[redacted]

SYSTEMS LTD

APPLICATION NO:
F/2001/3150

LOCATION:
Junction Of Swallow Way & Sparrow Close, Wokingham.

APPLICANT:
Royal Mail Service Maintenance Manager

PROPOSAL:
Proposed erection of a double postal pouch.

EARLIEST DATE FOR DECISION: **09/02/2001**

APPLICATION WILL HAVE EXPIRED ON:
07/03/2001

CASE OFFICER: **Andrew Thorley**

REFUSED

(AT)

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Refusal of Permission

Royal Mail
Service Maintenance Manager
80 Caversham Road
READING
Berkshire
RG1 1AA

Application Number: F/2001/3150

Parish:	**WOKINGHAM**
Location:	**Junction of Swallow Way & Sparrow Close, Wokingham**
Proposal:	**Proposed erection of a double postal pouch.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Refuse Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Reason
1. The proposed location of the pouch is likely to give rise to traffic conflict and possible congestion adjacent to the junction of Swallow Way and Sparrow Close, Wokingham. The proposal is therefore likely to give rise to a loss of highway safety and convenience.

Informative
1. The applicants are invited to discuss an alternative location within the immediate vicinity before submitting an amended application.

Informative
2. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy EN1
South East Area Local Plan Policies SBE1, SBE2, STV1, STV6
Deposit Draft Wokingham District Local Plan Policies WBE1, WOS2, WOS3

John Mitchell
Development Control Manager
Date: 23/04/2001

Notice checked by: _____

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

Tel: 0118 974 6441

Date: 23/04/01

My ref: F/2001/3150

CONFIDENTIAL

Councillor Marinos
10 Wildcroft Drive
Wokingham
RG40 3NY

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2001/3150
Junction Of Swallow Way &, Sparrow Close, , Wokingham.
Proposed erection of a double postal pouch.

I write to let you know that the above mentioned application has been recommended for

APPROVAL: ☐ REFUSAL: ☑ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441.** If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than 03/05/01

Yours faithfully

John Mitchell
Development Control Manager

LISTING FORM
Case officer: **Andrew Thorley** Application Number: **F/2001/3150**
Junction Of Swallow Way &, Sparrow Close, , Wokingham.
Proposed erection of a double postal pouch.

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor Marinos

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date: 23/04/01

My ref: F/2001/3150

CONFIDENTIAL

Councillor D Morgan
Valois Farm
Range Road
Wokingham
RG40 3NR

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2001/3150
Junction Of Swallow Way &, Sparrow Close, , Wokingham.
Proposed erection of a double postal pouch.

I write to let you know that the above mentioned application has been recommended for

APPROVAL: ☐ REFUSAL: ☑ *under delegated powers.*

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than 03/05/01

Yours faithfully

John Mitchell
Development Control Manager

LISTING FORM
Case officer: **Andrew Thorley** Application Number: **F/2001/3150**
Junction Of Swallow Way &, Sparrow Close, , Wokingham.
Proposed erection of a double postal pouch.

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor D Morgan

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date: 25/04/01

My ref: F/2001/3150

CONFIDENTIAL

Councillor C Hudson
4 Sapphire Close
Wokingham
RG41 3DU

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2001/3150
Junction Of Swallow Way &, Sparrow Close, , Wokingham.
Proposed erection of a double postal pouch.

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☑ *under delegated powers.*

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than 03/05/01

Yours faithfully

John Mitchell
Development Control Manager

LISTING FORM
Case officer: **Andrew Thorley** Application Number: **F/2001/3150**
Junction Of Swallow Way &, Sparrow Close, , Wokingham.
Proposed erection of a double postal pouch.

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor C Hudson

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

WORK SHEET FOR : Andrew Thorley

Application Number : F/2001/3150

Applicant : Royal Mail Service Maintenance Manager.

Location : Junction Of Swallow Way &, Sparrow Close, , Wokingham.

Proposal : Proposed erection of a double postal pouch.

Site Notice Displayed ? :	YES	NO	DATE
	✓		24/02/01

Date of Neighbour Notifications : .....

Date of Site Visit : 24/02/01

Date Registered : 10/01/2001

Earliest Date for Decision : 09/02/2001

Latest Consultation Date/Site Notice Expiry Date : 09/02/2001

This application will have expired on: 07/03/2001. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses :

Highways: Objections too close to road junction of Sparrow Close + Swallow Way.

Wokingham Council: No objection

Neighbours: No comments received

District Councillors: No comments received.

Planning Issues : (Residential settlement)

1) Impact on street scene / visual impact

2) Highways

Application Number: F/2001/3150

Appraisal:

This double postal pouch has been moved four times in order to find a suitable location, due to objections from residents and highways.

1) Impact on street scene /visual impact.

There is no harm to street scene. It is a minor piece of street furniture and is located at the back of the pavement, (adjacent to green "comtel" box) directly opposite No. 28, Swallow Way, Wokingham.

2) Highways

Highways have objected due to it being too close to the junction of Sparrow Close and Swallow Way, (see notes on file).

Recommendation : Approval: [ ] **Refusal : [✓]**
(tick appropriate box)

Application Number F/2001/3150

~~Conditions/Reasons for Refusal~~ Reasons for Refusal Reasons for Refusal,

No	Std Con	Std Reas	~~Non-Std Conditions~~ / ~~Reasons for Refusal~~

The proposed location of the pouch is likely to give rise to traffic conflict and possible congestion adjacent to the junction of Swallow Way and Sparrow Close, Wokingham. The proposal is therefore likely to give rise to a loss of highway safety and convenience.

