APPLICATION NO:

**F/2000/2604**

LOCATION:

**Opposite 32 Oaklands Drive, Wokingham.**

APPLICANT:

**Royal Mail Service Maintenance Manager**

PROPOSAL:

**Proposed erection of a double postal pouch.**

EARLIEST DATE FOR DECISION: **24/11/2000**

**APPLICATION WILL HAVE EXPIRED ON:**
**11/12/2000**

CASE OFFICER: **Andrew Thorley**

WITHDRAWN

Royal Mail

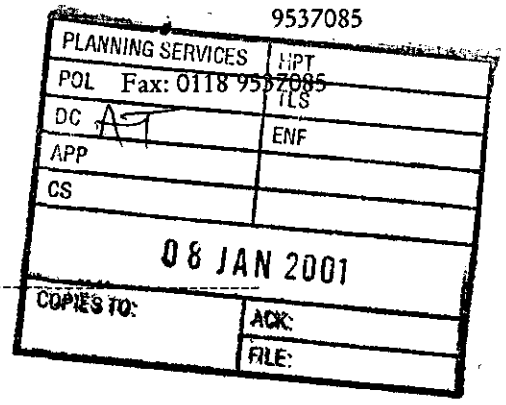
To Andrew Thorley
Planning Officer
Environmental Services Department
Planning Services
PO Box 157
Shute End
Wokingham
RG40 1WR

Royal Mail
Service Delivery
80 Caversham Road
READING
RG1 1AA

Phone: 0118 9537268 /
9537085

From Alan Musther
(Service Maintenance)

Date 05th January 2001




Subject ----------

**Withdrawal Of Pouch Boxes**

Andrew,

I am writing as requested to notify that we are withdrawing the following applications as outlined in your letter dated 1st Nov 2000

**List Of Planning Applications To Be Withdrawn**

| Planning Number | Location |
|---|---|
| 2098 | 45 Luckley Wood |
| 2096 | 52 Mannor Road |
| ? 2604 | 32 Oaklands Drive |
| ? | 221 London Road |
| ? | 15 Laurel Close |

If you require any additional information, please do not hesitate to contact me.

Yours Faithfully

A P Musther

Alan Musther
(Service Maintenance)

**WORK SHEET FOR :** Andrew Thorley

**Application Number :** F/2000/2604

**Applicant :** Royal Mail Service Maintenance Manager.

**Location :** Opposite 32, Oaklands Drive, , Wokingham.
**Proposal :** Proposed erection of a double postal pouch.

**Site Notice Displayed ? :** YES [ ] NO [ ] DATE [ ]

**Date of Neighbour Notifications :** .....

**Date of Site Visit :** .....

**Date Registered : 16/10/2000**

**Earliest Date for Decision : 24/11/2000**

**Latest Consultation Date/Site Notice Expiry Date : 24/11/2000**

**This application will have expired on: 11/12/2000. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.**

**Consultation Responses :**

Highways: No objections
Property: No objections
Neighbour: 3 Letters of objection

**Planning Issues :**

**Application Number: F/2000/2604**

**Appraisal :**

WITHDRAWN

**Recomendation : Approval:** ☐ **Refusal:** ☐
(tick appropriate box)

## Application Number F/2000/2604
## Conditions/Reasons for Refusal

| No | Std Con | Std Reas | Non Std Conditions / Reasons for Refusal |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

# RECORD OF SITE VISIT

SITE ADDRESS: Opposite 32 Oaklands Drive Wokingham.

APPLICATION NUMBER: F/2000/2604

OFFICER: Andrew Thorley

DATE OF SITE VISIT:.....

1 SITE/STATUTORY NOTICE DISPLAYED ?

2. DESCRIPTION OF SURROUNDINGS

3. DESCRIPTION OF SITE/BUILDING

4. RELATIONSHIP TO ADJOINING PROPERTIES

5. SITE CONSTRAINTS

TREES

ACCESS/PARKING

LEVELS

BOUNDARY TREATMENT

OTHERS

Tel: 0118 974 6441

Date:

My ref: F/2000/2604

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

**CONFIDENTIAL**

Councillor C Hudson
4 Sapphire Close
Wokingham
RG41 3DU

Dear Councillor

**Application Number: F/2000/2604**
**Opposite 32, Oaklands Drive, , Wokingham.**
***Proposed erection of a double postal pouch.***

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2604**
**Opposite 32, Oaklands Drive, , Wokingham.**
**Proposed erection of a double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:
_____
_____

Signed: _____ Date: _____

Councillor C Hudson

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date:

