



Hogwood Farm Land South of P15 Finchampstead, Berkshire

Addendum to Written Scheme of Investigation for
Archaeological Mitigation

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Hogwood Farm Land South of P15 Finchampstead, Berkshire

Written Scheme of Investigation for Archaeological Excavation

1 INTRODUCTION

1.1 Project and planning background

- 1.1.1 This Addendum to Written Scheme of Investigation outlines the scope of additional archaeological mitigation required due to a change in the design of a SuDS pond and construction methodology of an adjacent grass sports pitch which will now impact the sub-surface archaeology in these locations, and outlines a change in the mitigation required (from strip, map and sample excavation (SMS) to archaeological a watching brief) in the southern portion of Area 3.
- 1.1.2 A previous Written Scheme of Investigation (Wessex Archaeology 2025) was prepared and approved in support the submission of a planning application for the construction of 48 new homes within a wider development area at Hogwood Farm, Sheerlands Road, Finchampstead, Berkshire, RG40 4QX. Also proposed under a separate planning application are two SuDS areas and a sports pitch. The wider development area, centred on NGR 477135 164283, is substantial in scale and has been divided into multiple development “Phases”, further subdivided into “Parcels” for planning purposes.
- 1.1.3 Wessex Archaeology has been commissioned by CALA Homes Ltd (‘the client’), to produce WSI addendum for an additional area of archaeological strip, map and sample excavation (SMS) totalling 0.43 ha located to the south and east of Area 4 as outlined in the previous WSI (Fig. 1-3).
- 1.1.4 Due to the presence of unknown utilities and the significance of the archaeology uncovered to date in the adjacent portion of Area 3 and Area 4, in addition to the grounding of the overhead cables as outlined in the previous WSI, the southern portion of Area 3 under the overhead utilities is also moved over to a watching brief methodology.
- 1.1.5 The proposed development comprises the construction of 48 new homes within P16 with associated carparking, infrastructure and landscaping. Allotments and a community orchard are also proposed. To the south-west of this, two SuDS areas and a sports pitch are to be constructed under a separate planning application.
- 1.1.6 Previous investigations, associated with the wider development, have indicated the presence of ditches and an alluvial layer (Wessex Archaeology 2019a).
- 1.1.7 The proposed mitigation has been preceded by archaeological works including geophysical survey (Wessex Archaeology 2018a) and archaeological evaluation (Wessex Archaeology 2019a) associated with the wider development. During these earlier phases of work several areas requiring archaeological mitigation in advance of development were identified and confirmed with the Archaeology Officer for Berkshire Archaeology, archaeological advisor to the Local Planning Authority (LPA). P16/Allotments and Open Space were identified as



areas which would require excavation should further development be proposed and/or undertaken.

1.1.8 The extension to Excavation Area 4 is located within the area of mitigation identified as a result of the earlier evaluation (Wessex Archaeology 2019a) and is required due to an increase in the size of the aforementioned SuDS pond (as targeted by the original Area 4 outlined in the prior WSI) and confirmation of the requirement to remove topsoil from the location of the adjacent grass sports pitch meaning the sub-surface archaeology in this area will now be impacted by development. **(Fig. 2).**

1.1.9 These archaeological mitigation works are the final stage of fieldwork in a programme of archaeological investigation in this parcel of development prior to construction commencing. The archaeological works will subsequently include a stage of post-excavation assessment reporting, deposition of the archive and, where appropriate, publication of the results.

1.2 Scope of document

1.2.1 This WSI addendum sets out the scope of the additional areas of archaeological mitigation as required due to design changes made by the client. Please refer to the original WSI for a comprehensive outline of the aims and objectives of the excavation, and the methods and standards that will be employed.

1.2.2 This addendum will be submitted to the Archaeology Officer, archaeological advisor to the LPA, for approval prior to the excavation of the additional area.

