
Education .....
Social Services .....
Highways ✓

EXTERNAL CONSULTATIONS

Adjacent D P A : .....
Adjacent Parish : .....
Southern Electricity Board .....
British Gas .....
PSA Oil Pipeline .....
Transco : .....
Environment Agency .....

Rail Track .....
Police Arch. Liaison Officer .....

HERITAGE BODIES

The Georgian Group .....
Ancient Monuments Society .....
Council for British Arch. .....
RCHME .....
Telecommunications (NRPB) : .....
Sport England : .....

OTHERS:

No pre-apps.

NEIGHBOURS:

S/N + 1, 2, 4 + 23 Charlton close ✓
16, 18 + 20 Waverly way

1913 /a DELEGATED SCHEDULE 2 26.OCT.2000* 2707 Articles 6, 7 and 9

PART 1
Town and Country Planning (General Development Procedure) Order 1995

NOTICE UNDER ARTICLE 6 OF APPLICATION FOR PLANNING PERMISSION
(to be published in a newspaper or to be served on an owner or a tenant**)*

Proposed development at *(a)* TO THE SIDE OF Nº 1 CHARLTON CLOSE (LOCATED ON WAVERLEY WAY)

I give notice that *(b)* Royal Mail Reading

is applying to the *(c)* WOKINGHAM DISTRICT COUNCIL Council

for planning permission to *(d)* INSTALL A POSTAL POUCH BOX (DOUBLE)

Any owner* of the land or tenant** who wishes to make representations about this application should write to the Council at *(e)* W.D.C., PLANNING DEPARTMENT, PO BOX 157, WOKINGHAM, RG40 1WR

by *(f)* 26-10-00

* "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years, or, in the case of development consisting of the winning or working of minerals, a person entitled to an interest in a mineral in the land (other than oil, gas, coal, gold or silver).

** "tenant" means a tenant of an agricultural holding any part of which is comprised in the land.

Signed [signature]

† On behalf of Royal Mail

Date 26-10-00

Statement of owners' rights

The grant of planning permission does not affect owners' rights to retain or dispose of their property, unless there is some provision to the contrary in an agreement or in a lease.

Statement of agricultural tenants' rights

The grant of planning permission for non-agricultural development may affect agricultural tenants' security of tenure.

† Delete where inappropriate

Insert:

(a) address or location of the proposed development
(b) applicant's name
(c) name of Council
(d) description of the proposed development
(e) address of the Council
(f) date giving a period of 21 days beginning with the date of service, or 14 days beginning with the date of publication, of the notice (as the case may be).

1913/b **Town and Country Planning (General Development Procedure) Order 1995**

NOTICE UNDER ARTICLE 6 OF APPLICATION FOR PLANNING PERMISSION

(to be posted in the case of an application for planning permission for development consisting of the winning and working of minerals by underground operations (in addition to the service or publication of any other requisite notices in this Schedule))

Proposed development at *(a)* .....

I give notice that *(b)* .....

is applying to the *(c)* ..... Council

for planning permission to *(d)* .....

Members of the public may inspect copies of:

- the application
- the plans
- and other documents submitted with it

at *(e)* ..... during

all reasonable hours until *(f)* .....

Anyone who wishes to make representations about this application should write to the Council at *(g)* .....

..... by *(f)* .....

Signed .....

† On behalf of .....

Date .....

† Delete where inappropriate

Insert:

(a) address or location of the proposed development
(b) applicant's name
(c) name of Council
(d) description of the proposed development
(e) address at which the application may be inspected (the applicant is responsible for making the application available for inspection within the area of the local planning authority)
(f) date giving a period of 21 days, beginning with the date when the notice is posted
(g) address of Council

1789/a

SECTION 66 CERTIFICATE

Application No. 26.OCT.2000* 2707

Please fill in both Certificate A, B, C or D *and* the Agricultural Holdings Certificate. Delete sections not relevant.

(a) "Owner" means a person having a freehold interest *or leasehold interest* the unexpired term of which is not less than 7 years.

OR

+ See Note (a) to Certificate A

OR

(b) Insert description of steps taken.

