

# **Delivery Management Plan**

Change from Gym Hall "E(d)" to Grocery Shop "E(a)"

Change of Shop Front

68-70 Peach Street, Wokingham, Berkshire, RG40 1 XH

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## CONTENTS

### Contents

Introduction

1.1 Background

1.2 Existing layout

Delivery Management Strategy

2.1 Service Deliveries

2.2 Refuse and Recycling Collections

2.2 Good Neighbour and Operational

Conclusions

Appendix A – Site Location Ma

Appendix B - Proposed Site layout and delivery tracking

## INTRODUCTION

### Introduction

#### 1.1 Development Proposals

The application comprises to accompany a full planning application for a change of existing Gym Hall at 68-70 Peach Street, Wokingham, Berkshire, RG40 1XH, into new Grocery collection facility named as "SAFA SUPERSTORE". "The business will be changed from Gym Hall "E(d)" to Grocery Shop "E(a)" and they both falls under the same Use Class Order E. There will be a change in Shop Front and this is applicable to Planning Application."

The development masterplan is included at **Appendix A**.

#### 1.2 Existing Layout

The site lies in Wokingham Borough Council, at North-East part of Peach street near the Saxons Court. The site is situated in mixed-use zone having residential and commercial area nearby.

Peach Street forms the eastern boundary of the site connected to London Road and Wiltshire Road making the junction at east. Rose street in the north and Cross Street connects the Peach street and Rose street which has vehicular access to the rear part of the site. Cross street is one-way road entry from Rose Street. Easthampstead Road is connected the Peach Street in south in front part of the site. Broad Street, Luckley Path, Market place and Peach street making junction at west end of the street.

The Location of the proposed operation is situated thus to ensure the customer has a direct route from the highway into the provided parking location and ease of exit on to the highway once more.

The main entrance to the shop will be from Peach Street and exit too.

Car parking spaces for 30 mins available infront of the shop and public car parking area, Easthampstead Road(East) car park available nearby the shop at walking distance.

This access road on the site are shown on the masterplan at **Appendix A**.

## Delivery Management Plan

### 2.1 Service Deliveries

Deliveries will take place with the vehicles unloading in rear part of the site which has vehicular access from cross street as demonstrated in **Appendix B**.

Customers entrance to shop and deliveries will be from main entrance which is from peach street.

Deliveries will be made by a box van, the type typically used for grocery store home deliveries. There will also be twice monthly deliveries of grocery supplies made by a standard transit van.

Deliveries will be carried out in accordance with the recommendations set out in the Noise Impact Assessment produced by Hoare Lea and will take place between the opening hours of 7am - 11pm, Monday to Sunday and bank holidays.

### 2.2 Refuse and Recycling Collections

The waste bins will be inside the building which has easy access to road at the back part of the building Refuse and recycling collections will be carried out twice a week and will be fulfilled through private collection.

The bin store is located to the north-west corner of the building and refuse vehicles will utilise the route as demonstrated in **Appendix B**.

### 2.3 Good Neighbour and Operational Safety Practises

Goods delivery is a one-man function carried out by the driver. The standard delivery period is 10-15 minutes;

The following practise will be implemented:

Keep noise to a minimum

Switch off the engine, fridge and radio

The considerate closing of doors (do not slam)

The standard safety practices for both the driver and store staff will be observed. These include:

All relevant PPE is worn during delivery (boots, jackets, gloves) Audible and visible warning devices to be used

Hi-viz to be worn in all areas at all times Only trained persons to be involved

An awareness of the risks (a risk assessment)

## CONCLUSIONS

Weekly deliveries will take place between 7am - 11pm, Monday to Sunday and bank holidays. Customer Deliveries and collections will take place directly in front of the shop entrance and grocery supplies will take place at the rear of the property which has access from cross street. Waste will be collect from the bin store at the rear of the building as demonstrated in **Appendix B**. The delivery vehicles will be fitted with up-to-date technology that minimises noise and delivery staff will receive guidance on **Good practice** procedures to ensure that noise is kept to a minimum during deliveries and collections.