1.3 Location, topography and geology

1.3.1 The additional mitigation area is located immediately south and east of Area 4 as set out in the preceding WSI and is located some 2.5 km north-west of Finchampstead, 6 km south-west of Wokingham, and 10 km south-east of Reading, in the county of Berkshire.

1.3.2 Existing ground levels for the wider development area lie on a generally south-east and south-facing slope, declining from 65 m above Ordnance Datum (aOD) at the north-western boundary, to 54 m aOD at the south-eastern boundary and 50 m aOD at the southern boundary. The proposed area of mitigation is located on a south-west facing slope, within the south-eastern portion of the wider development, where ground levels are recorded between c.58 m and 54 m aOD.

2 ARCHAEOLOGICAL AND HISTORICAL BACKGROUND

2.1 Introduction

2.1.1 A comprehensive archaeological and historical background is provided in the preceding WSI.

3 AIMS AND OBJECTIVES

3.1.1 The aims and objectives for the additional mitigation and watching brief areas are as per the preceding WSI.

4 FIELDWORK METHODS

4.1.1 The fieldwork methods for strip, map and sample (SMS) excavation and watching brief for the additional mitigation and watching brief areas are as per the preceding WSI.



5 POST-EXCAVATION METHODS AND REPORTING

- 5.1.1 The post-excavation methods and reporting for the additional mitigation and watching brief areas are as per the preceding WSI.

6 ARCHIVE STORAGE AND CURATION

- 6.1.1 The archive storage and curation methods for the additional mitigation and watching brief areas are as per the preceding WSI.

7 OUTREACH AND SOCIAL MEDIA

- 7.1.1 In line with its charitable aims, Wessex Archaeology will, where possible and in consultation with the client, seek opportunities to disseminate the results and engage with the local community through social media, press releases, open days and volunteer involvement, while accounting for issues such as health and safety, confidentiality and vandalism.

8 COPYRIGHT

8.1 Archive and report copyright

- 8.1.1 The full copyright of the written/illustrative/digital archive relating to the project will be retained by Wessex Archaeology under the *Copyright, Designs and Patents Act 1988* with all rights reserved. The client will be licenced to use each report for the purposes that it was produced in relation to the project as described in the specification. The museum, however, will be granted an exclusive licence for the use of the archive for educational purposes, including academic research, providing that such use conforms to the *Copyright and Related Rights Regulations 2003*.
- 8.1.2 Information relating to the project will be deposited with the Historic Environment Record (HER) where it can be freely copied without reference to Wessex Archaeology for the purposes of archaeological research, or development control within the planning process.

8.2 Third party data copyright

- 8.2.1 This document, the post-excavation assessment report and the project archive may contain material that is non-Wessex Archaeology copyright (e.g., Ordnance Survey, British Geological Survey, Crown Copyright), or the intellectual property of third parties, which Wessex Archaeology are able to provide for limited reproduction under the terms of our own copyright licences, but for which copyright itself is non-transferable by Wessex Archaeology. Users remain bound by the conditions of the *Copyright, Designs and Patents Act 1988* with regard to multiple copying and electronic dissemination of such material.

9 WESSEX ARCHAEOLOGY PROCEDURES

9.1 External quality standards

- 9.1.1 Wessex Archaeology is registered as an archaeological organisation with the Chartered Institute for Archaeologists (CIfA) and fully endorses its *Code of Conduct* (CIfA 2014c) and *Regulations for Professional Conduct* (CIfA 2019). All staff directly employed or subcontracted by Wessex Archaeology will be of a standard approved by Wessex Archaeology, and archaeological staff will be employed in line with the CIfA codes of practice and will normally be members of the CIfA.



