APPLICATION NO:
**F/2000/2104** 54

LOCATION:
**Land To Front Of 16 Sheridan Way, Wokingham.**

APPLICANT:
**Royal Mail**

PROPOSAL:
**Proposed erection of double postal pouch.**

EARLIEST DATE FOR DECISION: **01/09/2000**

**APPLICATION WILL HAVE EXPIRED ON:**
**25/09/2000**

CASE OFFICER: **Andrew Thorley**

Replaced by 2001/3153

WITHDRAWN 18-01-01

RAILEX
Marbleboard

EASIFILE EP7

Royal Mail

To **Andrew Thorley**
Planning Officer
Environmental Services Department
Planning Services
PO Box 157
Shute End
Wokingham
RG40 1WR

Royal Mail
Service Delivery
80 Caversham Road
READING
RG1 1AA

Phone: 0118 9537268 /
9537085

Fax: 0118 9537085

**From** Alan Musther
(Service Maintenance)

**Date** 18th January 2001

**Subject** ----------

[redacted]

Andrew,

I am writing as requested to notify you that we are withdrawing the following old applications as outlined per our telephone call on the 17th January 2001. We have already re-submitted the new revised locations, as detailed in the ammended plans that you submitted to us, and are happy to with these new locations.

**List Of Planning Applications To Be Withdrawn**

| [redacted] | |
|---|---|
| F/2000/2104 | 16, Sheridan Way |
| F/2000/2602 | 7, Owl Close |
| F/2000/2101 | 99, St Pauls Gate |
| F/2000/0757 | 38, Shefford Cresent |

If you require any additional information, please do not hesitate to contact me.

Yours Faithfully

Alan Musther
(Service Maintenance)

0118 9537085

18/01/2001 15:11 FAX 0118 9537085 READING M/C 002

| Applicationo | Name & Address |
|---|---|
| F/2000/2104 | Mr R W Lucas<br>17 Sheridan Way<br>Woosehill<br>RG41 2AP |
| F/2000/2104 | J Friendship<br>16 Sheridan Way<br>Woosehill<br>RG41 3AP |
| F/2000/2104 | Mr & Mrs Jennings<br>15 Sheridan Way<br>Wokingham<br>RG41 3AP |

App. withdrawn
Letter sent 23/01/01

# WOKINGHAM TOWN COUNCIL

Mr K J Abnett
Town Clerk

PLANNING SERVICES | HPT 34304
POL | TLS
DC AT | ENF
SD
13 SEP 2000
COPIES TO: | ACK:
FILE:

Town Hall
Market Place
WOKINGHAM
Berkshire
RG40 1AS

Tel: (0118) 978 3185
Fax: (0118) 979 2335

S:\Planning&Transportation\letters\postal pouches\Sept2000

Mr A Thorley
Planning Officer
Planning & Transportation Services
Shute End
Wokingham RG40 1WL

13 September 2000

Dear Mr Thorley

**RE: PLANNING APPLICATIONS – POSTAL POUCHES**

I refer to the planning applications for postal pouches recently received in this office, and enclose for your attention comments received from Town Councillors on some of the applications.

No comments have been made on the applications listed below.

| | | |
|---|---|---|
| F/2000/2087 | F/2000/2094 | F/2000/2104 |
| F/2000/2088 | F/2000/2095 | F/2000/2106 |
| F/2000/2089 | F/2000/2096 | F/2000/2107 |
| F/2000/2090 | F/2000/2100 | F/2000/2108 |
| F/2000/2092 | F/2000/2102 | F/2000/2109 |
| F/2000/2093 | F/2000/2103 | F/2000/2110 |

Yours sincerely

Tricia Harcourt

Mrs Tricia Harcourt
**Planning & Transportation Officer**

# WOKINGHAM D.C. DEVELOPMENT CONTROL

| | |
|---|---|
| Start date: 31 JUL 2000 | |
| Officer: AT | Application No. F/2000/2104 |

Map No. ..... Site .....
Easting: ..... Flood Pln .....
Northing: ..... Mineral .....

