GET MAP + CHECK

APPLICATION NO:

F/2000/2766

LOCATION:

569 Reading Road, Winnersh Wokingham.

APPLICANT:

Mr & Mrs Hambly C/O R G Butler And Associates

PROPOSAL:

Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.

EARLIEST DATE FOR DECISION: **10/12/2000**

APPLICATION WILL HAVE EXPIRED ON:
03/01/2001

CASE OFFICER: **George Allpress**

APPROVED

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Mr & Mrs Hambly
C/O R G Butler And Associates
11 Strathmore Drive
Charvil
Reading Berkshire
RG10 9QT

Application Number: F/2000/2766

Parish: **WINNERSH**

Location: **569, Reading Road, Winnersh, Wokingham.**

Proposal: **Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

Condition
2. All new works and works of making good to the retained fabric shall be finished to match in size, colour, texture and profile those of the existing building.

Condition
3. Notwithstanding the provisions of the Town and Country Planning, (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order with or without modification) no additional windows or similar openings shall be constructed in the side elevations of the extended dwelling hereby permitted except for any which may be shown on the approved drawing(s).

Condition
4. The details to be submitted in pursuance of condition (01) above shall show land for the parking of motor vehicles, and for the loading and off-loading of commercial vehicles. The approved details shall be implemented prior to the occupation of any of the approved development, and thereafter be retained. No development, whether permitted by the Town and Country Planning (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order with or without modification) or not; shall be carried out on the land so shown or in such a position as to preclude vehicular access to this space.

Reason
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

Reason
2. To ensure that the external appearance of the building is satisfactory.

Reason
3. To safeguard the residential amenities of the occupiers of neighbouring properties.

Reason
4. To ensure a satisfactory form of development and to avoid adverse impact on the public highway in the interests of highway safety.

Informative
1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy EN1.

Loddon Area Local Plan Policies LBE1 and LT6.

Deposit Draft Wokingham District Local Plan Policies WBE1 and WT6.

Informative
2. Whilst it would appear from the application that the proposed development is to be entirely within the curtilage of the application site, care should be taken upon the commencement and during the course of building operations to ensure that no part of the development, including the foundations, eaves and gutters, overhang will encroach on, under or over adjoining property. The applicant should also note that this permission does not give any right of access onto adjoining property for construction or maintenance purposes.

John Mitchell

John Mitchell
Development Control Manager
Date: 19/12/2000

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

finalised

DEVELOPMENT CONTROL/BUILDING CONTROL CHECKLIST

CHECKLIST WHEN A BUILDING REGULATION APPLICATION HAS BEEN RECEIVED.

SITE DETAILS	CASE OFFICER
PLANNING APPLICATION NUMBER	2766 GA
BUILDING CONTROL NUMBER.	FP 2001/1583 Paul.
~~APPLICANT~~/AGENT	R. G. Butler + Assoc.
ADDRESS OF SITE	569 Reading Road WINNERSH.
DESCRIPTION OF PROPOSED WORK	First floor dormer exts + raising of roof plus side ext to form lobby + entrance to annexe

DRAWING NUMBERS	BC	DC
BLOCK PLAN	location ✓	✓
ELEVATIONS	479/1	479/1
FLOOR PLANS	— "	— "

CHECKLIST	1ST CHECK	2ND CHECK
PERMITTED DEVELOPMENT		
APPLIC. NECESSARY-NOT RECEIVED		
APPLIC. RECEIVED & APPROVED	19/12/00	
APPLIC. RECEIVED-NO DECISION		
APPLIC. REFUSED		
DIFFERENCES BETWEEN DC/BC DRAWINGS	None	
IF YES, WHAT ARE THE DIFFERENCES ?	/	
DATE	15/2/01	

PROBLEMS	REQUESTED	RECEIVED	REMINDER
PLANNING PERMISSION NEEDED			
REVISED PLANS NEEDED			
PLANNING APPLIC. REFUSED			
WAIT FOR PLANNING DECISION			

COMMENCED ON SITE	
NO PLANNING DECISION	
NO PLANNING APPLICATION	

WORK SHEET FOR: George Allpress

Application Number: F/2000/2766

Applicant: Mr & Mrs Hambly C/O R G Butler and Associates.