My ref: F/2000/2604

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

**CONFIDENTIAL**

Councillor D Morgan
Valois Farm
Range Road
Wokingham
RG40 3NR

Dear Councillor

**Application Number: F/2000/2604**
**Opposite 32, Oaklands Drive, , Wokingham.**
**Proposed erection of a double postal pouch.**

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2604**
**Opposite 32, Oaklands Drive, , Wokingham.**
**Proposed erection of a double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____
_____

Signed: _____ Date: _____

Councillor D Morgan

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date:

My ref: F/2000/2604

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

**CONFIDENTIAL**

Councillor Marinos
10 Wildcroft Drive
Wokingham
RG40 3NY

Dear Councillor

**Application Number: F/2000/2604**
**Opposite 32, Oaklands Drive, , Wokingham.**
**Proposed erection of a double postal pouch.**

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
*Development Control Manager*

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2604**
**Opposite 32, Oaklands Drive, , Wokingham.**
**Proposed erection of a double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:
_____
_____

Signed: _____ Date: _____

Councillor Marinos

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

# ADDITIONAL NEIGHBOUR CONSULTATION SHEET

**APPLICATION NUMBER: F/2000/2604**
**CASE OFFICER: Andrew Thorley**

| ADDRESS OF ADDITIONAL NEIGHBOUR CONSULTATION | NUMBER OF DAYS FOR RESPONSE | DATE LETTER ISSUED (for Admin use) |
|---|---|---|
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**Received by Wokingham District Council**

# Application No: F/2000/2604

**Proposal:**
Proposed erection of a double postal pouch.

**Location:**
Opposite 32, Oaklands Drive, , Wokingham.

**The application is available for inspection at Wokingham District Council's offices during the following times:**

**PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428**
**8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday**

**WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this notice for delivery of plans.**

**Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Andrew Thorley P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 24/11/2000. Written comments submitted will become available for public inspection.**

**In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.**

**Head Planning and Transportation**

**31 October 2000**

| Applicationo | Name & Address |
| --- | --- |
| F/2000/2604 | Mr & Mrs R Hudson<br>32 Oaklands drive<br>Wokingham<br>RG41 2SB |
| F/2000/2604 | B Modffatt<br>34 Oaklands Drive<br>Wokingham<br>RG4 2SB |
| F/2000/2604 | Mrs M Hastings<br>30 Oaklands Drive<br>Wokingham<br>RG41 2SB |

App. withdrawn
Letter sent
16/01/01

Tel. 0118 974 6441 (Direct Line)
E-mail: andrew.thorley@wokingham.gov.uk
Date. 27 November, 2000
My ref. AJT/JRM/WOKINGHAM – 1A
Your ref.

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 977 8909
DX: 33506 – Wokingham

Alan Musther
(Service Maintenance)
80, Caversham Road,
Reading,
RG1 1AA.

Dear Alan,

**RE: PLANNING APPLICATION(S) – POSTAL POUCHES**
**WOKINGHAM TOWN AREA**

Further to the six revised planning applications received on the 16th October 2000. Four will have to be withdrawn and one can be resubmitted with an alternative site.

The planning applications to be withdrawn due to the number of objections received, are; 32, Oaklands Drive, 221,London Road, and 15, Laurel Close. I have been unable to locate further alternative sites for these three.

7, Owl Close will also have to be withdrawn again due to a number of objections but can be revised with an alternative site on land opposite 28, Sparrow Close. I have enclosed copies of maps highlighting this alternative site for your information.

I hope this information is of assistance to you, however, it is on an advisory nature only and given without prejudice to any future decision that this Council may take.

Should you wish to discuss any matter further please do not hesitate to contact Andrew Thorley.

Yours sincerely,

JOHN MITCHELL
Development Control Manager

[redacted] From:
**Property Dept**

TO: [redacted] Andrew Thorley

**Date:** 31 October 2000




**Application Number:** F/2000/2604

**Proposal:** Proposed erection of a double postal pouch..

**Site Address:**
Opposite 32, Oaklands Drive, , Wokingham.

**Applicant:**
Royal Mail Service Maintenance Manager.

Your observations are required in respect of this application within **7 days** of the above date.

---

This section has no objection to the above application.

Sarah Hunter
For Head of Property Section.

## HIGHWAYS CONSULTATION SHEET

**From:** Andrew Thorley **Date:** 31 October 2000

**Application Number:** F/2000/2604

**Proposal:** Proposed erection of a double postal pouch.

**Parish:** WOKINGHAM TOWN

**Site Address:**
Opposite 32, Oaklands Drive, , Wokingham.

**Applicant:**
Royal Mail Service Maintenance Manager.

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☐ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☑ Recommend approval with **no** condition(s) or reason(s).

NO OBJECTIONS.