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served
HIGHWAYS DEPARTMENT	WOKINGHAM DISTRICT COUNCIL	26-10-00

CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the *accompanying application.*

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

  (b) .....

  .....

- Notice of the application as attached to this Certificate, has been published in

  the (c) .....

  on (d) .....

1789/b

CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

OR

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . .

on (d) . . . . . .

ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding.

OR

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed . . A. J. Mant . . . . . .

On behalf of . . Royal Mail . . . . . .

Date . . 26-10-00 . . . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

DELEGATED 26.OCT.2000* 2707

Royal Mail

To **George Allpress**
Planning Officer
Environmental Services Department
Planning Services
PO Box 157
Shute End
Wokingham
RG40 1WR

Royal Mail
Service Delivery
80 Caversham Road
READING
RG1 1AA

Phone: 0118 9537268 /
9537085

Fax: 0118 9537085

From Alan Musther
(Service Maintenance)

Date 25th October 2000

Subject ----------

Resubmission Of Withdrawn Pouch Boxes

George,

I am writing as requested to notify that we are resubmitting the following planning applications (in Green) as per agreed at the new alternative sites suggested by yourself and a Mr Johnson from Highways on Monday 25th Sep 2000. The reason for the non submission of the outstanding applications is that we require 1:500 maps for the following locations (in Red) The remaining application No 0780, on this application we are awaiting the decision by highways / planning on the site. As it was going to be re-visited by highways / planning. If it is not suitable we will require another set of plans for the new location.

List Of Planning Applications

Old Planning Number	Re - Submitted
F/2000/0779	Yes - new application included with this letter
F/2000/0780	No (Awaiting Planning Departments decision on location)
F/2000/0781	No (Require 1:500 Plan, 1:2500 plan OK) - Copy enclosed
F/2000/0782	No (Require 1:500 Plan, 1:2500 plan OK) - Copy enclosed
F/2000/0784	No (Require 1:500 Plan, 1:2500 plan OK) - Copy enclosed
F/2000/0785	Yes - new application included with this letter
F/2000/0786	Yes - new application included with this letter
F/2000/0787	No (Require 1:500 Plan, 1:2500 plan OK) - Copy enclosed
F/2000/0788	Yes - new application included with this letter
F/2000/0789	Yes - new application included with this letter
F/2000/0790	No (Require 1:500 Plan, 1:2500 plan OK) - Copy enclosed

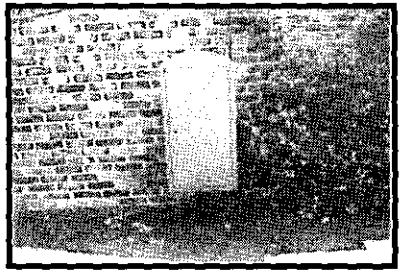
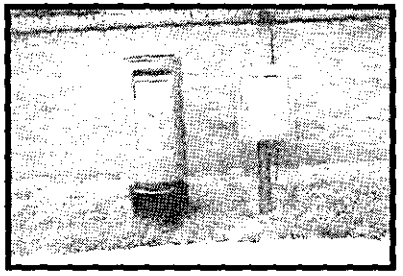
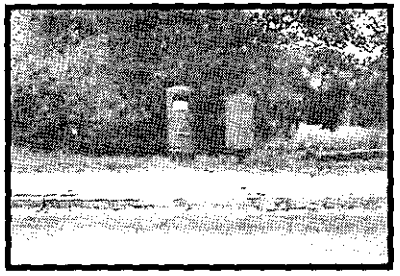
If you require any additional information, please do not hesitate to contact me.

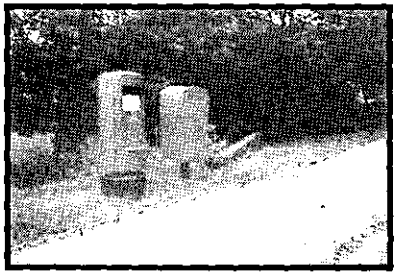
Yours Faithfully

Alan Musther
(Service Maintenance)

Royal Mail Second Delivery Postal Pouch Boxes

Examples Royal Mail Of Single & Double Pouch Boxes In Typical Locations.

