APPLICATION NO:
**F/2000/2096** 71

LOCATION:
**Land Opposite 52 Manor Road, Wokingham.**

APPLICANT:
**Royal Mail Service Maintenance Manager**

PROPOSAL:
**Proposed erection of a double postal pouch.**

EARLIEST DATE FOR DECISION: **01/09/2000**

**APPLICATION WILL HAVE EXPIRED ON:**
**25/09/2000**

CASE OFFICER: **Andrew Thorley**

WITHDRAWN

APPLICATION NO:
**F/2000/2096**

**52 Manor Road, Wokingham.**

**ervice Maintenance Manager**

**ction of a double postal pouch.**

FOR DECISION: **01/09/2000**

**WILL HAVE EXPIRED ON:**

**Andrew Thorley**

RAILEX
Marbleboard

EASIFILE EP7

Royal Mail

To **Andrew Thorley**
Planning Officer
Environmental Services Department
Planning Services
PO Box 157
Shute End
Wokingham
RG40 1WR

Royal Mail
Service Delivery
80 Caversham Road
READING
RG1 1AA

Phone: 0118 9537268 / 9537085

Fax: 0118 9537085

**From** Alan Musther
(Service Maintenance)

**Date** 05th January 2001

**Subject** ----------

[redacted]

Andrew,

I am writing as requested to notify that we are withdrawing the following applications as outlined in your letter dated 1st Nov 2000

**List Of Planning Applications To Be Revised**

| [redacted] | |
|---|---|
| 98 | 45 Luckley Wood |
| 2096 | 52 Mannor Road |

If you require any additional information, please do not hesitate to contact me.

Yours Faithfully

Alan Musther
(Service Maintenance)

0118 9537085
05/01/2001 16:37 FAX 0118 9537085 READING M/C 001

**WORK SHEET FOR :** Andrew Thorley

**Application Number :** F/2000/2096

**Applicant :** Royal Mail Service Maintenance Manager.

**Location :** Land Opposite 52, Manor Road, , Wokingham.
**Proposal :** Proposed erection of a double postal pouch.

| **Site Notice Displayed ? :** | YES | NO | DATE |
|---|---|---|---|
| | ✓ | | 3/10/2000 |

**Date of Neighbour Notifications :** .....

**Date of Site Visit :** .....

**Date Registered : 31/07/2000**

**Earliest Date for Decision : 01/09/2000**

**Latest Consultation Date/Site Notice Expiry Date : 01/09/2000**

**This application <u>will have expired on</u>: <u>25/09/2000.</u> You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.**

**Consultation Responses :**

Highways : No Objection
Neighbour : 1 letters of objection
Property : No objection
WTC : No Obj

**Planning Issues :**

**Application Number: F/2000/2096**

**Appraisal :**

**Recomendation : Approval:** ☐ **Refusal:** ☐
(tick appropriate box)

DRAFT

**Application Number F/2000/2096**
**Conditions/Reasons for Refusal**

| No | Std Con | Std Reas | Non Std Conditions / Reasons for Refusal |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

# RECORD OF SITE VISIT

SITE ADDRESS: Land Opposite 52 Manor Road Wokingham.

APPLICATION NUMBER: F/2000/2096

OFFICER: Andrew Thorley

DATE OF SITE VISIT: 3/10/06

1 SITE/STATUTORY NOTICE DISPLAYED ? Yes on lamp post

2. DESCRIPTION OF SURROUNDINGS

modern detached houses, residential area
2-storey open plan front gardens, front drives
access Manor Road.

3. DESCRIPTION OF SITE/BUILDING

Directly opposite No 52 front door on strip of land adj to No 3 Glendale Close overgrown with shrubs + ground cover. Brick wall behind measures approx 2m high + 2m away from lamp post.

4. RELATIONSHIP TO ADJOINING PROPERTIES

Refer to Site Plan, opposite No 52, front door the occupants strongly object. (See 2 letters of objection) prefer another location.

5. SITE CONSTRAINTS

TREES

ACCESS/PARKING — ~~Access road~~ Adequate will not obstruct movement of cars or pedestrians

LEVELS

BOUNDARY TREATMENT

OTHERS

NB Question of ownership of land — however

**Received by Wokingham District Council**

# Application No: F/2000/2096

**Proposal:**
Proposed erection of a double postal pouch.

**Location:**
Land Opposite 52, Manor Road, , Wokingham.

**The application is available for inspection at Wokingham District Council's offices during the following times:**

**PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428**
**8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday**

**WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this notice for delivery of plans.**

**Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Andrew Thorley P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 01/09/2000. Written comments submitted will become available for public inspection.**

**In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.**

**Head Planning and Transportation**

**08 August 2000**

Tel: 0118 974 6441

Date:

My ref: F/2000/2096

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

**CONFIDENTIAL**

Councillor Marinos
10 Wildcroft Drive
Wokingham
RG40 3NY

Dear Councillor

**Application Number: F/2000/2096**
**Land Opposite 52, Manor Road, , Wokingham.**
**Proposed erection of a double postal pouch.**

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2096**
**Land Opposite 52, Manor Road, , Wokingham.**
**Proposed erection of a double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor Marinos

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date:

My ref: F/2000/2096

**CONFIDENTIAL**

Councillor D Morgan
Valois Farm
Range Road
Wokingham
RG40 3NR


Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham


Dear Councillor

**Application Number: F/2000/2096**
**Land Opposite 52, Manor Road, , Wokingham.**
**Proposed erection of a double postal pouch.**

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2096**
**Land Opposite 52, Manor Road, , Wokingham.**
**Proposed erection of a double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____
_____

Signed: _____ Date: _____

Councillor D Morgan

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date:

My ref: F/2000/2096

**CONFIDENTIAL**

Councillor C Hudson
4 Sapphire Close
Wokingham
RG41 3DU


Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham


Dear Councillor

**Application Number: F/2000/2096**
**Land Opposite 52, Manor Road, , Wokingham.**
**Proposed erection of a double postal pouch.**

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2096**
**Land Opposite 52, Manor Road, , Wokingham.**
**Proposed erection of a double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor C Hudson

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

| Applicationo | Name & Address |
| --- | --- |
| F/2000/2096 | L John<br>52 Manor Road<br>Wokingham<br>RG41 4AR |
| F/2000/2096 | Dr R & Mrs N Quigley<br>54 Manor Road<br>Wokingham<br>RG41 4AR |

App. withdrawn
Letter sent 16/01/01

# WOKINGHAM TOWN COUNCIL


Mr K J Abnett
Town Clerk



PLANNING SERVICES | HPT 34304
POL | AT | TLS
DC | ENF
SEP 2000
COPIES TO: | ACK: | FILE:



Town Hall
Market Place
WOKINGHAM
Berkshire
RG40 1AS

Tel: (0118) 978 3185
Fax: (0118) 979 2335


S:\Planning&Transportation\letters\postal pouches\Sept2000

Mr A Thorley
Planning Officer
Planning & Transportation Services
Shute End
Wokingham RG40 1WL

13 September 2000

Dear Mr Thorley

**RE: PLANNING APPLICATIONS – POSTAL POUCHES**

I refer to the planning applications for postal pouches recently received in this office, and enclose for your attention comments received from Town Councillors on some of the applications.

No comments have been made on the applications listed below.

| | | |
|---|---|---|
| F/2000/2087 | F/2000/2094 | F/2000/2104 |
| F/2000/2088 | F/2000/2095 | F/2000/2106 |
| F/2000/2089 | F/2000/2096 | F/2000/2107 |
| F/2000/2090 | F/2000/2100 | F/2000/2108 |
| F/2000/2092 | F/2000/2102 | F/2000/2109 |
| F/2000/2093 | F/2000/2103 | F/2000/2110 |

Yours sincerely

Tricia Harcourt

Mrs Tricia Harcourt
**Planning & Transportation Officer**

## WOKINGHAM D.C. DEVELOPMENT CONTROL

| | |
|---|---|
| Start date: 31 JUL 2000 | |
| Officer: AT | Application No. F/2000/2096 |

Map No. ..... Site .....
Easting: ..... Flood Pln .....
Northing: ..... Mineral .....