Level: ☐ Sub Committee ☐ Delegated ☐ Sec. State
☐ Incorrect Fee ☐ Invalid ☐ PD

Description:
(F.) PROPOSED ERECTION OF DOUBLE POSTAL POUCH

Location: ~~OUTSIDE 9~~ Land to front of 16 SHERIDAN WAY

Parish: WOKINGHAM Ward: .....

Applicant: ROYAL MAIL

resubmission F/2000/0754 withdrawn

Fee Received 00-00 Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

**Additional information required for validation**

| | | Reason | Requested | Received |
|---|---|---|---|---|
| 1 | 1:2500 OS location plan showing property edged in blue/red | | | |
| 2 | 1:500 block plan showing existing & proposed dev. + adj. Properties | | | |
| 3 | Forms unsigned | | | |
| 4 | Correct S 66 certificate | | | |
| 5 | Elevation plans | | | |
| 6 | Floor plans | | | |
| 7 | Metric scale disclaimer | | | |
| 8 | Encroachment letter | | | |
| 9 | Miscellaneous | | | |

APPLN NO. _____

## ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

---

Date Site Notice Sent : .....  Parish Council Informed - YES / NO

**INTERNAL CONSULTATIONS**

Building Control .....
Landscape .....
Trees .....
Conservation Officer .....
Environmental Health .....
Housing .....
Leisure & Cultural services .....
Public Rights of Way .....
Property ✓ .....
District Secretary (only if called in by SOS) .....
Policy & Plans .....
Strategic Planning (JSPU) .....
Minerals (BABTIE) .....
Archaeological Site (BABTIE) : .....
Education .....
Social Services .....
Highways ✓ .....

**EXTERNAL CONSULTATIONS**

Adjacent D P A : .....
Adjacent Parish : .....
Southern Electricity Board .....
British Gas .....
PSA Oil Pipeline .....
Transco .....
Environment Agency .....

---

Rail Track .....
Police Arch. Liaison Officer .....

**HERITAGE BODIES**

The Georgian Group .....
Ancient Monuments Society .....
Council for British Arch. .....
RCHME .....
Telecommunications (NRPB) .....
Sport England .....

---

**OTHERS:**

.....
.....
.....

**NEIGHBOURS:** S/N Sufficent

.....
.....
.....
.....
.....
.....
.....
.....

| PLANNING SERVICES | HPT |
|---|---|
| POL | TLS |
| DC AT | ENF |
| APP | |
| CS Obs | |
| 29 AUG 2000 | |
| COPIES TO: | ACK: ✓ |
| | FILE: |

Andrew Thorley
Case Officer

15 Sheridan Way
Wokingham RG41 3AP
A.T
29 August 2000

Dear Sir

RE: F/2000/2104

Thank you for the opportunity to comment on this planning application.
We would like register our objections to the proposed double postal pouch, for the following reasons.

1) The pouch would directly abut the front boundary of our property. As we are prevented from erecting a fence around the front of our property, presumably for aesthetic reasons, it would be inconsistent for council to allow such a structure.

2) The postal pouch would look unsightly in such a conspicuous position. We have invested time and expense in maintaining our very prominent front lawn as an attractive feature of Sheridan Way. This includes the council owned strip to the roadway and onto the roadway, weeding and keeping clear of debris. We have done this because, despite our approaches to council for this area to be maintained, this area is not included in the routine council road verge services.

3) The roadway at this point is too narrow (4.8 metres) to accommodate postal vans. This roadway services five houses. There are often vehicles parked on the other side of the road. Therefore with a parked vehicle, a stationary postal van at this location would prevent vehicular access in either direction.

4) There are several road safety concerns. This roadway is used as a footpath by virtually every pedestrian, including many children on foot bicycle. Regular use by postal vans would create a potential hazard. Also we have noticed on a number of occasions that postal vans delivering to this neighbourhood have been driven in a reckless manner, with little regard for the road layout of this locality.