Location: 569 Reading Road, Winnersh, Wokingham.

Proposal: Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe

Site Notice Displayed? :	YES	NO	DATE
	✓yes		21/11/00

Date of Neighbour Notifications : 16/11/00

Date of Site Visit : 28/11/00

Date Registered : 08/11/2000

Earliest Date for Decision : 10/12/2000

Latest Consultation Date/Site Notice Expiry Date : 10/12/2000
14/12/00 (GA)

This application will have expired on: 03/01/2000. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses :

Highways - recommend approval subject to appropriate conditions.

Winnersh Parish Council - no comments.

At the time of writing no further comments have been received.

Planning Issues : The issues addressed by this application are neighbour amenity, street scene parking and highway safety.

The following policies apply: Berkshire Structure Plan policy EN1: The Loddon Area Local Plan Policy LBE1 and LT6, and Policy WBE1 and WT6, of the Wokingham District Local Plan Deposit Draft 1997.

Application Number: F/2000/2766

Appraisal :

The application property is a detached bungalow which is situated on the north side of Reading Road: The property is austere in appearance and has been altered and added to in an ad-hoc manner.

The application effectively proposes conversion of the dwelling into a two storey chalet style house.

The application proposal is considered visually acceptable and not to result in harm to the street scene. There is no uniformity of design with the houses in this location, that proposed would improve the appearance of the dwelling and result in a building that is appropriate to its context.

In terms of amenity, the bulk of the alterations would be carried out within form of the existing building and would not therefore materially alter the existing relationship between this and its neighbours.

In terms of the introduction of roof level windows, this would introduce an element of overlooking at the rear where none had previously existed. However, this is a common relationship within urban settlements and there are other two storey dwelling in this location where similar relationships exist.

The applicant has supplied a parking layout which demonstrates compliance with the Local Plan parking standards.

Recommendation: Approval: ☑ **Refusal:** ☐
(tick appropriate box)

Application Number: F/2000/2766
Conditions/~~Reasons for Refusal~~

No	Std Con	Std Reas	~~Non Std Conditions / Reasons for Refusal~~
1	C001	R001	FULL PERMISSION - 5 YEARS
2	C014	R014	EXTERNAL FINISHES
3	C044	R044	NO WINDOWS TO BE INSERTED
			INSERT: .....in the side elevations of the extended dwelling .....
4	C121	R121	PARKING AND TURNING AREA BEFORE OCCUPATION
			INFORMATIVE
1	N16		INSERT: Berkshire Structure Plan policy EN1: The Loddon Area Local Plan Policy LBE1 and LT6, and Policy WBE1 and WT6, of the Wokingham District Local Plan Deposit Draft 1997.
2	N06		WITHIN CURTILAGE

John Mercer
19/12/02

RECORD OF SITE VISIT

SITE ADDRESS: 569 Reading Road, Winnersh, Wokingham

APPLICATION NUMBER: F/2000/2766

OFFICER: George Allpress

DATE OF SITE VISIT: 23811/00

1. SITE/STATUTORY NOTICE DISPLAYED? Yes

2. DESCRIPTION OF SURROUNDINGS Residential settlement comprising mix of semi-detached and detached bungalows and two storey houses.

3. DESCRIPTION OF SITE/BUILDING Detached single storey single family dwelling.

4. RELATIONSHIP TO ADJOINING PROPERTIES No.567 to the east, no.571 to the west - no other properties impacted upon.

5. SITE CONSTRAINTS

TREES	No trees in the vicinity of the proposed extension.
ACCESS/PARKING	Front parking for several cars.
LEVELS	Level.
BOUNDARY TREATMENT	Timber fencing
OTHERS	None

Received by Wokingham District Council

Application No: F/2000/2766

Proposal:
Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.