Level: ☐ Sub Committee ☐ Delegated ☐ Sec. State
☐ Incorrect Fee ☐ Invalid ☐ PD

Description:
(F.) PROPOSED ERECTION OF DOUBLE POSTAL POUCH

Location: Land OPPOSITE 52 MANOR ROAD

Parish: WOKINGHAM Ward: Emmbrook 8-8-2000

Applicant: ROYAL MAIL

resubmission F/2000/0771 withdrawn

Fee Received 00-00 Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

---

**Additional information required for validation**

| | | Reason | Requested | Received |
|---|---|---|---|---|
| 1 | 1:2500 OS location plan showing property edged in blue/red | | | |
| 2 | 1:500 block plan showing existing & proposed dev. + adj. Properties | | | |
| 3 | Forms unsigned | | | |
| 4 | Correct S 66 certificate | | | |
| 5 | Elevation plans | | | |
| 6 | Floor plans | | | |
| 7 | Metric scale disclaimer | | | |
| 8 | Encroachment letter | | | |
| 9 | Miscellaneous | | | |

APPLN NO. _____

## ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

---

Date Site Notice Sent : 8.8.2000 Parish Council Informed - YES / NO

**INTERNAL CONSULTATIONS**

Building Control .....
Landscape .....
Trees .....
Conservation Officer .....
Environmental Health .....
Housing .....
Leisure & Cultural services .....
Public Rights of Way .....
Property ✓ .....
District Secretary (only if called in by SOS) .....
Policy & Plans .....
Strategic Planning (JSPU) .....
Minerals (BABTIE) .....
Archaeological Site (BABTIE) : .....
Education .....
Social Services .....
Highways ✓ .....

**EXTERNAL CONSULTATIONS**

Adjacent D P A : .....
Adjacent Parish : .....
Southern Electricity Board .....
British Gas .....
PSA Oil Pipeline .....
Transco .....
Environment Agency .....

---

Rail Track .....
Police Arch. Liaison Officer .....

**HERITAGE BODIES**

The Georgian Group .....
Ancient Monuments Society .....
Council for British Arch. .....
RCHME .....
Telecommunications (NRPB) .....
Sport England .....

---

**OTHERS:**

.....
.....
.....

**NEIGHBOURS:** S/N + 3 GLENDALE CLOSE ✓

49, 52 + 54 MANOR ROAD

52 Manor Road
Wokingham
Berks
RG11 4AR

| PLANNING SERVICES | HPT |
|---|---|
| POL | TLS |
| DC | ENF |
| APP | |
| CS 0185 | A1 |
| 16 AUG 2000 | |
| COPIES TO: | ACK: |
| | FILE: |

14 August 2000

Dear Mr Thorley

Re: Planning Application No. F/2000/2096

Further to your letter of 8/8/2000 re: the above planning application, we should like to again formally object to the proposal of a double postal porch on the verge opposite our house.

The reasons for this objection are very much the same as our objection to the previous application F/2000/0771, which we understand was withdrawn.

Unfortunately, we are still experiencing difficulties with youths gathering outside our property to skateboard & rollerblade and we feel that vandalism and graffiti of this postal porch would be inevitable. In fact, every postal porch that I have seen in Wokingham so far has suffered such vandalism. We therefore do not wish to look out onto such a monstrosity, nor will it fit in with our "street scene", but surely will become another attraction for these youths.

I also understand that there is some confusion over who actually owns this strip of land where this proposed postal porch would be sited. Currently, neither the Council, the original developers (Abbey Homes) nor the owners of 49 Manor Road wish to take ownership. (I have been trying to ascertain ownership so that the verge can be maintained).

We hope you will consider our viewpoint sympathetically before making your final decision. I have enclosed a copy of our previous objection for your information.

Yours sincerely

LOUISA JOHN

Postal Pouch

Andrew

Re: F/2000/2096

52 manor Road

Louisa John phoned 11/8. would like some comments as previous appl. to be taken into account (as per photocopy). Hopes to have time to write new letter before she goes on holiday.

Jan

52 Manor Road
Wokingham
Berks
RG41 4AR

25 March 2000

Mr Andrew Thorley
Planning Officer
Environmental Services Department
Planning Services
Wokingham District Council
PO Box 157
Shute End
Wokingham
Berks RG40 1WR

Dear Mr Thorley

**Re: Planning Application No. F/2000/0771**

Further to your letter of 9 March 2000 and our subsequent telephone conversation, we would like to formally object to the Planning Application for the proposed erection of a double postal pouch next to our property. The reasons for this objection are as follows:

- On consulting the Royal Mail, we understand that these postal pouches will be used as storage units for mail items. This therefore means that twice a day a Royal Mail vehicle will make a delivery to these postal pouches, which if sited in the proposed place, would mean that the vehicle will be parked on a blind bend whilst making its deliveries. This would place other users/residents of Manor Road in danger as they try to pass this parked vehicle.
- We also understand from our Land Registry documents that part of our front garden is a "vision splay" for the aforementioned blind bend. We would like you to confirm that this planning application does not contravene the original planning consent for our house which stated that for safety reasons there should be no trees, fences or other structures obscuring this vision splay.
- We already encounter problems with youths from outside the immediate area roller-blading and skateboarding on this stretch of the road (especially the bend), and we are concerned that these pouches will offer them another incentive to loiter outside our property, resulting in vandalism and graffiti of the pouches.
- Finally, we do not consider that these pouches sited next to our property are aesthetically pleasing and would detract considerably from the "street scene". We would suggest that there are other more suitable sites for them, which do not impact on the value or desirability of anyone's property, such as the Post Office situated at the top of Manor Road.

We hope that you will consider the above sympathetically before making your final decision.

Yours sincerely

Douglas and Louisa John

Dr. R. and Mrs. N. Quigley
54 Manor Road
Wokingham
Berkshire
RG41 4AR

ENVIRONMENTAL SERVICES | HPT
POL | TLS
DC | ENF
APP
CS 065 | A.F
24 AUG 2000
COPIES TO: | ACK: ✓
FILE:

Mr Andrew Thorley
Planning Officer
Environmental Services Department
Planning Services
PO Box 157
Shute End
Wokingham
Berkshire RG40 1WR

21 August 2000

Dear Sir,

RE: Application Number F/2000/2096

We are writing to object to the above application to erect a double postal pouch on land opposite 52 Manor Road.

The proposed site of the installation is at the end of Manor Road, a quiet residential cul-de-sal. The road at the site of the proposed construction is fairly narrow, with cars frequently parked on the roadway opposite the installation, because of the limited availability of parking in the cul-de-sac. This reduces the roadway down to single passageway for cars. I understand that the postal pouch would be subject to daily early morning deliveries. A van would not be able to make such deliveries without obstructing the roadway to cars passing out of the close during the busy morning period.

A further problem with the proposed site is that there are a number of small children living and playing in the close. Delivery vans on tight timetables often travel at relatively high speeds and since it would be difficult for a driver to observe children behind parked cars as he or she arrived round the corner to the postal pouch, a strong possibility for serious accidents would be generated.

Furthermore, the installation of an ugly and unsightly postal box in a residential close, in direct view from the houses opposite, would degrade the appearance of the close and lead to a considerable degree of noise and disturbance from delivery vans and postmen following to pick up mail in the morning. This disturbance would continue for six days a week. This is a totally unsuitable site for such an installation and it is clear that it would present a serious practical and aesthetic nuisance in the proposed location and would impair residents' enjoyment of their properties and surroundings.

In conclusion, we are objecting to this unsuitable application on the grounds of:

1. Considerable inconvenience to residents during the busy morning period, with the narrow access to the the cul-de-sac at the end of Manor Road blocked by stationary delivery vans.

2. Safety hazard arising from potentially speeding delivery vans drawing into the close, giving rise to the potential for accidents with pedestrians, especially vulnerable children in the close.

3. Nuisance, arising from the noise and disturbance of daily deliveries and pick-ups to and from the pouch in a residential close.

4. Aesthetics, with a clearly ugly installation stuck in a pleasant residential close blighting the appearance of residents' surroundings.

Please note that we can be contacted on 0118-989-2412 daytime or 01344-356574 evenings.

Thank you for your attention to this matter.

Robert Quigley Nathalie Quigley

Dr. Robert and Mrs Nathalie Quigley

**HIGHWAYS CONSULTATION SHEET**

**From:** Andrew Thorley **Date:** 08 August 2000

**Application Number:** F/2000/2096

**Proposal:** Proposed erection of a double postal pouch.

**Parish:** WOKINGHAM TOWN

**Site Address:**
Land Opposite 52, Manor Road, , Wokingham.

**Applicant:**
Royal Mail Service Maintenance Manager.

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☐ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☑ Recommend approval with **no** condition(s) or reason(s).