Terry Jennings

TERRY JENNINGS

Sheila Jennings

SHEILA JENNINGS

**WORK SHEET FOR :** Andrew Thorley

**Application Number :** F/2000/2104

**Applicant :** Royal Mail .

**Location :** Land To Front Of 16, Sheridan Way, , Wokingham.

**Proposal :** Proposed erection of double postal pouch.

**Site Notice Displayed ? :** YES ☐ NO ☐ DATE ☐

**Date of Neighbour Notifications :** .....

**Date of Site Visit :** .....

**Date Registered : 31/07/2000**

**Earliest Date for Decision : 01/09/2000**

**Latest Consultation Date/Site Notice Expiry Date : 01/09/2000**

**This application will have expired on: 25/09/2000. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.**

**Consultation Responses :**

Highways : No Obj
Property : No Obj
Neighbours : Objection 2 letters re ownership of land!
WTC : No Obj

**Planning Issues :**

WITHDRAWN

**Application Number: F/2000/2104**

**Appraisal :**

**Recomendation : Approval:** ☐ **Refusal:** ☐
(tick appropriate box)

WITHDRAWN

## Application Number F/2000/2104
## Conditions/Reasons for Refusal

| No | Std Con | Std Reas | Non Std Conditions / Reasons for Refusal |
|---|---|---|---|
| | | | |
| | | | |
| | | | |

# RECORD OF SITE VISIT

SITE ADDRESS: Land To Front Of 16 Sheridan Way Wokingham.

APPLICATION NUMBER: F/2000/2104

OFFICER: Andrew Thorley

DATE OF SITE VISIT:.....

1 SITE/STATUTORY NOTICE DISPLAYED ?

2. DESCRIPTION OF SURROUNDINGS

3. DESCRIPTION OF SITE/BUILDING

4. RELATIONSHIP TO ADJOINING PROPERTIES

5. SITE CONSTRAINTS

TREES

ACCESS/PARKING

LEVELS

BOUNDARY TREATMENT

OTHERS

Tel: 0118 974 6441

Date:

My ref: F/2000/2104

**CONFIDENTIAL**

Councillor Marinos
10 Wildcroft Drive
Wokingham
RG40 3NY


Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham


Dear Councillor

**Application Number: F/2000/2104**
***Land To Front Of 16, Sheridan Way, , Wokingham.***
**Proposed erection of double postal pouch.**

I write to let you know that the above mentioned application has been recommended for

APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

*John Mitchell*
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2104**
**Land To Front Of 16, Sheridan Way, , Wokingham.**
**Proposed erection of double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor Marinos

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date:

My ref: F/2000/2104

**CONFIDENTIAL**

Councillor D Morgan
Valois Farm
Range Road
Wokingham
RG40 3NR


Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham


Dear Councillor

**Application Number: F/2000/2104**
**Land To Front Of 16, Sheridan Way, , Wokingham.**
**Proposed erection of double postal pouch.**

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2104**
**Land To Front Of 16, Sheridan Way, , Wokingham.**
***Proposed erection of double postal pouch.***

Transfer: Yes ☐ No ☐
Reason for Transfer:
_____
_____

Signed: _____ Date: _____

Councillor D Morgan

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: 0118 974 6441

Date:

My ref: F/2000/2104

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

**CONFIDENTIAL**

Councillor C Hudson
4 Sapphire Close
Wokingham
RG41 3DU

Dear Councillor

**Application Number: F/2000/2104**
**Land To Front Of 16, Sheridan Way, , Wokingham.**
**Proposed erection of double postal pouch.**

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☐ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Andrew Thorley** on **0118 974 6441**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than _____

Yours faithfully

John Mitchell
Development Control Manager

---

**LISTING FORM**
Case officer: **Andrew Thorley** Application Number: **F/2000/2104**
**Land To Front Of 16, Sheridan Way, , Wokingham.**
**Proposed erection of double postal pouch.**

