

Fire Drill Report

Site (address):	Sheeplands Farm, Wargrave, RG10 8DJ		
Date and Time of Drill:	30/05/2022 20 ⁰⁰	Shift:	☒ Day ☐ Night
Total Time of Drill:	20 minutes		
Buildings/Departments/Personnel who participated:			
Fire Drill Details			
Name of Person Conducting the Drill: [REDACTED]			
Was the alarm sounded for the drill? ☒ Yes ☐ No			
Number of occupants evacuated: 367			
Which areas of the facility were affected?			
☒ Camp Site ☐ Packhouse ☐ Other Specify:			
Was an evacuation of these areas completed? ☒ Yes ☐ No			
If an evacuation was not completed, explain why.			

Effectiveness of the Drill	Satisfactory	Unsatisfactory	Comments
1. Personnel response	☒	☐	
2. Occupant/visitor response	☒	☐	
3. Personnel familiar with duties	☒	☐	
4. Effectiveness of procedures	☒	☐	
5. Speed of Evacuation	☒	☐	
6. Communication during drill	☒	☐	
7. Personnel familiarity with protection systems	☒	☐	

Attachments:		
☐ List of occupants	☐ Other	Specify:
Date of Report: 30/05/2022		
Completed By: [REDACTED]		
Signature: [REDACTED]		