- **Robust 2mm Steel construction with a high resistance to vandalism**
- **Fully seam welded, fitted with Post Office approved security locks & full length hinges**
- **Recessed door design, providing high resistance to forced entry**
- **Powder coted paint finish in dark Grey**
- **Secure installation via robust bolts**
- **Full service and support available**

RELEGATED
26.OCT.2006
2707

Specifications :-

Single Box	**Double Box**
450mm W x 660mm H x 400mm D	450mm W x 1000mm H x 400mm D
Overall Height When Mounted On Pedestal	Overall Height When Mounted On Pedestal
1360mm	**1360mm**

Further Information Please Contact :-

Service Maintenance Department
Royal Mail
80 Caversham Road
Reading
RG1 1AA
Tel (0118) 9537200



DELEGATED

26.OCT.2000* 2707

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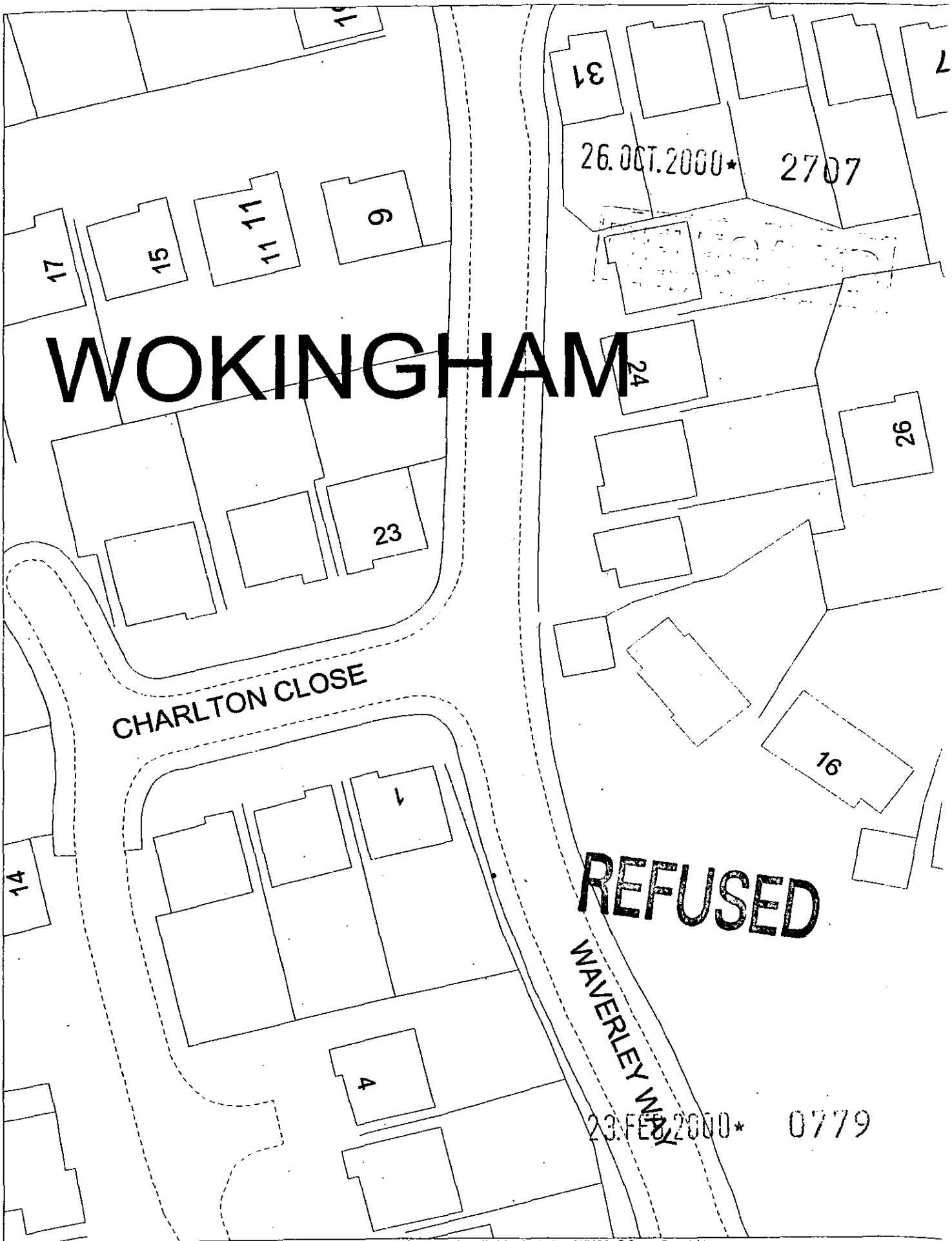
Central Support Section, Environmental Services, Wokingham District Council.