**Signed:** _____ **Print name:** ADAM COSSINS

10/8/00

1769d

# YOUR PLANNING APPLICATION

## WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

## WHAT ELSE MAY YOU HAVE TO DO ?

| | |
|---|---|
| Listed Building Consent: | for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area. |
| Advertisement Consent: | for the display of advertisements or signs |
| Building Regulation Approval: | for most new building or construction work. |

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

## WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

## HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

## WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

## WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

**DATA PROTECTION ACT 1984**

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

# WOKINGHAM DISTRICT COUNCIL
# PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY
31.JUL.2000* 2096

| | | |
|---|---|---|
| 1. | APPLICANT'S NAME | Service Maintenance Manager, Royal Mail |
| | ADDRESS | Reading, 80 Caversham Road, Reading |
| | POST CODE | RG1 1AA PHONE (0118) 9537285 |
| 2. If the applicant has an agent, all correspondence will be sent to the agent | AGENT'S NAME | |
| | ADDRESS | N/A |
| | POST CODE | PHONE |
| 3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE. | SITE LOCATION | Opposite No 52 Manor Road - See Attached List |
| 4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used. | | Install Postal Pouch Box - See Attached Leaflet. |
| 5. Give the area in hectares or part of a hectare | AREA OF SITE | N/A |
| 6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee | OWNERSHIP | None |
| 7. List all the plans and drawings submitted with the application | PLANS/DRAWINGS | 1:2500<br>1:500 |

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

| | | | |
|---|---|---|---|
| CHANGE OF USE | ☐ | N/A REDEVELOPMENT | ☐ |
| ERECTION OF NEW BUILDING | ☐ | ALTERATION or EXTENSION | ☐ |

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

| | | |
|---|---|---|
| OUTLINE PERMISSION | ☐ | See question 10 |
| FULL PERMISSION | ☑ | |
| APPROVAL OF DETAILS/RESERVED MATTERS | ☐ | State relevant outline permission number Also complete Question 10 |
| TEMPORARY PERMISSION | ☐ | State period required |
| RELAXATION OF CONDITIONS | ☐ | State relevant application number Conditions to be relaxed |

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

| | | | |
|---|---|---|---|
| | | N/A SITING | ☐ |
| EXTERNAL APPEARANCE | ☐ | DESIGN | ☐ |
| MEANS OF ACCESS | ☐ | LANDSCAPING | ☐ |

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S)
*e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.*
Highways Land

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO
*If yes, show existing route(s) and any proposed alternatives on the plans*

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO
*If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.*

14. STATE EXTERNAL MATERIALS TO BE USED.
None

15. HOW WILL THE SITE BE ENCLOSED?
Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.
N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?
N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?
To existing system YES/NO
If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access
N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED?
See notes for applicants
N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

| | No. OF DWELLINGS/HABITABLE ROOMS PROPOSED | TO BE RETAINED | TO BE LOST |
|---|---|---|---|
| HOUSE | | | |
| BUNGALOW | N/A | | |
| FLAT/MAISONETTE | | | |
| OTHER | | | |

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? ~~YES~~/NO
*If YES, complete Part 2 of the form*

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO
If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.
Nil (Resubmission of Application) (F12000/0771)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED A.P. Nash ON BEHALF OF Royal Mail DATE 31-07-00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".



# PLANNING APPLICATION

## PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

| | USE CLASS | Existing floor space: Retained in existing use | Existing floor space: Lost by change of use or demolition | Proposed additional floorspace created by: New building | Proposed additional floorspace created by: Change of use |
|---|---|---|---|---|---|
| A1 | SHOPS | | | | |
| A2 | FINANCIAL AND PROFESSIONAL SERVICES | | | | |
| A3 | FOOD AND DRINK | | | | |
| B1(a) | *OFFICE (other than A2)* | | | | |
| B1 (b) | RESEARCH AND DEVELOPMENT | | | | |
| B1 (c) | LIGHT INDUSTRIAL | | | | |
| B2 | GENERAL INDUSTRIAL | | N/A | | |
| B7 | SPECIAL INDUSTRIAL | | | | |
| B8 | STORAGE OR DISTRIBUTION | | | | |
| C1 | HOTELS AND HOSTELS | | | | |
| C2 | RESIDENTIAL INSTITUTIONS | | | | |
| D1 | NON-RESIDENTIAL INSTITUTIONS | | | | |
| D2 | ASSEMBLY AND LEISURE | | | | |
| OTHER | Please Specify | | | | |
| OTHER | Please Specify | | | | |
| | TOTAL | | | | |

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES
N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

| | Cars | Lorries |
|---|---|---|
| Existing | | |
| Proposed | N/A | |

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.
N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the *proposed occupier*
b) Will these premises be vacated?
N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

| Existing Staff | Transferred Staff | New Staff | Total |
|---|---|---|---|
| | N/A | | |

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.
No

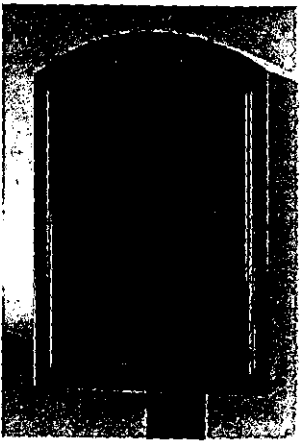
Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

ROMEC Manufacturing

STREET FURNITURE

# Second Delivery Pouch B

## External storage box for delivery pouches



The free-standing second delivery pouch box offers secure storage for delivery pouches. Produced in robust sheet steel with Post Office approved locks, the box is highly durable and resistant to vandalism.

| Technical Specification | |
|---|---|
| *Single Box* | |
| Height: | 660mm |
| Width: | 450mm |
| Depth: | 400mm |

| Technical Specificatio | |
|---|---|
| *Double Box* | |
| Height: | 1000mm |
| Width: | 450mm |
| Depth: | 400mm |

*Royal Mail policy is for all Pouch Boxes to be free-standing. Mounted boxes are still available for independent customers.*

**PRODUCT CODES**

| Single Box | Double Box |
|---|---|
| Code 1270/001 | Code 1270/00 |
| *Also Available:* | |
| Standard Pedestal | Short Pedesta |
| Code 1270/005 | Code 1270/00 |

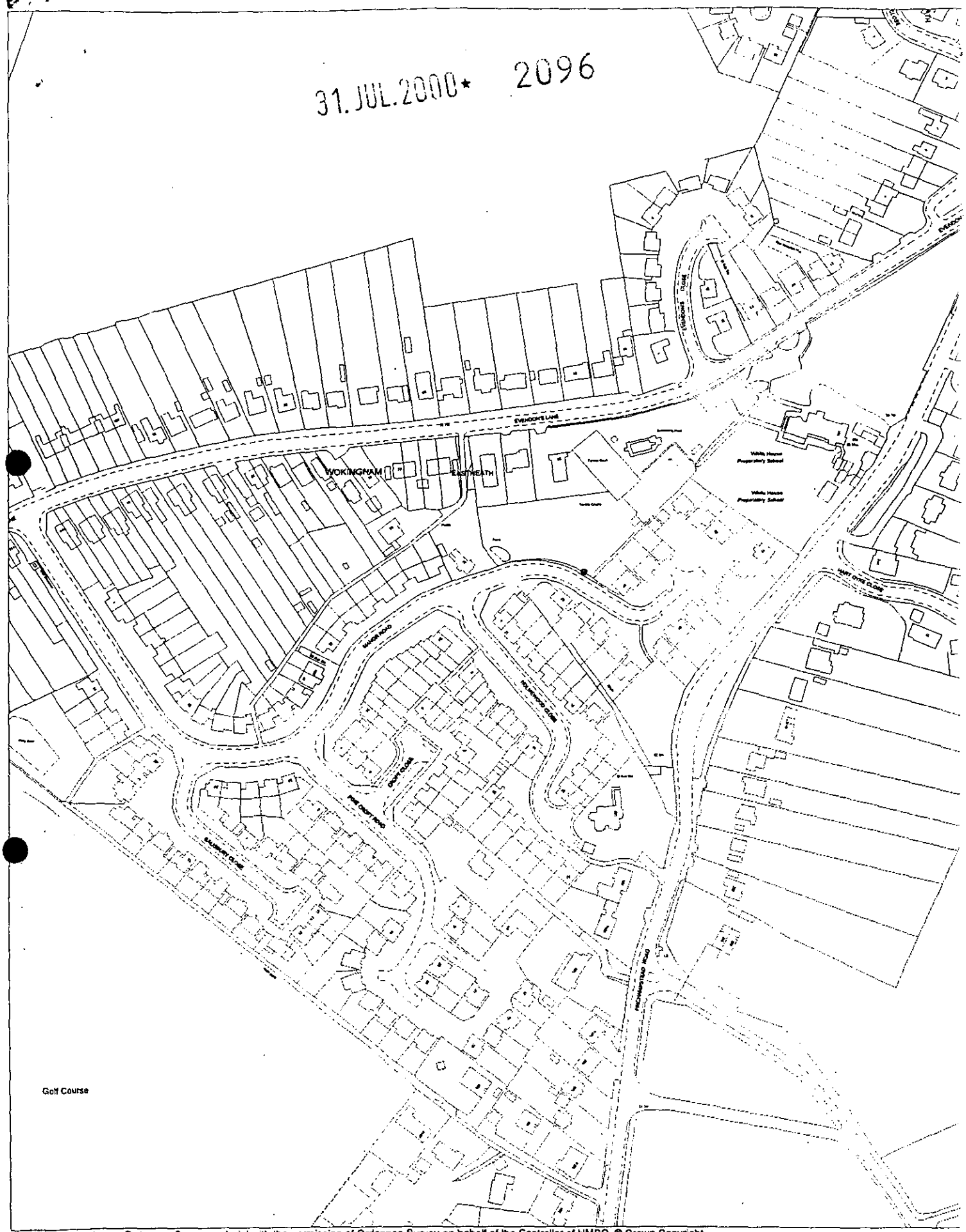
For more information on RoMEC's range of Products and Services... Freephone 0800 61 65 62 Postline 5836 4041