9.2 Personnel

- 9.2.1 The fieldwork will be directed and supervised by an experienced archaeologist from Wessex Archaeology's core staff. The overall responsibility for the conduct and management of the project will be held by one of Wessex Archaeology's project managers, who will visit the fieldwork as appropriate to monitor progress and to ensure that the scope of works is adhered to. Where required, monitoring visits may also be undertaken by Wessex Archaeology's Health and Safety manager.
- 9.2.2 The following key staff are proposed:
- Project Manager Will Smith
 - Fieldwork Director Tom Dawkins
- 9.2.3 The assessment of any finds and environmental data will be undertaken by Wessex Archaeology core staff or external specialists, using Wessex Archaeology's standard methods, under the supervision of the departmental managers and the overall direction of the project manager. A complete list of specialists is provided in Appendix 1.
- 9.2.4 Wessex Archaeology reserves the right, where necessary due to unforeseen circumstances, to replace nominated personnel with alternative members of staff of comparable expertise and experience.

9.3 Internal quality standards

- 9.3.1 Wessex Archaeology is an ISO 9001 accredited organisation (certificate number FS 606559), confirming the operation of a Quality Management System which complies with the requirements of ISO 9001:2015 – covering professional archaeological and heritage advice and services. The award of the ISO 9001 certificate, independently audited by the British Standards Institution (BSI), demonstrates Wessex Archaeology's commitment to providing quality heritage services to our clients.
- 9.3.2 Wessex Archaeology assigns responsibility to individual managers for the successful completion of all aspects of a project, including reporting. This includes monitoring progress and quality; controlling the budget from inception to completion; and all aspects of health and safety for the project. At all stages, the project manager will carefully assess and monitor performance of staff and adherence to objectives, timetables and budgets, while the manager's own performance is monitored by the team leader or regional director. The technical managers in the Graphics, Research, GeoServices and IT sections provide additional assistance and advice.
- 9.3.3 All staff are responsible for following Wessex Archaeology's quality standards but the overall adherence to and setting of these standards is the responsibility of the senior management team who, in consultation with the team leaders/regional directors, also ensure projects are adequately programmed and resourced within Wessex Archaeology's portfolio of project commitments.

9.4 Health and safety

- 9.4.1 All works will be undertaken in accordance with the *Health and Safety at Work Act 1974*; the *Management of Health and Safety at Work Regulations 1999* and all other applicable health and safety legislation.
- 9.4.2 Wessex Archaeology is an ISO 45001 accredited organisation (certificate number OHS 744383), confirming the operation of an Occupational Health and Safety Management



System that complies with the requirements of ISO 45001:2018. The award of the ISO 45001 certificate, independently audited by the British Standards Institution (BSI), demonstrates Wessex Archaeology's commitment to delivering effective risk management across all its activities.

- 9.4.3 Wessex Archaeology will, for all projects, produce one or more task and site-specific risk assessments and method statements (RAMS), which will ensure our staff can work safely on the site. A copy of the RAMS and our Health and Safety Policy can be provided to the client. All staff on our sites will be made fully familiar with the RAMS before work commences.
- 9.4.4 We aim to work collaboratively on health and safety with clients and, where separately appointed, with principal contractors. We expect clients to provide in good time all the necessary risk information about a site that may affect the archaeological work, such as locations of utilities or any known ground contamination. We will comply with the project specific Personal Protective Equipment (PPE) requirements, and any other specific additional requirements of the Principal Contractor.
- 9.4.5 All fieldwork staff are certified through the Construction Skills Certification Scheme (CSCS) and have undergone UKATA Asbestos Awareness Training. Staff who carry out specific tasks are suitably trained and competent to do so through training accredited by the Construction Industry Training Board (CITB), Institution of Occupational Safety & Health (IOSH) and the National Plant Operators Recognitions Scheme (NPORS).

9.5 Insurance

- 9.5.1 Wessex Archaeology holds Employers Liability (£15,000,000), Public Liability (£15,000,000) and Professional Indemnity (£10,000,000) policies.