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor C Hudson

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

**Received by Wokingham District Council**

# Application No: F/2000/2104

**Proposal:**
Proposed erection of double postal pouch.

**Location:**
Land To Front Of 16, Sheridan Way, Wokingham.

**The application is available for inspection at Wokingham District Council's offices during the following times:**

**PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428**
**8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday**

**WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this notice for delivery of plans.**

**Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Andrew Thorley P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 01/09/2000. Written comments submitted will become available for public inspection.**

**In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.**

**Head Planning and Transportation**

*08 August 2000*

*Liz and Rodney Lucas*
17 Sheridan Way, Woosehill, Wokingham, Berkshire. RG41 3AP

*Telephone: Wokingham (0118) 977 5680*
*International: +44 118 977 5680*
E-mail: rodney@lucas9.freeserve.co.uk

| | |
|---|---|
| PLANNING SERVICES | HPT |
| FOL | TLS |
| DC | ENF |
| EXP | |
| CS Obs | AT |
| 23 AUG 2000 | |
| COPIES TO: | ACK: ✓ |
| | FILE: |

22 August 2000

Planning Department
Wokingham District Council
Shute End
Wokingham
Berkshire
RG40 1BN

For the attention of Mr. Andrew Thorley

Dear Mr Thorley,

**Objection to Planning Application F/2000/2104**

I write to place objections to the plan by the Post Office to erect a double postal pouch on "open ground to the front of 16 Sheridan Way". Having obtained a copy of the site plan from the Council Offices, my wife and I object to this plan on two grounds.

Firstly, the "open ground" concerned is not a public open space, but constitutes the front garden of No.15 Sheridan Way. As such it is used constantly for play by the children living at that house, and the presence of the post office structure would create a hazard to their lively activities.

Secondly, quite apart from the above, the position chosen by the Post Office is just about as visually obtrusive as it could be. The presence of the pouches would detract from the visual amenity of this well-planned part of the Woosehill estate - in other words, they would be an eyesore.

Whilst we appreciate that the Post Office has to conduct its legitimate affairs, we suggest that a more suitable and less obtrusive place could be found only a few yards from that put forward in the current plan. I am enclosing herewith the copy plan obtained from the Council yesterday. On it I have marked in pink a stretch of the verge which would, I am sure, be equally convenient for the Post Office and where the presence of the boxes would not constitute such an eyesore for the residents of surrounding properties. If you wish to inspect the site yourself I shall be happy to meet you there and discuss my points on the spot. I am usually at home.

Finally, you should be aware that although the planning application posted on site is dated 8th August, it was not placed in position by the Post Office until Saturday 19th August, leaving little time for residents to investigate and comment.

