SOUTHPORT U.K.
LONDON OFFICE
SYSTEMS LTD

APPLICATION NO:
F/2001/3538

LOCATION:
9 Cheeseman Close, Wokingham.

APPLICANT:
Mr & Mrs Holmes C/O 4th Dimension Architectural Design

PROPOSAL:
Proposed first floor side extension to dwelling plus single storey front and rear extensions.

EARLIEST DATE FOR DECISION: **12/04/2001**

APPLICATION WILL HAVE EXPIRED ON:
04/05/2001

CASE OFFICER: **Andrew Thorley**

APPROVED

(AT)

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Mr & Mrs Holmes
C/O 4th Dimension Architectural Design
95 High Street
Crowthorne
Berkshire
RG45 7AD

Application Number: F/2001/3538

Parish: **WOKINGHAM**

Location: **9, Cheeseman Close, Wokingham.**

Proposal: **Proposed first floor side extension to dwelling plus single storey front and rear extensions.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

Condition
2. All new works and works of making good to the retained fabric shall be finished to match in size, colour, texture and profile those of the existing building.

Condition
3. Notwithstanding the provisions of the Town and Country Planning, (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order with or without modification) no additional windows or similar openings shall be constructed in the flank wall or above in the north west elevation of the extensions hereby permitted except for any which may be shown on the approved drawing(s).

Condition
4. Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order with or without modification) the garage accommodation on the site shall be kept available for the parking of vehicles ancillary to the residential use of the site at all times. It shall not be used for any business nor as habitable space.

Condition
5. No part of any building(s) hereby permitted shall be occupied or used until the vehicle parking and turning space herein approved has been provided. The vehicle parking and turning space shall be permanently maintained and used for no other purposes.

Condition
6. The driveway must be widened to a minimum of 4.8 metres and the associated crossing extended to accommodate this.

Reason
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

Reason
2. To ensure that the external appearance of the building is satisfactory.

Reason
3. To safeguard the residential amenities of the occupiers of neighbouring properties.

Reason
4. To ensure that adequate parking space is available on the site, and reduce the likelihood of roadside parking.

Reason
5. To ensure a satisfactory form of development and to avoid adverse impact on the public highway in the interests of highway safety.

Reason
6. In the interests of highway safety and convenience.

Informative
1. The applicant is reminded that this approval relates to planning permission only and does not constitute approval under any other legislation including Building Regulations. To obtain advice on current Building Regulations the applicant should contact the Building Control Section of the District Council's Planning Department.

Informative
2. This permission relates to the application as amended with revised site plan submitted to the Local Planning Authority on 3 May 2001 showing 3 car parking spaces and does not approve the proposals as originally submitted.

Informative
3. This permission relates to the application as amended with revised drawing number 5194/03 rev/A, submitted to the Local Planning Authority on 3 May 2001 showing the change from Bedroom 5 to Study and does not approve the proposals as originally submitted.

Informative
4. Whilst it would appear from the application that the proposed development is to be entirely within the curtilage of the application site, care should be taken upon the commencement and during the course of building operations to ensure that no part of the development, including the foundations, eaves and gutters, overhang will encroach on, under or over adjoining property. The applicant should also note that this permission does not give any right of access onto adjoining property for construction or maintenance purposes.

Informative
5. The Head of Engineering Services at the Council Offices, Shute End, Wokingham should be contacted for the approval of the access construction details before any work is carried out within the highway. This planning permission does NOT authorise the construction of such an access.

Informative
6. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy EN1.
South East Area Local Plan Policies SBE1, STV1 and STV6.
Deposit Draft Wokingham District Local Plan Policies WBE1 and WOS2/3.

John Mitchell
Development Control Manager
Date: 08/05/2001

Notice checked by: _____

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

Tel. 0118 974 6441 (Direct Line)
E-mail: Andrew.Thorley@wokingham.gov.uk
Date. 3 August, 2001
My ref. BC/DC/F/2001/3538

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 977 8909
DX: 33506 – Wokingham

Mr & Mrs Holmes
c/o Fourth Dimension Architectural Design
Sydenham House
95 High Street
Crowthorne
RG45 7AD

Dear Sirs

PLANNING PERMISSION F/2001/3538
SITE: 9 CHEESEMAN CLOSE, WOKINGHAM, BERKSHIRE

I note that you have submitted an application for Building Regulations approval.

I would like to take this opportunity to remind you that Planning Permission Number F/2001/3538 has condition(s) attached to it. Some of these condition(s) may require approval prior to work commencing on site.

The Council considers that it is important that planning conditions are fully complied with to ensure that development proceeds in the manner it was intended. Consequently, I must point out that failure to comply with the condition(s) could result in a Breach of Condition Notice being served. If the Notice is not complied with your client could be liable to a £1,000 fine.

Any work carried out prior to these conditions being formally discharged is undertaken at your own risk and expense.

If you have already complied with these conditions, please disregard this letter.