## *Royal Mail Pouch Box [ Double ] Resubmission Application (Wokingham Area)*

| Box No | Address | Original Application Code No |
|---|---|---|
| R01 | Near No 99 St Pauls Gate | F/2000/0761 |
| R02 | Outside / Near No1 Brook Close | F/2000/0760 |
| R03 | At / Near No 1 Peregrine Court (Near Junction Of Swalloway & Chaffinch Close) | F/2000/0756 |
| R04 | At End Of Duncan Drive (Near No 10) | F/2000/0735 |
| R05 | Opposite No 4 Webb Court | F/2000/0727 |
| R06 | At / Near No 54 Crail Close | F/2000/0738 |
| R07 | Near Gas Govenor On Manor Road | F/2000/0773 |
| R08 | Opposite / Near No 8 Magnolia Way | F/2000/0739 |
| R09 | Opposite No 3 Sandy Lane | F/2000/0722 |
| R10 | At Junction Of Luckley Road & Luckley Wood | F/2000/0775 |
| R11 | Opposite No 50 Tangley Drive | F/2000/0774 |
| R12 | Opposite No 52 manor Road | F/2000/0771 |
| R13 | At Junction Of Sorrel Close & Campion Way | F/2000/0770 |
| R14 | Opposite No 63 Oaklands Drive | F/2000/0740 |
| R15 | Opposite No 3 Beanoak Road | F/2000/0748 |
| R16 | Opposite No 10 Lowther Road | F/2000/0762 |
| R17 | Adjacent To Rear Boundary of 3/4 Mindel Close (Sited On Culloden Way - Near Tree) | F/2000/0776 |
| R18 | Next To Footpath / Cut On All Saints Close Which Leads To Deacon Close | F/2000/0735 |
| R19 | Opposite No 14 Norreys Ave | F/2000/0724 |
| R20 | To The Rear Of 21/22 Sheriden Way Opposite No 9 | F/2000/0754 |
| R21 | Next To 144 Mathews - Green Rd | F/2000/0777 |
| R22 | At Junction Of Priest Av & London Road (Near 225 London Road) | F/2000/0743 |
| R23 | Opposite No 26 Commons Rd | F/2000/0768 |
| R24 | Near No 22 Ruskin Way (Next To Green Box & Lamp | F/2000/0759 |
| | | |

31.JUL.2000* 2096

31. JUL. 2000* 2096

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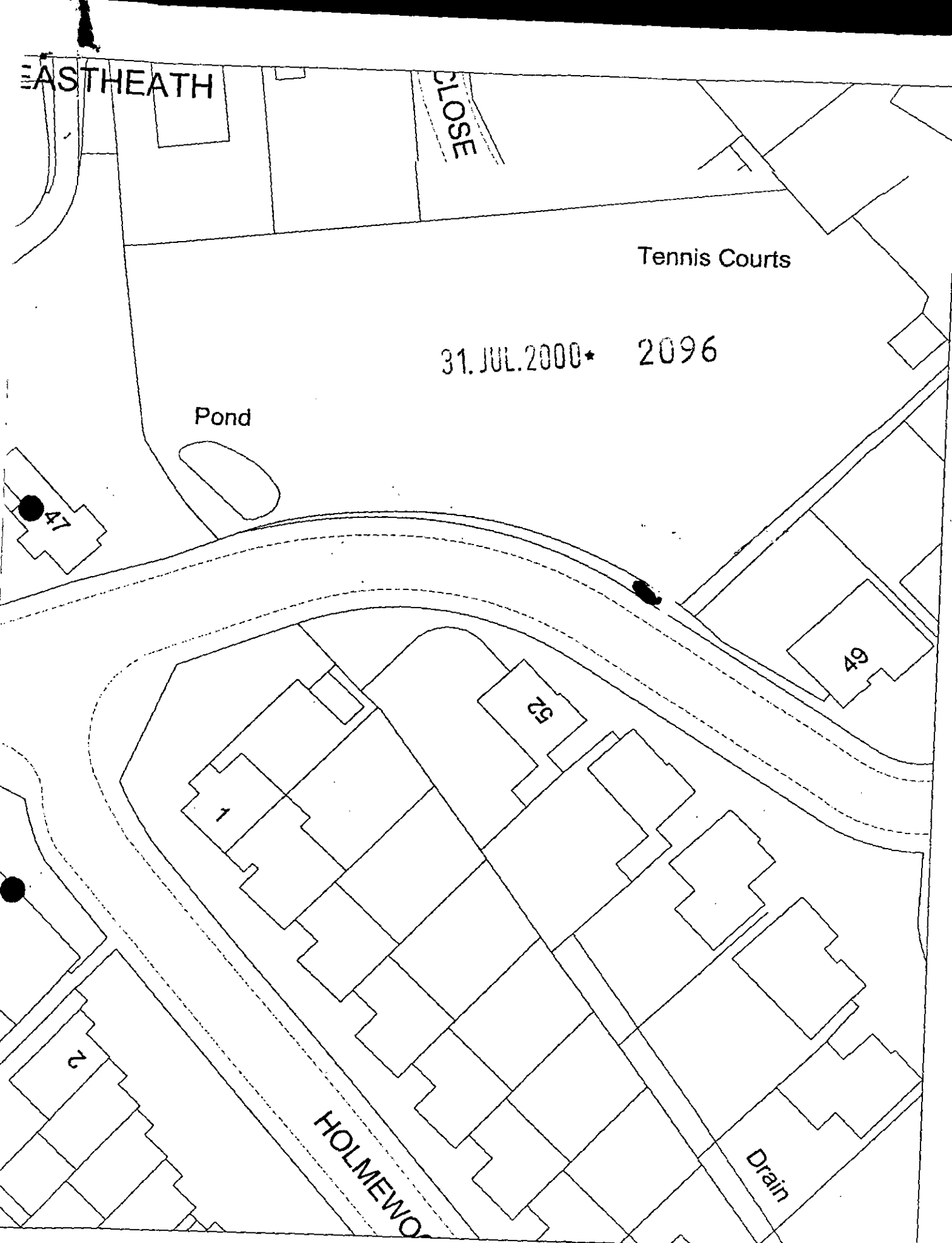
Central Support Section, Environmental Services, Wokingham District Council.