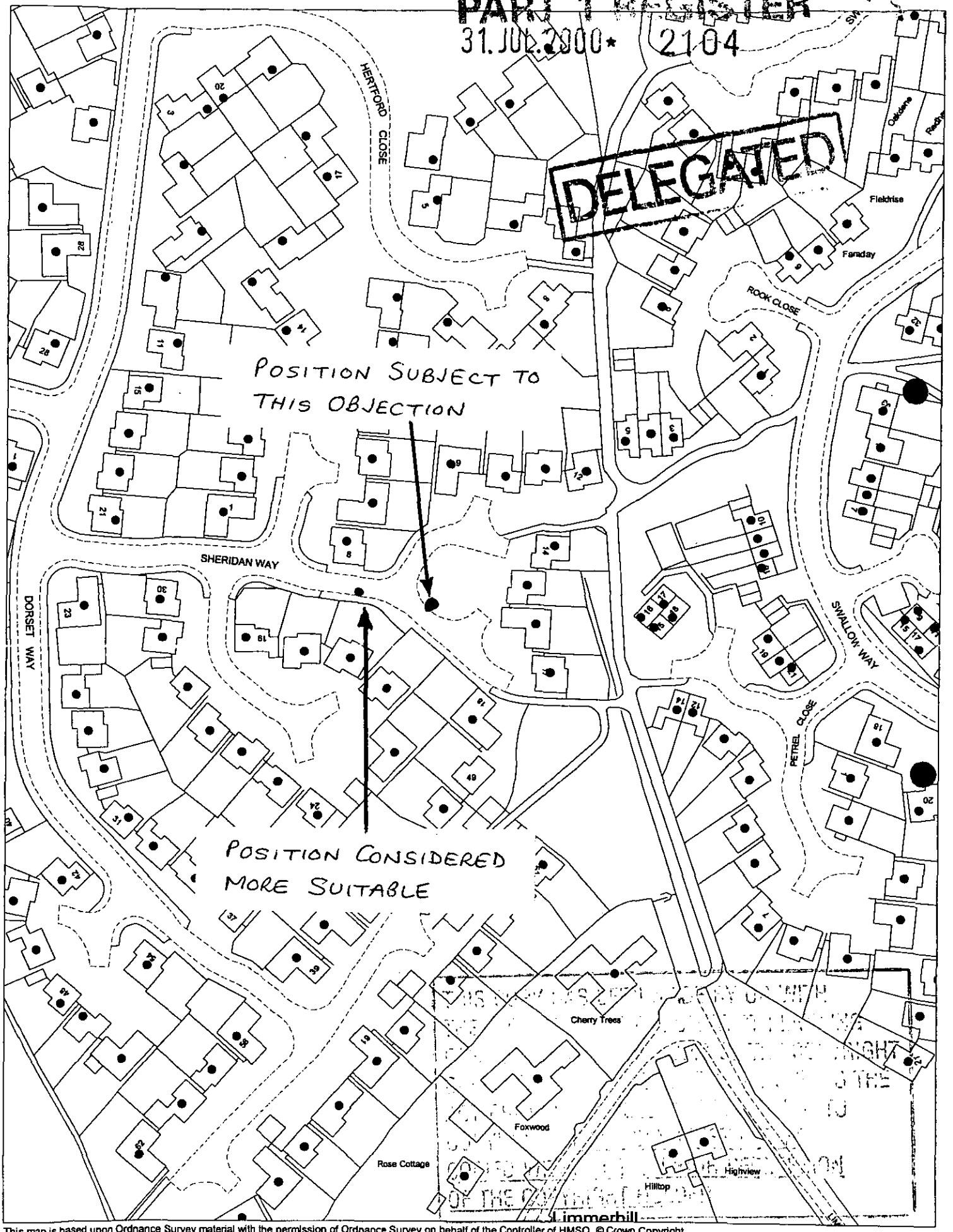
Yours sincerely,

Rodney W. Lucas.

Rodney W. Lucas.

PART 1 REGISTER
31.JUL.2000* 2104

DELEGATED

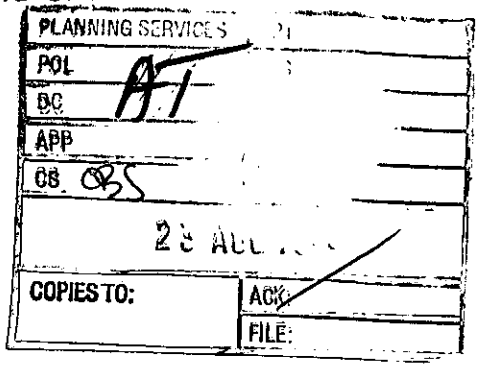



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO. © Crown Copyright.
Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.Wokingham District Council Licence LA086134

Development Control Section, Environmental Services, Wokingham District Council.
3 August 2000 Scale: 1 : 1250

N
W E
S

16 Sheridan Way, Woosehill,
Wokingham, Berks RG41 3AP




Mr. Andrew Thorley
Planning Services
Wokingham District Council
Shute End
Wokingham
Berks
RG40 1BN.

