APPLICATION NO:
F/2002/8121

LOCATION:
33 Tiger Close, Woodley Reading.

APPLICANT:
Mr/Mrs McKie C/O Mr A Van Heerden

PROPOSAL:
Proposed first floor rear extension to dwelling.

EARLIEST DATE FOR DECISION: **07/02/2003**

APPLICATION WILL HAVE EXPIRED ON 07/03/2003

CASE OFFICER: **Phillip Taylor**

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Mr & Mrs McKie
C/O Mr A Van Heerden
38 Ulswater Close
Thatcham
Berks
RG19 3UJ

Application Number: F/2002/8121

Parish: **WOODLEY**

Location: **33, Tiger Close, Woodley, Reading.**

Proposal: **Proposed first floor rear extension to dwelling.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

Condition
2. All new works and works of making good to the retained fabric shall be finished to match in size, colour, texture and profile those of the existing building.

Reason
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

Reason
2. To ensure that the external appearance of the building is satisfactory.

Informative
1. This approval is in respect of the Plan number MAK/001/P01 A, received by the Local Planning Authority on 10 January 2003.

Informative
2. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policy EN1.
Loddon Area Local Plan Policies LBE1 and LBE2.
Deposit Draft Wokingham District Local Plan Policies WOS3 and WBE1.

T. G Watson

Trevor Watson
Development Control Manager
Date: 14/02/2003

Notice checked by: _____

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

finalised

DEVELOPMENT CONTROL/BUILDING CONTROL CHECKLIST

CHECKLIST WHEN A BUILDING REGULATION APPLICATION HAS BEEN RECEIVED.

SITE DETAILS	CASE OFFICER
PLANNING APPLICATION NUMBER	8121 PT
BUILDING CONTROL NUMBER	HP2003/4177 Alan
APPLICANT/AGENT	Mr A.M. Van Heerden
ADDRESS OF SITE	33 Tiger Close Goodleigh
DESCRIPTION OF PROPOSED WORK	first floor rear ext

DRAWING NUMBERS	BC	DC
BLOCK PLAN	MAK/001/01 A	MAK/001/01 A
ELEVATIONS	- "	- "
FLOOR PLANS	- "	- "

CHECKLIST	1ST CHECK	2ND CHECK
PERMITTED DEVELOPMENT		
APPLIC. NECESSARY-NOT RECEIVED		
APPLIC.RECEIVED & APPROVED	14/2/03	
APPLIC.RECEIVED-NO DECISION		
APPLIC.REFUSED		
DIFFERENCES BETWEEN DC/BC DRAWINGS	None	
IF YES, WHAT ARE THE DIFFERENCES ?	—	
DATE	29/4/03	

PROBLEMS	REQUESTED	RECEIVED	REMINDER
PLANNING PERMISSION NEEDED			
REVISED PLANS NEEDED			
PLANNING APPLIC.REFUSED			
WAIT FOR PLANNING DECISION			

COMMENCED ON SITE	
NO PLANNING DECISION	
NO PLANNING APPLICATION	

WORK SHEET FOR : Phillip Taylor

Application Number : F/2002/8121

Applicant : Mr/Mrs McKie C/O Mr A Van Heerden.

Location : 33, Tiger Close, Woodley, Reading.
Proposal : Proposed first floor rear extension to dwelling.

Site Notice Displayed ? :

YES	NO	DATE
	✓	21/01/03

Date of Neighbour Notifications : .....

Date of Site Visit : 21/01/03

Date Registered : 10/01/2003

Earliest Date for Decision : 07/02/2003

Latest Consultation Date/Site Notice Expiry Date : 07/02/2003

This application will have expired on: 07/03/2003. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses :

No comments from Neighbours
Town Council - No comment

Planning Issues :

Impact upon the Neighbouring Properties, Character of the Area, Highway

Policy : LBE1, LBE2
WOS3, WBE1
ENI

Application Number: F/2002/8121

Appraisal :

The application proposes a two storey rear extension above an existing single storey one. It would project 2.5m with a double pitched roof, fully hipped. No side windows are proposed.

