



**WOKINGHAM
BOROUGH COUNCIL**

Wokingham Borough Council
Planning Services
PO Box 157, Civic Offices, Shute End
Wokingham, Berkshire
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Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

4

Suffix

Property Name

Address Line 1

Heather Hill Close

Address Line 2

Address Line 3

Wokingham

Town/city

Earley

Postcode

RG6 7EF

Description of site location must be completed if postcode is not known:

Easting (x)

475785

Northing (y)

171701

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Stephen

Surname

Blackburn-Hind

Company Name

Address

Address line 1

4 Heather Hill Close

Address line 2

Earley

Address line 3

Town/City

Earley

County

Country

United Kingdom

Postcode

RG67EF

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- ☒ Yes
☐ No

Do you know the Tree Preservation Order reference number(s)?

- ☒ Yes
☐ No

Please enter the title or number for each relevant Tree Preservation Order

Two Ash Trees within 3 feet of each other TPO-1614-2017. They have reference numbers T1 & T2. Pruning is only required on T2 the one on 4 Heather Hill boundary. Permission obtained from land owner

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

- ☐ Yes
☒ No

Alleged damage to property - e.g. subsidence or damage to drains or drives.

- ☐ Yes
☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

- ☐ Yes
☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes
☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Documents

1. Sketch Plan.pdf - Sketch of tree locations with respect to properties and gardens
2. Site Map.jpg, TPO Ref 1.jpg, TPO Ref 2.jpg - Protected Tree Map
3. Both Trees Side View.jpg - Shows the 2 Ash Trees and how close
4. Dead Branches.jpg, Deadwood Falling.jpg - Safety concerns over deadwood
5. Overhang Decking.jpg, Overhang Kids Play Area.jpg - Hazard to garden users
6. Grass not growing.jpg - Affects usability of garden and shows how imbalanced these trees are
7. TPO Application Questions.pdf - A summary of the questions & responses, as sent to neighbours seeking their permission
8. Email trail with neighbours.pdf - Email trail with neighbours, note this is the first time I've ever contacted them

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

Of the two European Ash trees (see Sketch) one is located at the boundary of my property, and due to the proximity of the two trees to each other most of its growth is over my garden.

The proposed works are as follows:

1. 20% Crown Reduction: Reduce the overall canopy by 20% to manage the tree size and improve light penetration.
2. Deadwood Removal: Remove all dead, dying, or structurally unsound branches to reduce the risk of falling debris.
3. Selective Pruning: Thin the canopy where necessary to alleviate competition between the two trees and promote their health.
4. General Maintenance: Shape the trees to maintain an even and stable structure while ensuring they remain in harmony with the surrounding environment.

All work will be conducted in accordance with British Standard BS 3998:2010 (Tree Work – Recommendations) by a qualified arborist. The arborist has been consulted on the proposed works, but as I don't own the tree I'm doing the application rather than the arborist

Reason for Work:

1. Safety Concerns: Falling branches pose a hazard to garden users, including children playing on climbing frames, slides, and decking areas. Recent instances of branch failure highlight the need for remedial action.
2. Tree Health: The trees have not been pruned in over a decade and show signs of deadwood. Proper pruning will promote their long-term health and stability.
3. Competing Growth: The two trees are in close proximity and are competing for nutrients and space, leading to structural imbalances and stress on root systems.
4. Garden Impact: Extensive root spread has inhibited grass growth, affecting the usability and aesthetics of the garden

Permission has been asked for nicely from the tree owner, but response was blunt email trail attached. Permission hasn't been refused and no access is required by tree surgeon to do work

Supporting Evidence:

1. Sketch Plan.pdf - Sketch of tree locations with respect to properties and gardens
2. Site Map.jpg, TPO Ref 1.jpg, TPO Ref 2.jpg - Protected Tree Map
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You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species

- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- ☐ Yes
- ☒ No

If No, please provide the address of the owner (if known and if different from the tree location)

Name/Company

Title

***** REDACTED *****

First name

***** REDACTED *****

Surname

***** REDACTED *****

Company Name

Address

Number

Suffix

Property Name

Address line 1

30 Henley Wood Road

Address line 2

Address line 3

Town/City

Earley

Postcode

RG6 7EE

Contact Details

Primary number

Secondary number

Fax number

Email address

***** REDACTED *****

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Stephen Blackburn-Hind

Date

06/05/2025