22 August 00

Dear Mr Thorley

***Ref: PLANNING APPLICATION f/2000/2104***

I would like to raise some objections to planning application number F/2000/2104 for the proposed erection of "postal pouches" on land directly opposite my house in Sheridan Way.

1: This land belongs to my next door neighbour, 15 Sheridan Way and as far as I am aware is his front lawn. It is not open land as described in the planning application.

2: The postal pouches will be unsightly and will be in full view from our front room.

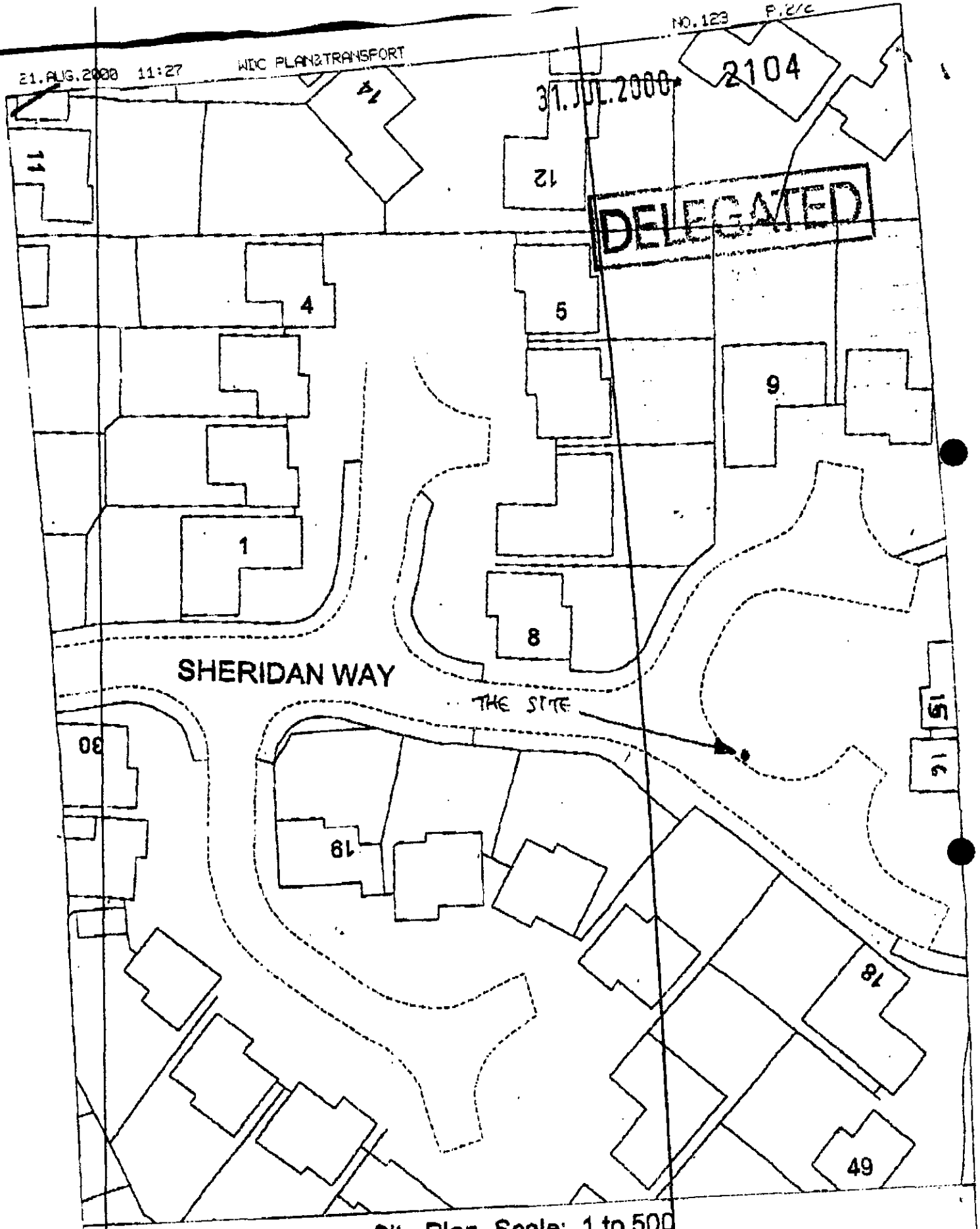
3: There are a number of families that live in the our close that have small children. The postal delivery vans travel extremely fast around Sheridan Way and we feel that these pouches would increase the postal traffic thereby causing a traffic hazard to the children.

