APPLICATION NO
**F/2002/8261**

LOCATION
**Sunnyside Church Lane, Three Mile Cross Reading.**

APPLICANT:
**Mr J Shedden**

PROPOSAL:
**Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**

EARLIEST DATE FOR DECISION: **31/01/2003**

**APPLICATION WILL HAVE EXPIRED ON: 24/02/2003**

CASE OFFICER: **Daniel Gigg**

APPROVED

# WOKINGHAM DISTRICT COUNCIL

## TOWN AND COUNTRY PLANNING ACTS

### Notification of Approval of Permission

**Mr J Shedden**
**Sunnyside**
**Church Lane**
**Three Mile Cross**
**Reading**
**Berkshire**
**RG7 1HD**

**Application Number: F/2002/8261**

**Parish:** **SHINFIELD**

**Location:** **Sunnyside, Church Lane, Three Mile Cross, Reading.**

**Proposal:** **Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

**Condition**
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

**Condition**
2. All new works and works of making good to the retained fabric shall be finished to match in size, colour, texture and profile those of the existing building.

**Condition**
3. Notwithstanding the provisions of the Town and Country Planning, (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order with or without modification) no additional windows or similar openings shall be constructed in the second floor level of the west facing elevation of the extension hereby permitted except for any which may be shown on the approved drawing(s).

**Reason**
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

**Reason**
2. To ensure that the external appearance of the building is satisfactory.

**Reason**
3. To safeguard the residential amenities of the occupiers of neighbouring properties.

**Informative**
1. This approval is in respect of the Ordnance Survey Site Location Plan and Plan numbers 01, 02, 03, 04 and 05 received by the Local Planning Authority on 30 December 2002.

**Informative**
2. Surface water from hard surfaces should discharge via deep seal trapped gullies incorporating a minimum water seal of 85mm or similar.

**Informative**
3. No soakaways should be constructed to a depth exceeding 3 metres below existing ground level, and under no circumstances should the water table be intersected.

**Informative**
4. Roof water downpipes should be connected to the drainage system either directly, or by means of back inlet gullies provided with sealing plates instead of open gratings.

**Informative**
5. The applicant is reminded that this approval relates to planning permission only and does not constitute approval under any other legislation including Building Regulations. To obtain advice on current Building Regulations the applicant should contact the Building Control Section of the District Council's Planning Department.

**Informative**
6. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy EN1.
Loddon Area Local Plan Policies LBE1, LBE2 and LT6.
Deposit Draft Wokingham District Local Plan Policies WOS3, WBE1, WT6 and WHE8.

T. G Watson

Trevor Watson
Development Control Manager
Date: 21/02/2003

Notice checked by: _____

**If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.**

# DEVELOPMENT CONTROL/BUILDING CONTROL CHECKLIST

## CHECKLIST WHEN A BUILDING REGULATION APPLICATION HAS BEEN RECEIVED.

**SITE DETAILS** **CASE OFFICER** JPG

| | |
|---|---|
| PLANNING APPLICATION NUMBER | F/2002/8261 |
| BUILDING CONTROL NUMBER | BP/2003/4174 |
| APPLICANT/AGENT | GRAHAM SMITH ASSOC. |
| ADDRESS OF SITE | SUNNYSIDE CHURCH LANE STANFIELD |
| DESCRIPTION OF PROPOSED WORK | Loft conversion and rear alterations |

| DRAWING NUMBERS | BC | DC |
|---|---|---|
| BLOCK PLAN | Dwg No. 1 Rev A | DWG No. 1 Rev A |
| ELEVATIONS | 03/108/01 | DWG No. 4 Rev A<br>DWG No. 5 Rev A |
| FLOOR PLANS | 03/108/02 | DWG No. 2 Rev A<br>DWG No. 3 Rev A |

| CHECKLIST | 1ST CHECK | 2ND CHECK |
|---|---|---|
| PERMITTED DEVELOPMENT | | |
| APPLIC. NECESSARY-NOT RECEIVED | | |
| APPLIC.RECEIVED & APPROVED | 21.02.03 | |
| APPLIC.RECEIVED-NO DECISION | | |
| APPLIC.REFUSED | | |
| DIFFERENCES BETWEEN DC/BC DRAWINGS | NONE | |
| IF YES, WHAT ARE THE DIFFERENCES ? | | |
| DATE | 8.5.03 | |

