JOHN MOORE HERITAGE SERVICES

ARCHAEOLOGICAL EVALUATION

AT

TENNIS COURTS, LAND OFF SILVER FOX CRESCENT,

WOODLEY, WOKINGHAM

NGR SU 75850 72979

JANUARY 2024

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OASIS No:	johnmoor1-521829
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Summary
John Moore Heritage Services carried out an evaluation at Tennis Courts, Land Off Silver Fox Crescent, Woodley, Wokingham (NGR SU 75850 72979). The evaluation was part of a planning application for the construction of three, four bed, new-build houses with three detached garages and parking. Four evaluation trenches were excavated through which no archaeological features or finds were identified confirming an absence of archaeological activity in the immediate area.

1 INTRODUCTION

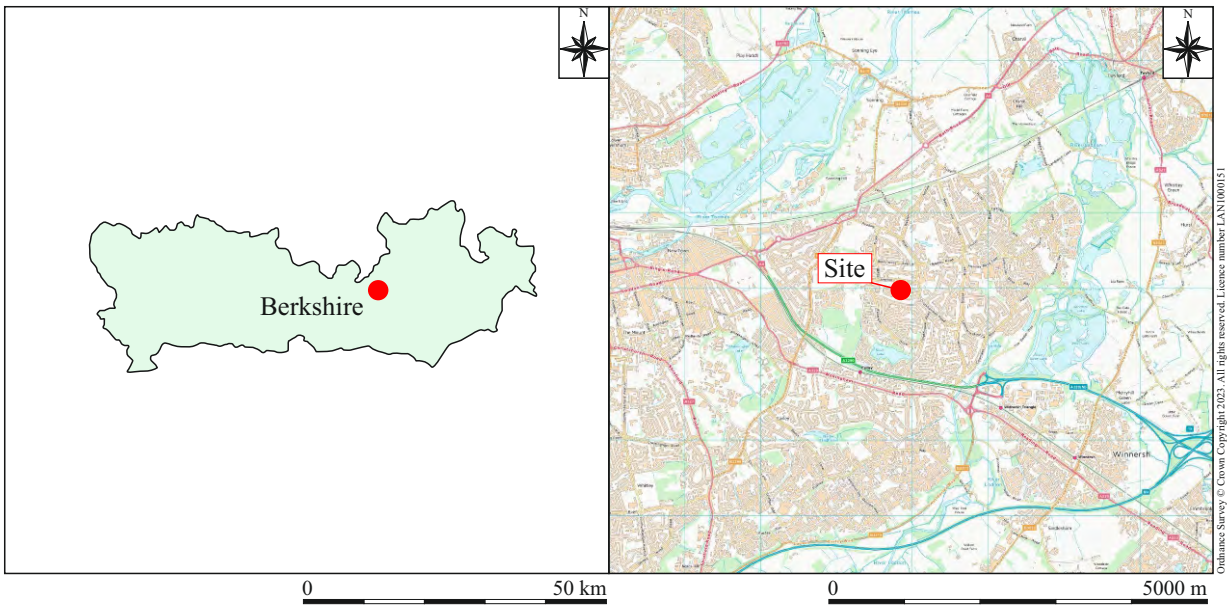
1.1 Site Location (Figure 1)

The site is comprised of former tennis courts and lies behind a well built-up area in the centre of Woodley (NGR SU 75850 72979). Access is between houses 38 and 42 Silver Fox Crescent. The underlying geology is London Clay Formation – Clay, silt and sand, overlain by River Terrace Deposits.

1.2 Planning Background

Wokingham Borough Council granted planning permission for the erection of 1 no. self-build four bedroom detached dwelling with detached garage and parking (230861), erection of 1. no self-build four bedroom detached dwelling with detached garage and parking (230874) and erection of 1 no. self-build four bedroom detached dwelling with detached garage and parking (230875). Due to the archaeological and historical importance of the surrounding area a condition was attached to the permission requiring a watching brief to be maintained during the course of building operations or construction works on the site.

12. Archaeology
(A) No development shall take place/commence until a programme of archaeological work including a Written Scheme of Investigation (WSI) has been submitted to, and approved by, the local planning authority in writing. The WSI shall include an assessment of significance and research questions; and:
1. The programme and methodology of site investigation and recording
2. The programme for post investigation assessment
3. Provision to be made for analysis of the site investigation and recording
4. Provision to be made for publication and dissemination of the analysis and records of the site investigation
5. Provision to be made for archive deposition of the analysis and records of the site investigation
6. Nomination of a competent person or persons/organisation to undertake the works set out in the WSI
(B) The development shall take place in accordance with the WSI approved under condition (A). The development shall not be occupied until the site investigation and post investigation assessment have been completed in accordance with the programme set out in the WSI approved under condition (A) and the provision made for analysis, publication and dissemination of results and archive deposition have been secured.