Yours sincerely,

John Friendship
Resident.

PLANNING SERVICES
POL
DC
APP
GS
COPIES TO:
23 AUG 2010
ACK:
FILE:

31.JUL.2000
DELEGATED

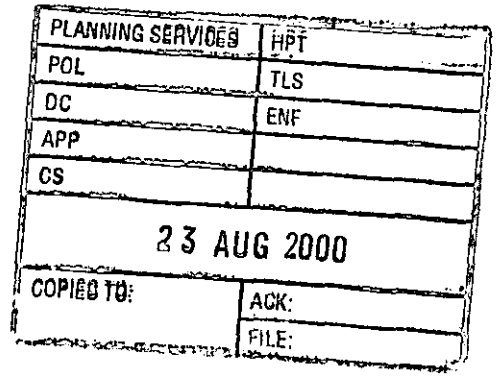



Site Plan, Scale: 1 to 500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright Wokingham District Council, Licence No. LA086134

Date: 26 May 2000


PLANNING SERVICES
HPT
POL
TLS
DC
ENF
APP
CS
23 AUG 2000
COPIED TO:
ACK:
FILE:

**HIGHWAYS CONSULTATION SHEET**

DELEGATED

**From:** Andrew Thorley **Date:** 08 August 2000

**Application Number:** F/2000/2104

**Proposal:** Proposed erection of double postal pouch.

**Parish:** WOKINGHAM TOWN

**Site Address:**
Land To Front Of 16, Sheridan Way, , Wokingham.

**Applicant:**
Royal Mail .

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☐ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☑ Recommend approval with **no** condition(s) or reason(s).

**Signed:** _____ **Print name:** ADAM COSSINS

10/8/00.

1769d

# YOUR PLANNING APPLICATION

## WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

## WHAT ELSE MAY YOU HAVE TO DO ?

| | |
|---|---|
| Listed Building Consent: | for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area. |
| Advertisement Consent: | for the display of advertisements or signs |
| Building Regulation Approval: | for most new building or construction work. |

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

## WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officerresponsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

## HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

## WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

## WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

**DATA PROTECTION ACT 1984**

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

# WOKINGHAM DISTRICT COUNCIL
# PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY
DELEGATED
31.JUL.2000 2104

| | | |
|---|---|---|
| 1. | APPLICANT'S NAME | SERVICE MAINTENANCE MANAGER, Royal |
| | ADDRESS | Mail Reading, 80 CAVERSHAM RD, READING |
| | POST CODE | RG1 1AA PHONE (0118) 9537285 |
| 2. If the applicant has an agent, all correspondence will be sent to the agent | AGENT'S NAME | |
| | ADDRESS | N/A |
| | POST CODE | PHONE |
| 3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE. | SITE LOCATION | To the Rear of 21/22 SHERIDAN WAY OPPOSITE / NEAR N° 9 - List Attached |
| 4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used. | | Install Postal Pouch Box - LEAFLET ATTACHED |
| 5. Give the area in hectares or part of a hectare | AREA OF SITE | N/A |
| 6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee | OWNERSHIP | None |
| 7. List all the plans and drawings submitted with the application | PLANS/DRAWINGS | 1:2500<br>1:500 |