| PROBLEMS | REQUESTED | RECEIVED | REMINDER |
|---|---|---|---|
| PLANNING PERMISSION NEEDED | | | |
| REVISED PLANS NEEDED | | | |
| PLANNING APPLIC.REFUSED | | | |
| WAIT FOR PLANNING DECISION | | | |

| | |
|---|---|
| COMMENCED ON SITE | |
| NO PLANNING DECISION | |
| NO PLANNING APPLICATION | |

**WORK SHEET FOR :** Daniel Gigg

**Application Number :** F/2002/8261

**Applicant :** Mr J Shedden .

**Location :** Sunnyside, Church Lane, Three Mile Cross, Reading.

**Proposal :** Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.

| **Site Notice Displayed ? :** | YES | NO | DATE |
|---|---|---|---|
| | | | |

**Date of Neighbour Notifications :** .....

**Date of Site Visit :** .....

**Date Registered : 30/12/2002**

**Earliest Date for Decision : 31/01/2003**

**Latest Consultation Date/Site Notice Expiry Date : 31/01/2003**

**This application will have expired on: 24/02/2003. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.**

**Consultation Responses :**

None received

**Planning Issues :**

Impact upon the character of the area

" " neighbouring properties

Car parking.

**Application Number: F/2002/8261 – Sunnyside, Church Lane, Three Mile Cross**

**Appraisal:**

Proposed Development

The proposed development is for the conversion of loft to rooms with the insertion of velux rooflights in the south east facing elevation, an alteration to the roof of the rear ground floor, second floor rear extensions plus a single storey rear extension to form conservatory. The property that is proposed to be extended is Victorian.

The second floor extension will project 5.2m from main roof, it will be 3.2m in height and 3.3m in width. The pitched roof to the kitchen will increase the height from 2.3m to 3.6m. The conservatory will project 3.65m, it will be 3.8m in width and will have a maximum height of 3.55m.

Local Plans
Loddon Area Local Plan (adotped)
Wokingham District Local Plan (as proposed to be modified)

- Identified Settlement
- Area of Special Character

1. Impact upon neighbouring properties

*Overlooking*
No windows are proposed in the west facing elevation. It must also be noted that there are 3 existing windows at first floor level in this side elevation. Accordingly, there will not be any loss of privacy. However, a condition will be attached withdrawing rights to insert any additional windows in this elevation.

*Overbearing*
"Woodside" has extended to the rear of the property to form a granny annexe. There will not be any overbearing impacts to this property given that the proposed single storey rear extension to "Sunnyside" will not project beyond "Woodside" (as extended).

Although the extension at first floor level will at its furthest point project 5.2m and at its narrowest at 2.7m beyond the roof slope of "Sunnyside" this will not significantly impact on "Instow". Further there will be a distance of approximately 7m between the properties which will assist in reducing the impact.

The addition of the conservatory will not be overbearing to "Instow" given that a single storey outbuilding has been erected in the rear of "Sunnyside" and parallel to where the conservatory is proposed. Hence this building gives the perception of a projection beyond the rear building line of "Sunnyside".

*Overshadowing*
The second floor extension to "Sunnyside" will not lead to loss of light to "Instow" given that at first floor level in the east facing elevation of "Instow" is a window to a bathroom which is not a habitable room. In addition, the orientation of the sun is favourable given the location of the proposed second floor extension.

2. Impact upon the character of the area

The proposed extensions and the insertion of the velux roof lights are appropriate in scale and form to the host dwelling. In addition materials will match the existing. Accordingly, the proposed complies with Policy WHE8 of the Wokingham District Local Plan (as proposed to be modified) which seeks to ensure that proposed developments respect their historical context.

Lastly, it must be noted that there is a similar type of extension (second storey and velux roof lights) at "Alicia", Church Lane. This development is not significantly detrimental to the character of the area.

3. Car Parking

This is a four bedroom property. From the site visit, it would appear that 3 cars could park on the driveway. Accordingly, this is in line with the car parking standards.