**Signed:** _____ **Print name:** Adam Coggins.

6/11/00.

Royal Mail

**To** **Andrew Thorley**
Planning Officer
Environmental Services Department
Planning Services
PO Box 157
Shute End
Wokingham
RG40 1WR

16.OCT.2000* 2604

Royal Mail
Service Delivery
80 Caversham Road
READING
RG1 1AA

Phone: 0118 9537268 / 9537085

Fax: 0118 9537085

**From** Alan Musther
(Service Maintenance)

**Date** 13th October 2000

**Subject** ----------

**Re-Submission Of Pouch Boxes**

Andrew,

I am writing as requested to notify that we are withdrawing the following applications and have re-submitted them at the new sites as agreed at our meeting on the **11/10/00** :-

**List Of Planning Applications To Be Revised**

| OLD Planning Number | NEW Location |
|---|---|
| F/2000/2105 | Opposite No 221 London Road, at end of turning area |
| F/2000/2099 | To left of Lamp Post (Near Garage Block) on sandy Lane |
| F/2000/2110 | Near garage Block at junction of Emm Close / Emmbrook Road |
| F/2000/2093 | To side of No 15 on Laurel Close, Wokingham |
| F/2000/2090 | At end of owl Close Opposite No 7 |
| F/2000/2095 | On grass area opposite No 32 Oaklands Drive |

*If you require any additional information, please do not hesitate to contact me.*

Yours Faithfully

Alan Musther
(Service Maintenance)

# WOKINGHAM D.C. DEVELOPMENT CONTROL

| | |
|---|---|
| Start date: | 16 OCT 2000 |
| Officer: AT | Application No. F/2000/2604 |

Map No. 75A Site .0:00.....
Easting: ..... Flood Pln .....
Northing: ..... Mineral .....

Level: ☐ Sub Committee ☑ Delegated ☐ Sec. State
☐ Incorrect Fee ☐ Invalid ☐ PD

Description:
(F) PROPOSED ERECTION OF A DOUBLE POSTAL POUCH

Location: OPPOSITE 32 OAKLANDS DRIVE

Parish: WOKINGHAM Ward: EVENDONS
31.10.00

Applicant: ROYAL MAIL

re-submission 2000/2095 w/drawn

Fee Received 00-00 Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

**Additional information required for validation:**

| | | Reason | Requested | Received |
|---|---|---|---|---|
| 1 | 1:2500 OS location plan showing property edged in blue/red | | | |
| 2 | 1:500 block plan showing existing & proposed dev. + adj. Properties | | | |
| 3 | Forms unsigned | | | |
| 4 | Correct S 66 certificate | | | |
| 5 | Elevation plans | | | |
| 6 | Floor plans | | | |
| 7 | Metric scale disclaimer | | | |
| 8 | Encroachment letter | | | |
| 9 | Miscellaneous | | | |

APPLN NO. _____

## ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

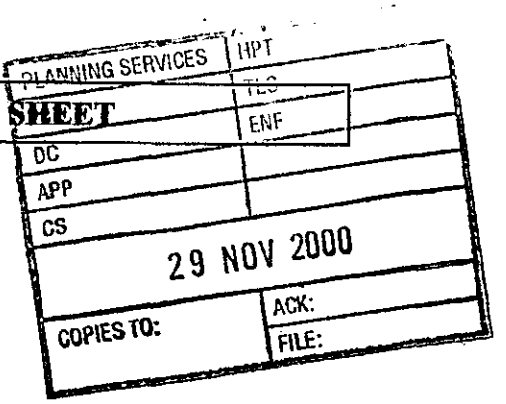
Date Site Notice Sent : 31.10.00 Parish Council Informed - YES / NO

| INTERNAL CONSULTATIONS | | EXTERNAL CONSULTATIONS | |
|---|---|---|---|
| Building Control | ..... | Adjacent D P A | ..... |
| Landscape | ..... | Adjacent Parish | ..... |
| Trees | ..... | Southern Electricity Board | ..... |
| Conservation Officer | ..... | British Gas | ..... |
| Environmental Health | ..... | PSA Oil Pipeline | ..... |
| Housing | ..... | Transco | ..... |
| Leisure & Cultural services | ..... | Environment Agency | ..... |
| Public Rights of Way | ..... | Rail Track | ..... |
| (Property) | ✓ | Police Arch. Liaison Officer | ..... |
| District Secretary (only if called in by SOS) | ..... | **HERITAGE BODIES** | |
| Policy & Plans | ..... | The Georgian Group | ..... |
| Strategic Planning (JSPU) | ..... | Ancient Monuments Society | ..... |
| Minerals (BABTIE) | ..... | Council for British Arch. | ..... |
| Archaeological Site (BABTIE) | ..... | RCHME | ..... |
| Education | ..... | Telecommunications (NRPB) | ..... |
| Social Services | ..... | Sport England | ..... |
| (Highways) | ✓ | **OTHERS:** | ..... |