7 September 1999

Scale: 1: 2500

N W S

PART 1 REGISTER 23.FEB.2000* 0779 DELEGATED



26.OCT.2000* 2707

REFUSED

23.FEB.2000* 0779

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Central Support Section, Environmental Services, Wokingham District Council.

7 September 1999

Scale: 1 : 500

PART 1 REGISTER

1769a

WOKINGHAM DISTRICT COUNCIL
PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY

RECEIVED 26.OCT.2000* 2707

1.	APPLICANT'S NAME	Service Maintenance Manager, Service Delivery
	ADDRESS	Royal Mail, 80 Caversham Road, Reading
	POST CODE	RG1 1AA PHONE (0118) 9537285
	AGENT'S NAME	
2. If the applicant has an agent, all *correspondence will be sent to* the agent	ADDRESS	
	POST CODE	PHONE
3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's *ownership or control* in BLUE.	SITE LOCATION	To side of No 1 Charlton Close (located on Waverley Way.
4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used.		Install A Postal Pouch Box (Double Size) - See Attached Leaflet.
5. Give the area in hectares or part of a hectare	AREA OF SITE	N/A
6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee	OWNERSHIP	None
7. List all the plans and drawings submitted with the application	PLANS/DRAWINGS	1:250 1:500

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

CHANGE OF USE	☐	N/A	REDEVELOPMENT	☐
ERECTION OF NEW BUILDING	☐		ALTERATION or EXTENSION	☐

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

OUTLINE PERMISSION	☐	See question 10
FULL PERMISSION	☑	
APPROVAL OF DETAILS/RESERVED MATTERS	☐	State relevant outline permission number Also complete Question 10
TEMPORARY PERMISSION	☐	State period required
RELAXATION OF CONDITIONS	☐	State relevant application number Conditions to be relaxed

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

		N/A	SITING	☐
EXTERNAL APPEARANCE	☐		DESIGN	☐
MEANS OF ACCESS	☐		LANDSCAPING	☐

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

HIGHWAYS LAND

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

NONE

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system YES/NO N/A

If no, please give details

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

No. OF DWELLINGS/HABITABLE ROOMS	PROPOSED		TO BE RETAINED		TO BE LOST	
HOUSE	/	*	/	*	/	*
BUNGALOW	/	*	N/A			
FLAT/MAISONETTE	/	*	/	*	/	
OTHER	/	*	/	*	/	*

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? ~~YES~~/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

Nil Re-SUBMISSION OF APPLICATION (0779)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED A.S. [signature] ON BEHALF OF ROYAL MAIL DATE 26-10-00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769c

PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

	USE CLASS	Existing floor space		Proposed additional floorspace created by	
		Retained in existing use	Lost by change of use or demolition	New building	Change of use
A1	SHOPS				
A2	FINANCIAL AND PROFESSIONAL SERVICES				
A3	FOOD AND DRINK				
B1(a)	OFFICE (other than A2)				
B1 (b)	RESEARCH AND DEVELOPMENT				
B1 (c)	LIGHT INDUSTRIAL				
B2	GENERAL INDUSTRIAL				
B3-7	SPECIAL INDUSTRIAL				
B8	STORAGE OR DISTRIBUTION				
C1	HOTELS AND HOSTELS				
C2	RESIDENTIAL INSTITUTIONS				
D1	NON-RESIDENTIAL INSTITUTIONS				
D2	ASSEMBLY AND LEISURE				
OTHER	Please Specify				
OTHER	Please Specify				
	TOTAL				

N/A

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES — N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

	Cars	Lorries
Existing	N/A	
Proposed		

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

Existing Staff	Transferred Staff	New Staff	Total
	N/A		

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

N/A

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769d

YOUR PLANNING APPLICATION

WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

WHAT ELSE MAY YOU HAVE TO DO ?