No 34 Tiger close is set at an angle to No 33 and slightly rearward. The proposed extension would not infringe upon the daylighting condition enjoyed by the occupiers. No 34 Comet Way is set almost the full depth of the dwelling forward of 33. With no side window No 34 would be unaffected.

The extension would not be visible from Tiger Close but visible from Comet Way. However there would be no impact upon the visual amenity of the area.

The driveway can park two cars in front of the garage.

Recomendation : Approval: ☑ **Refusal:** ☐
(tick appropriate box)

Application Number F/2002/8121
Conditions/Reasons for Refusal

No	Std Con	Std Reas	Non Std Conditions / Reasons for Refusal
1	1001	R001	
2	C014	R014	
3	~~C044~~	~~R044~~	
4	~~C22~~	~~R22~~	

This approval ~~/ refusal (delete as applicable)~~ is in respect of the ~~OS Site Location Plan and~~ Plan No's MAK/001/P01A, received by the LPA on 10.1.03

Informative for approvals
N16
LODDON AREA LOCAL PLAN POLICIES: LBG1, LBE2
SOUTH-EAST AREA LOCAL PLAN POLICIES:
WOKINGHAM DISTRICT LOCAL PLAN POLICIES: WOS3, WBG1
GREEN BELT LOCAL PLAN POLICIES:
BERKSHIRE STRUCTURE PLAN POLICIES: ENV1
MINERALS LOCAL PLAN POLICIES:

RECOMMENDATION AND CONDITIONS/REASONS AGREED: pp J.S. Anderson
(Development Control Manager)

If any of the consultee's have requested a copy of the decision notice please list them below;

Date: 13/2/03

RECORD OF SITE VISIT

SITE ADDRESS: 33 Tiger Close Woodley Reading. APPLICATION NUMBER: F/2002/8121	OFFICER: Phillip Taylor DATE OF SITE VISIT: 21/01/02

1 SITE/STATUTORY NOTICE DISPLAYED ? No

2. DESCRIPTION OF SURROUNDINGS

3. DESCRIPTION OF SITE/BUILDING large detached house with s/s rear ext.

4. RELATIONSHIP TO ADJOINING PROPERTIES 39 Comet Way staggered with flank wall projects past rear of 33.
Front w. door of 39 - bedroom. inset 1.0m
34 Tiger close set forward with bedroom 1st floor window

5. SITE CONSTRAINTS 45° to No 34 + 39



34 Tiger

TREES /

ACCESS/PARKING ~~[illegible]~~ 2 including gage. quiet road

LEVELS flat

BOUNDARY TREATMENT 1.8m Cover.

OTHERS /

* Pre-app attached *

Application Number : F/2002/8121	Map No : 42
Case Officer : PT	Site Area : 0.04
Valid Date : 10/01/03	Received Date: 04/12/2002

Level : Delegated Application

Description : Proposed first floor rear extension to dwelling.

Location : 33, Tiger Close, Woodley, Reading.

Parish : WY Ward : LOD

Applicant : Mr/Mrs McKie C/O Mr A Van Heerden.

Fee Required: £110 Fee Received: £110 (1)

Additional: ..... or Refund: .....

Enforcement Section to be notified ☐ (tick if required)

Additional information required for validation;

REASON	NOTES	DATE REQ	DATE RECD
LOCATION PLANS			
BLOCK PLANS			
FORMS UNSIGNED			
S.66 MISSING/INCORRECT/ UNSIGNED			
ELEVATION PLANS	other side elevation	10/12/02	10/01
FLOOR PLANS			
NO SCALE OR SCALE IS IMPERIAL			
ENCROACHMENT LETTER REQUIRED			
OTHER			

Is the site in a Conservation Area: ☐ Yes ☐ No If "Yes" which one _____

Is the site a Listed Building: ☐ Yes ☐ No

Is a Statutory Advertisement required: ☐ Yes ☐ No

INTERNAL CONSULTATIONS

Building Control

Heritage (Harold Sanders)

Landscape

Trees

Environmental Health

Housing

Leisure & Cultural Services

Public Rights of Way Officer

Property

Policy & Plans

Joint Strategic Planning Unit

Archaeological Officer (BABTIE)

Education

Social Services

Highways

EXTERNAL CONSULTATIONS

Adjacent DPA : _____

Adjacent Parish : _____

SEB

British Gas

Oil pipeline

Transco

Environment Agency

Railtrack

Police Arch Officer

HERITAGE BODIES

Victorian Society
The Georgian Group
Ancient Monuments Society
Council for British Arch
RCHME
NRPB (Telecommunications)
Sport England
Society for Proct' of Ancient Bldgs
English Heritage

OTHERS

.....

