APPLICATION NO:
F/2000/0661

LOCATION:
11 Buttercup Close, Wokingham.

APPLICANT:
Mr & Mrs Tunesi C/O Elite Econoloft Ltd

PROPOSAL:
Proposed velux windows in rear elevation & formation of rooms in loft space.

EARLIEST DATE FOR DECISION: **25/03/2000**

APPLICATION EXPIRY DATE: **21/04/2000**

CASE OFFICER: **Natalie Brown**

AT

RAILEX
Marbleboard

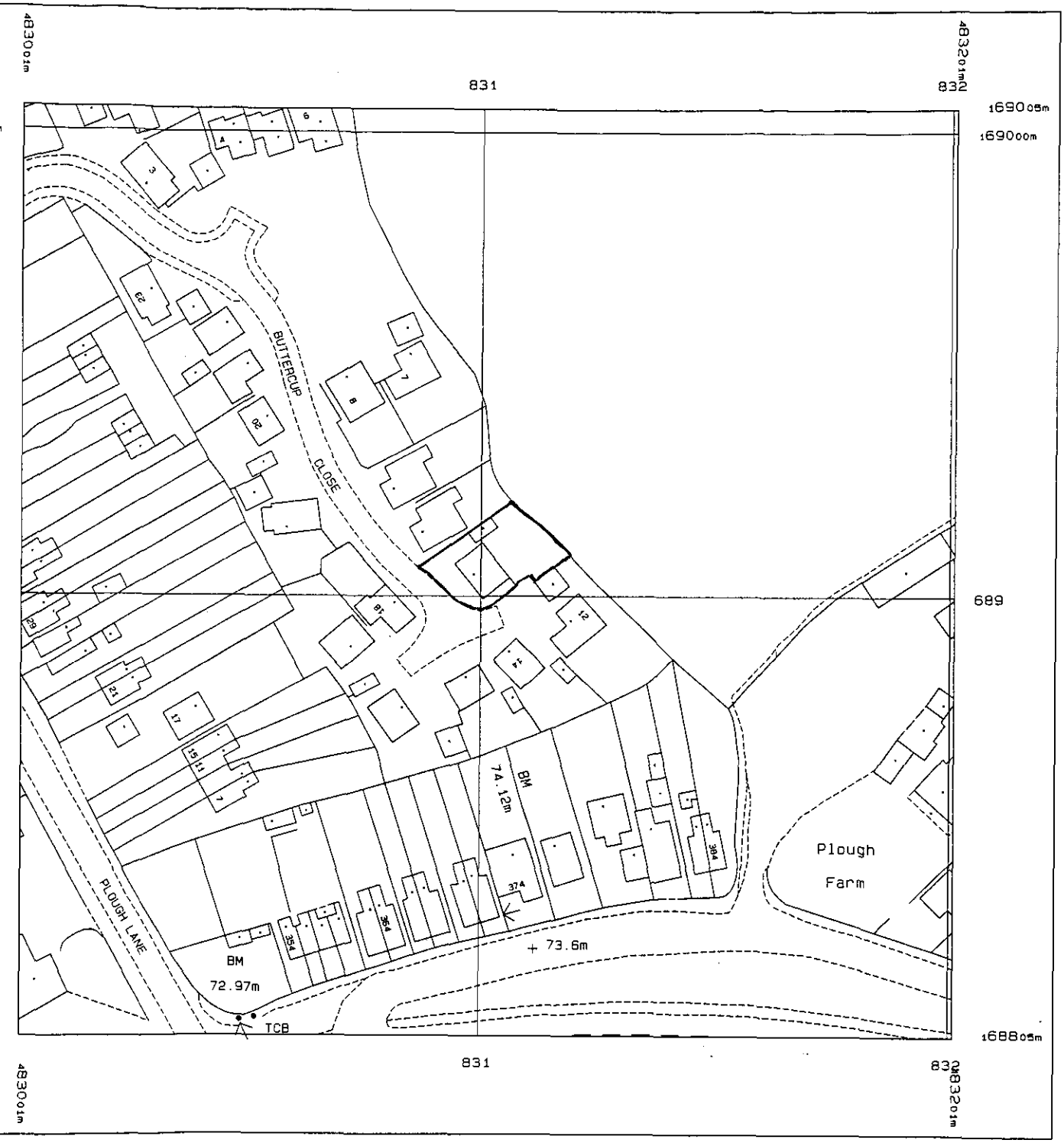
