

Date: 18 March 2026
Application: 260608



**WOKINGHAM
BOROUGH COUNCIL**

WBC Highways

Development Management &
Compliance

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Dear WBC Highways,

Full Planning Approval Consultation

Application Number: 260608

Applicant: Swallowfield Parish Council

Site Address: Riseley Recreation Ground, Odiham Road, Riseley, Wokingham

Parish: Swallowfield

Grid Reference: Easting - 472333, Northing - 163068

Type of Development: Minor All other developments

Proposal: Full application for the erection of a height restriction barrier and associated works including installation of bollards and alteration of vehicular access arrangements at Riseley Recreation Ground.

Case Officer: Rowan Reynolds

Development Management has received the above application, and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 260608. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be requested from the case officer.

Your observations are required in respect of this application by **8 April 2026**.

Yours sincerely,
Development Management & Compliance

MEMORANDUM

From:	JP [TH]		
Service	WBC Highways	App No:	260608
Address:	Riseley Recreation Ground, Odiham Road, Riseley, Wokingham.		
Proposal:	Full application for the erection of a height restriction barrier and associated works including installation of bollards and alteration of vehicular access arrangements at Riseley Recreation Ground.		
Type of Development:	Minor All other developments		
Site Visit Made:	Yes/No		

Summary Of Recommendations

- ☐ No comment
- ☐ No objection
- ☐ No objection subject to conditions (and reasons) **stated below**
- ☒ Request further information before determination as **stated below**
- ☐ Objection due to the reason(s) **stated below**

Comments On Proposal

General

The proposals are for the erection of a height restriction barrier at a vehicle access for the Riseley Recreation Ground car park. The aim of implementing a barrier is to restrict access to the site to unwanted visitors.

The existing access arrangements for the Recreation Ground car park consists of two accesses with an in/ out arrangement. The proposals include the closure of the southern access via the use of bollards. The northern access (currently used as the 'in') has a width in excess of 5.0m.

It is noted that the 'exit' shown in submitted Drawing 26.17-002 does not reflect the access arrangements on the ground. The applicant is to consider the layouts shown and update them accordingly.



WBC Highways do not have an objection to the proposals in principle; however, the applicant is to provide further information.

Proposed Barrier Dimensions and Arrangement

Submitted Drawing Ref. 26.17-003 shows the proposed dimensions of a single leaf height barrier. The height and width of the barrier is not clear as the drawing references a range (3-7m width and 1900 – 2800 height). The applicant is to set out the proposed dimensions to be installed on-site, which allows two-way vehicle movements.

The location of the catch post has not been indicated on the Proposed layout (Drawing Ref: 26.17-002). This is to be set out on a plan. The applicant shall also include the existing (and proposed, if applicable) sign posts on the site plan.

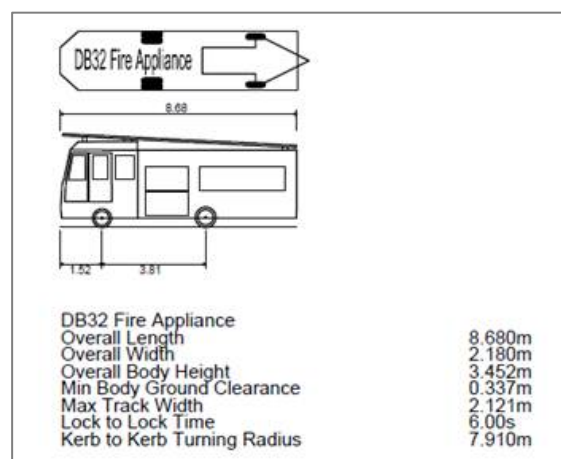
Access

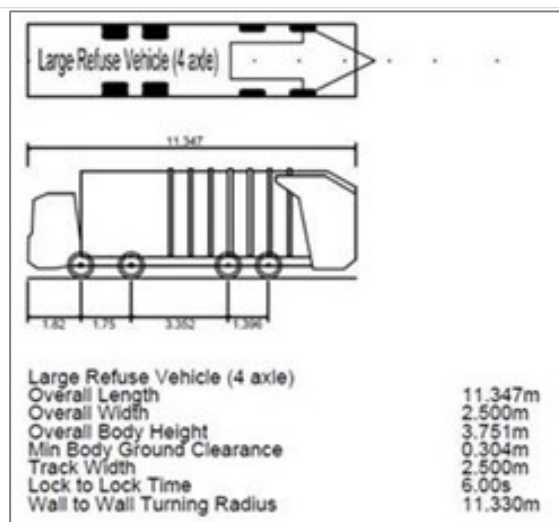
The proposals consist of changes to the access arrangements to the site. The existing car park has 21 no. public parking spaces.

The applicant is to confirm the proposed dimensions of the barrier as set out above. The applicant has indicated that the width of the existing 'in' access is 5.0m which is just sufficient for two-way movements. However, given the plans provided, the applicant is to demonstrate two-way movement of a large saloon car via the access as this movement is indicated on the proposed plan.

Furthermore, the applicant is to set out how refuse and emergency service access to the site will be managed with the installation of a height restriction barrier at the north access, and the bollards at the southern access. It is noted that there is a bottle bank and refuse facilities in the south-east corner of the car park indicating a refuse vehicle may require access.

For reference, the vehicle dimensions that the applicant is to consider are set out below:





Due to intensified use of this access point and potential conflicts with pedestrian movements, the applicant shall upgrade the existing 5m wide crossover to a 5m wide access junction with dropped kerbs and tactile paving to be provided at crossing points.

The section of Odiham Road in question is subject to a 30mph speed restriction. This demands visibility splays of 2.4m x 43.0m to be provided. Though this is an existing access, it is not currently used for outbound movements and therefore appropriate visibility is to be demonstrated on a plan. 2.0m x 2.0m visibility splays are also to be shown as the access crosses a footway. These are to be shown on a plan.

Bollards

The applicant proposes to install three bollards to disuse the southern access to the site. Bollards are to be installed within the applicant's land rather than in the public highway. It is recommended that additional bollards or a post and pole fence are installed within the site boundary adjacent to the 'exit' to further deter unwanted vehicles entering the site via the gap in the hedge.

The applicant is to confirm how the bollards are to be in line with DfT's Inclusive Mobility.

Conditions & Reasons (if required)

Date:	02.04.2026	Signed:	JP [TH]
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