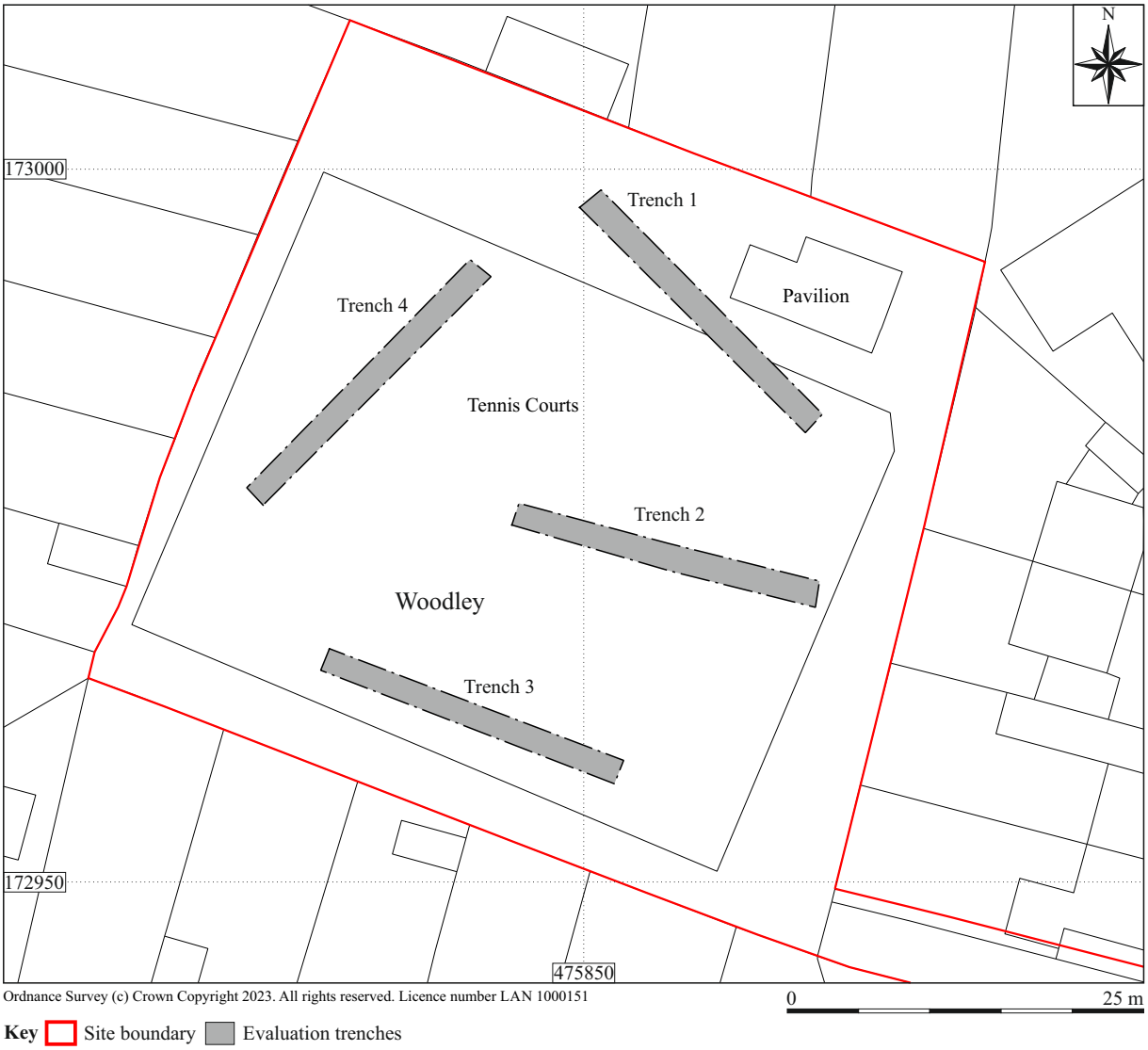


Figure 1: Site location

Reason: The site lies in an area of archaeological potential, particularly for, but not limited to, prehistoric remains. The potential impacts of the development can be mitigated through a programme of archaeological work in accordance with Policy TB25 of the MDD.

1.3 Archaeological Background

The site lies in an area where very little has, so far, been investigated. The entries on the Historic Environment Record are find spots of prehistoric artefacts, such as a Neolithic pick found c.145m east, a number of lithic cores and blades at Quentin Road c.330m south-west, and a Bronze Age findspot off Fosters Lane. These indicate that there is potential for prehistoric archaeology in this part of Woodley.

2 AIMS OF THE INVESTIGATION

The aims of the investigation as laid out in the Written Scheme of Investigation were as follows:

- To gather sufficient information in order to establish the significance of any archaeological remains present within the proposal site; their extent, condition, character, quality and date will be established as far as is possible

In particular:

- To identify possibility of prehistoric remains being present, including artefacts within the soils overlying the River Terrace Deposits.

Any archaeological remains identified are to be interpreted with reference to the wider historical landscape and research agendas as outlined by the Solent-Thames Research Framework for the Historic Environment Resource Assessments and Research Agendas (https://library.thehumanjourney.net/2597/).

3 STRATEGY

3.1 Research Design

John Moore Heritage Services carried out the work to a Written Scheme of Investigation agreed with Berkshire Archaeology the archaeological advisors to Wokingham Borough Council.

The recording was carried out in accordance with the standards specified by the Chartered Institute for Archaeologists (2023a, 2023b).

3.2 Methodology

Four evaluation trenches 22.5m long by 1.65m wide were excavated across the proposed site of the housing development.

Standard John Moore Heritage Services techniques were employed throughout, involving the completion of a written record for each deposit encountered, with scale

plans and section drawings compiled where appropriate. A photographic record was also produced.

4 RESULTS (Figure 2)

Trench 1

Trench 1 (Figure 2, Plan 1, Section 1.01, Plate 1) measured 22.5m by 1.65m and reached a maximum depth of 0.6m. It was oriented north/north-west by south/south-east in the north-east area of the site. The earliest recorded deposit within Trench 1 was a loose, mid brownish-orange, sandy-gravel (1/03). It measured greater than 0.36m in thickness and was observed throughout the base of Trench 1. This deposit was identified as the natural gravel geology. No archaeological features or finds were identified.