Informative

~~02~~

The applicants are invited to discuss an alternative location within the immediate vicinity before submitting an amended application.

Informative for approvals	
N16	
~~LODDON AREA LOCAL PLAN POLICIES~~:	
SOUTH-EAST AREA LOCAL PLAN POLICIES:	SBE1/2 STV1/6
WOKINGHAM DISTRICT LOCAL PLAN POLICIES:	WBE1 WOS2/3
~~GREEN BELT LOCAL PLAN POLICIES:~~	
BERKSHIRE STRUCTURE PLAN POLICIES:	ENV1
~~MINERALS LOCAL PLAN POLICIES:~~	

RECOMMENDATION AND CONDITIONS/REASONS AGREED: A Cronin

(Development Control Manager)

Date: 23/04/01

RECORD OF SITE VISIT

SITE ADDRESS: Junction Of Swallow Way & Sparrow Close Wokingham.

APPLICATION NUMBER: F/2001/3150

OFFICER: Andrew Thorley

DATE OF SITE VISIT: 24/02/01

1 SITE/STATUTORY NOTICE DISPLAYED ? Yes

2. DESCRIPTION OF SURROUNDINGS

"Residential" / parking bays

3. DESCRIPTION OF SITE/BUILDING located at back of pavement 2m wide, adjacent to green 'control' box.

4. RELATIONSHIP TO ADJOINING PROPERTIES

On land / pavement area between car parking bays opposite Sparrow Close

5. SITE CONSTRAINTS

TREES

ACCESS/PARKING — close to the junction of Sparrow Close + Swallow Way

LEVELS

BOUNDARY TREATMENT — open plan frontage with young trees + shrubs

OTHERS

ADDITIONAL NEIGHBOUR CONSULTATION SHEET

APPLICATION NUMBER: F/2001/3150
CASE OFFICER: Andrew Thorley

ADDRESS OF ADDITIONAL NEIGHBOUR CONSULTATION	NUMBER OF DAYS FOR RESPONSE	DATE LETTER ISSUED (for Admin use)

Received by Wokingham District Council

Application No: F/2001/3150

Proposal:
Proposed erection of a double postal pouch.

Location:
Junction Of Swallow Way &, Sparrow Close, , Wokingham.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this notice for delivery of plans.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Andrew Thorley P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 09/02/2001. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

16 January 2001

WOKINGHAM D.C. DEVELOPMENT CONTROL

Start date:	10 JAN 2001
Officer: AT	Application No. F/2001/3150

Map No. 75 Site .....
Easting: ..... Flood Pln .....
Northing: ..... Mineral .....

Level: ☐ Sub Committee ☑ Delegated ☐ Sec. State
☐ Incorrect Fee ☐ Invalid ☐ PD

Description:
(E) PROPOSED ERECTION OF A DOUBLE POSTAL POUCH

Location: Junction of Swallow Way / Sparrow Close

Parish: Wokingham Ward: Evendons
16.1.01 B.

Applicant: ROYAL MAIL

Fee Received 0.00 Required ..... Additional ..... Refund .....
Re Submission app no F/2000/2602

Enforcement Section to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red			
2	1:500 block plan showing existing & proposed dev. + adj. Properties			
3	Forms unsigned			
4	Correct S 66 certificate	Agric holdings cert deleted.	New one sent 16.01.	
5	Elevation plans			
6	Floor plans			
7	Metric scale disclaimer			
8	Encroachment letter			
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

Date Site Notice Sent : 16.1.01.B. Parish Council Informed - YES / NO

INTERNAL CONSULTATIONS

Building Control : .....
Landscape .....
Trees .....
Conservation Officer .....
Environmental Health .....
Housing .....
Leisure & Cultural services .....
Public Rights of Way .....
(Property) ✓ .....
District Secretary (only if called in by SOS) .....
Policy & Plans .....
Strategic Planning (JSPU) .....
Minerals (INTERNAL) .....
Archaeological Site (BABTIE) : .....
Education .....
Social Services .....
(Highways) ✓ .....

EXTERNAL CONSULTATIONS

Adjacent D P A : .....
Adjacent Parish : .....
Southern Electricity Board .....
British Gas .....
PSA Oil Pipeline .....
Transco : .....
Environment Agency .....

Rail Track .....
Police Arch. Liaison Officer .....

HERITAGE BODIES

The Georgian Group .....
Ancient Monuments Society .....
Council for British Arch. .....
RCHME .....
Telecommunications (NRPB) : .....
Sport England : .....

OTHERS:

.....
.....
..... No pre-apps .....

NEIGHBOURS:

(Petitioners for app no F/2000/2602)
..... S/N+ do 7 Owl Close .....
..... + See map .....
.....
.....
.....
.....
.....
.....
.....

Andrew Thorley

From: Andrew Thorley
Sent: 24 January 2001 12:38
To: 'alan.musther@royalmail.co.uk'
Subject: Postal Pouch to be withdrawn

Alan,

I am afraid you will have to withdraw the following Postal Pouch due further highway objections. Apparently there might have been a misunderstanding regarding the new location of this one.

F/2001/3150 Swallow Way / Sparrow Close.

I would therefore be grateful if you would send a fax withdrawing the above planning application, our fax number is
(0118) 974 6484.

Any way I am sending copies of revised location plans in the post.

