



**WOKINGHAM
BOROUGH COUNCIL**

Wokingham Borough Council
Planning Services
PO Box 157, Civic Offices, Shute End
Wokingham, Berkshire
RG40 1WR
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Application for Listed Building Consent for alterations, extension or demolition of a listed building

Planning (Listed Buildings and Conservation Areas Act) 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Hartley Court

Address Line 1

Hartley Court Road

Address Line 2

Pingewood

Address Line 3

Wokingham

Town/city

Three Mile Cross

Postcode

RG7 1NH

Description of site location must be completed if postcode is not known:

Easting (x)

470555

Northing (y)

168934

Description

Applicant Details

Name/Company

Title

Mr & Mrs

First name

Surname

Mao

Company Name

Address

Address line 1

Hartley Court Road

Address line 2

Pingewood

Address line 3

Town/City

Three Mile Cross

County

Wokingham

Country

Postcode

RG7 1NH

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Applicant Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposals to alter, extend or demolish the listed building(s)

Listed Building Consent for the restoration and replacement of the roof with associated dormers following fire damage. Internal partitions to be reinstated to second floor with restoration and repair of affected fenestration.

Has the development or work already been started without consent?

- ☐ Yes
- ☒ No

Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

- ☐ Don't know
- ☐ Grade I
- ☒ Grade II*
- ☐ Grade II

Is it an ecclesiastical building?

- ☐ Don't know
- ☐ Yes
- ☒ No

Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building?

- ☐ Yes
- ☒ No

Related Proposals

Are there any current applications, previous proposals or demolitions for the site?

- ☒ Yes
☐ No

If Yes, please describe and include the planning application reference number(s), if known

223827 - Application for Listed Building consent for changes to fenestration and internal alterations. (Part-Retrospective)
190456 - Application for listed building consent for the changes to fenestration and internal alterations. (Retrospective)
011599 - Proposed single storey extension to listed building to form conservatory.
010780 - Proposed erection single storey extension to dwelling to form conservatory.

Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

- ☐ Yes
☒ No

Listed Building Alterations

Do the proposed works include alterations to a listed building?

- ☒ Yes
☐ No

If Yes, do the proposed works include

a) works to the interior of the building?

- ☒ Yes
☐ No

b) works to the exterior of the building?

- ☒ Yes
☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally?

- ☐ Yes
☒ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)?

- ☐ Yes
☒ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

Schedule of works covered in attached Design and Access Statement

Materials

Does the proposed development require any materials to be used?

- ☒ Yes
☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Type:

Roof covering

Existing materials and finishes:

clay plain roof tile

Proposed materials and finishes:

Salvaged roof tiles to be reused where possible with additional tiles to be Heritage Clay Plain Roof Tile - Clayhall Medium Blend

Type:

Windows

Existing materials and finishes:

timber sash painted white

Proposed materials and finishes:

timber sash painted white to match existing

Type:

Ceilings

Existing materials and finishes:

lath and plaster ceilings

Proposed materials and finishes:

lath and plaster ceilings to match existing

Type:

Internal walls

Existing materials and finishes:

timber studs with lath and plaster

Proposed materials and finishes:

timber studs with lath and plaster to match existing

Type:

Floors

Existing materials and finishes:

timber beams and joists with square edged floor boards

Proposed materials and finishes:

timber beams and joists with square edged floor boards to match existing

Type:

Internal doors

Existing materials and finishes:

timber 6 paneled regency style leaf with brass fittings. Ogee architrave

Proposed materials and finishes:

timber 6 paneled regency style leaf with brass fittings. Ogee architrave to match existing

Type:

Other

Other (please specify):

skirting boards

Existing materials and finishes:

timber ogee

Proposed materials and finishes:

timber ogee to match existing

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

476-01, 476-02, 476-03, 476-04, 476-05, 476-10, 476-OS1, 25.698, Design and Access and Heritage Statement, Thermafleece UltraWool Data Sheet

Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☐ Yes

☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

Ownership Certificates

Certificates under Regulation 6 - Planning (Listed Buildings and Conservation Areas) Regulations 1990

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of **all** the land to which this application relates; **and** has the applicant been the sole owner for more than 21 days?

☒ Yes

☐ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person Role

☐ The Applicant

☒ The Agent

Title

First Name

Surname

Declaration Date

☒ Declaration made

Declaration

I/We hereby apply for Listed building consent as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

James Taylor

Date

17/02/2026