Location:
569, Reading Road, Winnersh, Wokingham.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this notice for delivery of plans.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer George Allpress P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 10/12/2000. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

16 November 2000

**********FILE COPY**********

Tel: 0118 974 6442

Date: **16 November 2000**

My ref: F/2000/2766

CONFIDENTIAL

Councillor Siggery
Willow
375 Reading Road
Winnersh
RG41 5LT

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2000/2766
569, Reading Road, Winnersh, Wokingham.
Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.

I write to let you know that the above mentioned house holder application has been received

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you may wish the application to be listed for consideration by the Development Control Sub-Committee. This form must be received no later than 28 days from the date of this letter.

If you have any questions please do not hesitate to contact **George Allpress** on **0118 974 6442**.

Yours faithfully,

John Mitchell

John Mitchell
Development Control Manager

LISTING FORM

Case officer: **George Allpress** Application Number: **F/2000/2766**
569, Reading Road, Winnersh, Wokingham.
Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Siggery

**********FILE COPY**********

**********FILE COPY**********

Tel: 0118 974 6442

Date: **16 November 2000**

My ref: F/2000/2766

CONFIDENTIAL

Councillor Turner
Rosedale
Beech Hill Road
Spencers Wood
Reading
RG7 1HL

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
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John Mitchell

John Mitchell
Development Control Manager

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Case officer: **George Allpress** Application Number: **F/2000/2766**
569, Reading Road, Winnersh, Wokingham.
Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.

I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Turner

**********FILE COPY**********

**********FILE COPY**********

Tel: 0118 974 6442

Date: **16 November 2000**

My ref: F/2000/2766

CONFIDENTIAL

Councillor Bray
45 Bluebell Meadow
Winnersh
Wokingham
RG41 5UW

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

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569, Reading Road, Winnersh, Wokingham.
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Yours faithfully,

John Mitchell

John Mitchell
Development Control Manager

LISTING FORM

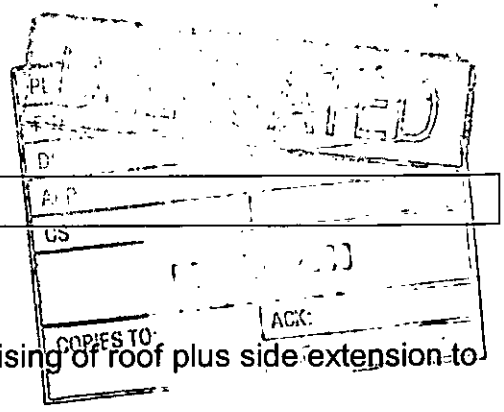
Case officer: **George Allpress** Application Number: **F/2000/2766**
569, Reading Road, Winnersh, Wokingham.
Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Bray

**********FILE COPY**********

FROM: George Allpress

DATE: 16 November 2000



WINNERSH PARISH CONSULTATION SHEET

Application Number: F/2000/2766

Proposal: Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe..

Site Address: 569, Reading Road, Winnersh, Wokingham.

Applicant: Mr & Mrs Hambly C/O R G Butler And Associates.

Your observations are required in respect of this application **by 10/12/2000** .

No comments

SIGNED: _____ DATE: 06.12.00

Clerk To Winnersh Parish/Town Council.

HIGHWAYS CONSULTATION SHEET

From: George Allpress **Date:** 16 November 2000

Application Number: F/2000/2766

Proposal: Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe.

Parish: WINNERSH PARISH

Site Address:
569, Reading Road, Winnersh, Wokingham.

Applicant:
Mr & Mrs Hambly C/O R G Butler And Associates.

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☑ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☐ Recommend approval with **no** condition(s) or reason(s).

1/ C122, R122.

2/ C137 (exterior), R137.