Regards,

Andrew
Case Officer. ext 6441

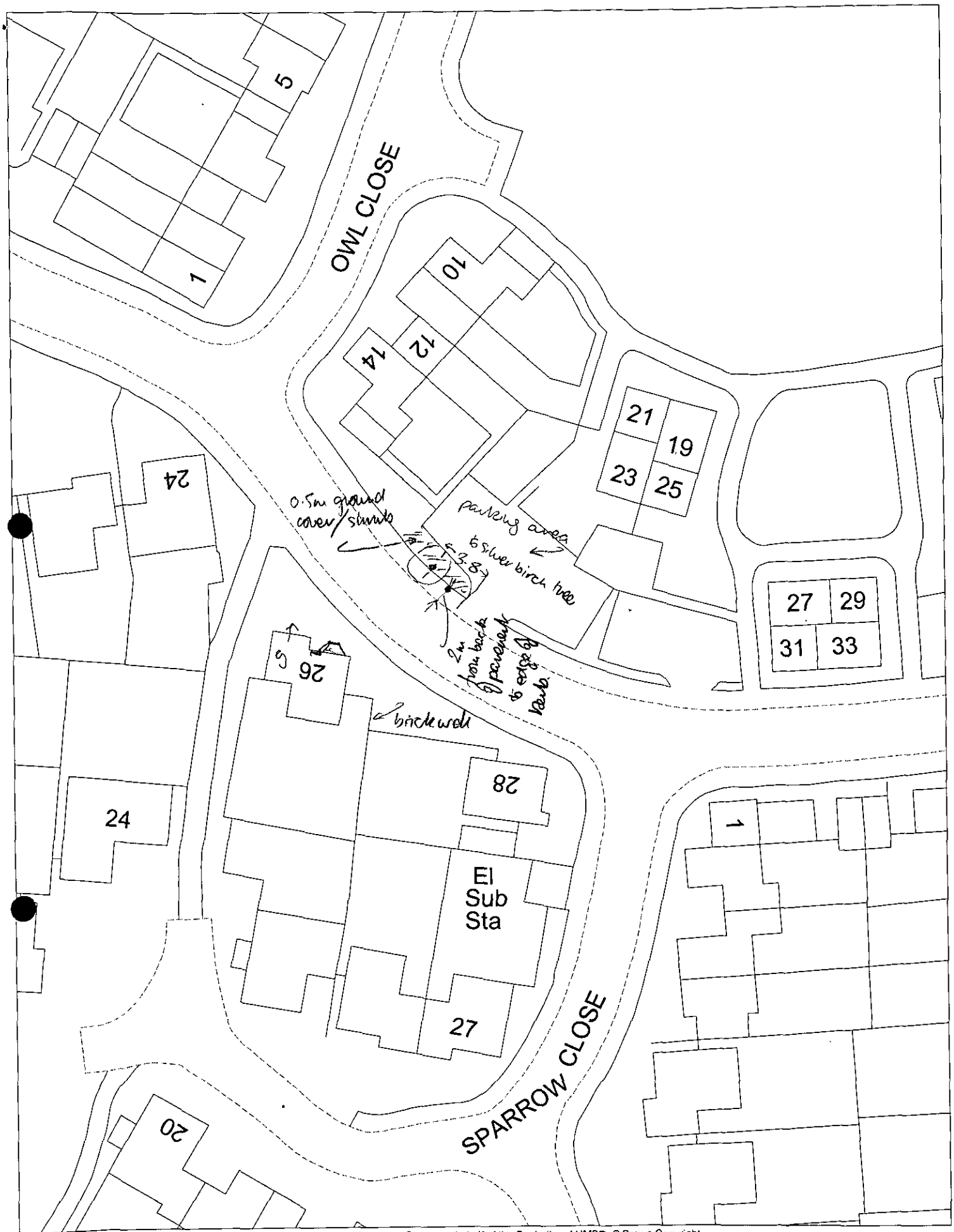
spoke to Alan musther 09/02/01
* awaiting a fee to be paid or I should refuse it.

* spoke to him on Alan Lead 21/02/01 just to remind him.

* Have not received any response
∴ have no alternative but to refuse planning application.