.....

.....

.....

.....

.....

NEIGHBOURS

..SIN..&...see..map.....

.....

.....

* Pre-app attached *

Received by Wokingham District Council

Application No: F/2002/8121

Proposal:
Proposed first floor rear extension to dwelling.

Location:
33, Tiger Close, Woodley, Reading.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY 9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday and 1.00pm - 4.00pm Sunday. Library closed all day Wednesday. If you intend to view this application at Woodley Library please allow 4 days from the date of this letter for delivery of plans and remember to quote application number F/2002/8121 to enable the library staff to locate the correct information.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Phillip Taylor P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 07/02/2003. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to be issued to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Trevor Watson
Development Control Manager

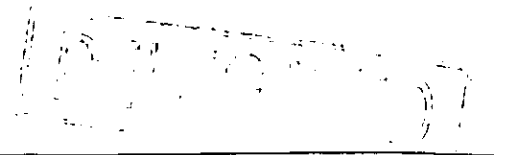
15 January 2003

Organisation_Name	Building_Name	address1	Postcode
		28TIGER CLOSEREADING	RG5 4UY
		32TIGER CLOSEREADING	RG5 4UY
		33TIGER CLOSEREADING	RG5 4UY
		34TIGER CLOSEREADING	RG5 4UY
		39COMET WAYREADING	RG5 4NZ

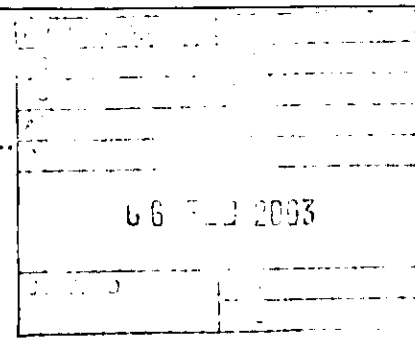
2002/8121

FROM: Phillip Taylor

DATE: 15 January 2003



WOODLEY TOWN CONSULTATION SHEET



Application Number: F/2002/8121

Proposal: Proposed first floor rear extension to dwelling..

Site Address: 33, Tiger Close, Woodley, Reading.

Applicant: Mr/Mrs McKie C/O Mr A Van Heerden.

Your observations are required in respect of this application **by 07/02/2003** .

No comment, subject to neighbours' consent

SIGNED: _____ DATE: 5/2/03

Clerk To Woodley Parish/Town Council.

Mr M van Heerden
38 Ullswater Close
Thatcham
RG19 3UJ

10 JAN 2003 8121 Tel: 07747033991

Borough Planning Officer,
Wokingham District Council,
Council Offices,
PO. Box 157,
Shute End,
Wokingham,
RG40 1 WR

04 DEC 2002

8121

2nd December 2002

Dear Sir

33 TIGER CLOSE, WOODLEY

Please find enclosed a full planning application for the construction of a first floor rear extension at the above address.

Accordingly, the following is enclosed:

a) 6 no. Completed copies of the application forms;
b) 1 no. Ownership Certificate A and Agricultural Holdings Certificate;
c) 6 no. Copies of drawing number MAK/001/P01; and
d) The application fee of £110.00.

The application site is currently occupied by a large detached dwelling which has been extended at ground floor level across the entire width of the rear of the property. The property is set within substantial gardens which afford a high degree of privacy from the neighbouring properties. There are no dwellings to the rear of the site, which backs onto Comet Way. This boundary is screened by a two metre high brick wall.

The application proposal is for a first floor extension on top of the existing ground floor construction.

