

**Date:** 28 January 2025  
**Application:** 250101



**WOKINGHAM  
BOROUGH COUNCIL**

WBC Highways

---

Development Management &  
Compliance

---

P.O. Box 157

---

Shute End, Wokingham

---

Berkshire, RG40 1BN

---

Tel: (0118) 974 6000

---

Minicom No: (0118) 974 6991

---

Dear WBC Highways,

**Full Planning Approval Consultation**

**Application Number:** 250101

**Applicant:** Mrs Tracey Powell

**Site Address:** Radstock Primary School, Radstock Lane, Earley, Wokingham, RG6 5UZ

**Parish:** Earley

**Grid Reference:** Easting - 474632, Northing - 170533

**Type of Development:** Minor All other developments

**Proposal:** Full application for the proposed erection of 1 no. detached single storey building to form a new SEND unit with playground and canopy, plus associated plant room and sprinkler tank, parking and landscaping.

**Case Officer:** Kieran Neumann

Development Management has received the above application and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 250101. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be found on the Z Drive at: [Z:\Standard Planning Conditions](#).

Your observations are required in respect of this application within **10 working days** of the above date or **15 working days** if the development type is classed as a major development.

Yours sincerely,  
Development Management & Compliance

# MEMORANDUM

<b>From:</b>	AC		
<b>Service</b>	WBC Highways	<b>App No:</b>	250101
<b>Address:</b>	Radstock Primary School, Radstock Lane, Earley, Wokingham, RG6 5UZ.		
<b>Proposal:</b>	Full application for the proposed erection of 1 no. detached single storey building to form a new SEND unit with playground and canopy, plus associated plant room and sprinkler tank, parking and landscaping.		
<b>Type of Development:</b>	Minor All other developments		
<b>Site Visit Made:</b>	Yes/No		

## Summary Of Recommendations

- ☐ No comment
- ☐ No objection
- ☐ No objection subject to conditions (and reasons) **stated below**
- ☒ Request further information before determination as **stated below**
- ☐ Objection due to the reason(s) **stated below**

## Comments On Proposal

### General

The proposal will provide a new SEND unit for up to 21 pupils. The supporting information indicates that over the next 7 years the intake for the SEND unit will increase and the pupil numbers for the main school will reduce. This will, in turn, result in a reduction in staff of the main school and an increase to 10 staff in the SEND unit. The proposal is not considered to have a significant impact on the highway network.

### Access

The existing vehicular access into the car park will be utilised and this is considered acceptable. Servicing and deliveries are expected to continue to take place within the main car parking area, however, clarification is sought in this respect and swept paths provided as necessary.

Highways request further details to indicate on the drawing where drop-off and pick-up areas for SEND users are to be within the site, and details of how this is to be managed. This needs to consider pupils being transported via taxi, minibus or private car and those with restricted mobility.

Pedestrian access has been considered and a raised crossing to provide a level footpath across the access to the car park has been indicated. The gated main entrance to the SEND unit will be via this footpath link and this is considered acceptable.

### **Parking**

The submitted parking management strategy contains further details of staffing numbers and how this relates to the level of parking available. However, Highways request clarification on whether the staffing figures represent the number of Full Time Equivalent (FTE) staff? The councils parking standards are based on FTE and therefore this figure is required to fully assess the proposed level of parking.

The proposed layout will result in 3 additional parking spaces. Although it is considered that there is potential to provide a greater number of spaces through reorientation of the plant/sprinkler compound and/or reduction in hardstanding in front of the small plant room in the main building.

Notwithstanding the above comments, the parking space adjacent to the plant/sprinkler compound shall be increased to 3.0m width to provide sufficient clearance to the close board fence.

Ensure a minimum distance of 6.0m is available behind each parking space to enable vehicles to turn.

### **Cycle parking**

Although the planning statement refers to additional cycle parking this does not appear to have been indicated on the drawings. Cycle parking for the increase in the number of staff is requested.

### **Construction method statement**

A construction method statement has not been submitted. If construction is to take place within term time, then details shall be provided on how this is to be managed. This shall ensure the safety of pupils on site and include measures to ensure any construction vehicles are segregated from existing users.

<b>Date:</b>	30/1/25	<b>Signed:</b>	AC
--------------	---------	----------------	----