If you have any queries regarding this matter please do not hesitate to contact me on the above telephone number.

Yours faithfully

ANDREW THORLEY
Planning Assistant

finalised

DEVELOPMENT CONTROL/BUILDING CONTROL CHECKLIST

CHECKLIST WHEN A BUILDING REGULATION APPLICATION HAS BEEN RECEIVED.

SITE DETAILS		CASE OFFICER
PLANNING APPLICATION NUMBER	3538	AT
BUILDING CONTROL NUMBER	FP2001/1995	Central
~~APPLICANT~~/AGENT	4th Dimension	
ADDRESS OF SITE	9 Cheeseman Close WOKINGHAM	
DESCRIPTION OF PROPOSED WORK	First floor side ext s/s rear ext front porch	

DRAWING NUMBERS	BC	DC
BLOCK PLAN	✓	✓
ELEVATIONS	5194/03B	5194/03A
FLOOR PLANS	— "	— "

CHECKLIST	1ST CHECK	2ND CHECK
PERMITTED DEVELOPMENT		
APPLIC. NECESSARY-NOT RECEIVED		
APPLIC.RECEIVED & APPROVED	8/5/01	
APPLIC.RECEIVED-NO DECISION		
APPLIC.REFUSED		
DIFFERENCES BETWEEN DC/BC DRAWINGS	None	
IF YES, WHAT ARE THE DIFFERENCES ?	—	
DATE	6/7/01	

PROBLEMS	REQUESTED	RECEIVED	REMINDER
PLANNING PERMISSION NEEDED			
REVISED PLANS NEEDED			
PLANNING APPLIC.REFUSED			
WAIT FOR PLANNING DECISION			

COMMENCED ON SITE	
) PLANNING DECISION	
O PLANNING APPLICATION	

WORK SHEET FOR : Andrew Thorley

Application Number : F/2001/3538

Applicant : Mr & Mrs Holmes C/O 4th Dimension Architectural Design.

Location : 9, Cheeseman Close, , Wokingham.
Proposal : Proposed first floor side extension to dwelling plus single storey front and rear extensions.

Site Notice Displayed ? :	YES	NO	DATE
	✓		03/04/01

Date of Neighbour Notifications : .....

Date of Site Visit : 25/04/01

Date Registered : 09/03/2001

Earliest Date for Decision : 12/04/2001

Latest Consultation Date/Site Notice Expiry Date : 12/04/2001

This application will have expired on: 04/05/2001. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses :

Highways: Approval with conditions (happy with revised plans)
WTC: No comments received.
Neighbours: No comments received

Planning Issues : (identified settlement)

1) Neighbours
2) Shiplake
3) Highways.

03/05/01

Application Number: F/2001/3538
Appraisal:

The proposal is for a first floor side extension, plus single storey front and rear extensions to a 2-storey semi-detached house to form additional living accommodation.

The first floor extension will be located directly above the existing garage and utility. It will have a set back at first floor level of 0.25 metres from the front elevation and will be flush with the rear elevation. At first floor level it will be 2.7 metres wide and will be 7.4 metres deep. It is proposed that the eaves height of the pitched roof will be 4.8 metres, which will match the existing main roof; the ridge height will be 7.3 metres, (0.15 metres lower than the main roof).

The single storey rear extension will be 3 metres wide and will project 2.3 metres from the rear elevation of the existing house. To be constructed in brick with a lean to pitched roof, eaves height will be 2.3 metres with a ridge height of 3.6 metres.

It is also proposed that part of the porch glazing will be replaced with brickwork. The existing flat roof over the porch will be replaced with a mono pitched roof, which will extend over the garage with an open canopy arrangement. It will have an eaves height of 2.3 metres with a maximum ridge height of 3.5 metres.

New windows are to be inserted. On the front elevation a bedroom window at first floor level, on the rear elevation at first floor level a study room window and on the ground floor a pair of patio doors and two windows. It is considered that these windows will not overlook neighbouring properties.

1) Impact on neighbouring properties

No. 8, to the northwest, 0.4 metres lower, a 2-storey semi-detached house, with adjoining garage at side nearest to proposal. Footprint of house set back by 2.5 metres from the front elevation of No. 9, and set further back from the road. Main windows at ground floor and at first floor face front and rear gardens, landing window at first floor level on flank elevation. It is considered that due to the orientation and boundary treatment the occupants of this property will not be affected by the proposal.

No. 10, to the southeast, 2-storey, semi-detached neighbour. Due to its orientation and the 1.85 metre high fence on rear boundary, the occupants of this property will not be overlooked or affected by the proposal.

Due to the position of the proposal and boundary treatments, the occupants of the properties to the rear will not be affected.

2) Impact on street scene /visual impact.

Cheeseman Close is mainly an open plan estate with open front gardens. It was advised that an amendment be made to the proposal by changing bedroom 5 to a study in order to overcome the detrimental impact on the street scene.