7 September 1999

Scale: 1 : 2500

N W E S




Site Plan, Scale: 1 to 500

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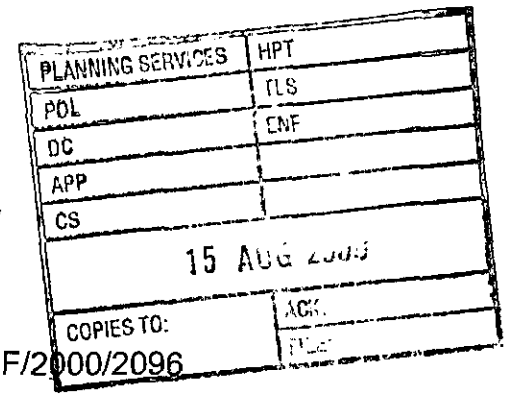
**To:**
**Property Dept**

**From:** Andrew Thorley

**Date:** 08 August 2000







**Application Number:** F/2000/2096

**Proposal:** Proposed erection of a double postal pouch..

**Site Address:**
Land Opposite 52, Manor Road, , Wokingham.

**Applicant:**
Royal Mail Service Maintenance Manager.

Your observations are required in respect of this application within **7 days** of the above date.

No

1769d

# YOUR PLANNING APPLICATION

## WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

## WHAT ELSE MAY YOU HAVE TO DO ?

**Listed Building Consent:** for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

**Advertisement Consent:** for the display of advertisements or signs

**Building Regulation Approval:** for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

## WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

## HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

## WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restrictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

## WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

**DATA PROTECTION ACT 1984**

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

# WOKINGHAM DISTRICT COUNCIL
# PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY
31.JUL.2000* 2096

| | | |
|---|---|---|
| 1. | APPLICANT'S NAME | Service Maintenance Manager, Royal Mail |
| | ADDRESS | Reading, 80 Caversham Road, Reading |
| | POST CODE | RG1 1AA PHONE (0118) 9537285 |
| 2. If the applicant has an agent, all correspondence will be sent to the agent | AGENT'S NAME | |
| | ADDRESS | N/A |
| | POST CODE | PHONE |
| 3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE. | SITE LOCATION | Opposite No 52 Manor Road - See Attached List |
| 4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used. | | Install Postal Pouch Box - See Attached Leaflet. |
| 5. Give the area in hectares or part of a hectare | AREA OF SITE | N/A |
| 6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee | OWNERSHIP | None |
| 7. List all the plans and drawings submitted with the application | PLANS/DRAWINGS | 1:2500<br>1:500 |

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ? Tick the boxes(x)

CHANGE OF USE ☐ N/A REDEVELOPMENT ☐
ERECTION OF NEW BUILDING ☐ ALTERATION or EXTENSION ☐

9. WHAT TYPE OF APPLICATION IS THIS ? Tick one box only

| | | |
|---|---|---|
| OUTLINE PERMISSION | ☐ | See question 10 |
| FULL PERMISSION | ☑ | |
| APPROVAL OF DETAILS/RESERVED MATTERS | ☐ | State relevant outline permission number Also complete Question 10 |
| TEMPORARY PERMISSION | ☐ | State period required |
| RELAXATION OF CONDITIONS | ☐ | State relevant application number Conditions to be relaxed |

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

N/A

| | | | |
|---|---|---|---|
| EXTERNAL APPEARANCE | ☐ | SITING | ☐ |
| MEANS OF ACCESS | ☐ | DESIGN | ☐ |
| | | LANDSCAPING | ☐ |

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased. — HIGHWAYS LAND.

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? — ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? — ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED. — N/A

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed. — N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF? — N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF? — To existing system — YES/NO — If no, please give details: N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access — N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants — N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

| | No. OF DWELLINGS/HABITABLE ROOMS PROPOSED | TO BE RETAINED | TO BE LOST |
|---|---|---|---|
| HOUSE | | | |
| BUNGALOW | | N/A | |
| FLAT/MAISONETTE | | | |
| OTHER | | | |

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? — ~~YES~~/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? — ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why. — Nil (Resubmission of Application) (F/2000/0771)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED A.J. Hurst ON BEHALF OF Royal Mail DATE 31-07-00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".



## PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

| | USE CLASS | Existing floor space: Retained in existing use | Existing floor space: Lost by change of use or demolition | Proposed additional floorspace created by: New building | Proposed additional floorspace created by: Change of use |
|---|---|---|---|---|---|
| A1 | SHOPS | | | | |
| A2 | FINANCIAL AND PROFESSIONAL SERVICES | | | | |
| A3 | FOOD AND DRINK | | | | |
| B1(a) | OFFICE (other than A2) | | | | |
| B1 (b) | RESEARCH AND DEVELOPMENT | | | | |
| B1 (c) | LIGHT INDUSTRIAL | | | | |
| B2 | GENERAL INDUSTRIAL | | | | |
| B7 | SPECIAL INDUSTRIAL | | | | |
| B8 | STORAGE OR DISTRIBUTION | | | | |
| C1 | HOTELS AND HOSTELS | | | | |
| C2 | RESIDENTIAL INSTITUTIONS | | | | |
| D1 | NON-RESIDENTIAL INSTITUTIONS | | | | |
| D2 | ASSEMBLY AND LEISURE | | | | |
| OTHER | Please Specify | | | | |
| OTHER | Please Specify | | | | |
| | TOTAL | | | | |

N/A

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES — N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

| | Cars | Lorries |
|---|---|---|
| Existing | N/A | |
| Proposed | | |

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter. — N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated? — N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

| Existing Staff | Transferred Staff | New Staff | Total |
|---|---|---|---|
| | N/A | | |

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage. — NO

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS'.

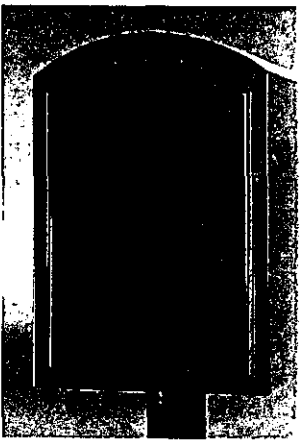
ROMEC Manufacturing

STREET FURNITURE

# Second Delivery Pouch B

## External storage box for delivery pouches

The free-standing second delivery pouch box offers secure storage for delivery pouches. Produced in robust sheet steel with Post Office approved locks, the box is highly durable and resistant to vandalism.



| Technical Specification | |
|---|---|
| *Single Box* | |
| Height: | 660mm |
| Width: | 450mm |
| Depth: | 400mm |

| Technical Specificatio | |
|---|---|
| *Double Box* | |
| Height: | 1000mm |
| Width: | 450mm |
| Depth: | 400mm |

*Royal Mail policy is for all Pouch Boxes to be free-standing. Mounted boxes are still available for independent customers.*

**PRODUCT CODES**

Single Box
Code 1270/001
*Also Available:*
Standard Pedestal
Code 1270/005

Double Box
Code 1270/0C

Short Pedest
Code 1270/0C

For more information on ROMEC's range of Products and Services:
Freephone 0800 61 65 62 Postline 5836 4041

