

**Date:** 22 September 2025  
**Application:** 252207



**WOKINGHAM  
BOROUGH COUNCIL**

WBC Highways

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Development Management &  
Compliance

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P.O. Box 157

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Shute End, Wokingham

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Berkshire, RG40 1BN

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Tel: (0118) 974 6000

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Minicom No: (0118) 974 6991

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Dear WBC Highways,

**Householder Consultation**

**Application Number:** 252207

**Applicant:** Mr and Mrs Simms

**Site Address:** 17 Hertford Close, Wokingham, RG41 3BH

**Parish:** Wokingham Town

**Grid Reference:** Easting - 479217, Northing - 168415

**Type of Development:** Other Householder

**Proposal:** Householder application for the proposed erection of entrance and ramp to facilitate wheelchair accessibility.

**Case Officer:** Julia Gibowicz

Development Management has received the above application, and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 252207. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be requested from the case officer.

Your observations are required in respect of this application by **13 October 2025**.

Yours sincerely,  
Development Management & Compliance

# MEMORANDUM

<b>From:</b>	JP		
<b>Service</b>	WBC Highways	<b>App No:</b>	252207
<b>Address:</b>	17 Hertford Close, Wokingham, RG41 3BH.		
<b>Proposal:</b>	Householder application for the proposed erection of entrance and ramp to facilitate wheelchair accessibility.		
<b>Type of Development:</b>	Other Householder		
<b>Site Visit Made:</b>	Yes/No		

## Summary Of Recommendations

- ☐ No comment
- ☐ No objection
- ☒ No objection subject to conditions (and reasons) **stated below**
- ☐ Request further information before determination as **stated below**
- ☐ Objection due to the reason(s) **stated below**

## Comments On Proposal

The Highways received the revised plan (Drawing Ref: 02C) to address the Highways responses dated 23<sup>rd</sup> September 2025.

The revised ramp and parking provisions do not encroach the public highway, which are acceptable.

The planning officer may wish to consult the Building Control team if the proposal can comply with Para. 1.7 of Building Regulations (Approved Document M).

## Conditions & Reasons (if required)

1. CF4 - PARKING (AS APPROVED)
2. Informatives - Incidental works affecting the highway  
Any incidental works affecting the adjoining public highway shall be approved by, and a licence obtained from, the Highways Inspector, Highway Assets, Wokingham Borough Council, Shute End, Wokingham, RG40 1WL, telephone number 0118 9746000, before any development is commenced.

<b>Date:</b>	31/10/2025	<b>Signed:</b>	JP
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