Postal Pouch to be withdrawn and reposiotioned

F/2001/3150	swallow way & sparrow close	wokingham	postal pouch						



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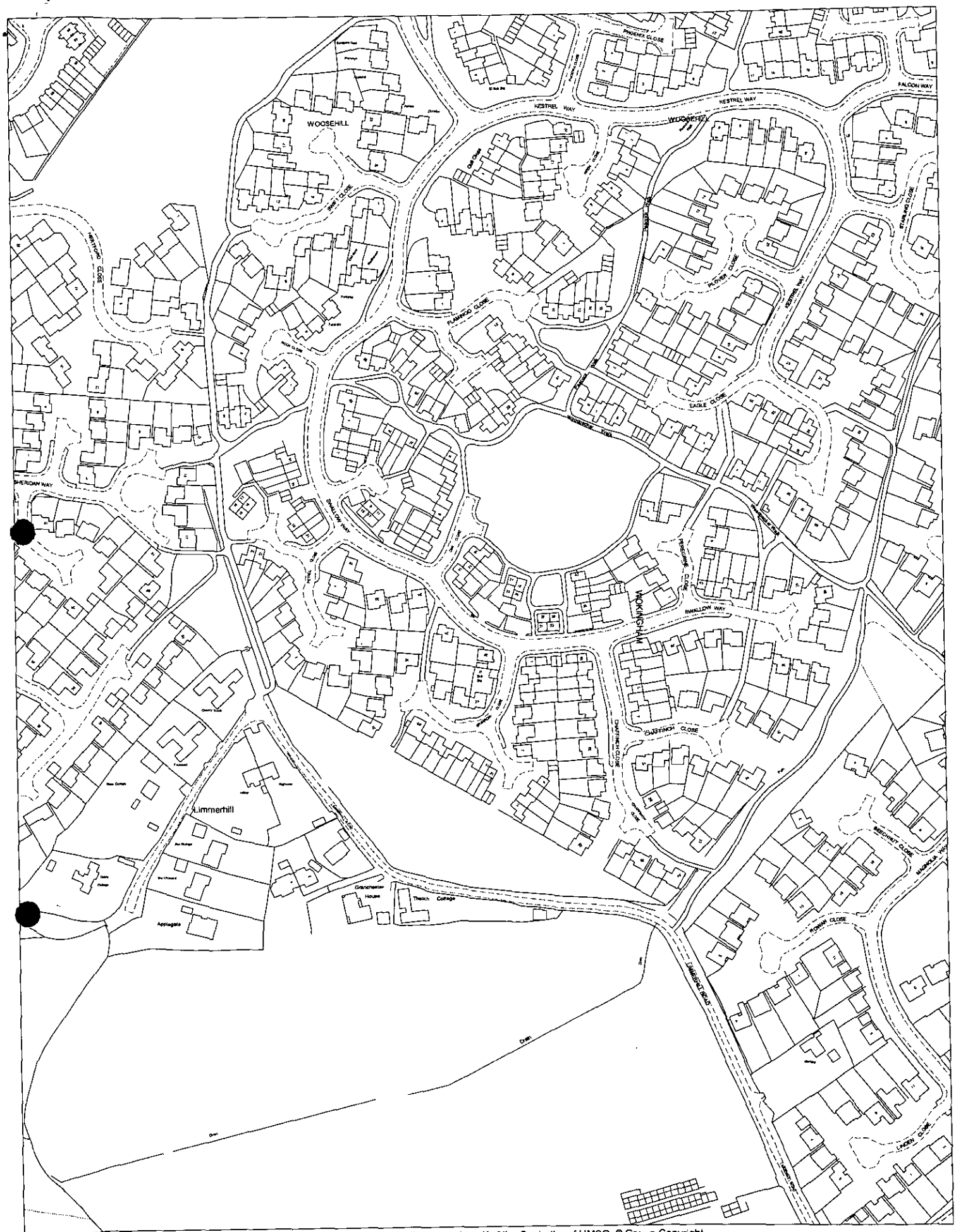
Development Control Section, Environmental Services, Wokingham District Council.
24 January 2001

Scale: 1 : 500



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Development Control Section, Environmental Services, Wokingham District Council.

24 January 2001

Scale: 1 : 2500

2602

HIGHWAYS CONSULTATION SHEET

From: Andrew Thorley **Date:** 16 January 2001

Application Number: F/2001/3150

Proposal: Proposed erection of a double postal pouch.

Parish: WOKINGHAM TOWN

Site Address:
Junction Of Swallow Way &, Sparrow Close, , Wokingham.

Applicant:
Royal Mail Service Maintenance Manager.

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below;**
2) ☐ Recommend approval but with condition(s) & reason(s) **stated below;**
3) ☐ Recommend approval with **no** condition(s) or reason(s).

Do not want at opposite Sparrow Close - please relocate approx 25m either side of Sparrow Close.

Signed: _____ **Print name:** Adam Coggins

23/01/01

PLANNING SERVICES	HPT
POL	TLS
DC	ENF
PP	
CS	
28 FEB 2001	
COPIES TO:	CLK
	LEIS

WOKINGHAM TOWN COUNCIL CONSULTATION SHEET

Case officer: Andrew Thorley

Application Number: F/2001/3150

Proposal: Proposed erection of double postal pouch

Site Address: Junction of Swallow Way & Sparrow Close, Wokingham

Applicant: Royal Mail Services Maintenance Manager

Your observations are required in respect of this application **by 09/02/01**

No objection

SIGNED: P A Harcourt **DATE:** 23/02/01

pp **CLERK TO Wokingham Town Council**

FROM:
Property Dept

TO: Andrew Thorley



Date: 16 January 2001

Application Number: F/2001/3150

Proposal: Proposed erection of a double postal pouch

Site Address:
Junction Of Swallow Way &, Sparrow Close, , Wokingham.

Applicant:
Royal Mail Service Maintenance Manager.

Your observations are required in respect of this application within **7 days** of the above date.

This section has no objection to the above proposal.

Sarah Hunter
For Head of Property Section.

1913 *la*

SCHEDULE 2

Articles 6, 7 and 9

10.JAN.2001* 3150

PART 1

Town and Country Planning (General Development Procedure) Order 1995

NOTICE UNDER ARTICLE 6 OF APPLICATION FOR PLANNING PERMISSION

(to be published in a newspaper or to be served on an owner or a tenant**)*

Proposed development at *(a)* 28 SPARROW CLOSE,

I give notice that *(b)* Royal Mail Reading,

is applying to the *(c)* WOKINGHAM DISTRICT Council Council

for planning permission to *(d)* INSTAL A POSTAL PORCH BOX (DOUBLE SIZE)

Any owner* of the land or tenant** who wishes to make representations about this application should write to the

Council at *(e)* W.D.C. PLANNING DEPARTMENT, PO BOX 157 WOKINGHAM RG40 1WR

by *(f)*

* "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years, or, in the case of development consisting of the winning or working of minerals, a person entitled to an interest in a mineral in the land (other than oil, gas, coal, gold or silver).

