

Your ref:

Our ref: HFNH 2 TP 05

Date: 10.09.25

*Planning Department
Wokingham Borough Council
Shute End,
Wokingham,
Berkshire,
RG40 1BN*

Dear Sir / Madam,

RE: Class C Certificate of Lawful Development for the installation of 5 rooflights on the studio outbuilding at Holme Farm, Aston, Henley-on-Thames, RG9 3DJ.

Introduction

On behalf of the applicant, DP Architects have been instructed to prepare and submit this Certificate of Lawful Development application for the installation of 5 rooflights on the studio outbuilding.

To accompany this covering letter, we also submit the following drawings for consideration:

- 25 HFNH SL01 (Site Location Plan)
- 25 HFNH EX01 (Existing Site Plan)
- 25 HFNH EX02 (Studio Outbuilding Existing Elevations & Roof Plan)
- 25 HFNH SP03 (Proposed Site Plan)
- 25 HFNH PE02 (Studio Outbuilding Proposed Elevations & Roof Plan)
- CIL Form 1

The proposed rooflights will be of a conservation style, and will be flush fitting so that they do not protrude beyond the plane of the roof slope they are installed in.

Class C Criteria

Regarding the criteria for Class C, we confirm the following:

C.1

- a) Permission to use the dwellinghouse as a dwellinghouse was not granted by virtue of Class M, N, P, PA or Q.
- b) The rooflights will be flush fitting so do not protrude more than 0.15 meters beyond the plane of the slope of the original roof.
- c) The rooflights are not higher than the highest part of the original roof.
- d)
 - i. The proposals are for the installation of rooflights.
 - ii. The proposals are for the installation of rooflights.

Page 1 of 2

C.2

- a) The rooflights are not located on a side elevation.
- b) The rooflights are not located on a side elevation.

We trust that you have everything you require to successfully determine the application however, should you require any additional information, please do not hesitate to contact us.

Kind regards,

Calum Bluck

CALUM BLUCK – Associate | Architect (RIBA)

For DP Architects