The proposal has been sympathetically designed to compliment the existing building in terms of massing, design, and materials which will match the existing.

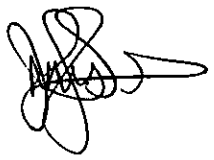
The building currently has three windows at first floor level across the rear, and consequently the addition of three windows in the proposed extension will not result in any loss of privacy or over looking of the rear garden of no. 34 Tiger Close or the front garden of no. 39 Comet Way, over and above that which already takes place. Further, given the relationship of the application property to its neighbours, there will be no overbearing impact or loss of sunlight to adjacent properties.

In summary, the proposals conform with the design related policies within the Wokingham District Local Plan and will not result in any loss of residential or visual amenity.

I look forward to receiving your formal acknowledgement of this application and trust that it will be considered as soon as possible.

If you require any further information please do not hesitate to contact me.

Yours faithfully



Mr M van Heerden

Enc.

CC Mr N McKie

10 JAN 2003

Mr M van Heerden
38 Ullswater Close
Thatcham
RG19 3UJ

Tel: 07747033991

Ms. Carol Hurst
Borough Planning Officer
Workingham District Council
Council Offices
P. O. Box 157
Shute End
Workingham
RG40 1WR

10.JAN.2003 8121

8th January 2003

Dear Madam

33 TIGER CLOSE, WOODLEY

Thank you for your letter dated 10th December 2002, reference no. 2002/8121. As requested the other side elevation has now been added to the plan.

All previous documentation has been resent and 6 no. copies of the revised drawing no. MAK/001/P01/A for a full planning application in the construction of a first floor rear extension.

I look forward to receiving your formal acknowledgement of this application and trust that it will be considered as soon as possible.

If you require further information please do not hesitate to contact me.

Yours faithfully

Mr M van Heerden

Enc.

CC Mr N McKie

10.JAN.2003 8121

Tel. (0118) 974 6429 or 6433

Date: 10 December 2002

Your Ref:

My Ref: F/2002/8121

Mr/Mrs McKie
C/O Mr A Van Heerden
38
Ulswater Close
Thatcham
Berks
RG19 3UJ

WOKINGHAM UNITARY
Aiming for Excellence

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Sir/Madam

Reference Number: 2002/8121

Site Address: 33, Tiger Close, Woodley, Reading.

Proposal: Proposed first floor rear extension to dwelling.

I return your application, as it is invalid and cannot be determined for the following reason(s);

Please submit other side elevation of proposed extension.

Please re-submit the proposal with the amendments and/or additional information requested above.

Yours faithfully,

Carol Hurst

Senior Technical Officer
Development Control

1769a

WOKINGHAM DISTRICT COUNCIL
PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer **ALL QUESTIONS** in **BLOCK LETTERS**. If a question is not applicable, answer N/A in space. Please submit **SIX** copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY

10 JAN 2003 8121
14 DEC 2002

1.	APPLICANT'S NAME	MR & MRS MCKIE
	ADDRESS	33 TIGER CLOSE
		WOODLEY, READING.
	POST CODE	PHONE
2. If the applicant has an agent, all correspondence will be sent to the agent	AGENT'S NAME	MR. A. M. VAN HEERDEN
	ADDRESS	38 ULLSWATER CLOSE
		THATCHAM
	POST CODE	RG19 3US PHONE 01635 867288
3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE.	SITE LOCATION	33 TIGER CLOSE
		WOODLEY, READING.
4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used.		FIRST FLOOR REAR EXTENTION
5. Give the area in hectares or part of a hectare	AREA OF SITE	422.24 m^2
6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee	OWNERSHIP	OWNER.
7. List all the plans and drawings submitted with the application	PLANS/DRAWINGS	DRAWING NO MAC/001/P01

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?

