

Date: 6 August 2025
Application: 251891



**WOKINGHAM
BOROUGH COUNCIL**

WBC Highways

Development Management &
Compliance

P.O. Box 157

Shute End, Wokingham

Berkshire, RG40 1BN

Tel: (0118) 974 6000

Minicom No: (0118) 974 6991

Dear WBC Highways,

Householder Consultation

Application Number: 251891

Applicant: Ramesh Kayastha

Site Address: 31 Amber Close, Earley, Wokingham, RG6 7ED

Parish: Earley

Grid Reference: Easting - 475536, Northing - 171813

Type of Development: Other Householder

Proposal: Householder application for the proposed garage conversion (Part Retrospective).

Case Officer: Rowan Reynolds

Development Management has received the above application and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 251891. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be found on the Z Drive at: [Z:\Standard Planning Conditions](#).

Your observations are required in respect of this application within **10 working days** of the above date or **15 working days** if the development type is classed as a major development.

Yours sincerely,
Development Management & Compliance

MEMORANDUM

From:	AC		
Service	WBC Highways	App No:	251891
Address:	31 Amber Close, Earley, Wokingham, RG6 7ED.		
Proposal:	Householder application for the proposed garage conversion (Part Retrospective).		
Type of Development:	Other Householder		
Site Visit Made:	Yes/No		

Summary Of Recommendations

- ☐ No comment
- ☐ No objection
- ☐ No objection subject to conditions (and reasons) **stated below**
- ☒ Request further information before determination as **stated below**
- ☐ Objection due to the reason(s) **stated below**

Comments On Proposal

The proposal is retrospective and has created an additional habitable room. Highways request a revised plan indicating parking spaces within the red line with dimensions of 5.0m x 2.5m.

The store will need to be suitable for cycle storage for 3 cycles – please indicate on the drawing how this can be achieved or provide alternative provision.

An area for refuse and recycling storage shall be indicated in a location that has no negative impact on the parking area.

Date:	7/8/25	Signed:	AC
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