3/ The proposed development shall always remain ancillary to, and not be sold, leased nor otherwise disposed of seperately from, the main dwelling.
Reason: Interests of highway safety..

Signed: _____ **Print name:** Adam Coggins 22/11/00.

Tel. **0118 974 6442**

Date: 16 November 2000

Your Ref:

My Ref: **George Allpress - F/2000/2766**

PLANNING SERVICES | PRT 36888
PDL | TLS
DC GA | ENF
APP |
CS |
22 NOV 2000
COPIES TO: | ACK:
FILE:

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Mr & Mrs Hambly
C/O R G Butler And Associates
11
Strathmore Drive
Charvil
Reading Berkshire
RG10 9QT

Dear Sir/Madam

Application Number: F/2000/2766

Site Address: 569, Reading Road, Winnersh, Wokingham.

Proposal: Proposed first floor dormer extensions and raising of roof plus side extension to form lobby and entrance to annexe..

Thank you for the above application.

It is not clear from the plans submitted whether the development (including foundations and roof over hang) encroach onto, over or under neighbouring property.

Please would you confirm **in writing** that no part of the development encroaches onto, over or under neighbouring property. If encroachment does occur please return the enclosed Section 66 Certificate with section A deleted and section B completed, you will also be required to serve the enclosed Notice Number 1 on any affected owner.

If you have any queries concerning your application please contact your case officer, **George Allpress,** on **0118 974 6442** quoting reference number **F/2000/2766.**

Yours faithfully,

John Mitchell

John Mitchell
Development Control Manager

1789/a

SECTION 66 CERTIFICATE

Application No.

Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

OR

+ See Note (a) to Certificate A

OR

(b) Insert description of steps taken.

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of ~~any~~ part of the land to which the application relates.

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served
THE OWNER	567 Reading Road Winnersh Reading.	21.11.00.

CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

  (b) .....

  .....

- Notice of the application as attached to this Certificate, has been published in

  the (c) .....

  on (d) .....

1789/b

CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

OR

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . ●

on (d) . . . . . .

ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding. ●

OR

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed . . . R C Butler . . . .

On behalf of . . . R. HAMBLY . . . .

Date . . . 21.11.00 . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

WOKINGHAM D.C. DEVELOPMENT CONTROL

Start date: 08 NOV 2000	
Officer: GA	Application No. F/2000/2766

Map No. 53. Site .008.....
Easting: ..... Flood Pln .....
Northing: ..... Mineral .....

Level: ☐ **Sub Committee** ☑ **Delegated** ☐ **Sec. State**
☐ **Incorrect Fee** ☐ **Invalid** ☐ **PD**

Description:
(F) PROPOSED FIRST FLOOR DORMER EXTENSIONS AND RAISING OF ROOF PLUS SIDE EXTENSION TO ~~DWELLING~~ FORM LOBBY & ENTRANCE TO ANNEX.

Location: 569 ~~WOKINGHAM~~ Reading ROAD

Parish: WINNERSH Ward: Winnersh
16.11.2000 D

Applicant: MR | MRS HAMBLY

Fee Received 95-00 Required ..... Additional ..... Refund .....

Enforcement Section (10) to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red			
2	1:500 block plan showing existing & proposed dev. + adj. Properties			
3	Forms unsigned			
4	Correct S 66 certificate			
5	Elevation plans			
6	Floor plans			
7	Metric scale disclaimer			
8	Encroachment letter	Encroachment ?	✓	
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

Date Site Notice Sent : 16.11.2000 → Parish Council Informed - YES / NO

INTERNAL CONSULTATIONS

Building Control .....
Landscape .....
Trees .....
Conservation Officer .....
Environmental Health .....
Housing .....
Leisure & Cultural services .....
Public Rights of Way .....
Property .....
District Secretary (only if called in by SOS) .....
Policy & Plans .....
Strategic Planning (JSPU) .....
Minerals (INTERNAL) .....
Archaeological Site (BABTIE) : .....
Education .....
Social Services .....
Highways ✓ .....