The design and materials proposed would match the existing semi-detached house, therefore no adverse impact on street scene/visual amenity of the area - considered acceptable.

3) Highways

Conditional approval.

Recommendation : Approval: [✓] Refusal: [ ]
(tick appropriate box)

Application Number F/2001/3538
Conditions/~~Reasons for Refusal~~

No	Std Con	Std Reas	Non Std Conditions / ~~Reasons for Refusal~~

1. **CO01 RO01** **Full Permission – 5 Years**
2. **CO14 RO14** **External Finishes to Match**
3. **CO44 RO44** **No Windows To Be Inserted "flank wall or above" in the "north west" elevation of the building/ extension.**
4. **CO49 RO49** **Garage to be retained for vehicle parking**
5. **C122 R122** **Parking and turning area before occupation**

7.Condition: Driveway must be widened to a minimum of 4.8 metres and the associated crossing extended to accommodate this.

7.Reason: Interests of highway safety and convenience.

Informatives

NO4 Planning Permission Only (Not BR Approval)

NO2 This permission relates to the application as amended with revised: site plan, submitted to the Local Planning Authority on 3rd May 2001 showing 3No. Car Parking Spaces and does not approve the proposals as originally submitted.

NO2 This permission relates to the application as amended with revised: drawing number 5194/03 rev/ A, submitted to the Local Planning Authority on 3rd May 2001 showing the change from Bedroom 5 to Study and does not approve the proposals as originally submitted.

NO6 Within Curtilage

NO7

N16 Relevant Policies

WDLP: WBE1, WOS2/3,
SEALP: SBE1, STV1, STV6.
BSP: EN1

RECOMMENDATION AND CONDITIONS/REASONS AGREED: _____
(Development Control Manager)

Date: 8/5/01

RECORD OF SITE VISIT

SITE ADDRESS: 9 Cheeseman Close Wokingham.

APPLICATION NUMBER: F/2001/3538

OFFICER: Andrew Thorley

DATE OF SITE VISIT: 25/04/01

1 SITE/STATUTORY NOTICE DISPLAYED ? Yes on front post in front garden

2. DESCRIPTION OF SURROUNDINGS 'Residential' ~~Semi~~ small cul-de-sac. No. 8, 2 storey semi detached set further back from road + No 9, landing window at first floor with adjacent attached garage. (front porch + bedroom window nearest to proposal)

3. DESCRIPTION OF SITE/BUILDING 2 storey semi detached house with flat roof garage + ~~semi~~ extension behind, front porch (flat roofed with windows ~~facing~~ on front elevations) Mixed orange / red / yellow, with red clay tiles at first floor white painted windows, fascia boards + grey guttering Red / brown interlocking tiled roof.

4. RELATIONSHIP TO ADJOINING PROPERTIES same designed semi detached properties opposite with Refer to Site plan / open plan frontages along small cul-de-sac

5. SITE CONSTRAINTS

TREES — Front garden lawn + flower beds

ACCESS/PARKING — Existing drive space for 1 car + 1 in garage

LEVELS — No 8. 0.4m lower.

BOUNDARY TREATMENT — No 8, front boundary open plan
— No 8, side boundary garage wall + parapet wall 2.2m + 1.75m fence

OTHERS
— No. 10, front boundary open plan
— No. 10, rear boundary 1.85m fence

* No 5, has a similar 2 storey extension
Rear boundary 1.5m fence and conifer trees 7.5m high approx
Properties to rear approx 0.5m lower

**********FILE COPY**********

Tel: 0118 974 6441

Date: **19 March 2001**

My ref: F/2001/3538

CONFIDENTIAL

Councillor Robertson
47 Proctors Road
Wokingham
RG40 1RP

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2001/3538
9, Cheeseman Close, , Wokingham.
Proposed first floor side extension to dwelling plus single storey front and rear extensions.

I write to let you know that the above mentioned house holder application has been received

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you may wish the application to be listed for consideration by the Development Control Sub-Committee. This form must be received no later than 28 days from the date of this letter.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**.

Yours faithfully,

John Mitchell

John Mitchell
Development Control Manager

LISTING FORM

Case officer: **Andrew Thorley** Application Number: **F/2001/3538**
9, Cheeseman Close, , Wokingham.
Proposed first floor side extension to dwelling plus single storey front and rear extensions.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Robertson

**********FILE COPY**********

**********FILE COPY**********

Tel: 0118 974 6441

Date: **19 March 2001**

My ref: F/2001/3538

CONFIDENTIAL

Councillor Edwards
30 Mays Road
Wokingham
RG40 1RW

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
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Yours faithfully,

John Mitchell

John Mitchell
Development Control Manager

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9, Cheeseman Close, , Wokingham.
Proposed first floor side extension to dwelling plus single storey front and rear extensions.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Edwards

**********FILE COPY**********

**********FILE COPY**********

Tel: 0118 974 6441

Date: **19 March 2001**

My ref: F/2001/3538

CONFIDENTIAL

Councillor Brown
12 Paice Green
Wokingham
RG40 1YN

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
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Yours faithfully,

John Mitchell

John Mitchell
Development Control Manager

LISTING FORM

Case officer: **Andrew Thorley** Application Number: **F/2001/3538**
9, Cheeseman Close, , Wokingham.
Proposed first floor side extension to dwelling plus single storey front and rear extensions.