Tick the boxes(x)

CHANGE OF USE	☐		REDEVELOPMENT	☐
ERECTION OF NEW BUILDING	☐		ALTERATION or EXTENSION	☒

9. WHAT TYPE OF APPLICATION IS THIS ? Tick one box only

OUTLINE PERMISSION	☐	See question 10
FULL PERMISSION	☒	
APPROVAL OF DETAILS/RESERVED MATTERS	☐	State relevant outline permission number Also complete Question 10
TEMPORARY PERMISSION	☐	State period required
RELAXATION OF CONDITIONS	☐	State relevant application number Conditions to be relaxed

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

SITING	☐	EXTERNAL APPEARANCE	☐
DESIGN	☐	MEANS OF ACCESS	☐
LANDSCAPING	☐		

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

RESIDENTIAL

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS?

YES/~~NO~~ NO

If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED?

YES/~~NO~~ NO

If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

MATERIALS TO BE USED ARE TO MATCH EXISTING.

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

AS EXISTING

16. HOW WILL SURFACE WATER BE DISPOSED OF?

AS EXISTING.

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system ~~YES~~/NO YES

If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

AS EXISTING.

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A.

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

	No. OF DWELLINGS/HABITABLE ROOMS PROPOSED	TO BE RETAINED	TO BE LOST
HOUSE	/ *	/ *	/ *
BUNGALOW	/ *	/ *	/ *
FLAT/MAISONETTE	/ *	/ *	/
OTHER	/ *	/ *	/ *

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE?

YES/~~NO~~ NO If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS?

YES/~~NO~~ NO If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

£110.00 ono.

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED [signature] ON BEHALF OF Mr & Mrs Mckie DATE 02/12/02

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769c

PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

	USE CLASS	Existing floor space		Proposed additional floorspace created by	
		Retained in existing use	Lost by change of use or demolition	New building	Change of use
A1	SHOPS				
A2	FINANCIAL AND PROFESSIONAL SERVICES				
A3	FOOD AND DRINK				
B1(a)	OFFICE (other than A2)				
B1 (b)	RESEARCH AND DEVELOPMENT				
B1 (c)	LIGHT INDUSTRIAL				
B2	GENERAL INDUSTRIAL				
B3-7	SPECIAL INDUSTRIAL				
B8	STORAGE OR DISTRIBUTION				
C1	HOTELS AND HOSTELS				
C2	RESIDENTIAL INSTITUTIONS				
D1	NON-RESIDENTIAL INSTITUTIONS				
D2	ASSEMBLY AND LEISURE				
OTHER	Please Specify				
OTHER	Please Specify				
	TOTAL				

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES

26. WHAT PROVISION IS BEING MADE FOR PARKING?

	Cars	Lorries
Existing		
Proposed		

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

Existing Staff	Transferred Staff	New Staff	Total

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769d

YOUR PLANNING APPLICATION

WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

WHAT ELSE MAY YOU HAVE TO DO ?

Listed Building Consent: for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

Advertisement Consent: for the display of advertisements or signs

Building Regulation Approval: for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

DATA PROTECTION ACT 1984

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1789/a

SECTION 66 CERTIFICATE

Application No.

Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

OR

+ See Note (a) to Certificate A

OR

(b) Insert description of steps taken.

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

CERTIFICATE A

I certify that: Mr & Mrs Mckie 10.JAN.2003 8121

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served

CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

  (b) .....

  .....

- Notice of the application as attached to this Certificate, has been published in

  the (c) .....

  on (d) .....

1789/b

CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

OR

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . .

on (d) . . . . . .

ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding.

OR

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed [signature] . . . . . .

On behalf of Mr & Mrs McKie . . . . . .

Date 02/12/02 . . . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

ADDRESS 33 TIGER CLOSE PARISH WOODLEY

PLOT No. 278 AREA 2B.C WOODLEY AIRFIELD ORD. SHEET No. SU. 7773 62

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
19124	ADWEST	DET. HOUSE & GARAGE	31.3.83	N/A CIA
BR20606	BRYANT	"	8.7.83	APP N/A
38588	MR+MRS MUNRO	S/SC EXTS.	20.12.91	CIA
KP/92/0146	"	"	9.2.92	APP
KP/92/0489	"	PORCH EXT.	30.6.92	APP
F/2002/8121	Mr + Mrs McKie	1ST FLOOR REAR EXT		

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE

091074