

Date: 29 May 2026
Application: 261171



WOKINGHAM
BOROUGH COUNCIL

WBC Environmental Health

Development Management &
Compliance

P.O. Box 157

Shute End, Wokingham

Berkshire, RG40 1BN

Tel: (0118) 974 6000

Minicom No: (0118) 974 6991

Dear WBC Environmental Health,

Full Planning Approval Consultation

Application Number: 261171

Applicant: Mrs and Mrs Geraldine & Eileen Ward

Site Address: Charlton Lane, Swallowfield, Berkshire

Parish:

Grid Reference: Easting - 0, Northing - 0

Type of Development: Minor Gypsy and traveller pitches (1-9)

Proposal: Full application for the change of use of land to a caravan site for the proposed erection of 5no. gypsy and traveller pitches, each incorporating a static caravan, touring caravan, single-storey day room, bin store, associated parking, access, boundary treatment, hardstanding and hard and soft landscaping.

Case Officer: Helen Maynard

Development Management has received the above application, and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 261171. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be requested from the case officer.

Your observations are required in respect of this application by **19 June 2026**.

Yours sincerely,
Development Management & Compliance

MEMORANDUM

From:	Tahir Rafiq Environmental Health Officer		
Service	WBC Environmental Health	App No:	261171
Address:	Charlton Lane, Swallowfield, Berkshire.		
Proposal:	Full application for the change of use of land to a caravan site for the proposed erection of 5no. gypsy and traveller pitches, each incorporating a static caravan, touring caravan, single-storey day room, bin store, associated parking, access, boundary treatment, hardstanding and hard and soft landscaping.		
Type of Development:	Minor Gypsy and traveller pitches (1-9)		
Site Visit Made:	No		

Summary Of Recommendations	
☐ No comment ☒ No objection ☐ No objection subject to conditions (and reasons) stated below ☐ Request further information before determination as stated below ☐ Objection due to the reason(s) stated below	
Comments On Proposal	
Please use this section to detail any positive, satisfactory or negative aspects of the proposals relating to planning matters. Any additional information or negotiations required can also be detailed in this section. The Environmental Protection Team have reviewed the planning proposal. After a review of the GIS Environmental Health Mapping systems there are no signs of land contamination. The Environmental Protection Team have no objections subject to the caravan Licencing conditions.	
Conditions & Reasons (if required)	
Please use this section to detail any conditions that are required to make this development acceptable in planning terms. All conditions should be accompanied by reasons.	
Date:	13/7/26
Signed:	T.Rafiq