Encroachment. ✓

EXTERNAL CONSULTATIONS

Adjacent D P A : .....
Adjacent Parish : .....
Southern Electricity Board .....
British Gas .....
PSA Oil Pipeline .....
Transco : .....
Environment Agency .....

Rail Track .....
Police Arch. Liaison Officer .....

HERITAGE BODIES

The Georgian Group .....
Ancient Monuments Society .....
Council for British Arch. .....
RCHME .....
Telecommunications (NRPB) : .....
Sport England : .....

OTHERS:

no pre-apps.....

.....

.....

NEIGHBOURS:

S/N + 567, 571, 572 + 574 Reading Rd.

2 Greenacres Ave. ✓

8, 9 + 9A VERBENA CLOSE.

R. G. Butler & Associates
architectural designers

11 Strathmore Drive
Charvil Reading
Berkshire RG10 9QT
Tel/Fax. 0118 934 3040

08.NOV.2000

7th November 2000

Wokingham District Council
Planning Department
PO Box 157
Shute End
Wokingham
RG40 1WR

Dear Sir/Madam

Re: 569 Wokingham Road, Winnersh

Enclosed is an application for a first floor extension to the above property. It is proposed to replace the existing roof with a new structure to provide accommodation within the roof void with new front and rear dormers.

The owner's elderly parents live in Helston in Cornwall, one of whom has a degenerative disease which is making life for them in Cornwall intolerable. Their only daughter, Mrs Hambly, will make a home for them if suitable accommodation can be provided through this application, hence the proposed layout. We can obtain a letter from the Cornish doctors caring for Mrs Hambly's parents confirming the situation if required.

Yours faithfully

R G Butler

R. G. Butler

enc.

ADDRESS 569 READING ROAD PARISH WINNERSH

PLOT No. ORD. SHEET No. SU.7771(53)

BUILDER Old Property

Plan No.	Applicant	Description of Development	Date of Decision	Decision
196/49	Mr. H. Hewitt	Extension	14-6-49	App App
4681	SAME			
35928	"			
42573				
98/67834	Mr. & Mrs. Hambly	S/SL/S-Garage Ext. + Dormer & Roof Alts.	22.7.98	C/A
FP98/7716	"	G/FL Ext/Garage with Room over	2.7.98	APP

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE

Environmental Services

For office use only.
Application number: 09/[illegible] 2766

Householder planning application form

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

1	Your name Address and postcode Phone number	MR & MRS R. HAMBLY 569 ~~WOKINGHAM~~ ROAD WINNERSH Reading
2	Agent's Name Address and postcode Phone number	RG BUTLER & ASSOCIATES 11 STRATHMORE DRIVE CHARVIL READING RG10 9QT 0118 934 3040
3	Site We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485.	Reading 569 ~~WOKINGHAM~~ RD WINNERSH
4	Give brief details of the proposal for example, two storey side extension About the application	FIRST FLOOR + SIDE EXTENSION
5	Are there any trees on the site? If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down.	Yes ☐ No ☑
6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	TO MATCH EXISTING
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐ No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☐ No ☑

Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

1305B

9	How many bedrooms does the property have?	Existing: 4	Proposed: 5
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☐	No ☑
11	Checklist. Please make sure that you enclose the following:		
a	Six copies of this form signed and dated.		
b	The fee (We have attached a current scale of fees) If you do not have to pay a fee, please say why below.		
c	Six copies of each set of plans and drawings listed below.		
	• 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