I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Brown

**********FILE COPY**********

ADDITIONAL NEIGHBOUR CONSULTATION SHEET

APPLICATION NUMBER: F/2001/3538
CASE OFFICER: Andrew Thorley

ADDRESS OF ADDITIONAL NEIGHBOUR CONSULTATION	NUMBER OF DAYS FOR RESPONSE	DATE LETTER ISSUED (for Admin use)

Received by Wokingham District Council

Application No: F/2001/3538

Proposal:
Proposed first floor side extension to dwelling plus single storey front and rear extensions.

Location:
9, Cheeseman Close, , Wokingham.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this notice for delivery of plans.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Andrew Thorley P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 12/04/2001. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

19 March 2001

WOKINGHAM D.C. DEVELOPMENT CONTROL

Start date: 29 MAR 2001	Map No. 68A Site 0.02
Officer: AT | Application No. F/2001/3538	Easting: ..... Flood Pln .....
	Northing: ..... Mineral .....

Level: ☐ Sub Committee ☑ Delegated ☐ Sec. State

☐ Incorrect Fee ☐ Invalid ☐ PD

Description:
(F.) PROPOSED FIRST FLOOR SIDE EXTENSION TO DWELLING PLUS SINGLE STOREY FRONT & REAR EXTENSIONS

Location: 9 CHEESEMAN CLOSE

Parish: WOKINGHAM Ward: Norreys 19.3.01 JB.

Applicant: MR | MRS HOLMES

Fee Received 95-00 (6) Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red			
2	1:500 block plan showing existing & proposed dev. + adj. Properties			
3	Forms unsigned			
4	Correct S 66 certificate			
5	Elevation plans			
6	Floor plans			
7	Metric scale disclaimer			
8	Encroachment letter			
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

Date Site Notice Sent : 19.3.01 D Parish Council Informed - YES / NO

INTERNAL CONSULTATIONS

Building Control .....
Landscape .....
Trees .....
Conservation Officer .....
Environmental Health .....
Housing .....
Leisure & Cultural services .....
Public Rights of Way .....
Property .....
District Secretary (only if called in by SOS) .....
Policy & Plans .....
Strategic Planning (JSPU) .....
Minerals (INTERNAL) .....
Archaeological Site (BABTIE) : .....
Education .....
Social Services .....
Highways ✓ .....

EXTERNAL CONSULTATIONS

Adjacent D P A : .....
Adjacent Parish : .....
Southern Electricity Board : .....
British Gas .....
PSA Oil Pipeline .....
Transco : .....
Environment Agency .....

Rail Track .....
Police Arch. Liaison Officer .....

HERITAGE BODIES

The Georgian Group .....
Ancient Monuments Society .....
Council for British Arch. .....
RCHME .....
Telecommunications (NRPB) : .....
Sport England : .....

OTHERS:

..... no pre. apps. .....
.....
.....

NEIGHBOURS:

..... site notice & see maps for neighbour notices .....
.....
.....
.....
.....
.....
.....
.....
.....

HIGHWAYS CONSULTATION SHEET

From: Andrew Thorley **Date:** 19 March 2001

Application Number: F/2001/3538

Proposal: Proposed first floor side extension to dwelling plus single storey front and rear extensions.

Parish: WOKINGHAM TOWN

Site Address:
9, Cheeseman Close, , Wokingham.

Applicant:
Mr & Mrs Holmes C/O 4th Dimension Architectural Design.

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☑ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☐ Recommend approval with **no** condition(s) or reason(s).