Plate 1: Trench 1. Looking south-east.

Overlying the natural geology (1/03) was a deposit of friable friable, mid orangish-brown, sandy-loam (1/02) with moderate rooting. The deposit measured between 0.04m and 0.24m in thickness and was identified as a subsoil deposit, present throughout the full extent of Trench 1. No finds were identified in this deposit.

The latest observed deposit within Trench 1 comprised of a friable, dark blackish-brown, sandy-loam (1/01). It measured between 0.1m and 0.14m in thickness and was present throughout the trench. The deposit was identified as the current topsoil. No finds were identified in this deposit.

Trench 2

Trench 2 (Figure 2, Plan 2, Section 2.01, Plates 2 and 3) measured 22.5m by 1.65m and reached a maximum depth of 0.62m. The trench was oriented north-west by south-east, located c.17m south of Trench 1. The earliest recorded deposit within Trench 2 was a loose mid brownish-orange, sandy-gravel with patches of yellowish brown gravel (2/05). The deposit measured greater than 0.08m in thickness and was

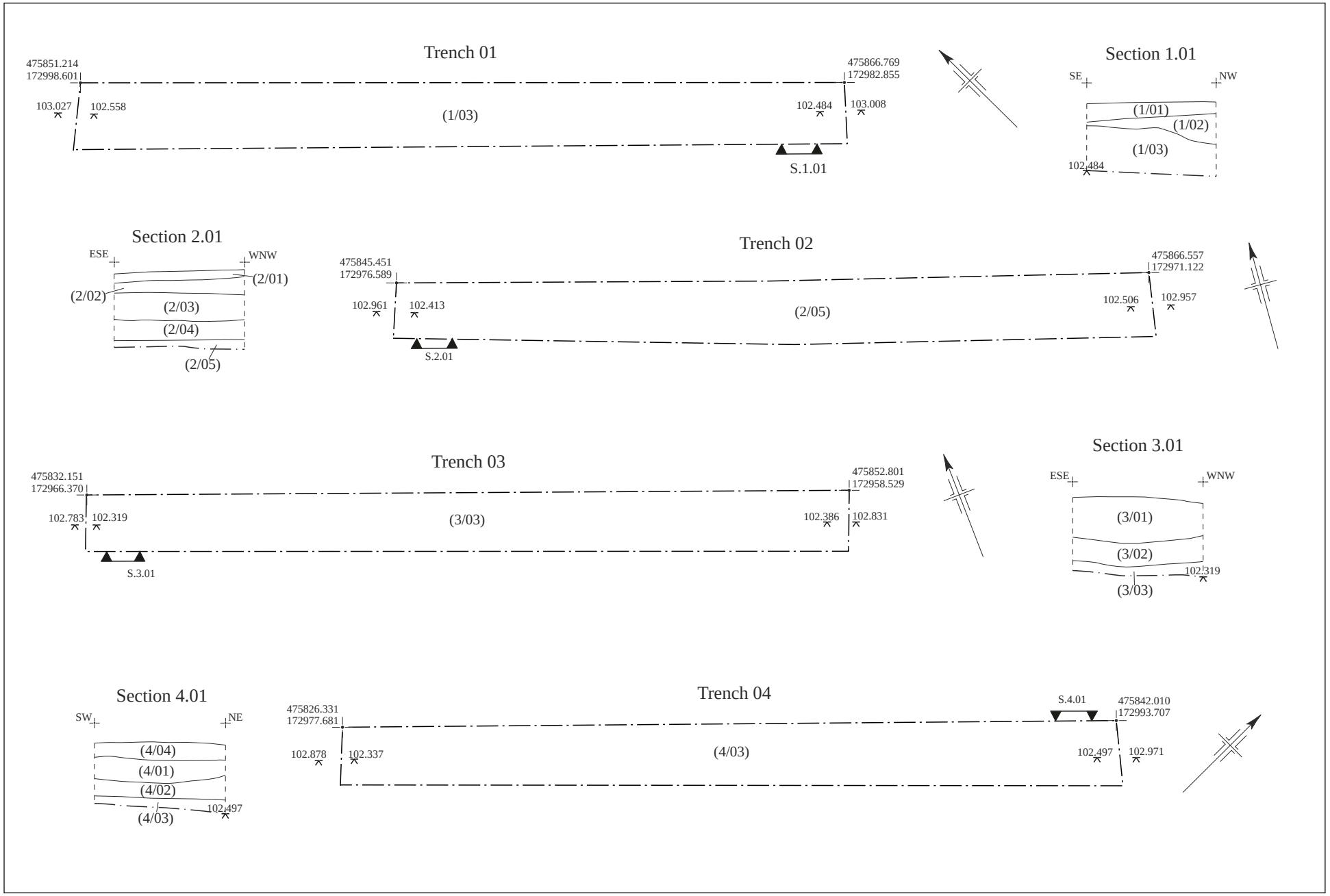


Figure 2: Plan of Trenches 1-4 and Sections

Sections 0 2 m

Plans 0 5 m

observed throughout the base of Trench 2. This was identified as the natural gravel geology. No archaeological features or finds were identified.

Overlying the natural geology (2/05) was a deposit of loose, mid reddish-brown, sandy-gravel (2/04), measuring between 0.14m and 0.2m in thickness. This deposit was identified as a subsoil deposit and was seen throughout the full extent of Trench 2. No finds were identified.

