

**Date:** 24 March 2025  
**Application:** 250595



**WOKINGHAM  
BOROUGH COUNCIL**

WBC Highways

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Development Management &  
Compliance

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P.O. Box 157

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Shute End, Wokingham

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Berkshire, RG40 1BN

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Tel: (0118) 974 6000

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Minicom No: (0118) 974 6991

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Dear WBC Highways,

**Householder Consultation**

**Application Number:** 250595

**Applicant:** Mr and Mrs S & J Jarvis

**Site Address:** 41 Wiltshire Avenue, Crowthorne, Wokingham, RG45 6NH

**Parish:** Wokingham Without

**Grid Reference:** Easting - 483718, Northing - 164566

**Type of Development:** Other Householder

**Proposal:** Householder application for proposed conversion of existing link- attached garage to a residential annex.

**Case Officer:** Owen Peel

Development Management has received the above application and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 250595. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be found on the Z Drive at: [Z:\Standard Planning Conditions](#).

Your observations are required in respect of this application within **10 working days** of the above date or **15 working days** if the development type is classed as a major development.

Yours sincerely,  
Development Management & Compliance

# MEMORANDUM

|                             |                                                                                                           |                |        |
|-----------------------------|-----------------------------------------------------------------------------------------------------------|----------------|--------|
| <b>From:</b>                | AC                                                                                                        |                |        |
| <b>Service</b>              | WBC Highways                                                                                              | <b>App No:</b> | 250595 |
| <b>Address:</b>             | 41 Wiltshire Avenue, Crowthorne, Wokingham, RG45 6NH.                                                     |                |        |
| <b>Proposal:</b>            | Householder application for proposed conversion of existing link- attached garage to a residential annex. |                |        |
| <b>Type of Development:</b> | Other Householder                                                                                         |                |        |
| <b>Site Visit Made:</b>     | Yes/No                                                                                                    |                |        |

## Summary Of Recommendations

- ☐ No comment  
☒ No objection  
☐ No objection subject to conditions (and reasons) **stated below**  
☐ Request further information before determination as **stated below**  
☐ Objection due to the reason(s) **stated below**

## Comments On Proposal

The proposal will result in additional habitable rooms and creation of an annexe.

There are two existing accesses which will be retained. The existing level of driveway parking is considered acceptable to serve both the existing dwelling and the annexe.

|              |         |                |    |
|--------------|---------|----------------|----|
| <b>Date:</b> | 26/3/25 | <b>Signed:</b> | AC |
|--------------|---------|----------------|----|