Listed Building Consent:	for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.
Advertisement Consent:	for the display of advertisements or signs
Building Regulation Approval:	for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months.
Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

DATA PROTECTION ACT 1984

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

WOKINGHAM DISTRICT COUNCIL
PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY

DELEGATED 26.OCT.2000* 2707

1. APPLICANT'S NAME: Service Maintenance Manager, Service Delivery
ADDRESS: Royal Mail, 80 Caversham Road, Reading,
POST CODE: RG1 1AA PHONE: (0118) 9537285

2. If the applicant has an agent, all correspondence will be sent to the agent
AGENT'S NAME:
ADDRESS:
POST CODE: PHONE:

3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE.
SITE LOCATION: To side of No 1 Chaunton Close (located on Waverley Way.

4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used.
Install A Postal Pouch Box (Double Size) - See Attached Leaflet.

5. Give the area in hectares or part of a hectare
AREA OF SITE: N/A

6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee
OWNERSHIP: None

7. List all the plans and drawings submitted with the application
PLANS/DRAWINGS: 1:250
1:500

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

CHANGE OF USE	☐	REDEVELOPMENT	☐
ERECTION OF NEW BUILDING	☐	ALTERATION or EXTENSION	☐

N/A

9. WHAT TYPE OF APPLICATION IS THIS ? Tick one box only

OUTLINE PERMISSION	☐	See question 10
FULL PERMISSION	☐	
APPROVAL OF DETAILS/RESERVED MATTERS	☐	State relevant outline permission number Also complete Question 10
TEMPORARY PERMISSION	☐	State period required
RELAXATION OF CONDITIONS	☐	State relevant application number Conditions to be relaxed

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

EXTERNAL APPEARANCE	☐	SITING	☐
MEANS OF ACCESS	☐	DESIGN	☐
		LANDSCAPING	☐

N/A

1769b

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S)
e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

HIGHWAYS LAND

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS?

~~YES~~/NO

If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE?
IF YES, ARE ANY TO BE FELLED?

~~YES~~/NO

If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

NONE

15. HOW WILL THE SITE BE ENCLOSED?
Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system YES/NO

If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED?
See notes for applicants

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

	No. OF DWELLINGS/HABITABLE ROOMS PROPOSED		TO BE RETAINED		TO BE LOST	
HOUSE	/	*	/	*	/	*
BUNGALOW	/	*	N/A /	*	/	*
FLAT/MAISONETTE	/	*	/	*	/	*
OTHER	/	*	/	*	/	*

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE?

~~YES~~/NO

If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS?

~~YES~~/NO

If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

NIL RE-SUBMISSION OF APPLICATION (0779)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED A.P. Musk ON BEHALF OF ROYAL MAIL DATE 26-10-00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769

PLANNING APPLICATION

PART 2

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		Retained in existing use	Lost by change of use or demolition	New building	Change of use
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A2	FINANCIAL AND PROFESSIONAL SERVICES				
A3	FOOD AND DRINK				
B1(a)	OFFICE (other than A2)				
B1 (b)	RESEARCH AND DEVELOPMENT				
B1 (c)	LIGHT INDUSTRIAL				
B2	GENERAL INDUSTRIAL				
B	SPECIAL INDUSTRIAL				
B8	STORAGE OR DISTRIBUTION				
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D1	NON-RESIDENTIAL INSTITUTIONS				
D2	ASSEMBLY AND LEISURE				
OTHER	Please Specify				
OTHER	Please Specify				
	TOTAL				

N/A

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES — N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

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Existing		
Proposed	N/A	

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter. — N/A

28. WHO WILL OCCUPY THE PREMISES?
a) *Give the name and current operating address of the proposed occupier*
b) Will these premises be vacated? — N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

Existing Staff	Transferred Staff	New Staff	Total
	N/A		

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
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1769d

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