EASIFILE EP7

Ordnance Survey®

Superplan

Planning Extract - 1

Site-centred



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Part or all of this Superplan is enlarged from mapping produced at one or more of the following scales: 1:1250, 1:2500 & 1:10000

Scale 1: 1250

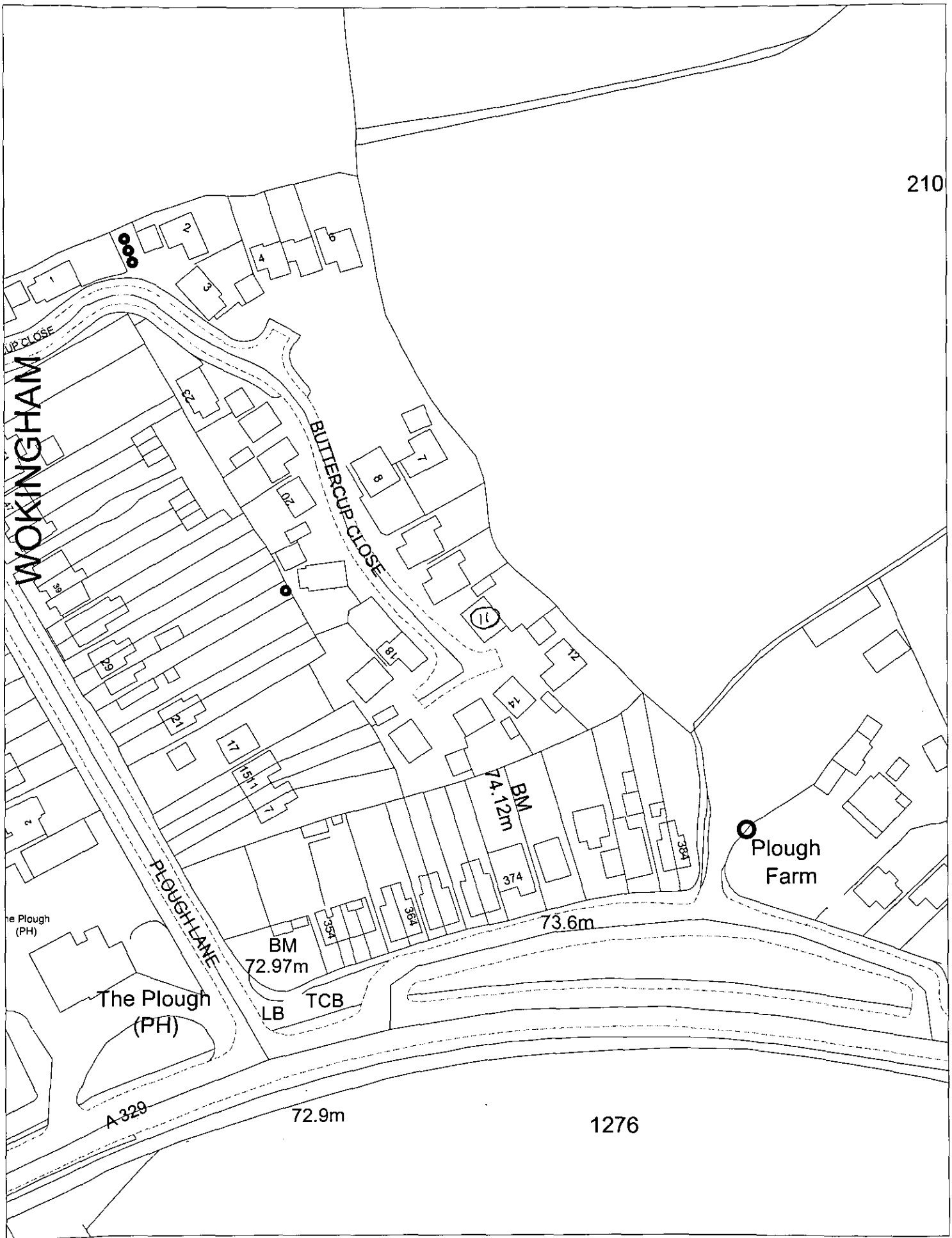
National Grid sheet reference at centre of this Superplan: SU8368