**NEIGHBOURS:**

S/N + 62, 63 Oaklands Drive
35, 37, 30, 32, 34 Oaklands Drive ✓

# WOKINGHAM TOWN COUNCIL CONSULTATION SHEET




**Case officer:** Andrew Thorley

**Application Number:** F/2000/2604

**Proposal:** Proposed erection of double postal pouch

**Site Address:** Opposite 32 Oaklands Drive, Wokingham

**Applicant:** Royal Mail Service Maintenance Manager

Your observations are required in respect of this application by **24/11/2000**

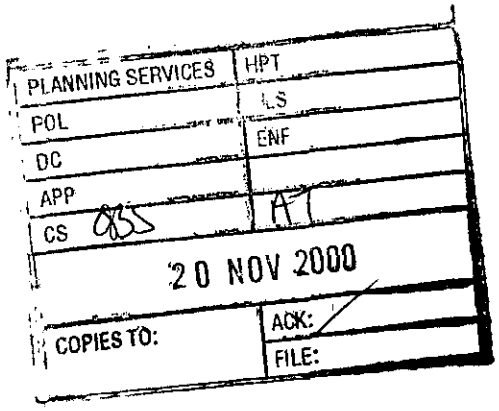
---

● ***No objection***

●

**SIGNED:** _____ **DATE:** 27/11/00

**CLERK TO Wokingham Town Council**




30 Oakland s Drive
Wokingham
Berkshire
RG4 I 2SB

Mr John Mitchell
Development Control Manager
Environmental Services Department
Planning Services
P.O.Box 157
Shute End
Wokingham
Berkshire
RG40 1WR

Your Ref. Andrew Thorley F/2000/2604

Dear Mr Mitchell

**Proposal: Proposed erection of a double postal pouch opposite no. 32 Oaklands Drive**

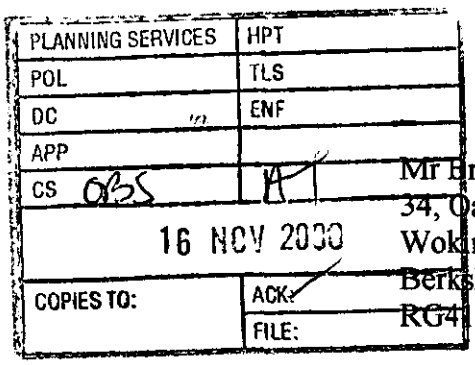
I am writing to express my concerns regarding the above proposal.
You do not say if this postal pouch is instead of or in addition to the single pouch at the Molly Millars Lane end of Oaklands Drive.
Users of the proposed pouch may choose to bring their mail by car. Stationary cars at this point in the road will be a hazard and will block the view of motorists coming up the road. Neighbours manoeuvring their cars from driveways to the road will also have their view obscured.
Placing the pouch on the opposite side of the road and slightly round the corner of the service road to the bungalows would reduce the problem. Drivers would have plenty of room to pull in and would not need to drive around the service road to re-join the main part of Oaklands Drive. This would have the added advantage of causing less disturbance to the occupiers of number 32 and their neighbours, but at the same time not be close enough to the bungalows to cause a nuisance to the occupants.

I look forward to hearing the outcome of the committee meeting.

Yours faithfully Mrs. M. Hastings.

M.Hastings (Mrs)

Tel: Home 0118 978 2668
Work 0118 929 2845




Mr Brian Moffatt
34, Oaklands Drive
Wokingham
Berkshire
RG41 2SB

Your Ref. P/2000/2604
Re: Proposed erection of a double postal pouch

13th November 2000

Dear Mr Mitchell

Thank you for your letter of the 31st October. I wish to raise the following points in objection to the proposed erection of the postal pouch.

Impact on the green area

The very attractive area of grass and trees of the proposed location is an unusual feature within suburban Wokingham which offers a restful views across Oaklands Drive. It is one of the few areas without street furniture to rest the eyes on and therefore the visual impact of the double postal pouch will be all the greater.

Effect on traffic

Many cars weave their way down Oaklands drive when using it as a cut-through to avoid the congestion on the Barkham Road. For vans to park to drop off the mail will increase congestion while increasing the danger to pedestrians.

I appreciate that mail needs to be delivered efficiently and that the postal pouch system may assist with this, but it seems a shame to spoil the most attractive feature of Oaklands Drive to achieve this. May I suggest it could be placed in the industrial estate just half a mile to the south where it would be away from the residential streets?