** "tenant" means a tenant of an agricultural holding any part of which is comprised in the land.

Signed A.P. Hunt

† On behalf of Royal Mail

Date 9/1/01

Statement of owners' rights

The grant of planning permission does not affect owners' rights to retain or dispose of their property, unless there is some provision to the contrary in an agreement or in a lease.

Statement of agricultural tenants' rights

The grant of planning permission for non-agricultural development may affect agricultural tenants' security of tenure.

† Delete where inappropriate

Insert:

(a) address or location of the proposed development
(b) applicant's name
(c) name of Council
(d) description of the proposed development
(e) address of the Council
(f) date giving a period of 21 days beginning with the date of service, or 14 days beginning with the date of publication, of the notice (as the case may be).

NOTICE UNDER ARTICLE 6 OF APPLICATION FOR PLANNING PERMISSION

(to be posted in the case of an application for planning permission for development consisting of the winning and working of minerals by underground operations (in addition to the service or publication of any other requisite notices in this Schedule))

Proposed development at *(a)* .....

I give notice that *(b)* .....

is applying to the *(c)* ..... Council

for planning permission to *(d)* .....

Members of the public may inspect copies of:

- the application
- the plans
- and other documents submitted with it

at *(e)* ..... during

all reasonable hours until *(f)* .....

Anyone who wishes to make representations about this application should write to the Council at *(g)* .....

..... by *(f)* .....

Signed .....

† On behalf of .....

Date .....

† Delete where inappropriate

Insert:

(a) address or location of the proposed development
(b) applicant's name
(c) name of Council
(d) description of the proposed development
(e) address at which the application may be inspected (the applicant is responsible for making the application available for inspection within the area of the local planning authority)
(f) date giving a period of 21 days, beginning with the date when the notice is posted
(g) address of Council

1769d

YOUR PLANNING APPLICATION

WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

WHAT ELSE MAY YOU HAVE TO DO ?

Listed Building Consent: for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

Advertisement Consent: for the display of advertisements or signs

Building Regulation Approval: for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

DATA PROTECTION ACT 1984

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

WOKINGHAM DISTRICT COUNCIL
PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY

10.JAN.2001* 3150

1.	APPLICANT'S NAME	SERVICE MAINTENANCE MANAGER, SERVICE DELIVERY, Royal Mail, 80 CAVERSHAM ROAD, READING.
	ADDRESS	
	POST CODE	RG1 1AA PHONE (0118) 9537285
2. If the applicant has an agent, all correspondence will be sent to the agent	AGENT'S NAME	
	ADDRESS	N/A
	POST CODE	PHONE
3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE.	SITE LOCATION	28 SPARROW CLOSE (REVISED SITE)
4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used.		INSTALL A POSTAL POUCH BOX (DOUBLE SIZE)
5. Give the area in hectares or part of a hectare	AREA OF SITE	N/A
6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee	OWNERSHIP	NONE
7. List all the plans and drawings submitted with the application	PLANS/DRAWINGS	1:2500 1:500

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

CHANGE OF USE	☐	N/A	REDEVELOPMENT	☐
ERECTION OF NEW BUILDING	☐		ALTERATION or EXTENSION	☐

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

OUTLINE PERMISSION	☐	See question 10
FULL PERMISSION	☑	
APPROVAL OF DETAILS/RESERVED MATTERS	☐	State relevant outline permission number Also complete Question 10
TEMPORARY PERMISSION	☐	State period required
RELAXATION OF CONDITIONS	☐	State relevant application number Conditions to be relaxed

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

SITING	☐	N/A		
EXTERNAL APPEARANCE	☐		DESIGN	☐
MEANS OF ACCESS	☐		LANDSCAPING	☐

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) *e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.*

HIGHWAYS LAND

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? YES/NO — If yes, show existing route(s) *and any proposed alternatives* on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? YES/NO — *If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.*

14. STATE EXTERNAL MATERIALS TO BE USED.

N/A

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF? To existing system YES/NO

If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED? *See notes for applicants*

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

	No. OF DWELLINGS/HABITABLE ROOMS PROPOSED	TO BE RETAINED	TO BE LOST
HOUSE			
BUNGALOW			
FLAT/MAISONETTE	N/A		
OTHER			

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? YES/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS, THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? YES/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. *If you believe a reduced fee or no fee is payable, say why.*

Nil (Re-Submission)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. *If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.*

SIGNED A.J. Mustoe ON BEHALF OF Royal Mail DATE 9/01/01

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See 'NOTES TO HELP APPLICANTS'.

PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in prim or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

	USE CLASS	Existing floor space: Retained in existing use	Existing floor space: Lost by change of use or demolition	Proposed additional floorspace created by: New building	Proposed additional floorspace created by: Change of use
A1	SHOPS				
A2	FINANCIAL AND PROFESSIONAL SERVICES				
A3	FOOD AND DRINK				
B1(a)	OFFICE (other than A2)				
B1 (b)	RESEARCH AND DEVELOPMENT				
B1 (c)	LIGHT INDUSTRIAL				
B2	GENERAL INDUSTRIAL				
B3-7	SPECIAL INDUSTRIAL				
B8	STORAGE OR DISTRIBUTION				
C1	HOTELS AND HOSTELS				
C2	RESIDENTIAL INSTITUTIONS				
D1	NON-RESIDENTIAL INSTITUTIONS				
D2	ASSEMBLY AND LEISURE				
OTHER	Please Specify				
OTHER	Please Specify				
	TOTAL				

N/A

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES

N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

	Cars	Lorries
Existing	N/A	
Proposed		

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

Existing Staff	Transferred Staff	New Staff	Total
N/A			

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, *state this material*, the quantity and method of storage.