The representation of a road, track or path is no evidence of a right of way.

25 FEB 2000 0661

rplan product does not contain
ded map information.

Centre Coordinates: 483101 168905
Supplied by: National Map Centre



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Development Control Section, Environmental Services, Wokingham District Council.

11 February 2000

Scale: 1 : 1250

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Mr & Mrs Tunesi
C/O Elite Econoloft Ltd
Unit 5 Kingfisher Court
South Lancs Ind Estate Bryn
Aston-U- Makerfield
Lancs
WN4 8DY

Application Number: F/2000/0661

Parish: **WOKINGHAM**

Location: **11, Buttercup Close, Wokingham.**

Proposal: **Proposed velux windows in rear elevation & formation of rooms in loft space.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

Condition
2. The area shown on the permitted drawings for vehicle parking and garaging shall be kept available for such use and no development, whether permitted by the Town and Country Planning (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order) or not, shall be carried out on the land so shown or in such a position as to preclude vehicular access to this parking space.

Condition
3. The dropped crossing is to be widened to the full width of the driveway

Reason
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

Reason
2. Development without adequate provision for vehicle parking would lead to parking inconvenient to other road users and detrimental to highway safety.

Reason
3. In the interests of highway safety and convenience.

Informative
The Engineer at the Council Offices, Shute End, Wokingham should be contacted for the approval of the access construction details before any work is carried out within the highway. This planning permission does NOT authorise the construction of such an access.

Head of Planning and Transportation
Date: 04 April 2000

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

Finalised

DEVELOPMENT CONTROL/BUILDING CONTROL CHECKLIST

CHECKLIST WHEN A BUILDING REGULATION APPLICATION HAS BEEN RECEIVED.

SITE DETAILS		CASE OFFICER
PLANNING APPLICATION NUMBER	0633	NB
BUILDING CONTROL NUMBER.	BN/2000/0922	Alison
APPLICANT/AGENT	Elite Econoloft	
ADDRESS OF SITE	11. Buttercup Close WOKINGHAM.	
DESCRIPTION OF PROPOSED WORK	loft conversion with velux rooflights in rear elevation	

DRAWING NUMBERS	BC	DC
BLOCK PLAN	5743	5743
ELEVATIONS	--	--
FLOOR PLANS	--	--

CHECKLIST	1ST CHECK	2ND CHECK
PERMITTED DEVELOPMENT		
APPLIC. NECESSARY-NOT RECEIVED		
APPLIC.RECEIVED & APPROVED	4/4/00.	
APPLIC.RECEIVED-NO DECISION		
APPLIC.REFUSED		
DIFFERENCES BETWEEN DC/BC DRAWINGS	None	
IF YES, WHAT ARE THE DIFFERENCES ?	—	
DATE	25/4/00.	

PROBLEMS	REQUESTED	RECEIVED	REMINDER
PLANNING PERMISSION NEEDED			
REVISED PLANS NEEDED			
PLANNING APPLIC.REFUSED			
WAIT FOR PLANNING DECISION			

COMMENCED ON SITE	
NO PLANNING DECISION	
NO PLANNING APPLICATION	

Received by Wokingham District Council

Application No: F/2000/0661

Proposal:
Proposed velux windows in rear elevation & formation of rooms in loft space.