8201

**Approval:** ✓ ~~**Refusal:**~~

| No. | Std Con | Std Reas | Non Std Conditions / Reasons for Refusal |
|---|---|---|---|
| 1 | C001 | R001 | |
| 2 | C014 | R014 | |
| ~~3~~ | ~~C122~~ | ~~R122~~ | ~~Delete references to "turning space"~~ |
| 4 3 | C044 | R044 | "second floor level of the west facing elevation of the extension" |
| | | | |
| | | | |

| Informatives for approvals | |
|---|---|
| 1 | This approval is in respect of the OS Site Location Plan and Plan No.s 01, 02, 03, 04 and 05 received by the LPA on 30 December 2002. |
| 2 | Surface water from hard surfaces should discharge via deep seal trapped gullies incorporating a minimum water seal of 85mm or similar |
| 3 | No soakaways should be constructed to a depth exceeding 3 metres below existing groundlevel, and under no circumstances shall the water table be intersected |
| 4 | Roof water downpipes should be connected to the drainage system either directly, or by means of back inlet gullies provided with sealing plates instead of open gratings. |
| N04 | |
| | |
| N16 | |

| | |
|---|---|
| Loddon Area Local Plan | LBE1, LBE2, LT6, |
| South East Area Local Plan | |
| Wokingham District Local Plan | WOS3, WBE1, WT6, WHE8 |
| Green Belt Local Plan | |
| Berkshire Structure Plan | EN1 |
| Minerals Local Plan | |

**Recommendation and conditions/reasons agreed:** p.p. J.S. Andrews

**Date:** 21/2/03

# RECORD OF SITE VISIT

**SITE ADDRESS:** Sunnyside Church Lane Three Mile Cross Reading.

**APPLICATION NUMBER:** F/2002/8261

**OFFICER:** Daniel Gigg

**DATE OF SITE VISIT:** 28/1/03

**1 SITE/STATUTORY NOTICE DISPLAYED ?** Yes.

**2. DESCRIPTION OF SURROUNDINGS**

Semi detached. Brick built Concrete-tiled roof

Velux roof lights more prominent as pitch of roof in steep

**3. DESCRIPTION OF SITE/BUILDING**

Shed to rear of property. Single Storey.

**4. RELATIONSHIP TO ADJOINING PROPERTIES**

- Woodside has extended approx 4.5m. Single Storey extn with a pitched roof
- Windows in side elevation of Instow at ground and first floor level. Also extended at ground floor level
- Hedge along boundary with Instow

Front of property well match Woodside NB Velux roof lights in front elevation of Alicia

**5. SITE CONSTRAINTS**

TREES N/A

ACCESS/PARKING Hardstanding - room for at least 3 cars (Additional bedrooms)

LEVELS N/A

BOUNDARY TREATMENT N/A

OTHERS N/A

Application Number: F/2002/8261

Case Officer : OPG.

Valid Date : 30.12.02.

Map No : 78

Site Area :

Received Date: 30/12/2002

Level : Delegated Application

Description : Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.

Location : Sunnyside, Church Lane, Three Mile Cross, Reading.

Parish : SH Ward : SHI 7.1.02 JD.

Applicant : Mr J Shedden .

Fee Required: £110 Fee Received: £110 (3)

Additional: ..... or Refund: .....

Enforcement Section to be notified ☐ (tick if required)

---

Additional information required for validation;

| REASON | NOTES | DATE REQ | DATE RECD |
|---|---|---|---|
| LOCATION PLANS | | | |
| BLOCK PLANS | | | |
| FORMS UNSIGNED | | | |
| S.66 MISSING/INCORRECT/ UNSIGNED | | | |
| ELEVATION PLANS | | | |
| FLOOR PLANS | | | |
| NO SCALE OR SCALE IS IMPERIAL | | | |
| ENCROACHMENT LETTER REQUIRED | | | |
| OTHER | | | |

**Is the site in a Conservation Area:** ☐ Yes ☐ No If "Yes" which one _____

Is the site a Listed Building: ☐ Yes ☐ No

Is a Statutory Advertisement required: ☐ Yes ☐ No

---

## INTERNAL CONSULTATIONS 7.1.03 JS.

Building Control

Heritage (Harold Sanders)

Landscape

Trees

Environmental Health

Housing

Leisure & Cultural Services

Public Rights of Way Officer

Property

Policy & Plans

Joint Strategic Planning Unit

Archaeological Officer (BABTIE)

Education

Social Services

Highways

## EXTERNAL CONSULTATIONS

Adjacent DPA : _____

Adjacent Parish : _____

SEB

British Gas

Oil pipeline

Transco

Environment Agency

Railtrack

Police Arch Officer

## HERITAGE BODIES

Victorian Society
The Georgian Group
Ancient Monuments Society
Council for British Arch
RCHME
NRPB (Telecommunications)
Sport England
Society for Proct' of Ancient Bldgs
English Heritage