## Appendix A



## Appendix B

### Proposed Site Layout and Delivery Tracking

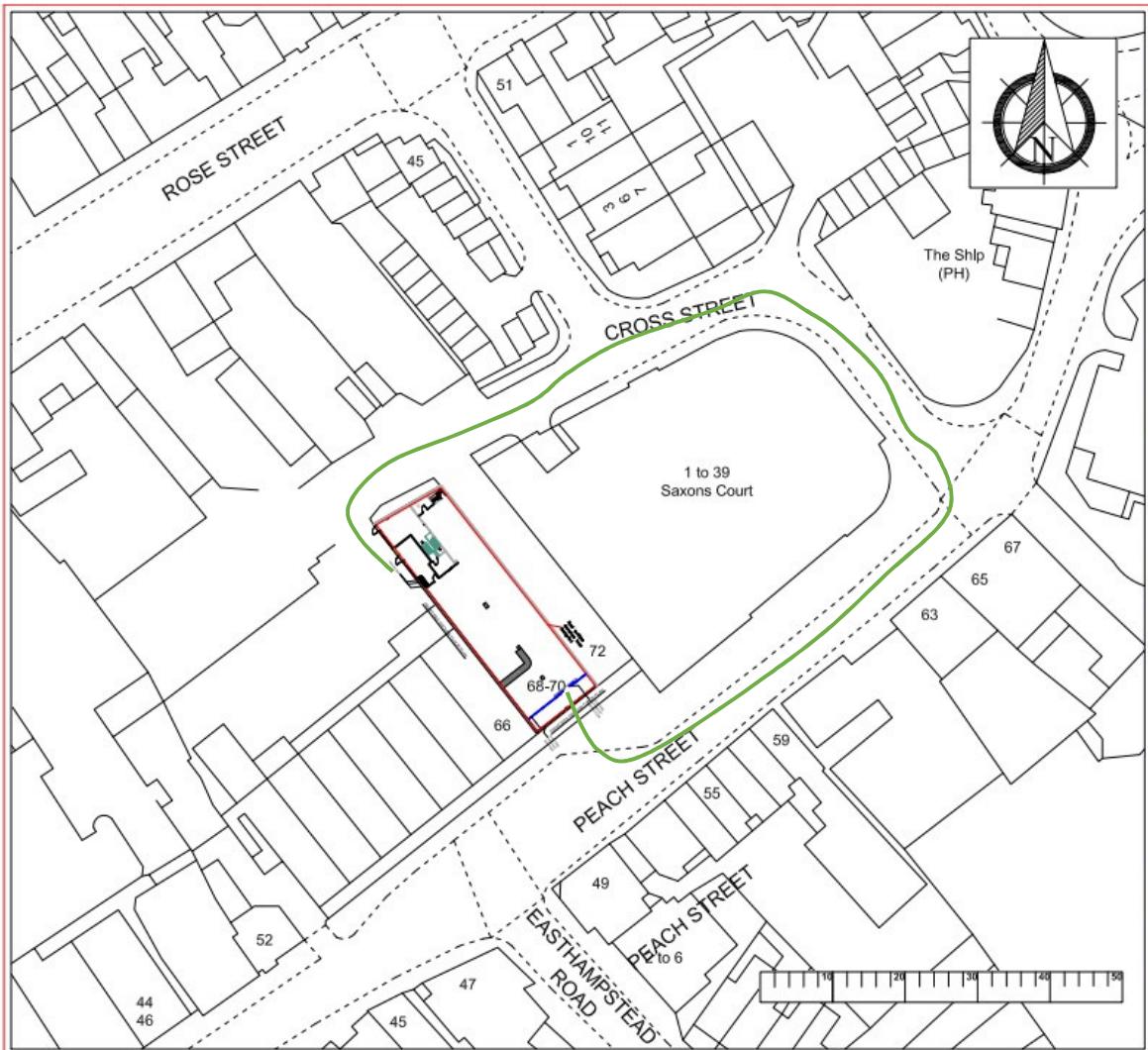


Fig-Waste collection route

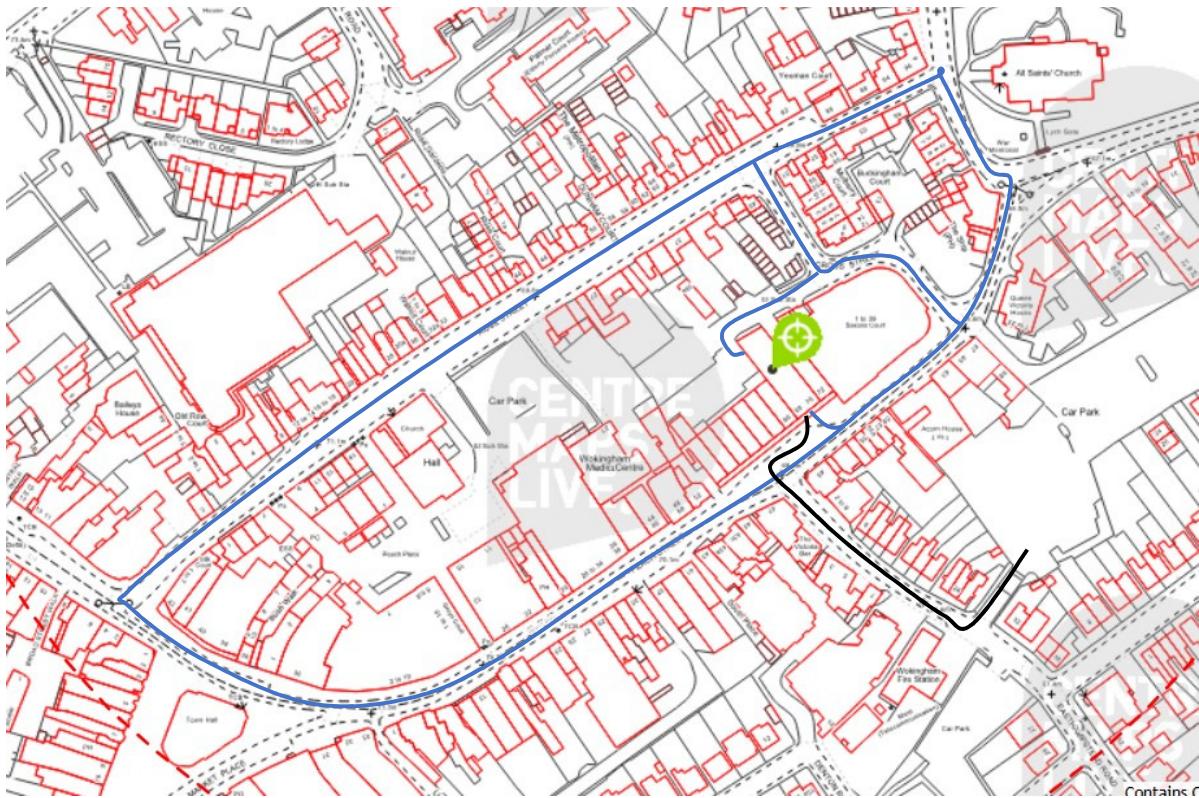


Fig-Delivery and Car Parking Route