## *Royal Mail Pouch Box [ Double ] Resubmission Application (Wokingham Area)*

| Box No | Address | Original Application Code No |
|---|---|---|
| R01 | Near No 99 St Pauls Gate | F/2000/0761 |
| R02 | Outside / Near No1 Brook Close | F/2000/0760 |
| R03 | At / Near No 1 Peregrine Court (Near Junction Of Swalloway & Chaffinch Close) | F/2000/0756 |
| R04 | At End Of Duncan Drive (Near No 10) | F/2000/0735 |
| R05 | Opposite No 4 Webb Court | F/2000/0727 |
| R06 | At / Near No 54 Crail Close | F/2000/0738 |
| R07 | Near Gas Govenor On Manor Road | F/2000/0773 |
| R08 | Opposite / Near No 8 Magnolia Way | F/2000/0739 |
| R09 | Opposite No 3 Sandy Lane | F/2000/0722 |
| R10 | At Junction Of Luckley Road & Luckley Wood | F/2000/0775 |
| R11 | Opposite No 50 Tangley Drive | F/2000/0774 |
| R12 | Opposite No 52 manor Road | F/2000/0771 |
| R13 | At Junction Of Sorrel Close & Campion Way | F/2000/0770 |
| R14 | Opposite No 63 Oaklands Drive | F/2000/0740 |
| R15 | Opposite No 3 Beanoak Road | F/2000/0748 |
| R16 | Opposite No 10 Lowther Road | F/2000/0762 |
| R17 | Adjacent To Rear Boundary of 3/4 Mindel Close (Sited On Culloden Way - Near Tree) | F/2000/0776 |
| R18 | Next To Footpath / Cut On All Saints Close Which Leads To Deacon Close | F/2000/0735 |
| R19 | Opposite No 14 Norreys Ave | F/2000/0724 |
| R20 | To The Rear Of 21/22 Sheriden Way Opposite No 9 | F/2000/0754 |
| R21 | Next To 144 Mathews - Green Rd | F/2000/0777 |
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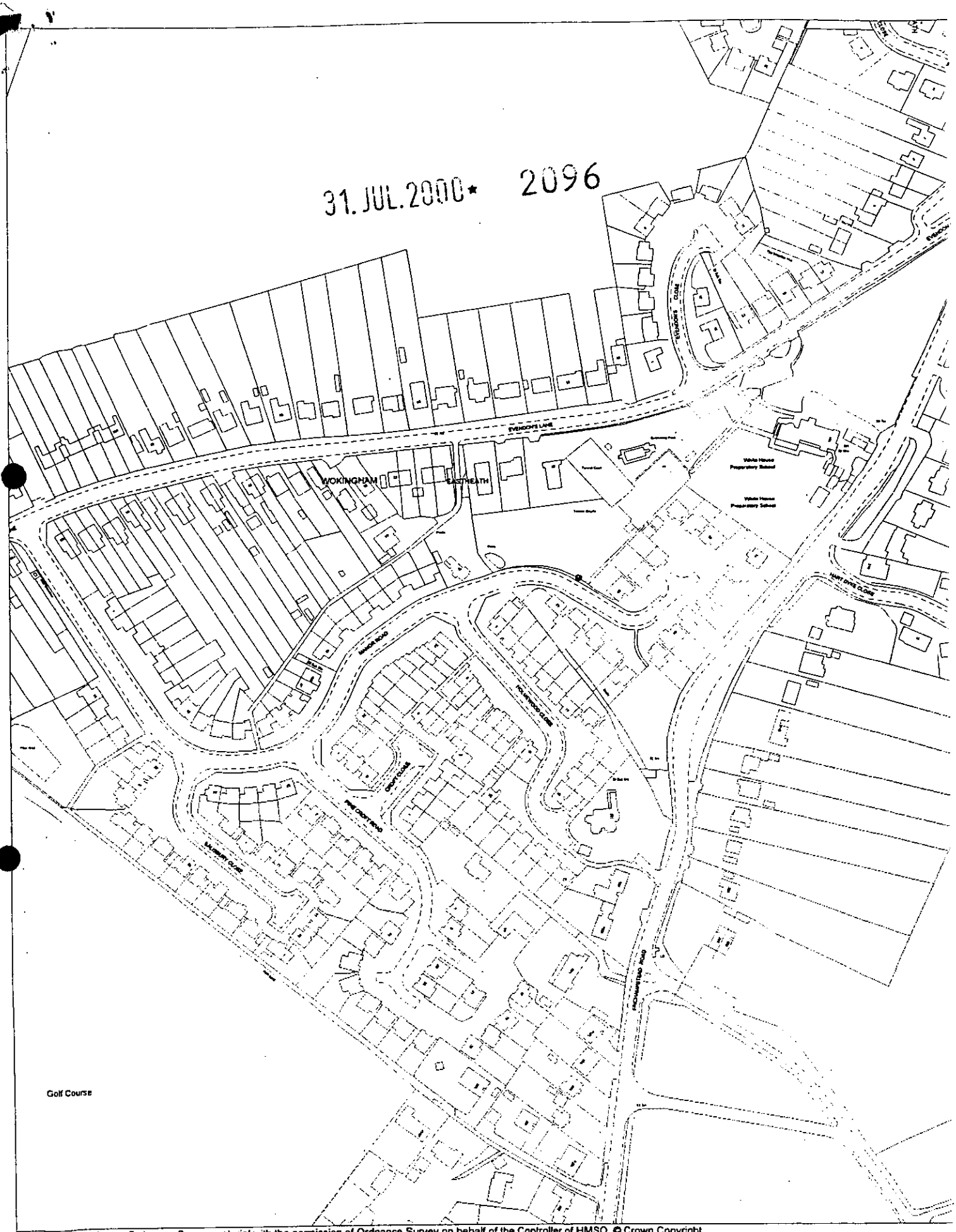
| R23 | Opposite No 26 Commons Rd | F/2000/0768 |
| R24 | Near No 22 Ruskin Way (Next To Green Box & Lamp | F/2000/0759 |
| | | |

31.JUL.2000* 2096

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Central Support Section, Environmental Services, Wokingham District Council.

7 September 1999

Scale: 1 : 2500

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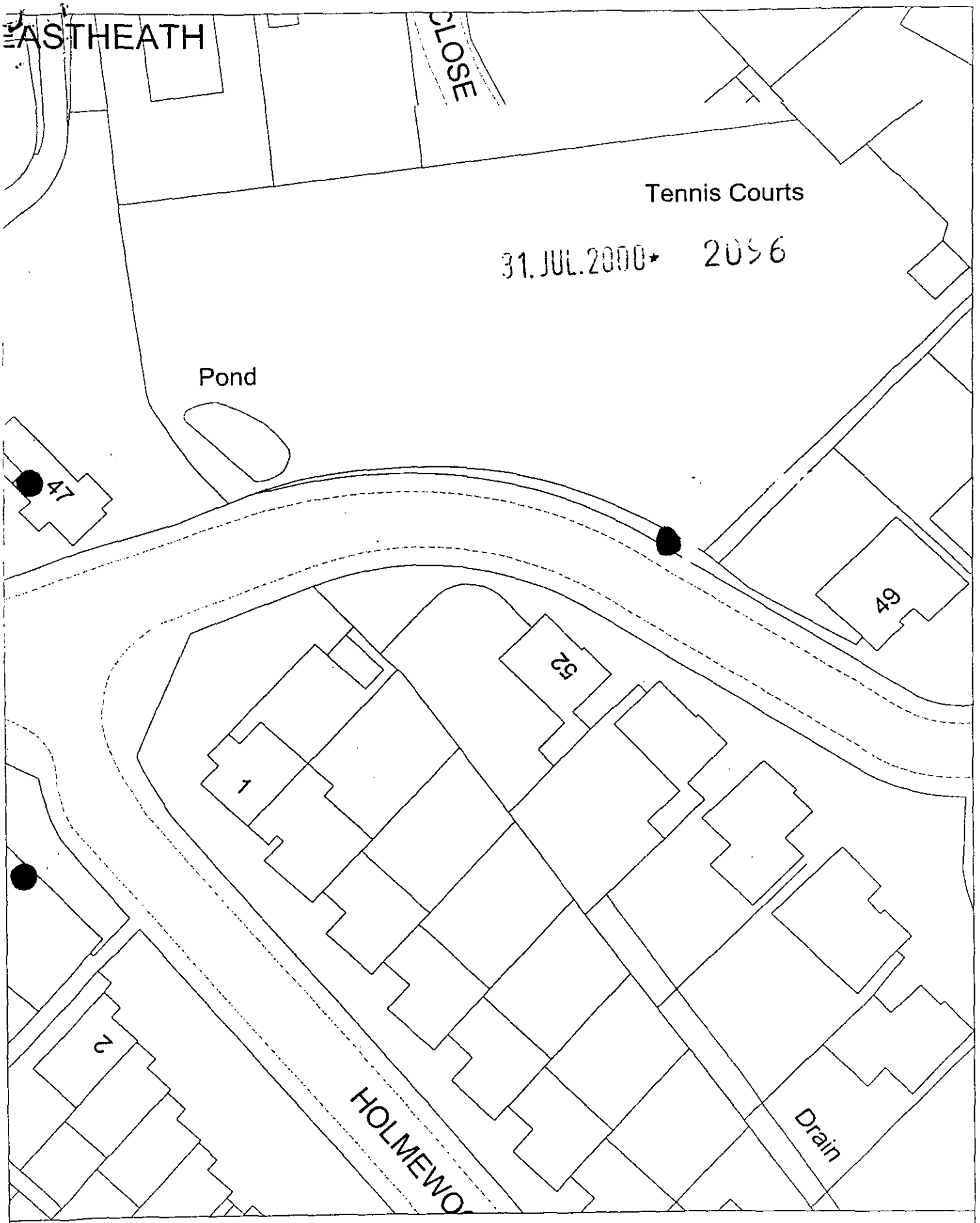


Site Plan, Scale: 1 to 500

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Date: 26 May 2000

N
W E
S

1789/a

# SECTION 66 CERTIFICATE

31.JUL.2000* 209

Application No.

**Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.**

## CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

**OR**

## CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

| Owner's(a) name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| + See Note (a) to Certificate A | | |
| HIGHWAYS DEPARTMENT | WOKINGHAM DISTRICT COUNCIL | 31-07-00 |

**OR**

## CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

| Owner's(a) name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| | | |

(b) Insert description of steps taken.

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

(b) .....

.....

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

- Notice of the application as attached to this Certificate, has been published in

the (c) .....

on (d) .....

1789/b

## CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

**OR**

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . ●

on (d) . . . . . .

---

## ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

### Agricultural Holdings Certificate

***One or other section must be crossed through as not applicable.***

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding.

**OR**

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

| Tenant's name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| | | |

Signed . . . . . .

On behalf of . . . Royal Mail . . . . . .

Date . . . 31-07-00 . . . . . .

**TOWN AND COUNTRY PLANNING ACT, 1990**
**TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988**
*Certificate under Section 66*

## *Royal Mail Pouch Box [ Double ] Resubmission Application (Wokingham Area)*

| Box No | Address | Original Application Code No |
|---|---|---|
| R01 | Near No 99 St Pauls Gate | F/2000/0761 |
| R02 | Outside / Near No1 Brook Close | F/2000/0760 |
| R03 | At / Near No 1 Peregrine Court (Near Junction Of Swalloway & Chaffinch Close) | F/2000/0756 |
| R04 | At End Of Duncan Drive (Near No 10) | F/2000/0735 |
| R05 | Opposite No 4 Webb Court | F/2000/0727 |
| R06 | At / Near No 54 Crail Close | F/2000/0738 |
| R07 | Near Gas Govenor On Manor Road | F/2000/0773 |
| R08 | Opposite / Near No 8 Magnolia Way | F/2000/0739 |
| R09 | Opposite No 3 Sandy Lane | F/2000/0722 |
| R10 | At Junction Of Luckley Road & Luckley Wood | F/2000/0775 |
| R11 | Opposite No 50 Tangley Drive | F/2000/0774 |
| R12 | Opposite No 52 manor Road | F/2000/0771 |
| R13 | At Junction Of Sorrel Close & Campion Way | F/2000/0770 |
| R14 | Opposite No 63 Oaklands Drive | F/2000/0740 |
| R15 | Opposite No 3 Beanoak Road | F/2000/0748 |
| R16 | Opposite No 10 Lowther Road | F/2000/0762 |
| R17 | Adjacent To Rear Boundary of 3/4 Mindel Close (Sited On Culloden Way - Near Tree) | F/2000/0776 |
| R18 | Next To Footpath / Cut On All Saints Close Which Leads To Deacon Close | F/2000/0735 |
| R19 | Opposite No 14 Norreys Ave | F/2000/0724 |
| R20 | To The Rear Of 21/22 Sheriden Way Opposite No 9 | F/2000/0754 |
| R21 | Next To 144 Mathews - Green Rd | F/2000/0777 |
| R22 | At Junction Of Priest Av & London Road (Near 225 London Road) | F/2000/0743 |
| R23 | Opposite No 26 Commons Rd | F/2000/0768 |
| R24 | Near No 22 Ruskin Way (Next To Green Box & Lamp | F/2000/0759 |
| | | |

31 JUL 2000 2096

STREET FURNITURE

# Second Delivery Pouch Box

## External storage box for delivery pouches

The free-standing second delivery pouch box offers secure storage for delivery pouches. Produced in robust sheet steel with Post Office approved locks, the box is highly durable and resistant to vandalism.



**Technical Specification**

*Single Box*

| | |
|---|---|
| **Height:** | 660mm |
| **Width:** | 450mm |
| **Depth:** | 400mm |

**Technical Specification**

*Double Box*

| | |
|---|---|
| **Height:** | 1000mm |
| **Width:** | 450mm |
| **Depth:** | 400mm |

*Royal Mail policy is for all Pouch Boxes to be free-standing. Mounted boxes are still available for independent customers.*

**PRODUCT CODES**

**Single Box**
Code 1270/001

**Double Box**
Code 1270/002

*Also Available:*

**Standard Pedestal**
Code 1270/005

**Short Pedestal**
Code 1270/006

For more information on RoMEC's range of Products and Services...
Freephone 0800 61 65 62 Postline 5836 4041

A part of The Post Office

1769d

# YOUR PLANNING APPLICATION

## WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

## WHAT ELSE MAY YOU HAVE TO DO ?

**Listed Building Consent:** for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

**Advertisement Consent:** for the display of advertisements or signs

**Building Regulation Approval:** for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

## WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

## HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

## WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

## WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

**DATA PROTECTION ACT 1984**

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

# WOKINGHAM DISTRICT COUNCIL
# PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY
31.JUL.2000* 2096

| | | |
|---|---|---|
| 1. | APPLICANT'S NAME | Service Maintenance Manager, Royal Mail |
| | ADDRESS | Reading, 80 Caversham Road, Reading |
| | POST CODE | RG1 1AA PHONE (0118) 9537285 |
| | AGENT'S NAME | |
| 2. If the applicant has an agent, all correspondence will be sent to the agent | ADDRESS | N/A |
| | POST CODE | PHONE |
| 3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE. | SITE LOCATION | Opposite No 52 Manor Road - See Attached List, |
| 4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used. | | Install Postal Pouch Box - See Attached Leaflet. |
| 5. Give the area in hectares or part of a hectare | AREA OF SITE | N/A |
| 6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee | OWNERSHIP | None |
| 7. List all the plans and drawings submitted with the application | PLANS/DRAWINGS | 1:2500<br>1:500 |

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ? Tick the boxes(x)

| | | | | |
|---|---|---|---|---|
| CHANGE OF USE | ☐ | N/A | REDEVELOPMENT | ☐ |
| ERECTION OF NEW BUILDING | ☐ | | ALTERATION or EXTENSION | ☐ |

9. WHAT TYPE OF APPLICATION IS THIS ? Tick one box only

| | | |
|---|---|---|
| OUTLINE PERMISSION | ☐ | See question 10 |
| FULL PERMISSION | ☑ | |
| APPROVAL OF DETAILS/RESERVED MATTERS | ☐ | State relevant outline permission number Also complete Question 10 |
| TEMPORARY PERMISSION | ☐ | State period required |
| RELAXATION OF CONDITIONS | ☐ | State relevant application number Conditions to be relaxed |

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

| | | | | |
|---|---|---|---|---|
| | | N/A | SITING | ☐ |
| EXTERNAL APPEARANCE | ☐ | | DESIGN | ☐ |
| MEANS OF ACCESS | ☐ | | LANDSCAPING | ☐ |

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

Highways Land.

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

None

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system YES/NO

If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

| | No. OF DWELLINGS/HABITABLE ROOMS PROPOSED | TO BE RETAINED | TO BE LOST |
|---|---|---|---|
| HOUSE | / * | / * | / * |
| BUNGALOW | / * N/A | / * | / * |
| FLAT/MAISONETTE | / * | / * | / * |
| OTHER | / * | / * | / * |

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? ~~YES~~/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

Nil (Resubmission of Application) (F/2000/0771)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for *Building Regulations approval*.

SIGNED A.P. [illegible] ON BEHALF OF Royal Mail DATE 31-07-00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".



# PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

| | USE CLASS | Existing floor space: Retained in existing use | Existing floor space: Lost by change of use or demolition | Proposed additional floorspace created by: New building | Proposed additional floorspace created by: Change of use |
|---|---|---|---|---|---|
| A1 | SHOPS | | | | |
| A2 | FINANCIAL AND PROFESSIONAL SERVICES | | | | |
| A3 | FOOD AND DRINK | | | | |
| B1(a) | OFFICE (other than A2) | | | | |
| B1 (b) | RESEARCH AND DEVELOPMENT | | | | |
| B1 (c) | LIGHT INDUSTRIAL | | | | |
| B2 | GENERAL INDUSTRIAL | | N/A | | |
| B3-7 | SPECIAL INDUSTRIAL | | | | |
| B8 | STORAGE OR DISTRIBUTION | | | | |
| C1 | HOTELS AND HOSTELS | | | | |
| C2 | RESIDENTIAL INSTITUTIONS | | | | |
| D1 | NON-RESIDENTIAL INSTITUTIONS | | | | |
| D2 | ASSEMBLY AND LEISURE | | | | |
| OTHER | Please Specify | | | | |
| OTHER | Please Specify | | | | |
| | TOTAL | | | | |

IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES — N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

| | Cars | Lorries |
|---|---|---|
| Existing | N/A | |
| Proposed | | |

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

| Existing Staff | Transferred Staff | New Staff | Total |
|---|---|---|---|
| | N/A | | |

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

No

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".