NO

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See 'NOTES TO HELP APPLICANTS'.

MASTER CARD FOR
SWALLOW WAY

ADDRESS

PARISH WOKINGHAM.

PLOT No. ~~2147~~ - ~~2167~~ AREA 6. WOOSEHILL

ORD. SHEET No. SU 7968

BUILDER HERON PHASE III (HOUSES TO BE NAMED)

Plan No.	Applicant	Description of Development	Date of Decision	Decision
O/63/63	Calgary & Edmonton	O/L Res Dev	24. 2. 64.	N/A Ref
O/41/69	Land Commission	" "	4. 12. 68	N/A Ref
O/42/71	Calgary & Edmonton	" "	23. 12. 69	N/A Ref
*O/66/72	Robinson & Ors	" "	31. 8. 72	N/A Ref
* O/61/72	"	" "	18. 10. 72	N/A Ref
*O/71-8-9/72	Fairview Estates	" "		
O/24/73	Consortium & Owners	" "	28. 3. 74	N/A CA
O/68c	Hampshire & City Estates	Main access road etc	23. 1. 75	N/A CA
O/76)	"	Master plan	20. 2. 75	N/A Ref
09243	W D C	Foot path link	28. 9. 78	N/A C/p
14793	"	CYCLEWAY/FOOTPATH LINK TO WOOSEHILL LANE.	15.1.81	N/A DP

DATE OF COMPLETION

MINISTRY DECISION * appeals dismissed * Appeal granted 28. 3. 74

SPECIAL ORDERS TPO 12/73

DRAINAGE

091074

MASTER CARD FOR

ADDRESS SPARROW CLOSE

PARISH WOKINGHAM

ORD. SHEET No. SU. 7968 75-

PLOT No. AREA 6 PH IV WOOSEHILL

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
VARIOUS OUTLINES				
O/24/73	CONSORTIUM OF LANDOWNERS	O/L RES DEV.	~~APPEAL DISMISSED~~ 28.3.74	
O/68D	HAMPSHIRE & CITY ESTATES	MAIN ACCESS ROAD ETC.	23.1.75	N/A CA
01767	"	MASTER PLAN	20.2.75	N/A REF
09243	WDC	FOOTPATH LINK / CYCLEWAY	25.9.78	N/A CA
14793	"	" " TO WOOSEHILL LANE	15.1.81	N/A DP
13827	HLSE ESTATES	133 UNITS	23.10.80	N/A CA
BR16007	"	"	6.2.81	APP N/A

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE

091074

1789/b

CERTIFICATE D

I certify that

- I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

- I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

- Notice of the application as attached to this Certificate, has been published in

the (c) . . . . . .

on (d) . . . . . .

OR

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

- None of the land to which the application relates is, or is part of, an agricultural holding.

OR

- I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed . . A.P. [signature] . . . . . .

On behalf of . . Royal Mail . . . . . .

Date . . . 22/01/01 . . . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

1789/a

SECTION 66 CERTIFICATE

Application No.

Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.

CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

OR

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served
+ HIGHWAYS DEPARTMENT	WOKINGHAM DISTRICT COUNCIL	12/01/01

+ See Note (a) to Certificate A

OR

CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

(b) Insert description of steps taken.

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

(b) .....

.....

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

- Notice of the application as attached to this Certificate, has been published in the (c) .....

on (d) .....

1789/b

CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

OR

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . .

on (d) . . . . . .

ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding.

OR

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed . . A.S. Hunt . . . . . .

On behalf of . . Royal Mail . . . . . .

Date . . . 9/1/01 . . . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

1789/a

SECTION 66 CERTIFICATE

Application No.

Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.

10.JAN.2001* 3150

CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

OR

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served
+ HIGHWAYS LAND	WOKINGHAM DISTRICT COUNCIL	9/1/01

+ See Note (a) to Certificate A

OR

CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

(b) Insert description of steps taken.

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

(b) .....

.....

(c) Name of local newspaper circulating in the area where the land is situated.

- Notice of the application as attached to this Certificate, has been published in

the (c) .....

