

Tel: (0118) 974 6000
Email: development.control@wokingham.gov.uk
Date: 11 June 2026
My ref: TF/TPO/245/1983/260724



WOKINGHAM BOROUGH COUNCIL

Mr Marc Inman
17 St Andrews Close
Crowthorne
Wokingham
RG45 6UP

Place and Growth
Development Management Team
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR

Tel: (0118) 974 6000

Dear Mr Inman,

TREE PRESERVATION ORDER NUMBER: 245/1983
APPLICATION NUMBER: 260724
LOCATION: 17 ST ANDREWS CLOSE, CROWTHORNE, WOKINGHAM, RG45 6UP

I am writing to you regarding your application to carry out works to protected tree(s), which was received on the 25 March 2026 and validated on the 15 April 2026.

I can confirm Wokingham Borough Council **consents with conditions**, to the following work being carried out to tree(s) included in the above-mentioned Tree Preservation Orders (TPO):

Approved works to W1 of TPO 245/1983:

To cut back overhanging branches of Oak, Holly, Birch and Hawthorn trees..

Reasons stated for works:

Cut back overhanging branches of Oak Tree, Holly Tree and other assorted trees (birch, Hawthorn) over hanging the garden. These assorted trees are overgrown and are encroaching over my border fence.

The consent is granted subject to the following conditions:

1. The above works must be completed before **11 June 2028** and in the event of the works not being completed by that date, further consent will be required.
2. The approved tree works shall be limited to:
 - Tip reduction of the lowest lateral branches overhanging the rear boundary back to suitable growth points located at or immediately adjacent to the boundary line, up to a height of 5 metres above ground level; and
 - Tip reduction of mid-crown lateral growth extending beyond the boundary by no more than 2 metres, pruning to suitable secondary growth points and maintaining a natural crown profile.

- All works shall be carried out in accordance with BS 3998:2010. No major scaffold limbs shall be removed, and the woodland edge profile shall be retained.
3. Climbing spikes shall not be used whilst undertaking any form of works on living trees, except on trees to be felled.

Reasons for conditions 1-3...

1. To ensure that our records remain accurate.
2. To allow reasonable management of branch encroachment whilst safeguarding the health, amenity value and woodland character of the protected trees and to ensure that the works do not result in large pruning wounds, or other detriments likely to impair the tree(s) long-term vitality or visual amenity.
3. Spikes can cause extensive long-term damage to trees.

Informative:

If you are aggrieved by any of the conditions attached to your consent, you may appeal to The Planning Inspectorate (PINS). Because of coronavirus (COVID-19), you currently can only make a planning appeal online. You cannot currently apply by post.

For more information go to:

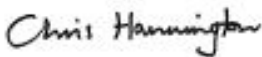
<https://www.gov.uk/government/publications/tree-preservation-order-appeal-form>

Telephone: 0303 444 5570 or e-mail it to: treeandhedgeappeals@planninginspectorate.gov.uk
Your appeal should be received within one month of receipt of this decision or any such longer period as the Planning Inspectorate may allow.

You are advised that this letter is in respect of the **Tree Preservation Order only** and it does not imply that consent would be forthcoming from the owner of the tree(s) or any such other persons from whom consent may be required.

If we can be of any further assistance, please contact the Tree and Landscape Officer via email to: development.control@wokingham.gov.uk

Yours sincerely,



Chris Hannington
Trees and Landscape Team Manager

Please note that your attention is drawn to the following information:

Bird Nesting Season and Presence of Bat Roosts

In accordance with the Wildlife and Countryside Act (1981) and Countryside Rights of Way Act (2000), consideration must be given to the timing and type of tree work operations, to avoid causing disturbance to any nesting birds or bat roosts that may be present within the tree(s).

The Act makes it an offence (subject to exceptions) to intentionally kill, injure, or take, possess, or trade in any wild animal listed, and prohibits interference with places used for shelter or protection, or intentionally disturbing animals occupying such places.

It is advised that all non-urgent major tree work and hedge cutting operations are undertaken at a time to avoid disturbing nesting birds during the breeding season (to which the bird nesting season is considered to be from March to July). Where bats are suspected to be present, it is recommended that advice first be sought from a licenced bat specialist and if appropriate, the relevant licence(s) be obtained before any major tree work or hedge cutting commences.

Further information can be found at the following:

DEFRA (Department for the Environment Food and Rural Affairs)
Tel: 08459 33 55 77 or by email at helpline@defra.gsi.gov.uk
Website: www.defra.gov.uk/

Natural England
Tel: 0845 600 3078 or by email at enquiries@naturalengland.org.uk
Website: www.naturalengland.org.uk

Bat Conservation Trust
Tel: 0845 1300 228 or by email at enquiries@bats.org.uk
Website: www.bats.org.uk

Forestry Act 1967 and Felling Licences

If it proposed to fell a tree or trees greater than 5 cubic metres or sell more than 2 cubic metres of timber in any calendar quarter, a Felling Licence from the Forestry Authority may be required.

Please note that Felling Licences are not required to remove trees from domestic (residential) gardens. Where you are the landowner of large pieces of land with numerous trees, clarification from the Forestry Commission may be required as to whether a Felling licence is needed.

For more information on Felling Licences, please speak to the Woodland Officer at the Forestry Commission on 01296 696543

Further Information can be found on the Forestry Commission Website:
www.forestry.gov.uk