Location:
11, Buttercup Close, , Wokingham.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this letter for delivery of plans.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Natalie Brown P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 25/03/2000. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

Application Number F/2000/0661
Conditions/~~Reasons for Refusal~~ ✓

No	Std Con	Std Reas	Non Std Conditions / Reasons for Refusal
1.	SC01	SR02	
3		SR14	The dropped kerbing is to be widened to the full width of the driveway
2.	SC23	SR06	"Parking + Garaging"
4			IN08 ~~Dropped crossing to be~~ widened to full width of driveway.

RECORD OF SITE VISIT

SITE ADDRESS: 11 Buttercup Close Wokingham.

APPLICATION NUMBER: F/2000/0661

OFFICER: ~~Natalie Brown~~ Andrew Hartley

DATE OF SITE VISIT: 27/03/2000

1 SITE/STATUTORY NOTICE DISPLAYED ? Yes on house wall at front

2. DESCRIPTION OF SURROUNDINGS 2 storey residential, new, detached houses, off (private drive) open plan front gardens, integral garages, mixed designs + orientations.

3. DESCRIPTION OF SITE/BUILDING 2 storey detached house, redbrick + flint faced, white painted wooden casement windows + hardwood front door, tiled roof. Open plan front garden. Backing onto open fields at rear.

4. RELATIONSHIP TO ADJOINING PROPERTIES (No windows in flankwall.) No 10, set forward of No 11. (4.5m away) Refer to plan / No 12 at right angles to No 11, set some distance away (no windows in flank wall). (windows face No 11)

5. SITE CONSTRAINTS

TREES —

ACCESS/PARKING 2 existing car parking spaces / hardstanding at front + garage space

LEVELS — land rises (at Rear) to 0.5m to rear boundary

BOUNDARY TREATMENT

OTHERS — No 10, open plan, parking space, garage wall then a 2m high fence at rear.

— No 12, open plan and 1.8m high fence with shrubs.

— Rear boundary 1.8m high wire fence backing onto open fields / horse paddock.

**********FILE COPY**********

Tel: (0118) 974 6492

Date: **01 March 2000**

My ref: F/2000/0661

CONFIDENTIAL

Councillor Robertson
47 Proctors Road
Wokingham
RG40 1RP

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2000/0661
11, Buttercup Close, , Wokingham.
Proposed velux windows in rear elevation & formation of rooms in loft space.

I write to let you know that the above mentioned house holder application has been received

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you may wish the application to be listed for consideration by the Development Control Sub-Committee. This form must be received no later than 28 days from the date of this letter.

If you have any questions please do not hesitate to contact ~~**Natalie Brown**~~ Andrew Thorley on **(0118) 974 ~~6492~~** 6487.

Yours faithfully

Head of Planning and Transportation

LISTING FORM

Case officer: ~~**Natalie Brown**~~ Andrew Thorley *Application Number:* **F/2000/0661**
11, Buttercup Close, , Wokingham.
Proposed velux windows in rear elevation & formation of rooms in loft space.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Robertson

**********FILE COPY**********

**********FILE COPY**********

Tel: (0118) 974 6492

Date: **01 March 2000**

My ref: F/2000/0661

CONFIDENTIAL

Councillor Brown
12 Paice Green
Wokingham
RG40 1YN

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
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Yours faithfully

Head of Planning and Transportation

LISTING FORM Andrew Tinley

Case officer: ~~**Natalie Brown**~~ Application Number: **F/2000/0661**
11, Buttercup Close, , Wokingham.
Proposed velux windows in rear elevation & formation of rooms in loft space.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ *Date:* _____
Councillor Brown

**********FILE COPY**********

**********FILE COPY**********

Tel: (0118) 974 6492

Date: **01 March 2000**

My ref: F/2000/0661

CONFIDENTIAL

Councillor Edwards
30 Mays Road
Wokingham
RG40 1RW

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
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Andrew Thorley 6487

If you have any questions please do not hesitate to contact ~~**Natalie Brown**~~ on **(0118) 974 6482**.

