



**WOKINGHAM
BOROUGH COUNCIL**

Wokingham Borough Council
Planning Services
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Wokingham, Berkshire
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Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

79

Suffix

Property Name

Address Line 1

Pinewood Avenue

Address Line 2

Address Line 3

Wokingham

Town/city

Crowthorne

Postcode

RG45 6RR

Description of site location must be completed if postcode is not known:

Easting (x)

484158

Northing (y)

164474

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Graham

Surname

Elliott

Company Name

Address

Address line 1

81 Pinewood Avenue

Address line 2

Address line 3

Town/City

Crowthorne

County

Wokingham

Country

Postcode

RG45 6RR

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes

☐ No

Do you know the Tree Preservation Order reference number(s)?

☒ Yes

☐ No

Please enter the title or number for each relevant Tree Preservation Order

TPO 1316 / 2009

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☒ Yes

☐ No

If Yes, you are required to provide written aboricultural advice or other diagnostic information from an appropriate expert.

Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes

☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes

☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

☒ Yes

☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Tree Condition Survey Report 06909/2025

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

The trees subject of this application are a linear group of 5no Oak growing exceptionally close to the adjacent residential properties. The trees have been topped in the past with a horizontal cut across the trunk. Following this work the branches have grown back forming multiple extended branches from a weak growth point around the topping point. Two trees have recently shed large branches causing structural damage to the garage of 79 Pinewood Avenue. Elsewhere branches from the trees are now in direct contact with the roof of 81 Pinewood Avenue and close to the roof of 79 Pinewood Avenue. The dwelling of 79 Pinewood Avenue has suffered substantial cracking and it is likely that the trees are a significant contributory factor.

These are potentially large trees which cannot grow to their full potential without significant conflict with the adjacent buildings. Works are therefore recommended to reduce the canopies of all trees in the group to reduce the weight of the crown above the topping points and reduce the risk of further branch breakages. The work will also create adequate clearance to the properties and prevent direct damage to the dwellings. The works are intended to create a smaller group canopy profile from which point the trees can be maintained and pruned back to with further reductions in the future. The trees are in good physiological health and are expected to respond favourably to the proposed pruning works.

A site visit is requested please so that the Tree Officer can appreciate the relationship of the trees with the adjacent residential buildings.

T001 Pedunculate oak

- Remove deadwood.
- Crown lift to create up to 4.5m canopy clearance above ground level.
- Reduce canopy by 3m height and 2m northern, east and south lateral spread to create a more compact canopy shape following essential reduction of adjacent trees in linear group.

T002 Pedunculate oak

- Remove deadwood.
- Crown lift to create up to 4.5m canopy clearance above garden of 81.
- Reduce canopy by 3m height and 2m south lateral spread to create a more compact canopy shape following essential reduction of adjacent trees.

T003 Pedunculate oak

- Remove deadwood.
- Crown lift to create up to 4.5m canopy clearance above garden of 81.
- Reduce canopy by 3-4m following recent branch failure to create a more compact canopy shape and reduce the exposure of all remaining branches.

T004 Pedunculate oak

- Remove deadwood.
- Crown lift to create up to 4.5m canopy clearance above garden of 79.
- Reduce canopy by 3-4m following recent branch failure to create a more compact canopy shape and reduce the exposure of all remaining branches.

T005 Pedunculate oak

- Remove deadwood.
- Reduce height by 3-4m and 2-3m lateral spread to create adequate clearance to property and reduce overbearing nature of tree in relation to 81 Pinewood Avenue.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

☐ Yes

☒ No

If No, please provide the address of the owner (if known and if different from the tree location)

Name/Company

Title

First name

Surname

Company Name

Address

Number	79	Suffix	
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Property Name

Address line 1

Address line 2

Address line 3

Town/City

Postcode

Contact Details

Primary number

Secondary number

Fax number

Email address

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.
I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.
I/We also accept that, in accordance with the Planning Portal's terms and conditions:
- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Sarah Duckworth

Date

05/01/2026