Plate 2: Trench 2. Looking north-west.

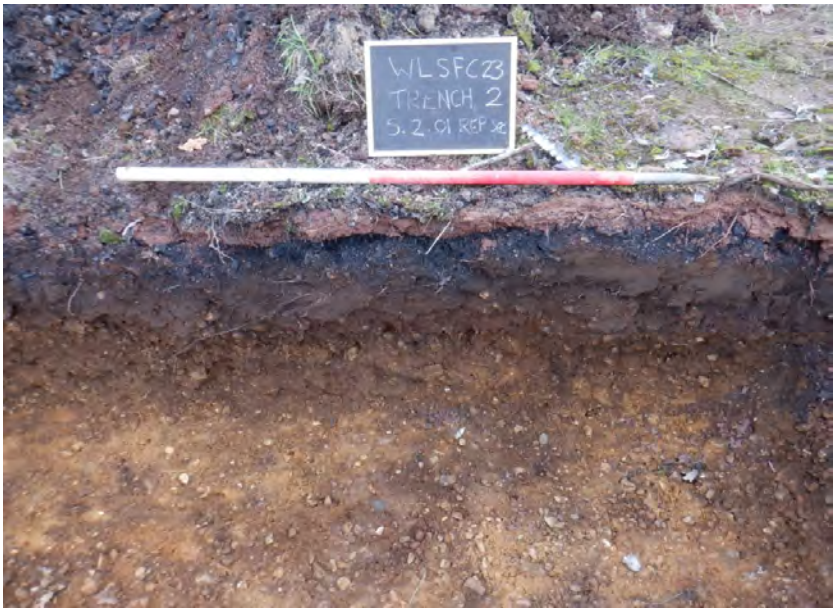


Plate 3: Section 2.01. Representative section of Trench 2. Looking south-west.

Above the subsoil (2/04) was a deposit comprised of friable, mid orangish-brown, sandy-loam (2/03) with moderate rooting. The deposit measured 0.22m in thickness and was present throughout Trench 2. This was identified as a topsoil deposit.

A deposit of compact, black asphalt (2/02) was observed above topsoil (2/03), measuring between 0.08m and 0.14m in thickness. This was identified as modern made ground deposit probably associated with the construction and ground levelling of tennis courts which previously occupied the site.
The latest recorded deposit within Trench 2 was a loose, mid orangish-red, clayey-sand (2/01) with occasional rooting. The deposit measured between 0.04m and 0.06m. This was identified as a second made ground deposit associated with the construction of tennis courts previously occupying the site.

Trench 3

Trench 3 (Figure 2, Plan 3, Section 3.01, Plates 4 and 5) measured 22.5m by 1.65m and reached a maximum depth of 0.62m. The trench was oriented north-west by south-east, located c.11m south/south-west of Trench 2. The earliest recorded deposit within Trench 3 comprised of a loose, mid brownish-orange, sandy-gravel (3/03) with occasional rooting. The deposit measured greater than 0.12m in thickness and was observed throughout the base of Trench 3. This was identified as the natural gravel geology. No archaeological features or finds were identified.

Plate 4: Trench 3. Looking south-east.

Overlying the natural geology (3/03) was a deposit of firm, mid orangish-brown, gravelly-sand (3/02) with occasional rooting. The deposit measured between 0.18m and 0.2m in thickness and was observed throughout the full extent of Trench 3. This was identified as a subsoil deposit. No finds were identified.

The latest recorded deposit within Trench 3 was a topsoil deposit comprised of friable, dark greyish-brown, sandy-loam (3/01) with frequent rooting. The deposit measured between 0.26m and 0.32m in thickness and was observed throughout the full extent of Trench 3. No finds were identified within the deposit.

Plate 5: Section 3.01. Representative section of Trench 3. Looking south-west.

Trench 4

Trench 4 (Figure 2, Plan 4, Section 4.01, Plates 6 and 7) measured 22.5m by 1.65m and reached a maximum depth of 0.54m. The trench was oriented north-east by south-west, located c.23m north-west of Trench 3. The earliest recorded deposit identified within Trench 4 was a loose, mid brownish-orange, sandy-gravel (4/03) with occasional rooting. It measured greater than 0.1m in thickness and was observed throughout the base of the trench. This was identified as the natural gravel geology. No archaeological features or finds were identified.

Plate 6: Trench 4. Looking north-east.

Overlying the natural geology (4/03) was a deposit comprised of loose, mid reddish-brown, sandy-gravel (4/02) with frequent rooting. The deposit measured between

0.14m and 0.2m in thickness and was observed throughout the full extent of Trench 4. This was identified as a subsoil deposit. No finds were identified.

Above the subsoil (4/02) was a deposit comprised of loose, dark greyish-brown, sandy-gravel/loam (4/01) with frequent rooting. The deposit measured between 0.12m and 0.18m in thickness and was observed throughout the full extent of Trench 4. This was identified as the current topsoil. No finds were identified within the deposit.

Plate 7: Section 4.01. Representative section of Trench 4. Looking north-west.

The latest recorded deposit within Trench 4 was a hard, black asphalt (4/04). The deposit measured between 0.1m and 0.14m and was observed throughout the full extent of Trench 4. This was identified as a made ground deposit probably associated with construction of tennis courts which previously occupied the site.

5 FINDS

No finds were identified during the excavation of trenches.