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APPENDICES

Appendix 1 Finds and environmental specialists

Name	Qualifications	Specialism
Sander Aerts	BA; MSc	Archaeoentomological remains, animal bone, marine shell
Phil Andrews	BSc; FSA; MCIfA	Slag and metal working debris
Richard Bradley	BA; MA; MCIfA	Battlefield artefacts, particularly Civil War period lead shot
Ceridwen Boston	BSocSc; MA; MSc; DPhil	Osteoarchaeology; funerary archaeology
Elina Brook	BA; MA; PCIfA	Later prehistoric and Romano-British pottery, and small finds
Alex Brown	BA; MSc; PhD	Geoarchaeology, palynology
Dan Carter	BSc; PhD	Pottery with particular emphasis on post-Roman ceramics. Small and bulk finds including ceramic building material, fired clay, metalwork, clay tobacco pipe, stone, shale and glass
Liz Chambers	BA; MSc	Geoarchaeology
Fiona Eaglesham	BSc; MSc	Archaeobotanical remains
Jessica Feito	BA; MSc; PhD	Archaeobotanical remains
Robert Francis	BSc, MSc, PhD	Anthracological remains, archaeobotanical remains
Erica Gittins	BA; MA; PhD	Prehistoric flint
Phil Harding	PhD	Prehistoric flint, particularly Palaeolithic flint
Hayley Hawkins	BSc; MSc	Geoarchaeology, marine geoarchaeology
Lorrain Higbee	BSc; MSc; MCIfA	Animal bone
Matt Leivers	BA; PhD; ACIfA	Prehistoric pottery and flint
Inés López-Dóriga	BA; MA; PhD	Archaeobotanical remains
Erica Macey-Bracken	BA; ACIfA	Post-medieval finds, ceramic building material and worked wood
Katie Marsden	BSc	Pottery from prehistoric to post-medieval/modern. Metalwork of all periods, including coins. Small and bulk finds including fired clay, ceramic building material, worked bone
Cai Mason	BSc; MCIfA	Post-medieval finds, particularly glass
Jacqueline McKinley	BTech; FSA	Human remains (inhumations and cremations)
Nicki Mulhall		Geoarchaeology and archaeobotanical remains
Marek Lewcun		Clay tobacco pipe
Jack Oughton	MSci; PhD	Geoarchaeology, palynology, geology
Charlie Robertson	BA; MSc	Human remains (inhumations)
Megan Scantlebury	BA; MSc	Archaeobotanical remains
Rachael Seager Smith	BA; MCIfA	Pottery with particular emphasis on Roman ceramics; and metalwork, fired clay, ceramic building material, stone, worked bone, shale, glass, and wall plaster
Andrew Shaw	BA; MA; PhD	Palaeolithic lithic artefacts and Pleistocene geoarchaeology
Mark Stewart	BA; MPhil	Prehistoric flint, worked stone, ceramic building material, glass, fired clay
Amy Thorp	BA; MA	Pottery with emphasis on Roman ceramics, small finds
Ed Treasure	BSc; MRes; PhD	Archaeobotanical remains, including plant remains and charcoal/wood
Kevin Trott	BA	Pottery from the Iron Age to early modern period, with emphasis on later Iron Age/Romano-British and medieval to post-medieval periods. Ceramic building material, fired clay/briquetage, metalwork/small finds, clay tobacco pipes, worked bone, stone artefacts, shale, glass, wall plaster, leather, marine shell
Jessica Waterworth	BA; MSc	Animal bone
Thomas Wicks	BA; MA	Conservation of objects
Daniel Young	BSc; MSc; PhD	Geoarchaeology, palaeoecology, deposit modelling