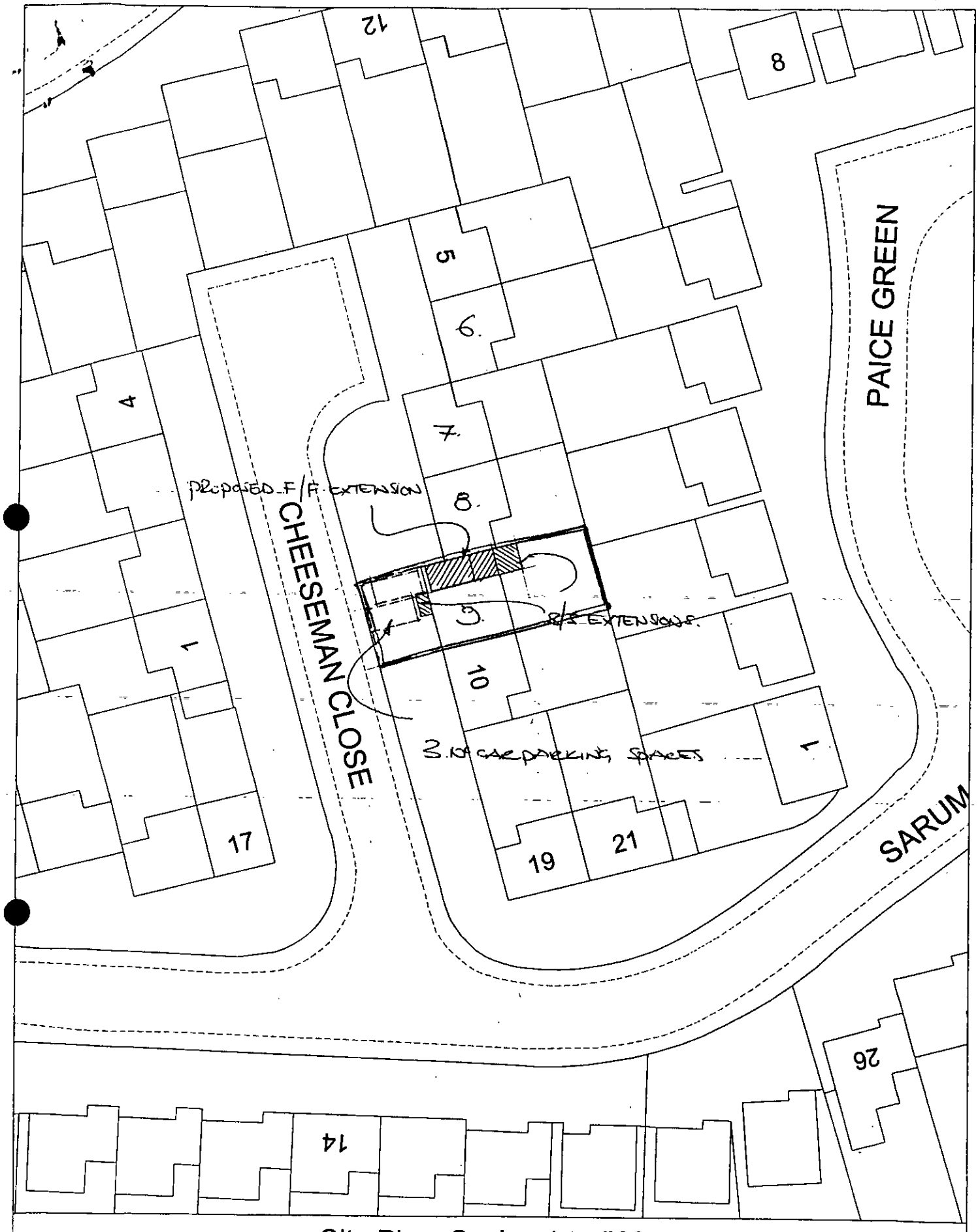
1/ C04, R04.

2/ C22, R22

3/ Driveway to be widened to a minimum of ~~7.2~~ 4.8 metres and the associated crossing extended to accommodate this. R: IHS&C.

NOT. revised parking plan.

Signed: _____ **Print name:** Adam Goggin 23/03/01



Site Plan, Scale: 1 to 500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

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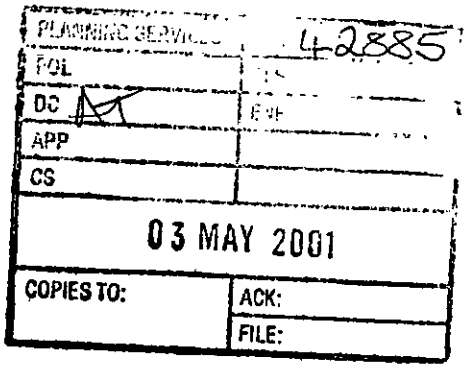
Date: 7 March 2001

Ref RTH/ 5194

30 April 2001

Fourth Dimension
ARCHITECTURAL DESIGN
Sydenham House, 95 High Street
Crowthorne, Berkshire RG45 7AD
Telephone: 01344 761727
E.Mail: richard@4thdimension.freeserve.co.uk

Mr A Thorley,
Planning Department,
Wokingham District Council,
Shute End,
Wokingham,
Berks.



Dear Mr Thorley,

RE: APP No F/2001/ 3538 – 9 Cheeseman Close, Wokingham.

Further to our recent telephone conversation regarding the above application, please find enclosed copies of our revised drawing 5194/ 03A indicating the removal of bedroom 5 together with copies of the site plan indicating 3 no car parking spaces.

We trust this is to your satisfaction and understand planning approval will now be forthcoming.

Yours sincerely,

Richard Hart
4th Dimension Architectural Design.

C:C Mr & Mrs Holmes.

09.MAR2001 * 3538

Ref: RTH/5194

6 March 2001

Planning Department,
Wokingham District Council,
Shute End,
Wokingham,
Berks.