6 DISCUSSION

The evaluation aimed to identify the presence or absence of archaeological remains as well as to establish the significance of any archaeological remains present. No archaeological features or finds were identified during the course of the excavation of trenches suggesting an absence of archaeological activity in the immediate area of the site.

7 ARCHIVE

Digitised copies of all primary records and drawings, as well as a selection of digital photographs, will be made publicly available as an appendix to the Final Report

submitted to information-gathering tool OASIS (johnmoor1-521829), for public release in the Archaeology Data Service (ADS) Library.

Additionally, the most recent versions of all digital files is maintained by John Moore Heritage Services (ID 4967) and will be made available to the public upon request (to admin@jmheritageservices.co.uk). Security copies of all the primary records will be made in digital format and stored on the Company's server, together with final versions of all born-digital files.

The archive includes:

- Digitised primary records
- Digitised versions of primary drawings
- GPS raw data
- QGIS files
- Digital photographs
- Report text files.

8 BIBLIOGRAPHY

Chartered Institute for Archaeologists 2023a *Standard for Archaeological Field Evaluation*

Chartered Institute for Archaeologists 2023b *Universal Guidance for Archaeological Field Evaluation*

John Moore Heritage Services 2023 230861, 230874 & 230875 – *Tennis Courts, Land Off Silver Fox Crescent, Woodley, Wokingham. Written Scheme of Investigation for Archaeological Evaluation*

Context	Type	Description	Depth/Thickness(m)	Width (m)	Length (m)	Finds	Interpretation	Date
Trench 1								
1/01	Deposit	Friable dark blackish-brown sandy loam	0.1-0.14	n/a	n/a	n/a	Topsoil	-
1/02	Deposit	Friable mid orangish-brown sandy loam with rooting	0.04-0.24	n/a	n/a	n/a	Subsoil	-
1/03	Deposit	Loose mid orangish-brown sandy gravel	>0.36	n/a	n/a	n/a	Natural	-
Trench 2								
2/01	Deposit	Loose mid orangish-red clayey sand	0.04-0.06	n/a	n/a	n/a	Construction	Modern
2/02	Deposit	Compact dark grey asphalt	0.08-0.14	n/a	n/a	n/a	Construction	Modern
2/03	Deposit	Friable mid orangish-brown sandy loam with rooting	0.22	n/a	n/a	n/a	Topsoil	-
2/04	Deposit	Loose mid reddish-brown sandy gravel	0.14-0.2	n/a	n/a	n/a	Subsoil	-
2/05	Deposit	Loose mid yellowish-brown sandy gravel	>0/08	n/a	n/a	n/a	Natural	-
Trench 3								
3/01	Deposit	Friable mid orangish-brown sandy loam with rooting	0.26-0.32	n/a	n/a	n/a	Topsoil	-
3/02	Deposit	Firm mid orangish-brown gravelly sand	0.18-0.2	n/a	n/a	n/a	Subsoil	-
3/03	Deposit	Loose mid orangish-brown sandy gravel	>0.12	n/a	n/a	n/a	Natural	-
Trench 4								
4/01	Deposit	Loose mottled black and dark brown sandy gravel	0.12-0.18	n/a	n/a	n/a	Topsoil	-
4/02	Deposit	Loose mid reddish-brown sandy gravel	0.14-0.2	n/a	n/a	n/a	Subsoil	-
4/03	Deposit	Loose mid orangish-brown sandy gravel	>0.1	n/a	n/a	n/a	Natural	-
4/04	Deposit	Hard dark black/grey asphalt	0.1-0.14	n/a	n/a	n/a	Construction	Modern

JOHN MOORE HERITAGE SERVICES

TENNIS COURTS,

LAND OFF SILVER FOX CRESCENT,

WOODLEY, WOKINGHAM

ARCHAEOLOGICAL EVALUATION

DATA MANAGEMENT PLAN AND SELECTION STRATEGY

AUGUST 2023

Document Information	
Title	Data Management Plan and Selection Strategy
Author	Simona Denis
Description	This document describes the type of data that was acquired and generated during the archaeological project, the way the data will be selected, managed and stored, and the mechanisms to preserve and share the data; it also describes the criteria for the selection of the data, documents and materials to be included in the final project archive

Document History				
Version	**Status**	**Date**	**Author**	**Changes from the previous version**
1	Final	23/08/2023	Simona Denis	Not applicable
2	Draft	30/08/2023	Simona Denis	Project-specific edits

Document Control Grid					
Revision	**Status**	**Date**	**Author**	**Checked by**	**Reason for revision**
2.1	Draft	02/01/2024	Simona Denis		Edits to reflect fieldwork results