Certificate B

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served

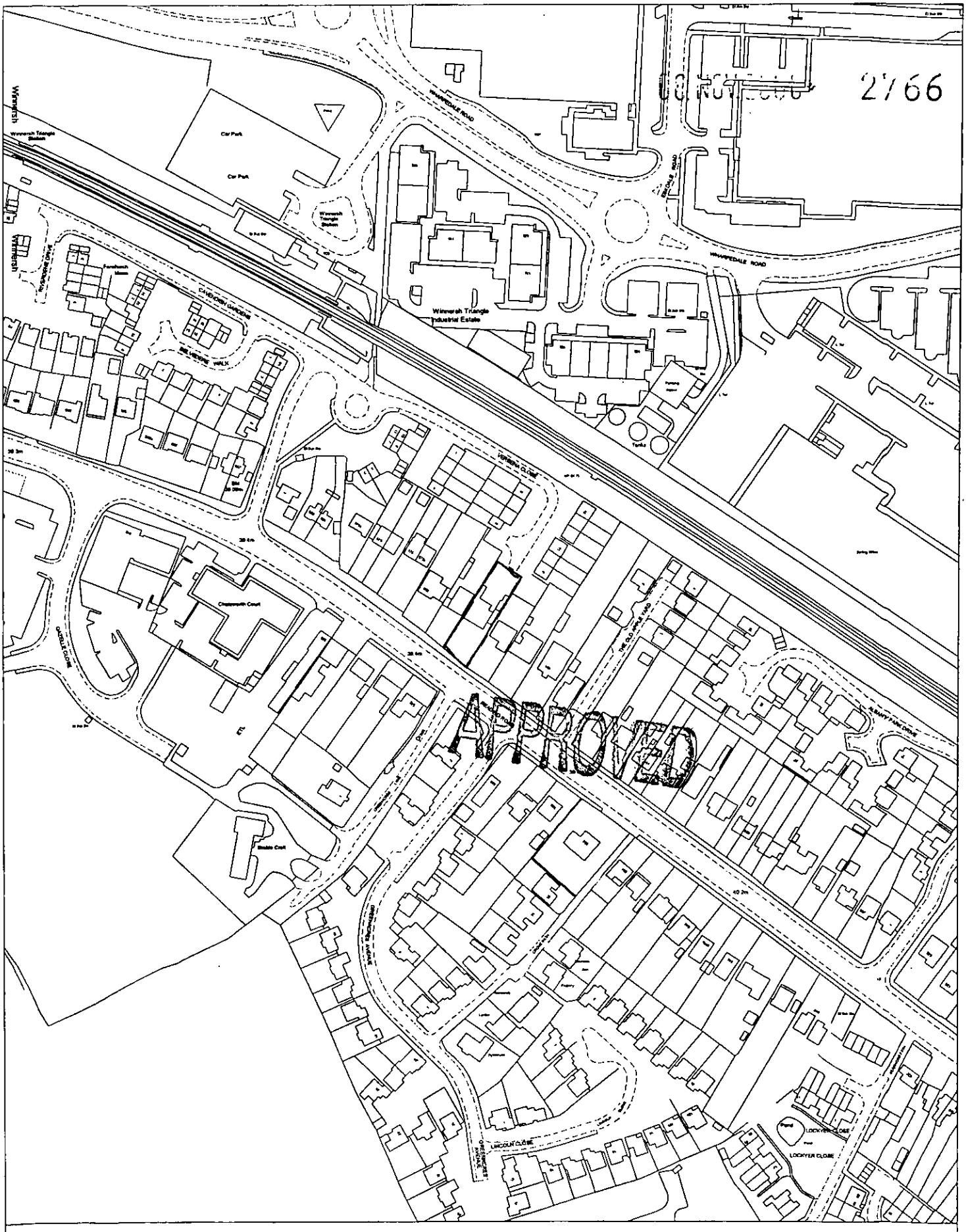
~~None of the land forms part of an agricultural holding.~~