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

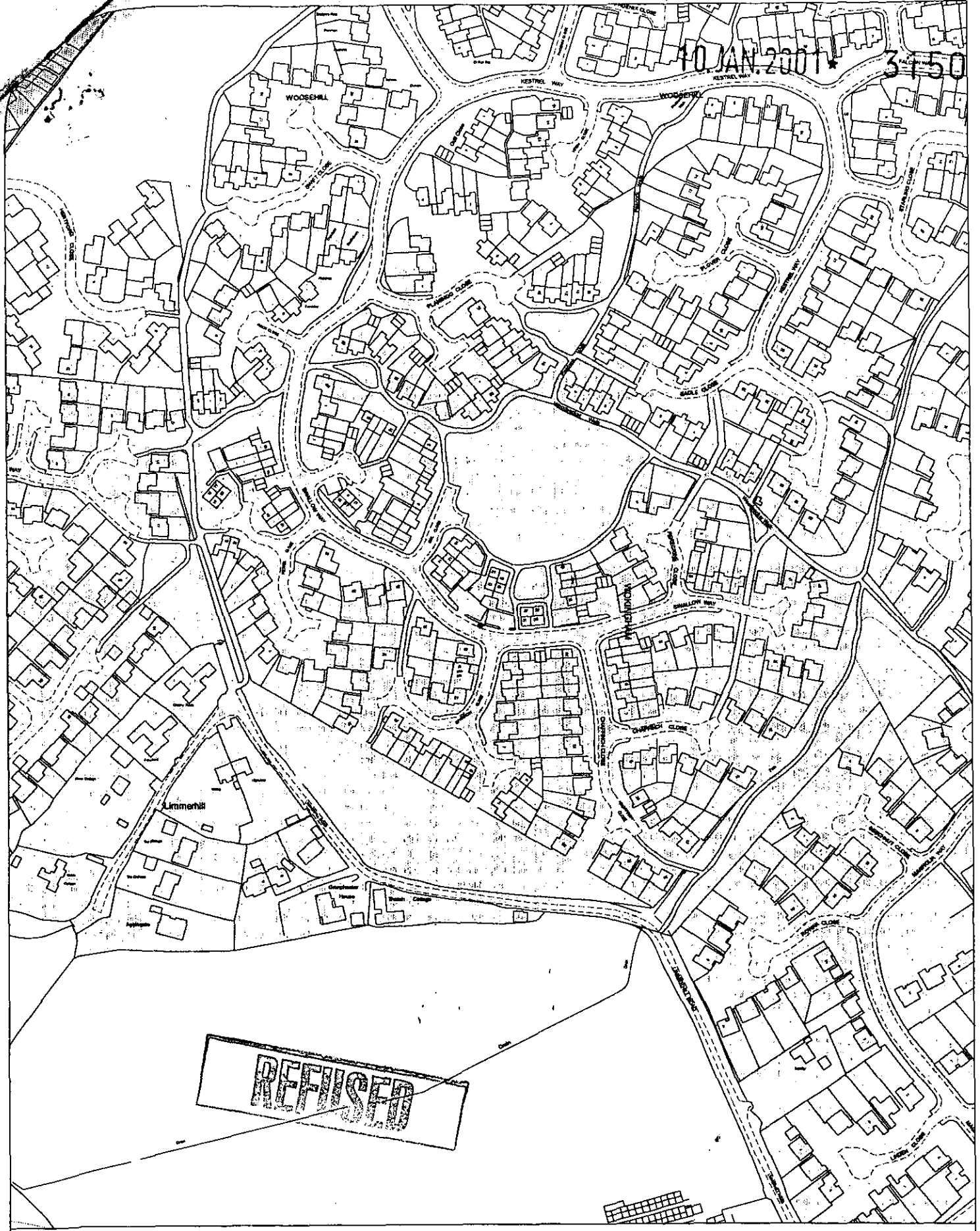
on (d) .....

CONDITION MONITORING RECORD SHEET

APPLICATION NO: **F/2001/3150**
CASE OFFICER: **Andrew Thorley**
SECTION 106 AGREEMENT Yes ☐ No ☐

STAGE OF DEVELOPMENT	CONDITION NUMBER	DATE CONDITION DISCHARGED	DATE COMPLIANCE OBSERVED	DATE BREACH OBSERVED
PRIOR TO COMMENCEMENT				
COMMENCEMENT				
DURING CONSTRUCTION				
COMPLETION				

10 JAN 2001 3150



Site Plan, Scale: 1 to 2500

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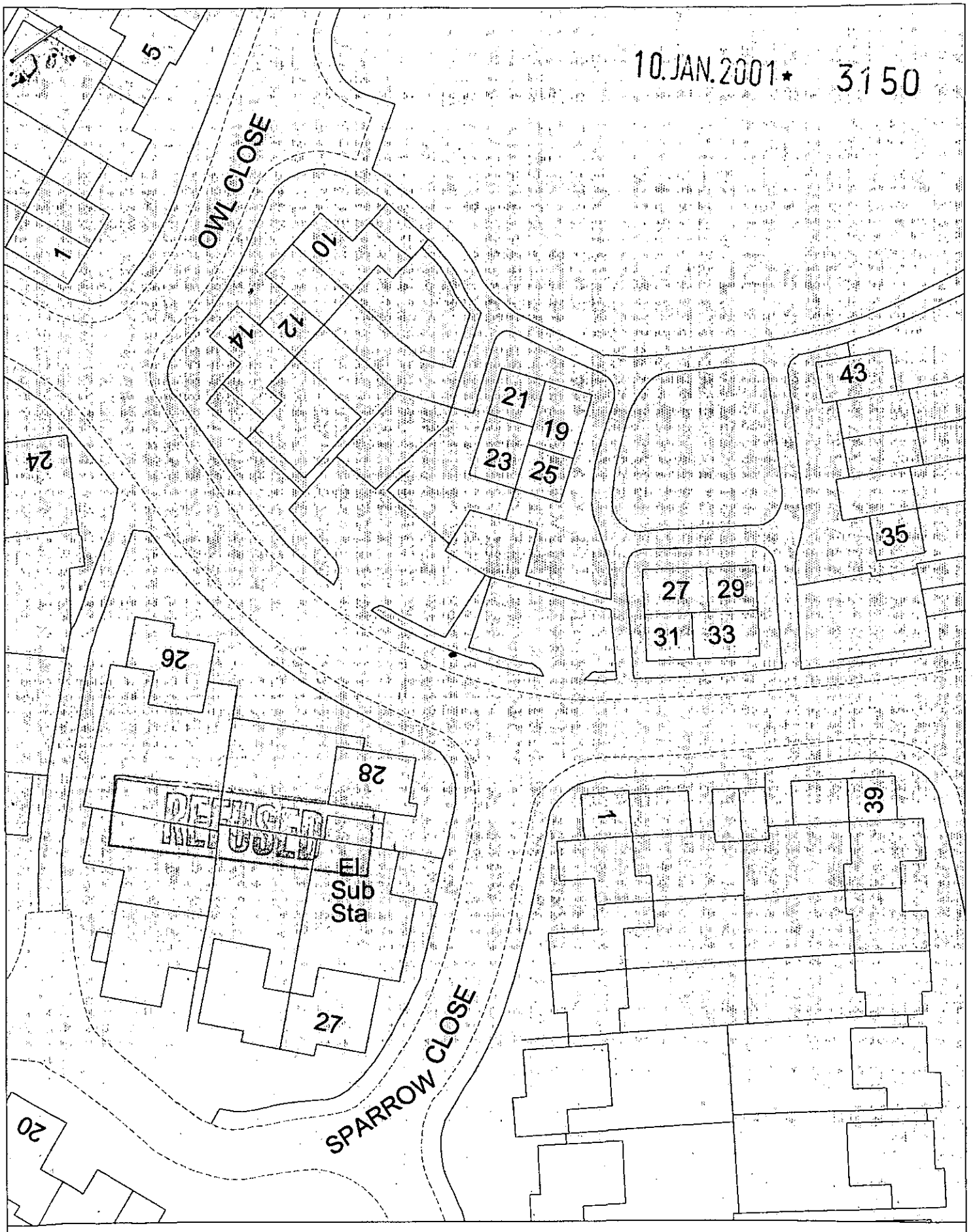
Date: 27 November 2000

