

Date: 4 March 2025
Application: 250369



**WOKINGHAM
BOROUGH COUNCIL**

WBC Highways

Development Management &
Compliance

P.O. Box 157

Shute End, Wokingham

Berkshire, RG40 1BN

Tel: (0118) 974 6000

Minicom No: (0118) 974 6991

Dear WBC Highways,

Householder Consultation

Application Number: 250369

Applicant: Lucy Solomons

Site Address: 1 Palmer Close, Crowthorne, Wokingham, RG40 3EB

Parish: Wokingham Without

Grid Reference: Easting - 483343, Northing - 165591

Type of Development: Other Householder

Proposal: Householder application for the proposed erection of a two storey side extension along with changes to fenestration.

Case Officer: Ben McEwan

Development Management has received the above application and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 250369. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be found on the Z Drive at: [Z:\Standard Planning Conditions](#).

Your observations are required in respect of this application within **10 working days** of the above date or **15 working days** if the development type is classed as a major development.

Yours sincerely,
Development Management & Compliance

MEMORANDUM

From:	AC		
Service	WBC Highways	App No:	250369
Address:	1 Palmer Close, Crowthorne, Wokingham, RG40 3EB.		
Proposal:	Householder application for the proposed erection of a two storey side extension along with changes to fenestration.		
Type of Development:	Other Householder		
Site Visit Made:	Yes/No		

Summary Of Recommendations

- ☐ No comment
- ☐ No objection
- ☐ No objection subject to conditions (and reasons) **stated below**
- ☒ Request further information before determination as **stated below**
- ☐ Objection due to the reason(s) **stated below**

Comments On Proposal

There is an existing access and parking for up to three vehicles.

The proposal will result in additional habitable rooms. The side extension will remove vehicular access to the garage, removes the car port and reduces the length of the existing driveway.

Highways request a revised plan which indicates driveway parking for three vehicles. Each parking space shall be shown with minimum dimensions of 5.0m x 2.5m.

The parking layout will need to utilise the existing dropped crossing, as no extension to the dropped crossing will be permitted in this location.

Date:	7/3/25	Signed:	AC
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