

From: Paul Butler <paulgbutleruk@gmail.com>
Sent: 07 November 2025 15:19:26 UTC+00:00
To: "Development Control" <development.control@wokingham.gov.uk>
Subject: Re: WBC Planning Application 252607
Attachments: Plans.pdf
Categories: Kellen

Hi Kellen,

Sorry it took so long to get back to you.

I have put the three diagrams into a pdf (attached) plus it starts with a capture from Google Earth to give the correct dimensions for the scale I used on each plan.

Please let me know if there is anything else you need?

Regards, Paul

Paul G Butler
Wokingham, UK

e-Mail - PaulGButlerUK@gmail.com

Mobile 0044 777 092 1961

On 04/11/2025 09:33, Development Control wrote:

Hi Paul,

Thank you for your email.

Unfortunately, I do not know if the rest of the plan details will change. I think it's best you try edit the ReQuestaPlan with an updated scale, and we can see if the rest of the detail of the plans are accurate. If not, we can resolve that issue when it arises.

Everything else is correct (i.e. hatched area and elevation drawing).

Many thanks,

Kellen Hamilton BA, MSc
Planning Technical Officer
Wokingham Borough Council
Email: development.control@wokingham.gov.uk

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Website: www.wokingham.gov.uk



Please submit your application electronically via the Planning Portal website: <https://www.planningportal.co.uk/>. In order to ensure that your application is validated quickly, please check the Council's Local Validation List and ensure all necessary plans, documentation and fee are submitted with your application. The Council has introduced a procedure whereby applications which are still missing plans, documentation or a fee after 28 days will be closed and where a fee has been paid it will be returned. This will not prevent you from resubmitting a fresh application at a later date.

We have provided a <https://www.wokingham.gov.uk/planning/applying-planning-permission/frequently-asked-questions> page to help with understanding the planning process.

From 1st April 2025 a fee will be payable for all invalidated applications that are subsequently returned because validating information is not received within 28 days. Payment will be deducted from the application fee at the rates outlined below and the balance refunded:

- **Householder Applications - £50**
- **Minor Applications - £100**
- **Major Applications - £200**

From: Paul Butler <paulgbutleruk@gmail.com>

Sent: 31 October 2025 16:50

To: Development Control <development.control@wokingham.gov.uk>

Subject: Re: WBC Planning Application 252607

Hi Kellen,

Just a quick question,

1 and 2: I followed the link in the Planning Portal to ReQuestaPlan.co.uk and paid for the Location and Site plans, so I will have to measure the site manually and include the correct scale. I assume if I just edit the ReQuestaPlan plans with an updated scale, the rest of the detail of the plans are OK?

Also will I add a hatched area showing the place where the vent is proposed.

3. Will send an elevation drawing rather than a picture.

Regards, Paul

Paul G Butler
Wokingham, UK

e-Mail - PaulGButlerUK@gmail.com

Mobile 0044 777 092 1961

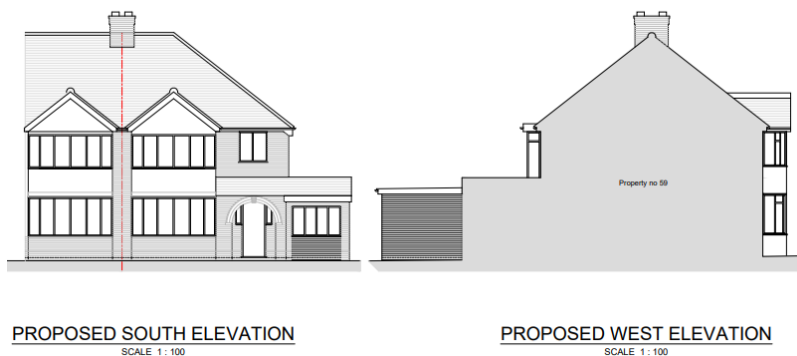
On 31/10/2025 11:41, Development Control wrote:

Hi Paul,

Thank you for your email.

Unfortunately, some errors remain with your submitted documents. These are detailed below:

1. The scale is inaccurate for the Floor Plan, Site Plan and Location Plan. Please ensure the scale bars are measured correctly before submitting as when I checked they were all under the specified metres.
2. The Site Plan also needs to indicate in a hatched red area where the development is occurring. The Elevations submitted are incorrect. Please see the example below of what is expected for proposed and existing elevations:



Please could you revise these plans in accordance with these comments.

Many thanks,

Kellen Hamilton BA, MSc
Planning Technical Officer
Wokingham Borough Council

Email: development.control@wokingham.gov.uk

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- **Minor Applications - £100**
- **Major Applications - £200**

From: Paul Butler [<paulgbutleruk@gmail.com>](mailto:paulgbutleruk@gmail.com)

Sent: 30 October 2025 14:58

To: Development Control [<development.control@wokingham.gov.uk>](mailto:development.control@wokingham.gov.uk)

Subject: Re: WBC Planning Application 252607

WARNING!
For the attention of
WBC, Optalis, WHL, BCSolutions
and Councillors

This mail is from an external sender - please do not click any links or open any attachments unless you trust this sender, and know the content is safe

Hi,

Thanks for the speedy response, I missed the requirement for PDF files only.

So, as requested, under the numbers you outline:

1. Floor Plan. I have included a new PDF, entitled - First Floor Plan.pdf
. The location of the extractor vent is marked.
2. Corrected Location Plan is included (as a PDF) - Built using ReQuestaPlan as recommended by the planning portal.
3. Included Site Plan (as a PDF) - Built using ReQuestaPlan as recommended by the planning portal.
4. I have included the existing elevation pictured in a file called Elevations.pdf

Hopefully this is what you need, just let me know if you need any more information please let me know.

I can upload these as amendments to the Portal if this would help.

Many thanks,

Regards, Paul

Paul G Butler
Wokingham, UK

e-Mail - PaulGButlerUK@gmail.com

Mobile 0044 777 092 1961

On 29/10/2025 14:36, Development Control wrote:

Dear Agent/Applicant,

Please see the attached document in relation to the above planning application.

Kind regards,
Development Management & Compliance

Virus-free. www.avast.com

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