Your signature: R C Butler

on behalf of Mr & Mrs R. HAMBLY

Date 7-11-00

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐



Site Plan, Scale: 1 to 2500

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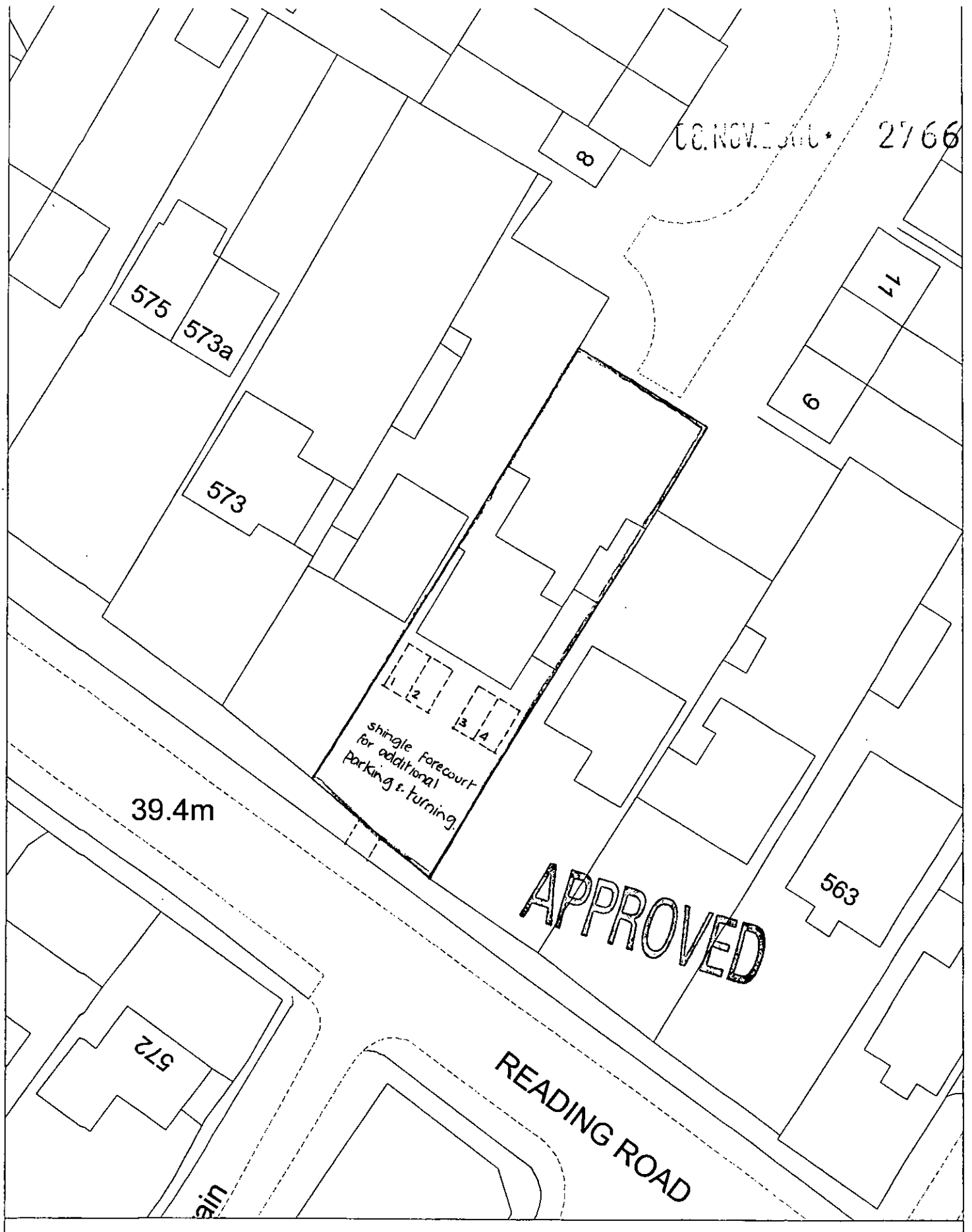
Date: 6 November 2000