I would be grateful if you would inform me of your decision,

Yours faithfully,

Brian Moffatt

BY HAND 14/11/2000

| PLANNING SERVICES | HPT |
|---|---|
| POL | TLS |
| DC | ENF |
| APP | |
| CS 005 | AT |
| 14 NOV 2000 | |
| COPIES TO: | ACK: |
| | FILE: |

32 Oaklands Drive,
WOKINGHAM,
RG41 2SB

13 Nov 2000

For the attention of
Andrew Thorley,
Wokingham District Council,
Environment Services Dept,
Wokingham.

Dear Sir,

Ref:Planning Application No F/2000/2604.

We wish to make the strongest possible objection to the proposal to install a Postal Pouch X(Double) on the green area opposite our home,as stated in your letter of the 31st Oct 2000.

We have lived here since the house was built in 1963, and have always considered the green island in question to be a special attractive feature of the road. When we moved here the Planning Regulations or Bye-Laws stated "No playing ball games etc " on that area ,and our chidren,along with the other resident's families ,adhered strictly to that rule, as they still do,with the result that it has remained as intended,an unobstructed and green area.Another of the regulations states that "No perimeter wall or fence is allowed to be built in front of the house and this has been strictly adhered to by the residents. This means that should an unsightly construction such as the proposed Post Office Box be built opposite our dining room window we would not be allowed to screen off that view of the box.

It is also to be noted, that on the green there is a very large attractive conifer tree,exactly at the location of the proposed Postal Box, and we consider that this would be very much out of keeping and absolutely destroy the character the area.

The traffic using Oaklands Drive has greatly increased and in our view it would be very irresponsible of Wokingham District Council to approve the installation of a Post Office Box as proposed and thus :

(a) Spoil the area.
(b) Would cause a vehicle obstruction, increasing the possibility of an accident.

We trust our objections, outlined above on this matter will have your sympathetic attention and bear in mind that we are both in our seventies and therefore value the outlook from our house very much.

We look forward to hearing from you.

Yours faithfully

RDHudson Nancy Hudson

Mr RDH Hudson and Mrs N Hudson

1769d

# YOUR PLANNING APPLICATION

## WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

## WHAT ELSE MAY YOU HAVE TO DO ?

**Listed Building Consent:** for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

**Advertisement Consent:** for the display of advertisements or signs

**Building Regulation Approval:** for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

## WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

## HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

## WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

## WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

**DATA PROTECTION ACT 1984**

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

# WOKINGHAM DISTRICT COUNCIL
# PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY

16.OCT.2000 * 2604

| | | |
|---|---|---|
| 1. | APPLICANT'S NAME | SERVICE MAINTENANCE MANAGER, Royal Mail, |
| | ADDRESS | 80 CAVERSHAM ROAD, READING, |
| | POST CODE | RG1 1AA PHONE 0118 9537285 |
| If the applicant has an agent, all correspondence will be sent to the agent | AGENT'S NAME | |
| | ADDRESS | |
| | POST CODE | PHONE |
| 3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE. | SITE LOCATION | ON GRASS AREA OPPOSITE Nº 32 OAKLANDS DRIVE, WOKINGHAM |
| 4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used. | | INSTALL A POSTAL POUCH BOX (DOUBLE) See attached leaflet. |
| 5. Give the area in hectares or part of a hectare | AREA OF SITE | N/A |
| 6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee | OWNERSHIP | Owner |
| 7. List all the plans and drawings submitted with the application | PLANS/DRAWINGS | 1:2500 1:500 |

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ? Tick the boxes(x)

| | | | |
|---|---|---|---|
| CHANGE OF USE | ☐ | REDEVELOPMENT | ☐ |
| ERECTION OF NEW BUILDING | ☐ N/A | ALTERATION or EXTENSION | ☐ |

9. WHAT TYPE OF APPLICATION IS THIS ? Tick one box only

| | | |
|---|---|---|
| OUTLINE PERMISSION | ☐ | See question 10 |
| FULL PERMISSION | ☑ | |
| APPROVAL OF DETAILS/RESERVED MATTERS | ☐ | State relevant outline permission number Also complete Question 10 |
| TEMPORARY PERMISSION | ☐ | State period required |
| RELAXATION OF CONDITIONS | ☐ | State relevant application number Conditions to be relaxed |

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

| | | | |
|---|---|---|---|
| SITING | ☐ | | |
| EXTERNAL APPEARANCE | ☐ N/A | DESIGN | ☐ |
| MEANS OF ACCESS | ☐ | LANDSCAPING | ☐ |

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

HIGHWAYS LAND

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

NONE

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system

If no, please give details

YES/NO N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

| | No. OF DWELLINGS/HABITABLE ROOMS PROPOSED | TO BE RETAINED | TO BE LOST |
|---|---|---|---|
| HOUSE | / * | / * | / * |
| BUNGALOW | / * | N/A * | / * |
| FLAT/MAISONETTE | / * | / * | / * |
| OTHER | / * | / * | / * |

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? ~~YES~~/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING *OR PROCESSING OF MINERALS; THE DISPOSAL OF MINERAL* WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

NIL - RE-SUBMISSION ORIGINAL APPLICATION Nº F/2000/2095

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED Royal Mail ON BEHALF OF Royal Mail DATE 13/10/00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".