Section 1 – Administrative Data		
Data Set ID	Site Code	WLSFC 23
	JMHS Project No.	4967
	OASIS ID	johnmoor1-521829
	ADS ID	TBC
Project Name	Tennis Courts, Land off Silver Fox Crescent, Woodley, Wokingham	
Data Set Description	Nature of Project	Archaeological Evaluation
	Aims of Investigation	Investigate the presence of prehistoric remains, including artefacts within the soils overlying the River Terrace Deposits
	Investigation Techniques	Mechanical excavation of four evaluation trenches 22.5m long by 1.65m wide. Trench 1 reached a maximum depth of 0.6m. Trenches 2 and 3 reached a maximum depth of 0.62m. Trench 4 reached a maximum depth of 0.54m
	Purpose	Erection of 1 no. self- build four bedroom detached dwelling with detached garage and parking; erection of 1 no. self- build four bedroom detached dwelling with detached garage and parking; erection of 1 no. self- build four bedroom detached dwelling with detached garage and parking
Project Funder	Holloway Homes Ltd	
Project Manager	John Moore	Director, John Moore Heritage Services
Principal Investigator	Robyn Tranter	Project Officer, John Moore Heritage Services
Data Contact Person	Simona Denis	Archive Manager, John Moore Heritage Services
Data Management Policies and Guidance	Archaeology Data Service, 2022 *Instructions for Depositors* Australian Research Data Commons, 2022 *Data Management Plans* Chartered Institute for Archaeologists, Historic England, 2019 *Toolkit for Selecting Archaeological Archives* Digital Curation Centre, 2013 *Checklist for Data Management Plan* v.4.0 Edinburgh Digital Preservation Coalition, 2015 *Digital Preservation Handbook*, 2nd Edition. Technical Solutions and Tools Duranti, L., Suderman, J. and Todd, M., 2005 *A Framework of Principles for the Development of Policies, Strategies and Standards for the Long-term Preservation of Digital Records*. The InterPARES 2 Project Ellicott, L. 2023 *Planning CONSULTATION RESPONSE – Applications 230861, 230874 & 230875 Tennis courts land off Silver Fox Crescent Woodley.* Berkshire Archaeology Foster, M., 2019 *Work digital/think archive. A guide to managing digital data generated from archaeological investigations.* DigVentures Historic England, 2018 *Historic England Excavation Recording Manual* International Standards Organization, 2003 standards: *Reference Model (ISO 14721:2003)* John Moore Heritage Services, 2023 *POL0006: Quality Control Policy Statement* John Moore Heritage Services, 2023 *POL0010: Digital Archives Preservation Policy Statement* John Moore Heritage Services, 2023 *POL0014: Data Protection Policy Statement* John Moore Heritage Services, 2023 *Archive Guidelines. Draft* John Moore Heritage Services, *2023 230861, 230874 & 230875 – Tennis Courts, Land off Silver Fox Crescent, Woodley, Wokingham Archaeological Evaluation. Written Scheme of Investigation* The National Archives, 2011 *Digital Preservation Policies: Guidance for archives* Thomas, S., 2009 *A Guide to Archival and Related Standards*. Society of Archivists Data Standard Group Tranter, R. 2024 *Archaeological Evaluation at Tennis Courts, Land off Silver Fox Crescent, Woodley, Wokingham.* Unpublished JMHS Report 4967 Whyte, A., Wilson, A., 2010 *How to Appraise and Select Research Data for Curation*. DCC How-to Guides. Edinburgh: Digital Curation Centre	

Section 2 – Data Collection		
Assessment of Existing Data	Existing quantitative and qualitative data provided by third parties as well as non-proprietary data were accessed, re-used and re-evaluated, and the generated information supplemented the data collected during the project. Selected generated data were incorporated in the final report text included in the project archive	
Data Collection Standards and Methodologies	Analogue data sets acquisition standards	John Moore Heritage Services, 2022 *Field Handbook. Draft* Museum of London Archaeology Service, 1994 *Archaeological Site Manual*. Third Edition
	Digitised data sets acquisition standards	The National Archives, 2016 *Digitisation at The National Archives* Thomas, S., 2009 *A Guide to Archival and Related Standards*. Society of Archivists Data Standard Group
	Born-Digital data creation standards	Archaeology Data Service/Digital Antiquity, 2011 *Guides to Good Practice* English Heritage, 2015 *Digital Image Capture and File Storage* Cole, S., 2015 *Digital Image Capture and File Storage. Guidelines for Best Practice*. English Heritage
	No individual specialist reports were produced	

Created Data	This table summarises the data types, formats and estimated archive volume for this project			
	File		**Data Archive Estimated Volume**	
	Type	**Format**	**No. of Files**	**No. of Bytes**
	Text	.odt	None	
		.doc	None	
		.docx	2	25,000,000
		.pdf	4	6,500,000
	Spreadsheet	.xlsx	1	100,000
	Raster Image	.jpg	120	600,000,000
	Vector Graphic	.svg	4	9,500,00
		.dxf	None	
	Photogrammetry	.obj/.mtl/.jpg	None	
	Geospatial Vector Data	shp/.shx/.dbf	6	86,000
		.qgz	1	405,000
Data Storage and File Naming System	The working project archive is stored in a dedicated project folder in the 'Projects' partition of JMHS's server. All files will be: • renamed following JMHS's file naming format, based on ADS standard and including version control, as laid out in JMHS' *Archive Guidelines* • organised following JMHS's project folder structure laid out in JMHS' *Archive Guidelines* All files included in the working project archive indicate: • Company's project identifier • Repository accession number • Site code • File descriptor • Version number			
Quality Control	• All mechanical and electronic equipment used in the collection of data was calibrated prior to use and are periodically checked • All collected data was checked during project delivery			

Section 3 – Documentation and Metadata		
Data Documentation	Data documentation will be compliant with the Project Brief, Written Scheme of Investigation and ADS requirements and will be provided via: • Collection-level metadata providing a detailed overview of the collection • File-level metadata providing details of each data group and individual files All data included in the final project archive will be migrated to: • widely supported international standards • most recent format version	
Metadata	All metadata will be created in compliance with relevant ADS standards	
	Metadata for all files include	File name File format Language Creation/conversion software and version
	Text Metadata for text files include	Title Abstract Name of the creator(s) Page count Publishing details
	Metadata for spreadsheet files include	Title Description Name of the creator(s) Copyright holder Date of creation Worksheet name Worksheet purpose Number of rows in each worksheet Field name Description of field contents
	Metadata for raster image files include	Caption Subject keywords Period