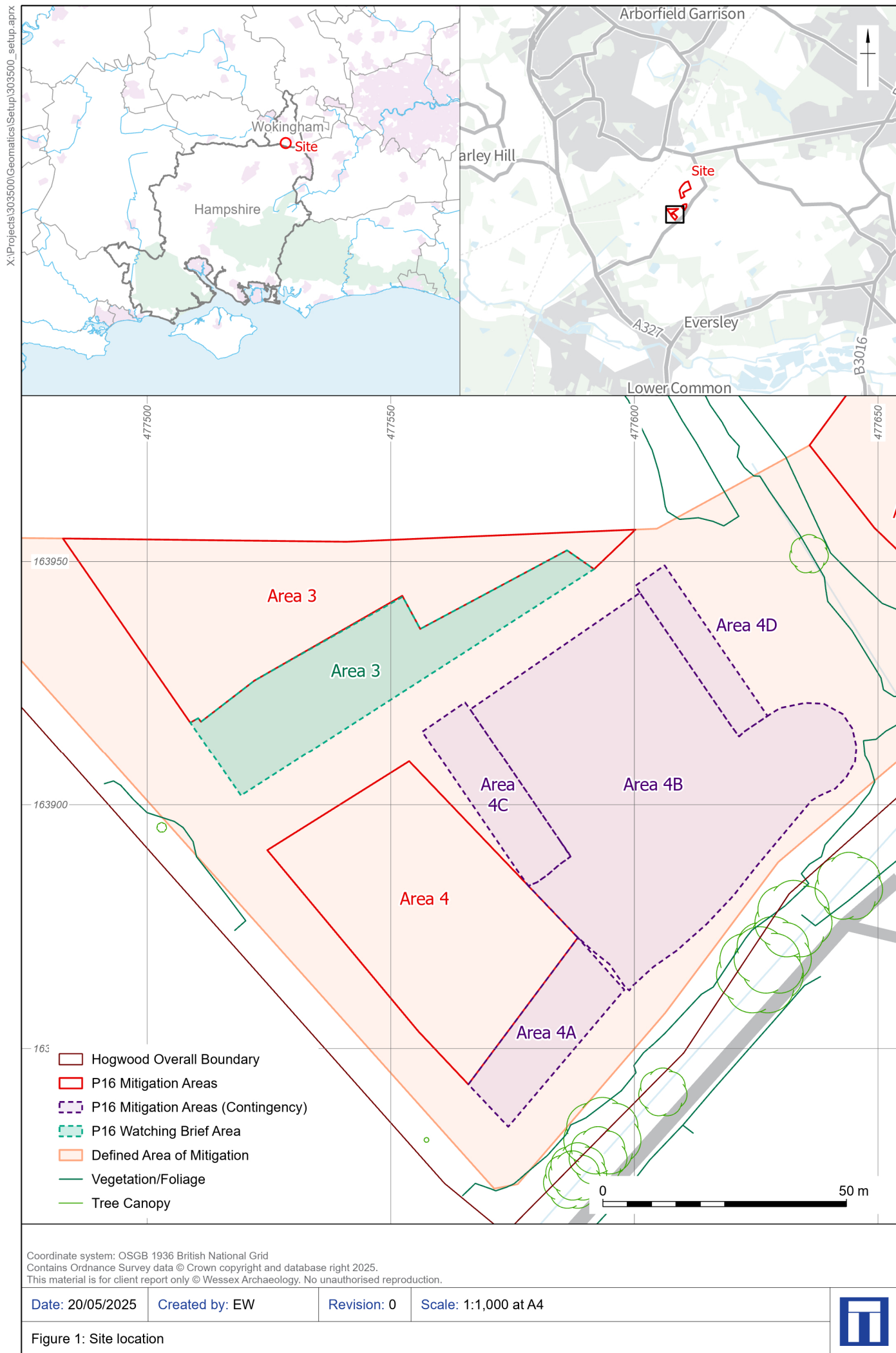
Appendix 2 Selection strategy

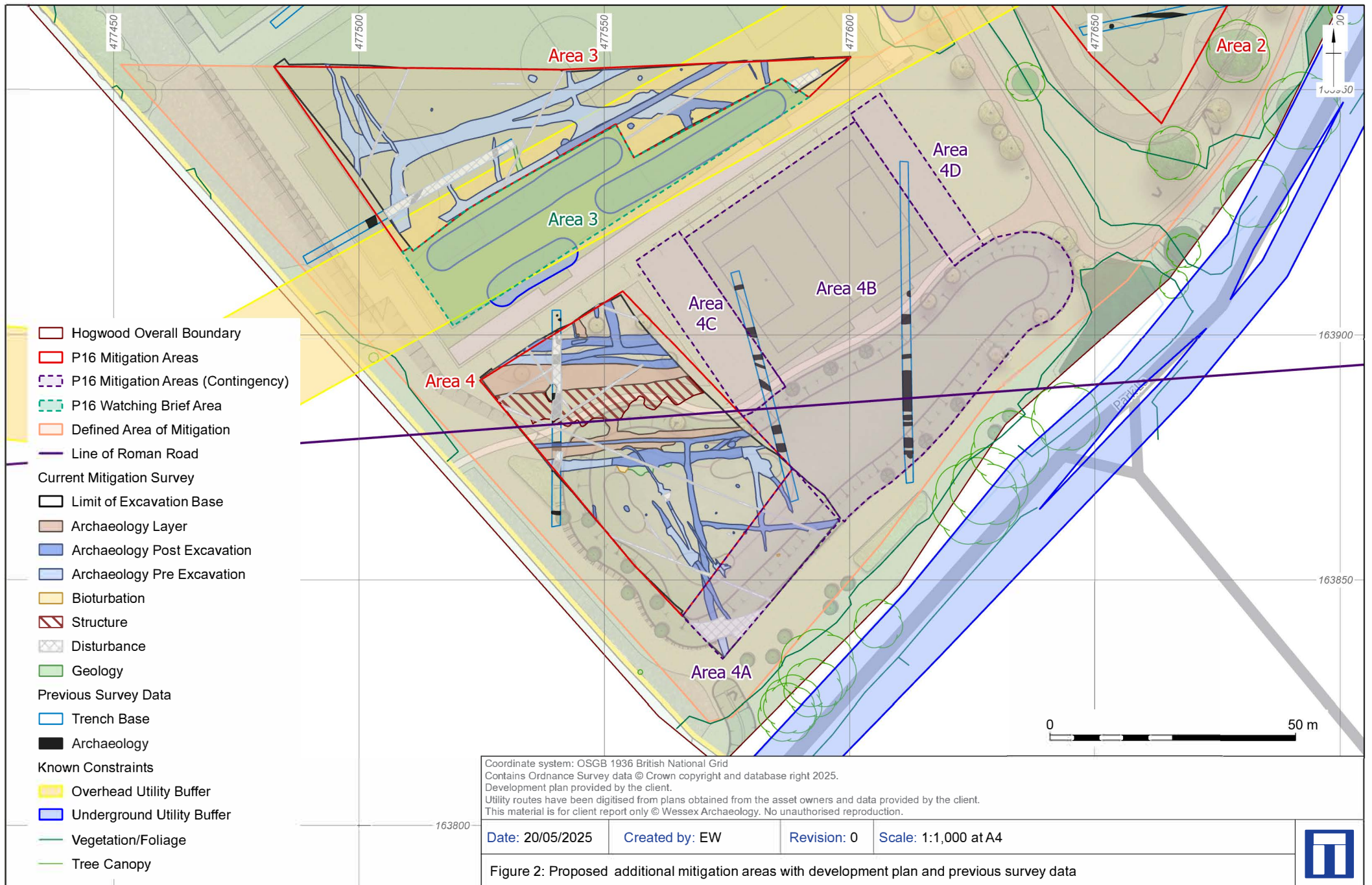
Please refer to Wessex Archaeology 2025 *Hogwood Farm, Land South of P15, Finchampstead, Berkshire – Written Scheme of investigation for Archaeological Mitigation*. Unpublished client report ref. 303500.1