Yours faithfully

Head of Planning and Transportation

LISTING FORM Andrew Thorley

Case officer: ~~**Natalie Brown**~~ Application Number: **F/2000/0661**
11, Buttercup Close, , Wokingham.
Proposed velux windows in rear elevation & formation of rooms in loft space.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Edwards

**********FILE COPY**********

WORK SHEET FOR : Natalie Brown

Application Number : F/2000/0661

Applicant : Mr & Mrs Tunesi C/O Elite Econoloft Ltd.

Location : 11, Buttercup Close, , Wokingham.
Proposal : Proposed velux windows in rear elevation & formation of rooms in loft space.

Site Notice Displayed ? :	YES	NO	DATE
	✓		28/03/2000

Date of Neighbour Notifications : .....✓.....

Date of Site Visit : .....28/03/2000.....

Date Registered : 25/02/2000

Earliest Date for Decision : 25/03/2000

Latest Consultation Date/Site Notice Expiry Date : 25/03/2000

Application Expiry Date: 21/04/2000

Consultation Responses :

Highways: No Objections with conditions see letter on file.
Wokingham Town Council: No Objection
Neighbours: None received.

Planning Issues : WDLP/SEALP within identified settlement

40384 - Permitted Development rights removed

1) Impact on street scene/visual amenity
2) Impact on amenities of neighbouring properties.
3) Highways

Application Number: F/2000/0661

Appraisal :

1) Impact on streetscene / visual amenity

The proposal is for conversion of loft space into habitable rooms and the insertion of velux windows in rear elevation of roof. Considered acceptable, the windows will not be seen from the street. No adverse impact on streetscene / visual amenity of area.

2) Impact on amenities of neighbouring occupiers

No 10 to the north, no windows in flank wall, due to position and orientation no adverse impact on occupiers of No 10.

No 12 to the south, windows in flank elevation, [redacted] facing No 11, however due to the position and distance away (16 m approx) the occupiers of the property will not be overlooked. — no adverse impact.

[redacted]

3) Highways

Approval with conditions.

Recomendation : Approval: ☑ **Refusal:** ☐
(tick appropriate box)

Chris Whd

WOKINGHAM D.C. DEVELOPMENT CONTROL

VALID

Start date: ~~08 FEB 2000~~ 25 FEB 2000	Map No. 76 Site 0053
Officer: NAB | Application No. F|2000|0661	Easting: ..... Flood Pln .....
	Northing: ..... Mineral .....

Level: ☐ Sub Committee ☑ Delegated ☐ Sec. State

☐ Incorrect Fee ☐ Invalid ☐ PD

H

Description:

(F) PROPOSED VELUX WINDOWS IN REAR ELEVATION AND FORMATION OF ROOMS IN LOFT SPACE

Location: 11 BUTTERCUP CLOSE

Parish: WOKINGHAM Ward: NORREYS 3.3.00

Applicant: MR|MRS TUNESI

PD rights removed

Fee Received 00-00 Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red			
2	1:500 block plan showing existing & proposed dev. + adj. Properties	Need to show 4 parking spaces (see below)	15|2 25 FEB 2000	
3	Forms unsigned			
4	Correct S 66 certificate	Not dormer		
5	Elevation plans	Roof plan shows one of the new windows as a dormer. If so, need both side elevations.	15|2 25 FEB	
6	Floor plans	Floor plans show total of 5 bedrooms (+ study).		
7	Metric scale disclaimer			
8	Encroachment letter			
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

Date Site Notice Sent : 3:03:00 Parish Council Informed - (YES) / NO

INTERNAL CONSULTATIONS

Building Control	NF: .....
Landscape	NK: .....
Trees	NK: .....
Conservation Officer	NK: .....
Environmental Health	NA: .....
Housing	NA: .....
Leisure & Cultural services	PA: .....
Public Rights of Way	PA: .....
Property	NG: .....
District Secretary (only if called in by SOS)	MA: .....
Policy & Plans	QA: .....
Strategic Planning (JSPU)	HA: .....
Minerals (BABTIE)	GA: .....
Archaeological Site (BABTIE)	: .....
Education	AP: .....
Social Services	BT: .....
(Highways)	(XA): ✓ .....