## PLANNING APPLICATION — PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in prim or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

| | USE CLASS | Existing floor space: Retained in existing use | Existing floor space: Lost by change of use or demolition | Proposed additional floorspace created by: New building | Proposed additional floorspace created by: Change of use |
|---|---|---|---|---|---|
| A1 | SHOPS | | | | |
| A2 | FINANCIAL AND PROFESSIONAL SERVICES | | | | |
| A3 | FOOD AND DRINK | | | | |
| B1(a) | OFFICE (other than A2) | | | | |
| B1 (b) | RESEARCH AND DEVELOPMENT | | | | |
| (c) | LIGHT INDUSTRIAL | | | | |
| B2 | GENERAL INDUSTRIAL | | | | |
| B3-7 | SPECIAL INDUSTRIAL | | | | |
| B8 | STORAGE OR DISTRIBUTION | | | | |
| C1 | HOTELS AND HOSTELS | | | | |
| C2 | *RESIDENTIAL INSTITUTIONS* | | | | |
| D1 | NON-RESIDENTIAL INSTITUTIONS | | | | |
| D2 | ASSEMBLY AND LEISURE | | | | |
| OTHER | Please Specify | | | | |
| OTHER | Please Specify | | | | |
| | TOTAL | | | | |

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N/A

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES — N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

| | Cars | Lorries |
|---|---|---|
| Existing | N/A | |
| Proposed | | |

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

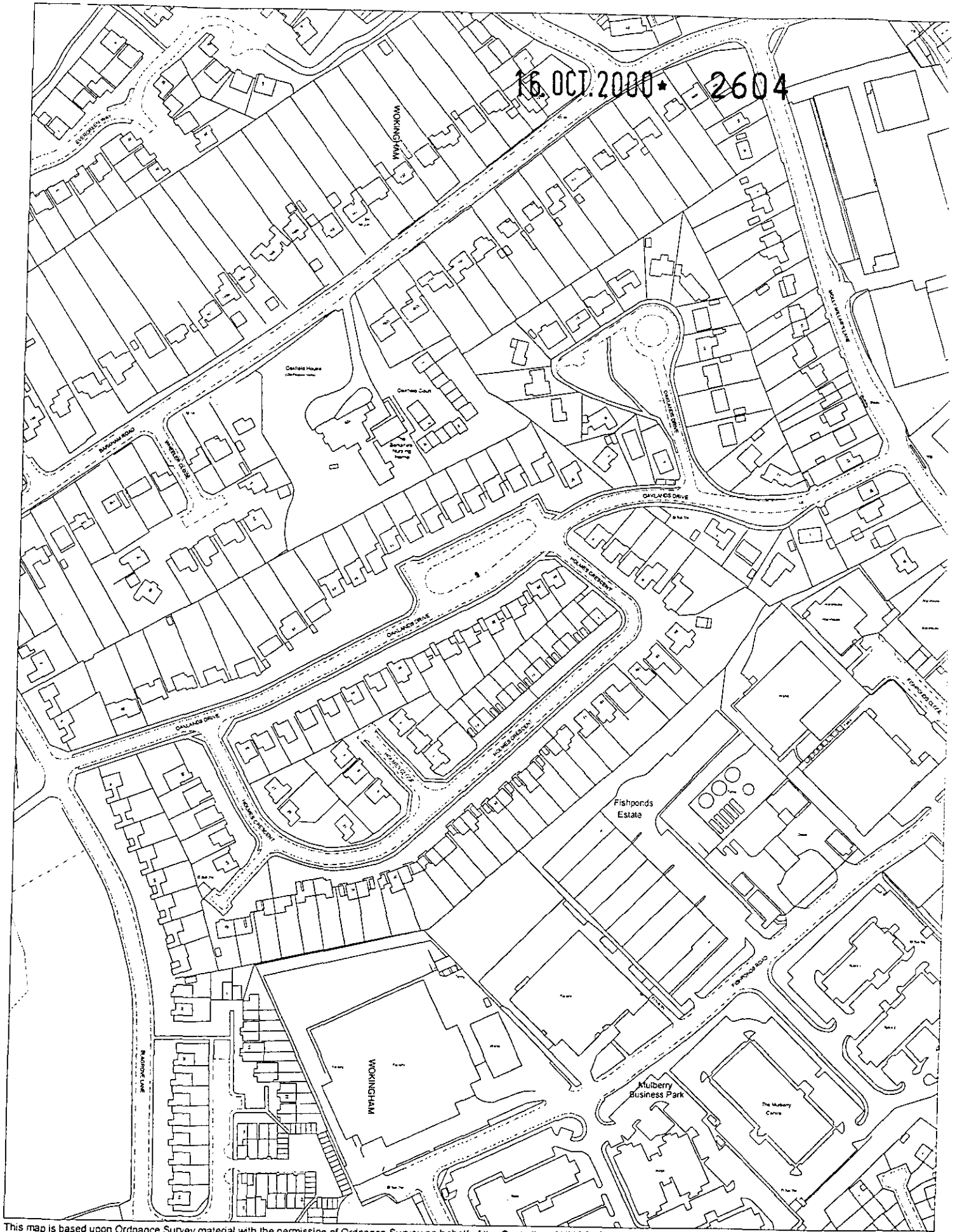
| Existing Staff | Transferred Staff | New Staff | Total |
|---|---|---|---|
| | N/A | | |