Fourth Dimension
ARCHITECTURAL DESIGN
Sydenham House, 95 High Street
Crowthorne, Berkshire RG45 7AD
Telephone: 01344 761727
E.Mail: richard@4thdimension.freeserve.co.uk

Mobile phone. 0421761727

Dear Sir,

RE: EXTENSION: 9 Cheeseman Close, Wokingham.

Please find enclosed six copies of our drawings 5196/ 01 & 03 illustrating proposals for the above project together with copies of relevant forms and certificates to comply with our application for Planning Approval

Also enclosed is a cheque to the value of £95.00 to cover planning charges.

We trust this is to your satisfaction and look forward to hearing from you in due course.

Yours faithfully

Richard T.Hart.
4th Dimension Architectural Design.

9, CHEESEMAN CLOSE (PLOT 111)

PLAN NUMBERS		DATE REC.	BRIEF DESCRIPTIONS AND REMARKS	DECISIONS		DATE STARTED	DATE COMP.
PLANNING	BUILDING			PLANNING	BUILDING		
0/54/66		12/12/66	Semi det house & garage	26/1/67C			
B/12/68	7270X	17.5.68	Dwellinghouse	14.8.68C	19.8.68		
	BR 1610		Single storey extension		4.11.74App		

Environmental Services

For office use only.
Application number:

09.MAR2001* 3538

Householder planning application form

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

1	Your name	MR + MRS HOLMES.
	Address and postcode	9 CHEESEMAN CLOSE,
		WOKINGHAM
		BERKS.
	Phone number	
	Agent's Name	4th DIMENSION ARCHITECTURAL DESIGN
	Address and postcode	95 HIGH ST.
		CROWTHORNE
		BERKS.
		RG 45 7AD
	Phone number	01344 761727
3	Site	
We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485.		9 CHEESEMAN CLOSE,
		WOKINGHAM.
		BERKS.
4	Give brief details of the proposal for example, two storey side extension. About the application	F/F SIDE EXTENSION.
		S/S FRONT + REAR EXTENSION.

5	Are there any trees on the site? If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down.	Yes ☐	No ☑
6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	BRICK + TILE TO MATCH EXTG.	
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐	No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☑	No ☐

3544 Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

9	How many bedrooms does the property have?	Existing: 3.	Proposed: 5.
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☑	No ☐
11	Checklist. Please make sure that you enclose the following.		
a	Six copies of this form signed and dated.		
b	The fee (We have attached a current scale of fees). If you do not have to pay a fee, please say why below.		
c	Six copies of each set of plans and drawings listed below.		
	• 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

Certificate B

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served
MR + MRS LAWRENCE.	8 CHEESEMAN CLOSE WOKINGHAM.	8/3/01.

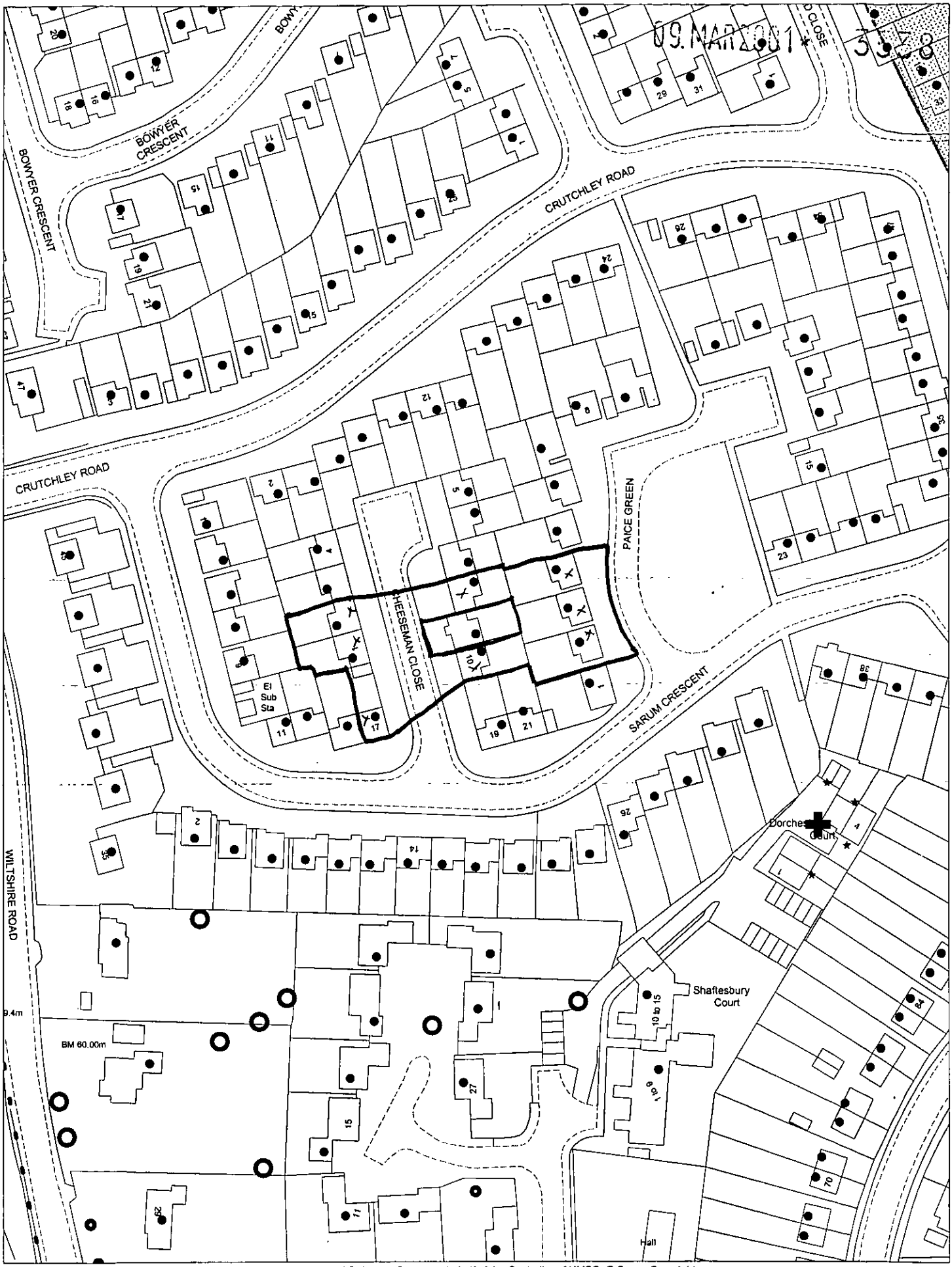
None of the land forms part of an agricultural holding.