EXTERNAL CONSULTATIONS

Adjacent D P A	: .....
Adjacent Parish	: .....
Southern Electricity Board	BN: .....
British Gas	BM: .....
PSA Oil Pipeline	BD: .....
Transco	: .....
Environment Agency	BP: .....
Rail Track	BI: .....
Police Arch. Liaison Officer	PC: .....

HERITAGE BODIES

The Georgian Group	KC: .....
Ancient Monuments Society	KA: .....
Council for British Arch.	KB: .....
RCHME	KF: .....
Telecommunications (NRPB)	: .....
Sport England	: .....

OTHERS:

..... (Rural Area) .....

.....

..... No pre-apps .....

NEIGHBOURS:

..... S/N sufficient .....

.....

.....

.....

.....

.....

.....

.....

.....

WOKINGHAM TOWN COUNCIL CONSULTATION SHEET

Case officer: ~~Natalie Brown~~ Andrew

Application Number: F/2000/0661

Proposal: Proposed velux windows in rear elevation and formation of rooms in loft

Site Address: 11 Buttercup Close, Wokingham

Applicant: Mr & Mrs Tunesi c/o/ Elite Econoloft Ltd

Your observations are required in respect of this application by **26/03/2000**

22 MAR 2000
COPIES TO:
APP:
FILE:

Observations:

No objections

SIGNED: _____ **DATE:** 13 March 2000

CLERK TO ~~Wokingham~~ Town Council

P

HIGHWAYS CONSULTATION SHEET

From: Natalie Brown

Date: 01 March 2000

Application Number: F/2000/0661

Proposal: Proposed velux windows in rear elevation & formation of rooms in loft space.

Site Address:
11, Buttercup Close, , Wokingham.

Applicant:
Mr & Mrs Tunesi C/O Elite Econoloft Ltd.

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☑ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☐ Recommend approval with **no** condition(s) or reason(s).

---

1 SC 23- PARKING & GARAGING (SR 06)

2) DROPPED CROSSING TO BE WIDENED TO FULL WIDTH OF DRIVEWAY.

IN08.

N.S. Tatler

13-3-00

Environmental Services

For office use only.
Application number: 25.FEB.2000* 0661

Householder planning application form

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

1	Your name	MR & MRS TUNESI
	Address and postcode	11 BUTTCUP CLOSE WOKINGHAM RG40 1QZ
	Phone number	01189-771706 OFFICE 0143-721515
	Agent's Name	ELITE ECONOLOFT LTD
	Address and postcode	UNIT 6 KINGFISHER COURT SOUTH LANCS INDEST BRYN ASTON-N-MAKERFIELD LANCS WN4 8DY
	Phone number	01942 722754
3	Site We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485.	AS APPLICANTS ADDRESS
4	Give brief details of the proposal for example, two storey side extension. About the application	VELUX CONVERTION TO FOR TWO NEW ROOMS.
5	Are there any trees on the site? If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down.	Yes ☐ No ☑
6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	N/A
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐ No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☐ No ☑

Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

9	How many bedrooms does the property have?	Existing: 3	Proposed: 5
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☐	No ☑
11	Checklist. Please make sure that you enclose the following. a Six copies of this form signed and dated. b The fee (We have attached a current scale of fees). If you do not have to pay a fee, please say why below.		
	NO FEE REQUIRED PD RIGHTS REMOVED.		
	c Six copies of each set of plans and drawings listed below.		
	• 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

Certificate B

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served

None of the land forms part of an agricultural holding.