		Name of the creator Copyright holder Location Date of the capture of the image
	Metadata for vector graphic files include	Caption Description Name of the illustrator Copyright holder Period of creation Location Conventions used in the illustration Location
	Metadata for geospatial vector data files include	Type of element captured Type of features and/or contexts represented Purpose of data collection Data source and type Data accuracy level Coordinate system used Method of capture Name of surveyor

Section 4 – Ethics and Intellectual Property	
Legal and Regulatory Framework	Copyright, Designs and Patents Act 1988 Data Protection Act (DPA) 1998 General Data Protection Regulation (UK GDPR) 2019 The Privacy and Electronic Communications (EC Directive) Regulations 2003 Current best practice
Collected Personal Data	Project Team Members • Name
Personal Data Management	Management of personal data is carried out in compliance with JMHS' Data Protection Policy Statement. Written consent to process and share with the repository personal data was secured for the use specified below: • Project Team Members: Names are included in the project archive Files containing personal data are: • Securely stored on a server partition with restricted access • Kept only as long as necessary for the relevant, valid purposes
Intellectual Property Rights (IPR)	• Copyright Holder: JMHS is the copyright holder of any collected and created data included in the project archive in all forms of records and media • Licence of Copyright: JMHS grants ADS perpetual and royalty-free licence throughout the world to: ◦ reproduce all or any part of the project archive for the purposes of research, study, conservation or publicity relating to ADS ◦ display copies of all or part of the project archive in any medium ◦ publish any part of the project archive in any form or medium ◦ permit third parties to do any of the above

Section 5 – Storage and Backup	
Storage System Details	Long-term preservation of electronic records is ensured by storage on magnetic media on a Synology NAS server device with a storage capacity of 5.4TB • The device is part of a network based on the client-server model with servers situated in separate geographical locations (JMHS's main office in Wheatley and the Director's office in Launton, Bicester) • The system is managed via Lightweight Directory Access Protocol (LDAP) • The system is set as a Redundant Array of Independent Disks (RAID) and failover
Security Copies	• Back-up of raw digital data generated during fieldwork is provided by secure remote access to JMHS's server. Where internet access for data backup is not available, a security copy of the raw data will be transferred onto a portable device • Digital copies of the primary records will be made immediately on completion of fieldwork and/or at the earliest opportunity and stored on JMHS's server • Security copies of all archive records and born-digital files will be made in digital format and stored on JMHS's server
Data Storage and Access	Data storage • Main and secondary servers are set up to constantly synchronise, effectively creating two copies of each file at any time • Two additional copies of all files are created via backups: ◦ The main server backs up to the Synology C2 Cloud Backup Server daily, starting at

	17:30 ○ The secondary server backs up to a local drive daily, starting at 17:30 • Versioning of files and backups is available for 30 days • Multiple recovery methods are used, depending on the nature of the failure Data access • JMHS's server is accessible through a secure log-in by authorised staff on and off-site, via any web browser • Secure access to the server is granted by a two-factor authentication method. Access to server's partitions containing sensitive data is restricted to authorised users through role-based access control

Section 6 – Selection and Preservation	
Appraisal and Selection of Data	All data generated by all stages of the project will be stored on JMHS's server. An appraisal of the digital data will be carried out prior to the completion of the project, in order to select data for long-term curation. The assessment of each dataset's value will be carried out by the Post-Excavation Project Team and will be based on the following criteria: • Relevance • Scientific/Historic value • Uniqueness • Non-Replicability • Potential for redistribution The selection of data will be agreed with all relevant stakeholders
Data Reuse	The project results failed to generate new research data on the pre-modern occupation of investigated area
Selection Review Points	Data Management Plan and Selection Strategy will be revised in consultation with the relevant stakeholders and updated at the following stages: • Project Design • Project Reporting • Archive Preparation Prior to the transfer, Data Management Plan and Selection Strategy will be finalised in agreement with all stakeholders
Selected Data Preparation	Selected data will be normalised and organised in standardised folders, to guarantee consistency and retrievability, and to prevent data loss. Normalisation will include: • Format migration to widely supported international standards • Version migration to most recent format version • File naming normalisation to ADS standards • Organisation in the predefined file structure Metadata compliant with ADS standards will be generated for all selected data
Long-Term Preservation of Selected Data	• Digital data: selected data will be prepared for long-term curation and transferred to the CoreTrustSeal certified ADS, via OASIS V. A further copy of the full digital archive will be maintained on JMHS's servers.
Long-Term Preservation of Deselected Data	• Long-term preservation of electronic records will be ensured by storage on magnetic media on a server device. The device is part of a network based on the client-server model, available online and securely accessible remotely via any web browser • The digital archives preservation strategy ensures that two copies of all born-digital items as well as digital surrogates of primary records are made available on two different server devices (server and backup) situated in separate locations (JMHS's main office in Wheatley and the Director's office in Launton, Bicester)