Your signature: [signature] 4th DIMENSION ARCH. DESIGN.

on behalf of MR + MRS HOWES.

Date 6/3/01.

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐



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Development Control Section, Environmental Services, Wokingham District Council.

12 March 2001

Scale: 1 : 1250

N W E S

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Site Plan, Scale: 1 to 2500

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Date: 7 March 2001

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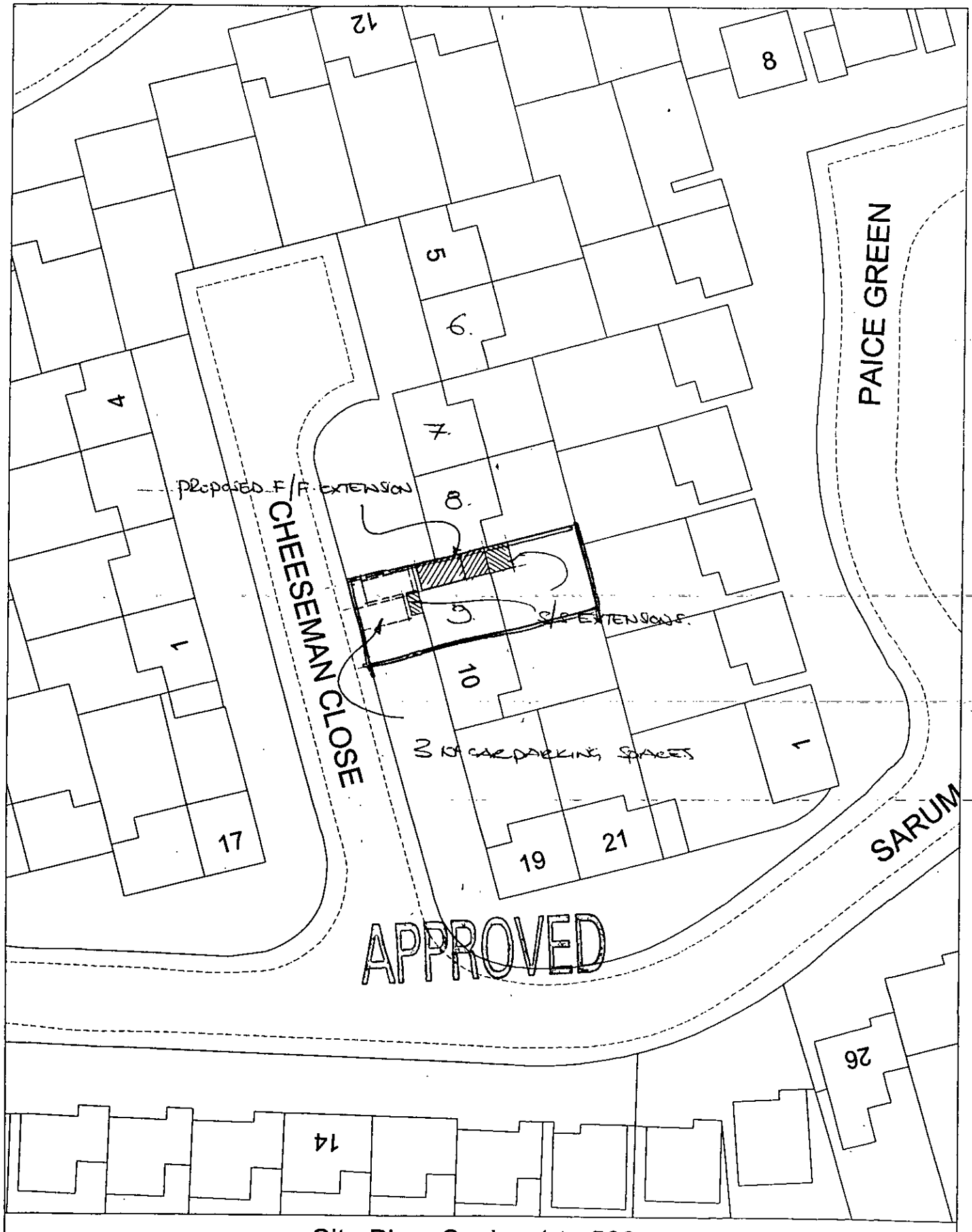