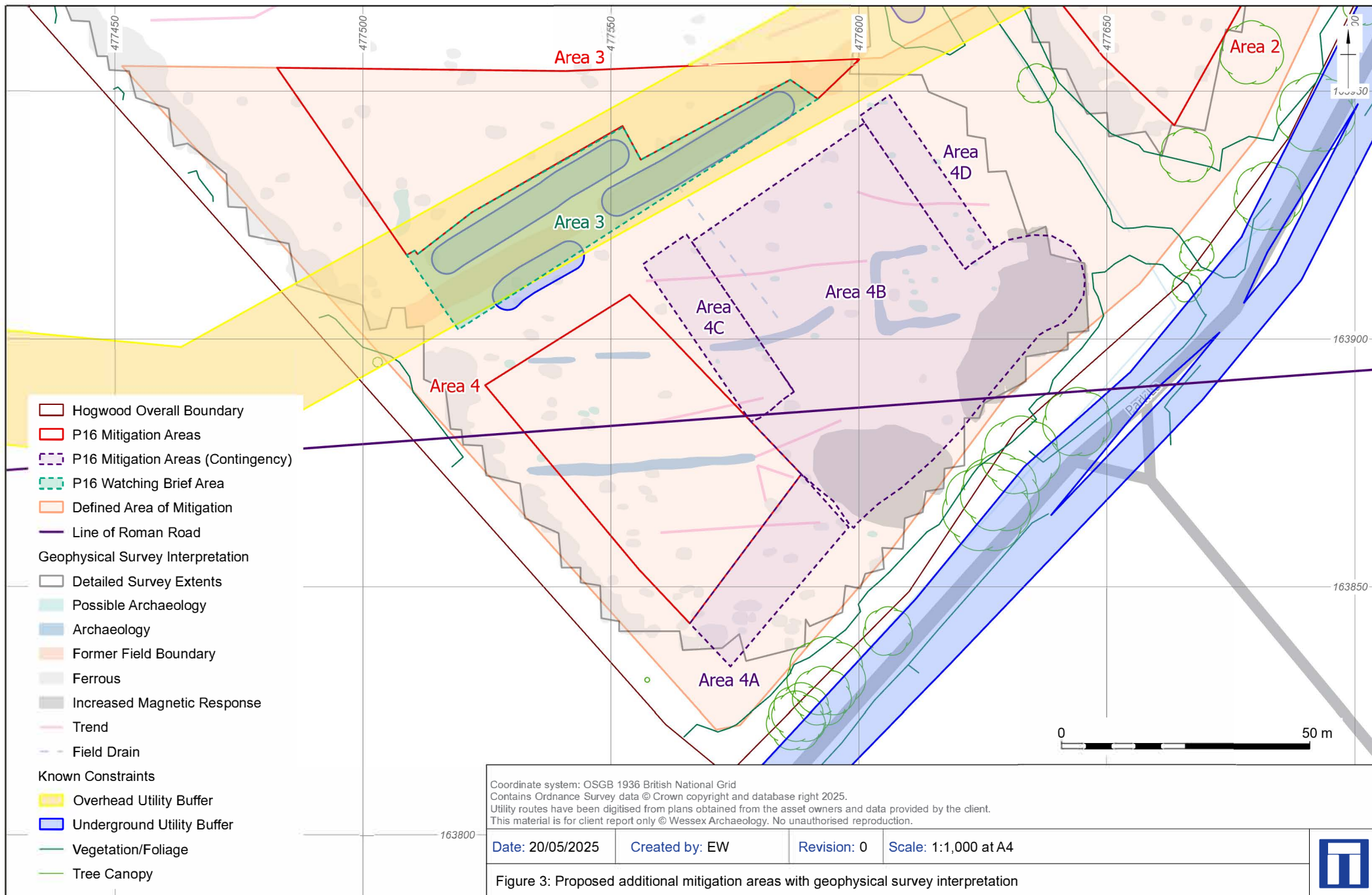


Appendix 3 Data management plan

Please refer to Wessex Archaeology 2025 *Hogwood Farm, Land South of P15, Finchampstead, Berkshire – Written Scheme of investigation for Archaeological Mitigation*. Unpublished client report ref. 303500.1









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