[redacted]



Site Plan, Scale: 1 to 500

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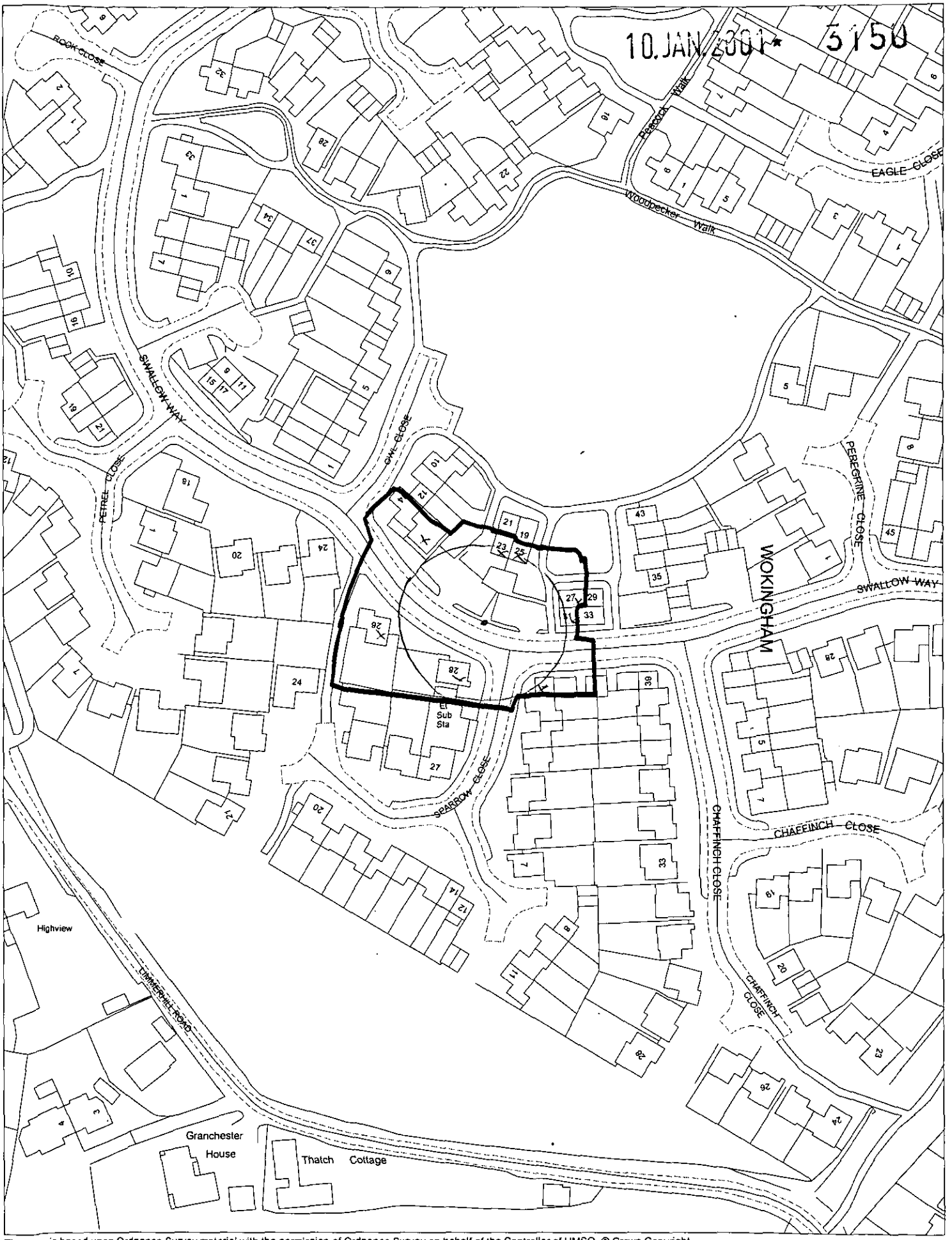
Date: 27 November 2000



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Development Control Section, Environmental Services, Wokingham District Council.

15 January 2001 Scale: 1 : 1250

N W E S