Site Plan, Scale: 1 to 500

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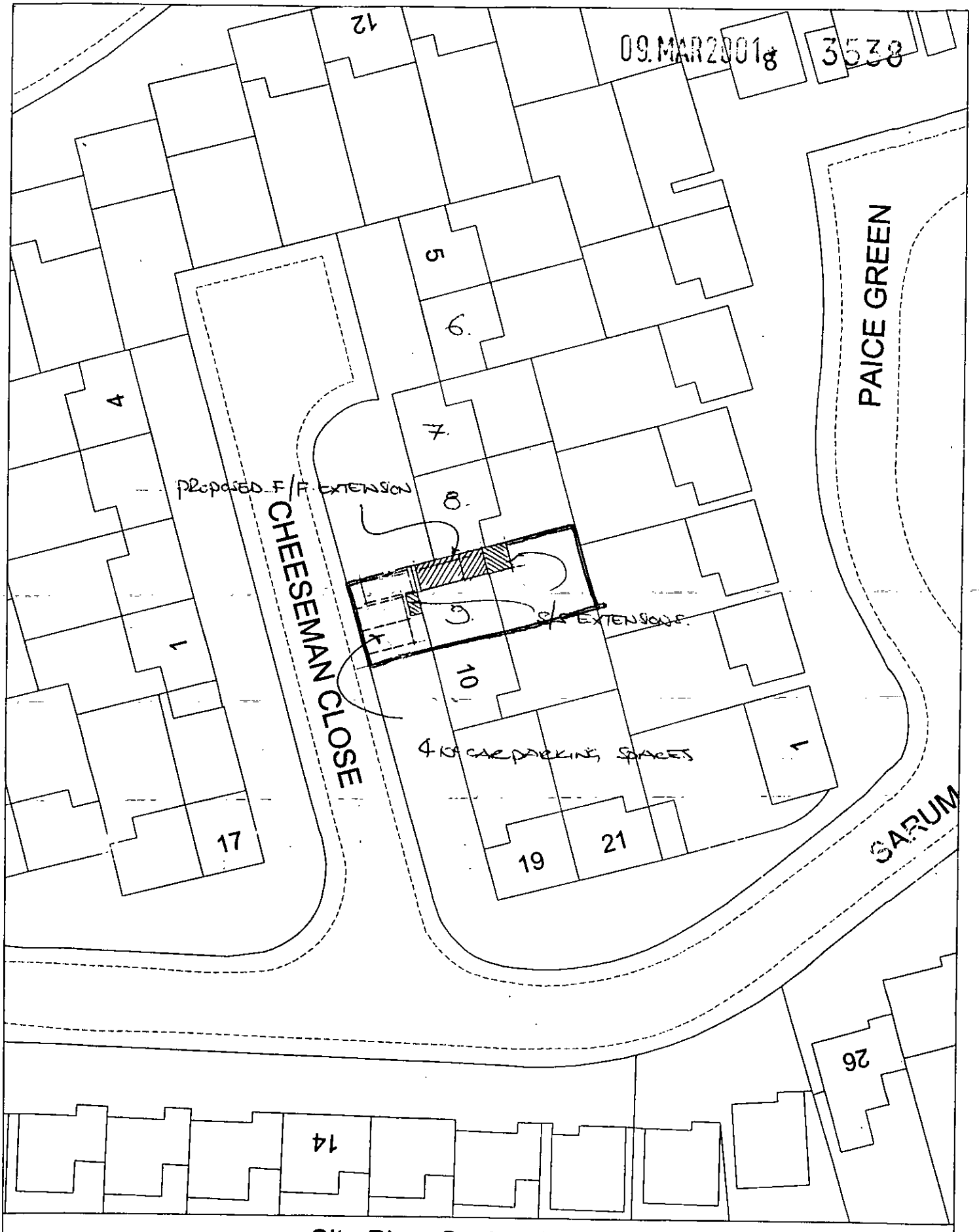

Site Plan, Scale: 1 to 500

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Date: 7 March 2001

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