## OTHERS

Area of special character

Ground water Zone

## NEIGHBOURS

S.I.N. & Sea map

No pre-app.

| Organisation_Name | Building_Name | address1 | Postcode |
|---|---|---|---|
| | INSTOW | INSTOWCHURCH LANEREADING | RG7 1HD |
| | SUNNYSIDE | SUNNYSIDECHURCH LANEREADING | RG7 1HD |
| | WOODSIDE | WOODSIDECHURCH LANEREADING | RG7 1HD |

**********FILE COPY**********

Tel: 0118 974 6296

Date: 07 January 2003

My ref: F/2002/8261

**WOKINGHAM UNITARY**
**Aiming for Excellence**

Councillor Pollock
8 Halfacre Close
Spencers Wood
Reading
RG7 1DZ


Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham


Dear Councillor

**Application Number: F/2002/8261**
**Sunnyside, Church Lane, Three Mile Cross, Reading.**
**Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**

I write to let you know that the above mentioned application has been received.

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you might wish for the application to be listed for consideration by the Development Control Committee. This form must be received no later than 28 days from the date of this letter.

If you have concerns about the proposals it may be possible for these to be addressed during the consideration of the application. In these circumstances it would be helpful if you could discuss these with the case officer **Daniel Gigg** on **0118 974 6296** in the first instance.

Yours sincerely
***Trevor Watson***
Development Control Manager

---

**LISTING FORM**
Case officer: **Daniel Gigg** Application Number: **F/2002/8261**
**Sunnyside, Church Lane, Three Mile Cross, Reading.**
**Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**
I wish this application to be listed should the officers recommendation be for: GRANT/REFUSAL and my reasons are:

_____

_____

Should the officers recommendation be in accordance with my views I am happy for the application to be determined under delegated powers. YES/NO

Signed: _____ Date: _____

Councillor Pollock
**********FILE COPY**********

**********FILE COPY**********

Tel: 0118 974 6296

Date: 07 January 2003

My ref: F/2002/8261

**WOKINGHAM UNITARY**
**Aiming for Excellence**

Councillor Patman
Meadow View
Basingstoke Road
Spencers Wood
Reading
RG7 1AL


Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham


Dear Councillor

**Application Number: F/2002/8261**
**Sunnyside, Church Lane, Three Mile Cross, Reading.**
**Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**

I write to let you know that the above mentioned application has been received.

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you might wish for the application to be listed for consideration by the Development Control Committee. This form must be received no later than 28 days from the date of this letter.

If you have concerns about the proposals it may be possible for these to be addressed during the consideration of the application. In these circumstances it would be helpful if you could discuss these with the case officer **Daniel Gigg** on **0118 974 6296** in the first instance.

Yours sincerely

***Trevor Watson***

Development Control Manager

---

**LISTING FORM**

Case officer: **Daniel Gigg** Application Number: **F/2002/8261**
**Sunnyside, Church Lane, Three Mile Cross, Reading.**
**Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**
I wish this application to be listed should the officers recommendation be for: GRANT/REFUSAL and my reasons are:

_____

_____

Should the officers recommendation be in accordance with my views I am happy for the application to be determined under delegated powers. YES/NO

Signed: _____ Date: _____

Councillor Patman

**********FILE COPY**********

**********FILE COPY**********

Tel: 0118 974 6296

Date: 07 January 2003

My ref: F/2002/8261

**WOKINGHAM UNITARY**
**Aiming for Excellence**

Councillor Bryant
Rosebry
19 Salmond Road
Shinfield
RG2 8QN


Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham


Dear Councillor

**Application Number: F/2002/8261**
**Sunnyside, Church Lane, Three Mile Cross, Reading.**
**Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**

I write to let you know that the above mentioned application has been received.

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you might wish for the application to be listed for consideration by the Development Control Committee. This form must be received no later than 28 days from the date of this letter.

If you have concerns about the proposals it may be possible for these to be addressed during the consideration of the application. In these circumstances it would be helpful if you could discuss these with the case officer **Daniel Gigg** on **0118 974 6296** in the first instance.