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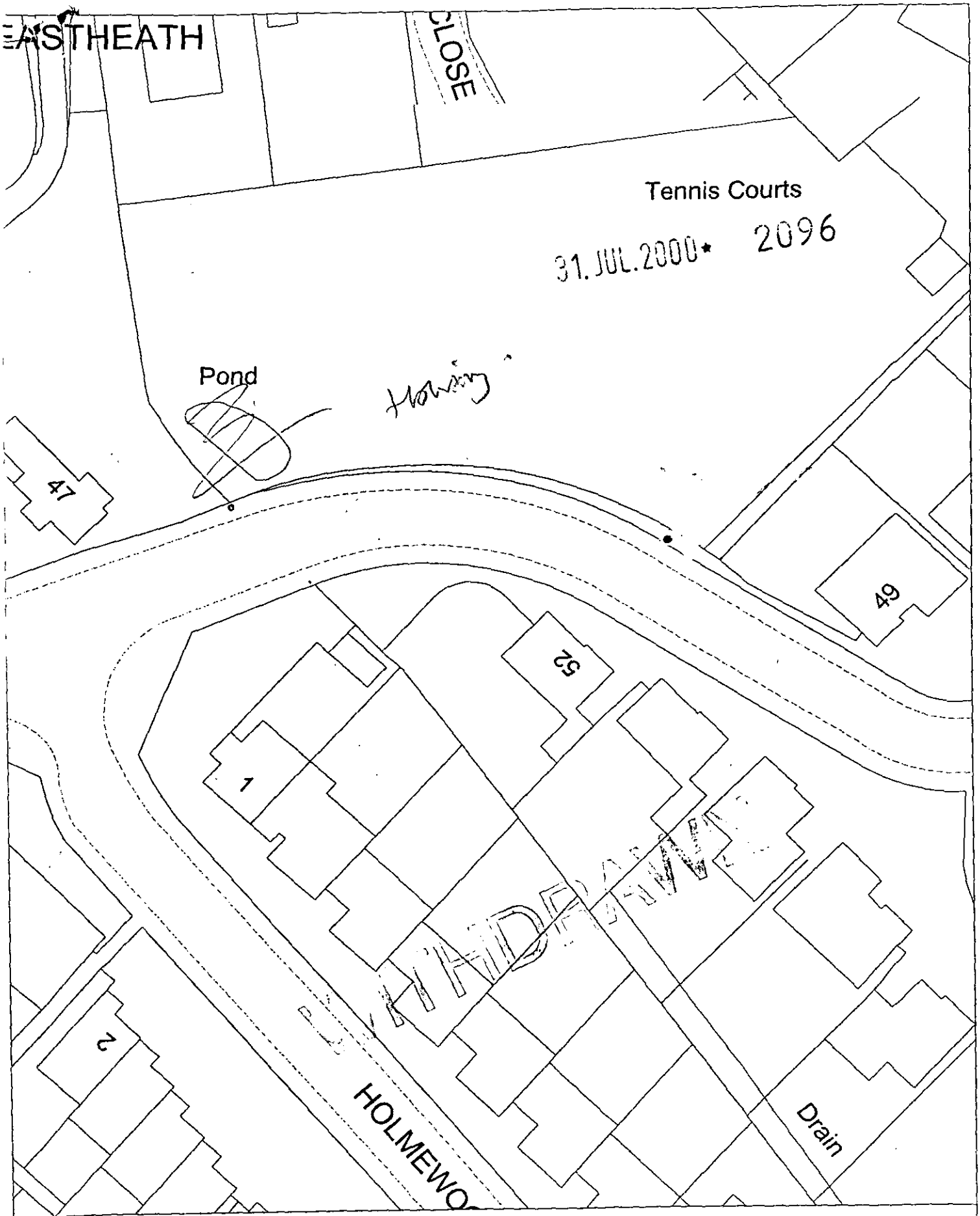
Central Support Section, Environmental Services, Wokingham District Council.
7 September 1999

Scale: 1 : 2500




Site Plan, Scale: 1 to 500

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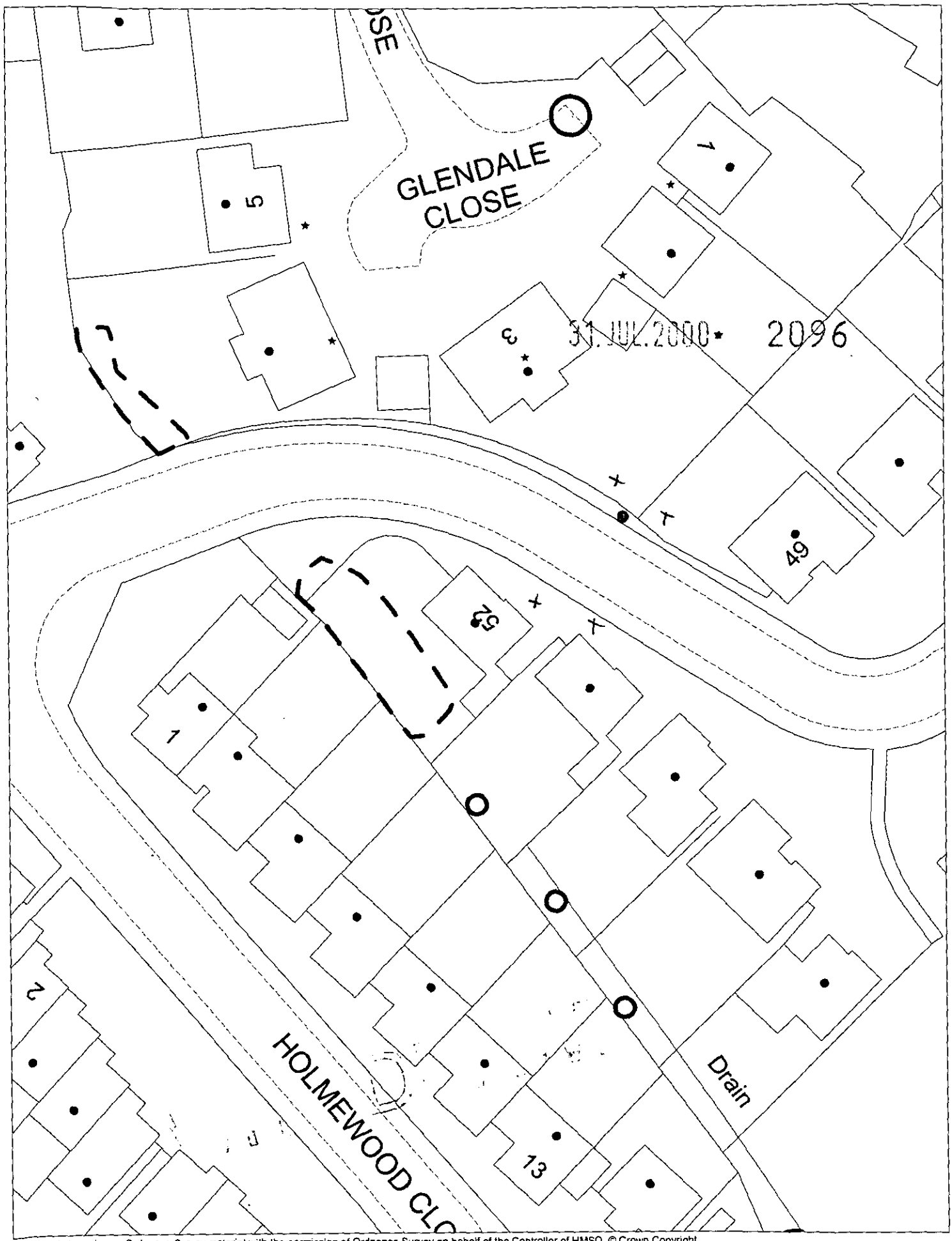


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Development Control Section, Environmental Services, Wokingham District Council.

2 August 2000

Scale: 1 : 500

N W E S