Your signature: J Campbell

on behalf of MR & MRS TUNESI

Date 24/2/00

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐

1933

ADDRESS 11 Buttercup Close PARISH Wokingham

PLOT No. 10 ORD. SHEET No. SU-8268 7

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decisi
31614	MR. E. GLOVER	O/L.	29.9.88	Re
38158/9	GREENSIDE DEVS.	O/L.	N/ISSUED	
40384	CHARLES CHURCH	DET. HOUSE & GARAGE	28.6.83	Cla
FP93/1504	"	"	7.7.93	Grant

MINISTRY DECISION 31614 - APPEAL DISMISSED - 23.11.89

SPECIAL ORDERS TPO 567/92 ON DEV. PD RIGHTS REMOVED - 40384

1933

ADDRESS 11 Buttercup Close PARISH Wokingham

PLOT No. 10 ORD. SHEET No. SU-8268 7

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decisio
31614	MR. E. GLOVER	O/L.	29.9.88	Re
38138/9	GREENSIDE DEVS.	O/L.	N/ISSUED	
40384	CHARLES CHURCH	DET. HOUSE & GARAGE	28.6.93	C/A
RP93/1504	"	"	7.7.93	C/APP

MINISTRY DECISION 31614 - APPEAL DISMISSED - 23.11.89

SPECIAL ORDERS TPO 567/92 ON DEV. PD RIGHTS REMOVED - 40384

25 FEB 2000

ECONOLOFT

Add Space · Add Value · Use Your Loft

Wokingham District Council
Environmental Services Dept
Planning Services
P.O. Box 157
Shute End
Wokingham
Berkshire
RG40 1WR.

24 February 2000

25.FEB.2000 0661

F.O.A. Mrs C. Hurst.

Dear Madam,

RE : Loft conversion at : 11 Buttercup Close, Wokingham. RG10 1QZ.
For : Mr & Mrs Tunesi.

Further to our Planning application and your subsequent letter dated 15-2-00 I enclose 6 copies of the forms and drawings now identifying the correct number of bedrooms and showing 4 off road parking spaces, I can also confirm that no dormer window is intended to be constructed, all windows on the rear elevation are of the Velux rooflight type.

I trust the above information is acceptable to yourselves and I look forward to receiving your reply in due course.

Yours faithfully
for Elite Econoloft Ltd

M Chisnall.

Mark Chisnall
(Drawing office).

ELITE ECONOLOFT LIMITED, KINGFISHER COURT, SOUTH LANCS INDUSTRIAL ESTATE,
BRYN, ASHTON-IN-MAKERFIELD, LANCASHIRE. WN4 8DY.
TEL: 01942 722754 FAX: 01942 722976
LONDON OFFICE: 3 BECKENHAM ROAD, WEST WICKHAM, KENT, BR4 0QR. TEL: 0181-777 1719
REGISTERED IN ENGLAND & WALES No. 2060292

THE LOFT CONVERSION AUTHORITY

Environmental Services

For office use only.
Application number:
25.FEB.2000* C661

Householder planning application form

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

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	Address and postcode	11 BUTTCUP CLOSE WOKINGHAM RG40 1QZ
	Phone number	01189-771706 OFFICE 0143-721515
2	Agent's Name	ELITE ECONOLOFT LTD
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6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	N/A
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐ No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☐ No ☑

3544 Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

9	How many bedrooms does the property have?	Existing: 3	Proposed: 5
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☐	No ☑
11	Checklist. Please make sure that you enclose the following.		
	a *Six copies of this form signed and dated.*		
	b The fee (We have attached a current scale of fees). If you do not have to pay a fee, please say why below.		
	NO FEE REQUIRED PD RIGHTS REMOVED.		
	c Six copies of each set of plans and drawings listed below.		
	• 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

Certificate B

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served

None of the land forms part of an agricultural holding.

Your signature: J Campbell

on behalf of MR & MRS TUNESI

Date 24/2/00

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