Site Plan, Scale: 1 to 500

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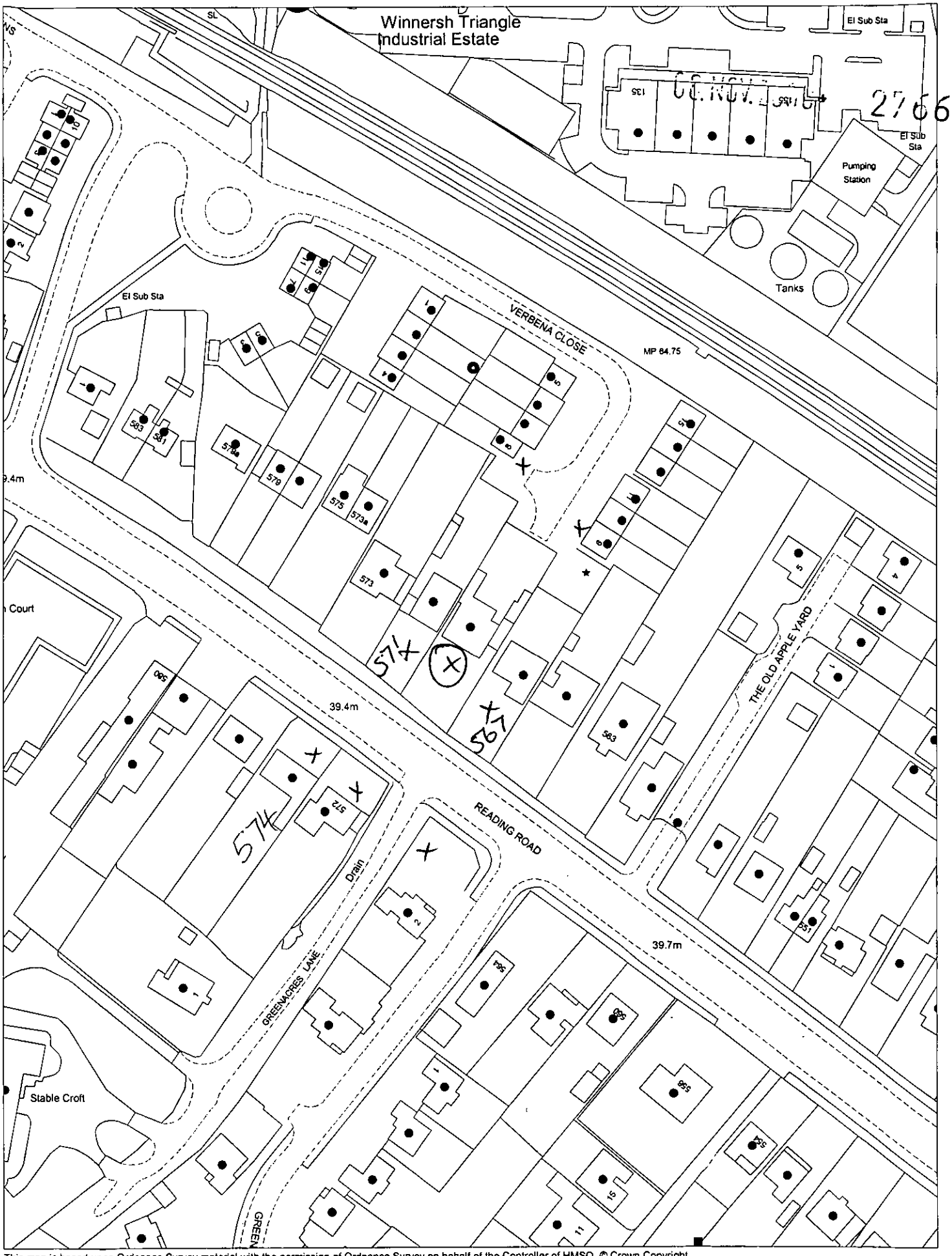

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Development Control Section, Environmental Services, Wokingham District Council.
13 November 2000

Scale: 1 : 1250

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