Yours sincerely
***Trevor Watson***
Development Control Manager

---

**LISTING FORM**
Case officer: **Daniel Gigg** Application Number: **F/2002/8261**
**Sunnyside, Church Lane, Three Mile Cross, Reading.**
**Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.**
I wish this application to be listed should the officers recommendation be for: GRANT/REFUSAL and my reasons are:

_____

_____

Should the officers recommendation be in accordance with my views I am happy for the application to be determined under delegated powers. YES/NO

Signed: _____ Date: _____

Councillor Bryant

**********FILE COPY**********

**Received by Wokingham District Council**

# Application No: F/2002/8261

**Proposal:**
Proposed conversion of loft to rooms, alteration to roof of rear ground floor extension, first and second floor rear extension plus single storey rear extension to form conservatory.

**Location:**
Sunnyside, Church Lane, Three Mile Cross, Reading.

**The application is available for inspection at Wokingham District Council's offices during the following times:**

**PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428**
**8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday**

**WOODLEY LIBRARY HEADLEY ROAD WOODLEY 9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday and 1.00pm - 4.00pm Sunday. Library closed all day Wednesday. If you intend to view this application at Woodley Library please allow 4 days from the date of this letter for delivery of plans and remember to quote application number F/2002/8261 to enable the library staff to locate the correct information.**

**Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Daniel Gigg P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 31/01/2003. Written comments submitted will become available for public inspection.**

**In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to be issued to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.**

**Trevor Watson**
**Development Control Manager**

**07 January 2003**

# Environmental Services

| For office use only. | 30 DEC 2002 |
|---|---|
| Application number: | 8261 |

## Householder planning application form

30.DEC.2002 8261

WOKINGHAM UNITARY
Aiming for Excellence

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

| | | |
|---|---|---|
| 1 | Your name | MR J SHEDDEN |
| | Address and postcode | SUNNYSIDE<br>CHURCH LANE<br>THREE MILE CROSS<br>BERKSHIRE RG7 1HD |
| | Phone number | 0118 9883342 |
| 2 | Agent's Name | |
| | Address and postcode | |
| | Phone number | |
| 3 | Site<br>We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485. | SUNNYSIDE<br>CHURCH LANE<br>THREE MILE CROSS<br>BERKSHIRE |
| 4 | Give brief details of the proposal for example, two storey side extension. About the application | LOFT CONVERSION, ALTERATION TO REAR EXTENSION & ADDITION OF CONSERVATORY |

| | | | |
|---|---|---|---|
| 5 | Are there any trees on the site?<br>If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down. | Yes ☐ | No ☑ |
| 6 | Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber. | RED BRICK & PLAIN ROOF TILES TO MATCH EXISTING | |
| 7 | Will the proposal change the pedestrian or vehicle access to the site?<br>Please show details of the existing access and any proposed changes on the plans. | Yes ☐ | No ☑ |
| 8 | Will the car parking provision at the site be changed?<br>If Yes, please show details of any changes on the plans. | Yes ☐ | No ☑ |

3544 Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

| | | | |
|---|---|---|---|
| 9 | How many bedrooms does the property have? | Existing: 3 | Proposed: 4 |
| 10 | Does a public right of way touch the site?<br>If yes, please show the route and any proposed alternative on the plans. | Yes ☐ | No ☑ |
| 11 | Checklist. Please make sure that you enclose the following.<br>a Six copies of this form signed and dated.<br>b The fee (We have attached a current scale of fees).<br>If you do not have to pay a fee, please say why below. | | |
| | | | |
| | c Six copies of each set of plans and drawings listed below. | | |
| | • 1:2500 scale location plan with the site outlined in red. | | |
| | • 1:500 scale site layout plan. | | |
| | • 1:100 or 1:200 scale floor plans and elevations. | | |

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

**Certificate A**

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

**Certificate B**

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

| Owner's name | Address at which the notice was served | Date on which the notice was served |
|---|---|---|
| | | |

None of the land forms part of an agricultural holding.

Your signature: [signature] on behalf of

Date 21/12/02

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐

SUNNYSIDE

PC 10 170 013

ADDRESS CHURCH LANE

PARISH SHINFIELD

PLOT No. Old Property

ORD. SHEET No. SU7167 (78)

BUILDER

| Plan No. | Applicant | Description of Development | Date of Decision | Decision |
|---|---|---|---|---|
| F/2002/8261 | Mr Sheddon | Conv of loft → rooms | | |
| | | 1st/2nd Fl R. Ext. R. Conserv. | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE