

Fire Drill Report

Site (address):	Sheeplands Farm, Wargrave, RG10 8DJ	
Date and Time of Drill: 29/01/2021, 18:00	Shift: ☒ Day ☐ Night	
Total Time of Drill: 15 min		
Buildings/Departments/Personnel who participated:		
Fire Drill Details		
Name of Person Conducting the Drill: [REDACTED]		
Was the alarm sounded for the drill? ☒ Yes ☐ No		
Number of occupants evacuated:		
Which areas of the facility were affected?		
☒ Camp Site ☐ Packhouse ☐ Other Specify:		
Was an evacuation of these areas completed? ☒ Yes ☐ No		
If an evacuation was not completed, explain why.		

Effectiveness of the Drill	Satisfactory	Unsatisfactory	Comments
1. Personnel response	☒	☐	
2. Occupant/visitor response	☒	☐	
3. Personnel familiar with duties	☒	☐	
4. Effectiveness of procedures	☒	☐	
5. Speed of Evacuation	☐	☐	
6. Communication during drill	☒	☐	
7. Personnel familiarity with protection systems	☒	☐	

Attachments:		
☒ List of occupants ☐ Other Specify:		
Date of Report: 03/02/21		
Completed By: [REDACTED]		
Signature: [REDACTED]		