

Faith Newell
5 Snowberry Close
Wokingham
Berkshire
RG41 4AQ

Wokingham Borough Council
Shute End
Wokingham
Berkshire
RG40 1BN

Subject: 5 Snowberry Close – application for Lawful development: Proposed use. Reference: PP-14281490

To whom it may concern,

I am writing to apply for a Lawful Development Certificate (Proposed) for the conversion of the existing integral garage at the above property.

The proposed works comprise:

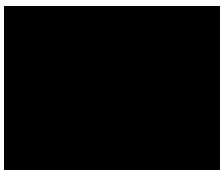
- Internal conversion of the existing garage space to extend the hallway, provide a downstairs toilet, and create a home office.
- Retention of the existing garage door on the front (road-facing) elevation to ensure the external appearance remains unchanged. The garage door will remain in place but will be fixed shut, with no vehicular access to the garage.
- Installation of a new obscured-glass window in the side elevation to serve the office.
- No enlargement of the building footprint, no changes to the roofline, and no alterations to the front elevation.

It is my understanding that these works constitute permitted development under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended), Schedule 2, Part 1, Class A, as they involve only internal alterations, do not result in an enlargement of the dwelling, and retain the appearance of the principal elevation.

I therefore respectfully request that a Lawful Development Certificate (Proposed) be granted confirming that the development described above is lawful and does not require planning permission.

Please do not hesitate to contact me should you require any further information or clarification. My contact details are 

Yours sincerely



Faith Newell