Section 7 – Data Sharing	
Data Accessibility	Final Results will be made available within 12 months from the completion of fieldwork • Project final results for all types of recording actions will be made publicly available in digital format via the OASIS Index of Archaeological Investigations Primary and Digital Data will be made available after the completion of the documentation process • All selected data will be made available upon direct request for reuse, re-analysis, re-interpretation, and re-publication by secondary researchers
Intellectual Property	JMHS holds the copyright of any collected and created data included in the project archive in all forms of records and media • Digital elements of the project archive disseminated via ADS will be licenced under a creative commons licence • A data sharing agreement will regulate the access and use of data by secondary researchers as appropriate
Long-Term Access	Long-term access to data will be granted via deposition with ADS; additionally, selected digital data will be made accessible to the public upon request

Section 8 – Responsibilities and Resources		
Responsibilities	Fieldwork Project Team Members	Collection and storage of analogue data sets
	Post-Excavation Project Team Members	Storage and backup of analogue data sets, creation of digitised and born-digital data sets, data quality, data archiving and metadata production for all data sets
	Oxford Mac Solutions Ltd	Data storage and backup management
	Post-Excavation Manager	Implementation of relevant policies, implementation, review and revision of the DMP, supervision of collection, production, storage, backup and management of all data sets, management of data selection, archiving and metadata production for all data sets, data sharing, project archive transfer
Stakeholders	Project Manager	Alessandro Guaggenti, John Moore Heritage Services
	Archive Manager	Simona Denis, John Moore Heritage Services
	Collecting Institutions	Archaeology Data Service
	County Archaeological Services	Berkshire Archaeology
	Landowner/Developer	Holloway Homes Ltd
	Specialists	N/A
Resources	Resources required to prepare selected data and implement the DMP were covered by standard John Moore Heritage Services resources and project budget; No unusual resources were required in addition to JMHS normal operating equipment and staff.	

Section 9 – Digital Data Selection Strategy				
Data Management Plan	The procedure is outlined in Sections 2, 3 and 6 and in the JMHS POL0010 Digital Archives (available upon request)			
De-Selected Digital Data	Digital files will be reviewed following the approval of the final report by the Oxfordshire County Archaeological Services and only the most recent versions were retained. Files will be made available to the public upon request (to admin@jmheritageservices.co.uk). Security copies of all primary records were made in digital format and stored on the Company's server, together with final versions of all born-digital files. The procedure is outlined in the DMP (available upon request) Section 6 and JMHS POL0010 Digital Archives			
Amendments	**Date**	**Amendment**	**Rationale**	**Stakeholders**
	02/01/2024	Retention strategy revision	Revision following the completion of the final report	Archaeology Data Service JMHS

Section 10 – Documents Selection Strategy				
Selected Documents	None			
De-Selected Documents	The primary records were not selected for retention due to the results detailed in the final report, which indicate the project is to be considered a 'sterile project' as per CIfA guidance (https://www.archaeologists.net/selection-toolkit/sterile-projects). Digital copies of all primary records are maintained by John Moore Heritage Services and will be made publicly available as an appendix to the Final Report submitted to information-gathering tool OASIS (ID johnmoor1-521829), for public release in the Archaeology Data Service (ADS) Library. The procedure is outlined in the DMP (in attachment) Section 6 and JMHS POL0009 Archives			
Amendments	**Date**	**Amendment**	**Rationale**	**Stakeholders**
	02/01/2024	Retention strategy revision	Revision following the completion of the final report	JMHS

Section 11 – Bulk Finds Selection Strategy

No materials were recovered				
Uncollected Materials	N/A			
Selected Materials	N/A			
De-Selected Materials	N/A			
Amendments	**Date**	**Amendment**	**Rationale**	**Stakeholders**
	02/01/2024	Retention strategy revision	Revision following the completion of the final report	JMHS

Section 12 – Environmental Remains Selection Strategy				
Selected Material	No environmental samples were collected			
De-Selected Materials	N/A			
Amendments	**Date**	**Amendment**	**Rationale**	**Stakeholders**
	02/01/2024	Retention strategy revision	Revision following the completion of the final report	JMHS

OASIS Summary for johnmoor1-521829

OASIS ID (UID)	johnmoor1-521829
Project Name	Tennis Courts, Land Off Silver Fox Crescent, Woodley
Sitename	Tennis Courts, Land Off Silver Fox Crescent, Woodley
Sitecode	WLSFC 23
Project Identifier(s)	4967, WLSFC 23
Activity type	Evaluation
Planning Id	230861, 230874, 230875
Reason For Investigation	Planning requirement
Organisation Responsible for work	John Moore Heritage Services
Project Dates	18-Dec-2023 - 18-Dec-2023
Location	Tennis Courts, Land Off Silver Fox Crescent, Woodley NGR : SU 75850 72979 LL : 51.4507251094403, -0.9098454744834 12 Fig : 475850,172979
Administrative Areas	Country : England County/Local Authority : Wokingham Local Authority District : Wokingham Parish : Woodley
Project Methodology	Four evaluation trenches 22.5m long by 1.65m wide were excavated across the proposed site of the housing development. Trench 1 reached a maximum depth of 0.6m. Trenches 2 and 3 reached a maximum depth of 0.62m. Trench 4 reached a maximum depth of 0.54m
Project Results	The evaluation aimed to identify the presence or absence of archaeological remains as well as to establish the significance of any archaeological remains present. No archaeological features or finds were identified during the course of the excavation of trenches suggesting an absence of archaeological activity in the immediate area of the site.
Keywords	
Funder	Private or public corporation Holloway Homes Ltd
HER	Berkshire Archaeology HER - unRev - STANDARD
Person Responsible for work	A Guaggenti
HER Identifiers	
Archives	

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