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

NO

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

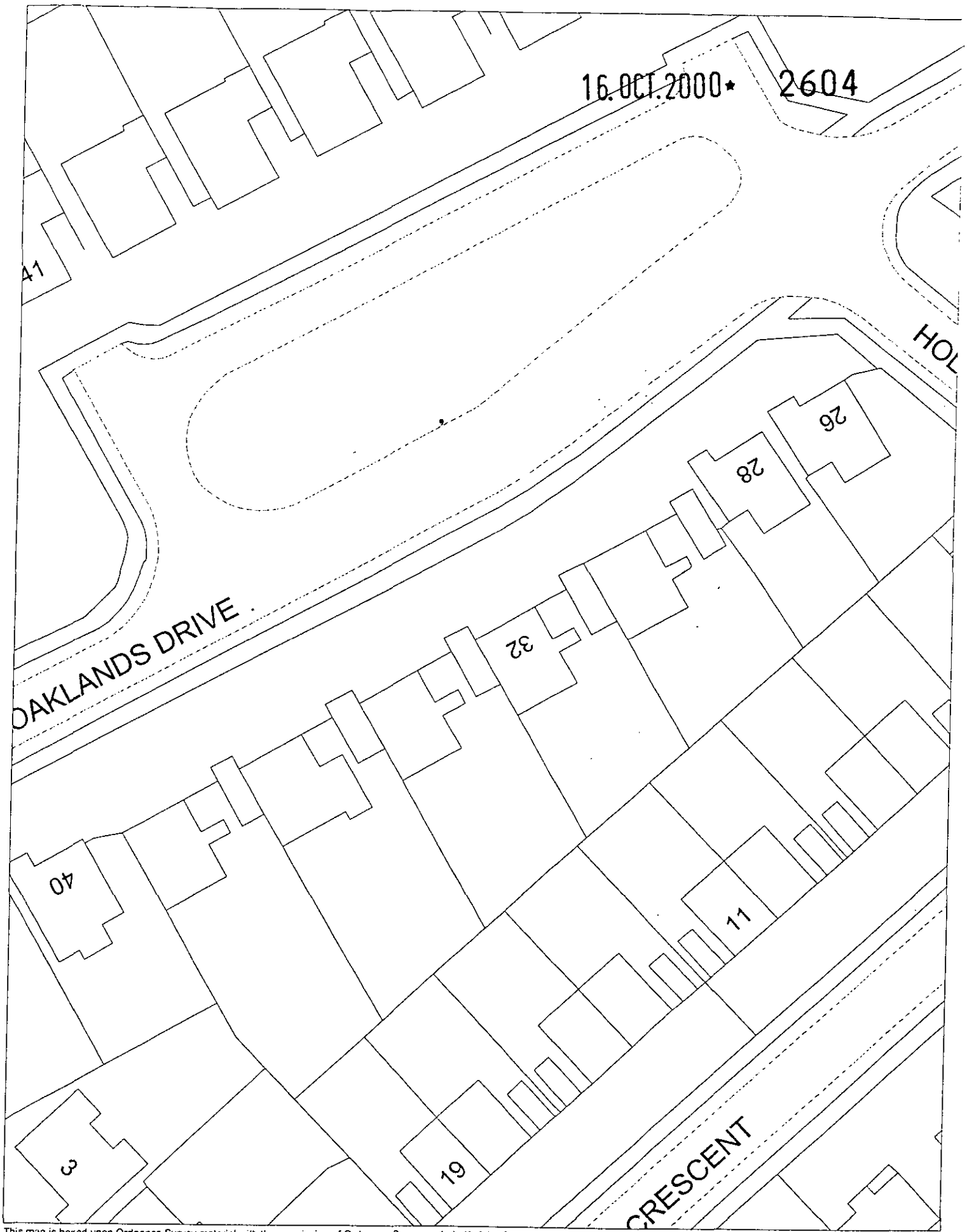
16 OCT 2000 * 2604




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Development Control Section, Environmental Services, Wokingham District Council.
11 October 2000

Scale: 1 : 2500

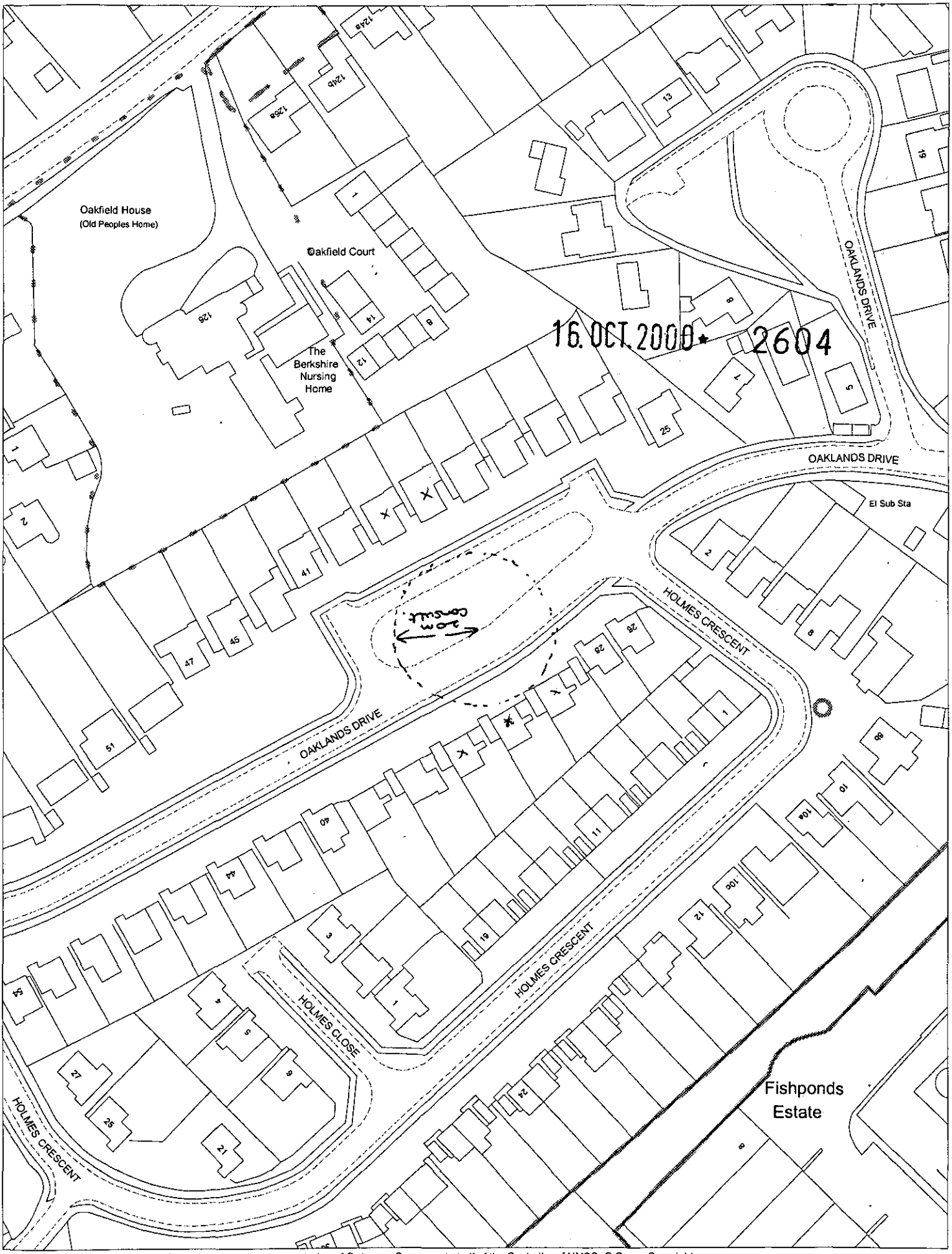



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11 October 2000

Scale: 1 : 500

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