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

| | | | | |
|---|---|---|---|---|
| CHANGE OF USE | ☐ | N/A | REDEVELOPMENT | ☐ |
| ERECTION OF NEW BUILDING | ☐ | | ALTERATION or EXTENSION | ☐ |

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

| | | |
|---|---|---|
| OUTLINE PERMISSION | ☐ | See question 10 |
| FULL PERMISSION | ☐ | |
| APPROVAL OF DETAILS/RESERVED MATTERS | ☐ | State relevant outline permission number Also complete Question 10 |
| TEMPORARY PERMISSION | ☐ | State period required |
| RELAXATION OF CONDITIONS | ☐ | State relevant application number Conditions to be relaxed |

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

| | | | | |
|---|---|---|---|---|
| | | N/A | SITING | ☐ |
| EXTERNAL APPEARANCE | ☐ | | DESIGN | ☐ |
| MEANS OF ACCESS | ☐ | | LANDSCAPING | ☐ |

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

HIGHWAYS LAND.

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

NONE

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system YES/NO

If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

| | No. OF DWELLINGS/HABITABLE ROOMS PROPOSED | TO BE RETAINED | TO BE LOST |
|---|---|---|---|
| HOUSE | / * | / * | / * |
| BUNGALOW | / * N/A | / * | / * |
| FLAT/MAISONETTE | / * | / * | / * |
| OTHER | / * | / * | / * |

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? ~~YES~~/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

Nil (RESUBMISSION OF APPLICATION) (F/2000/0754)

*I hereby apply for permission* in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED [signature] ON BEHALF OF Royal Mail DATE 31-07-00

*Before submitting the application* check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".



# PLANNING APPLICATION

PART 2

*This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.*

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

| | USE CLASS | Existing floor space: Retained in existing use | Existing floor space: Lost by change of use or demolition | Proposed additional floorspace created by: New building | Proposed additional floorspace created by: Change of use |
|---|---|---|---|---|---|
| A1 | SHOPS | | | | |
| A2 | FINANCIAL AND PROFESSIONAL SERVICES | | N/A | | |
| A3 | FOOD AND DRINK | | | | |
| B1(a) | OFFICE (other than A2) | | | | |
| B1 (b) | RESEARCH AND DEVELOPMENT | | | | |
| B1 (c) | LIGHT INDUSTRIAL | | | | |
| B2 | GENERAL INDUSTRIAL | | | | |
| B7 | SPECIAL INDUSTRIAL | | | | |
| B8 | STORAGE OR DISTRIBUTION | | | | |
| C1 | HOTELS AND HOSTELS | | | | |
| C2 | RESIDENTIAL INSTITUTIONS | | | | |
| D1 | NON-RESIDENTIAL INSTITUTIONS | | | | |
| D2 | ASSEMBLY AND LEISURE | | | | |
| OTHER | Please Specify | | | | |
| OTHER | Please Specify | | | | |
| | TOTAL | | | | |

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES — N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

| | Cars | Lorries |
|---|---|---|
| Existing | N/A | |
| Proposed | | |

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

| Existing Staff | Transferred Staff | New Staff | Total |
|---|---|---|---|
| | N/A | | |

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

NO

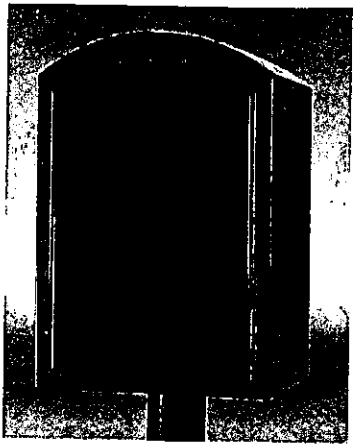
Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

ROMEC Manufacturing

STREET FURNITURE

# Second Delivery Pouch Box

## External storage box for delivery pouches



The free-standing second delivery pouch box offers secure storage for delivery pouches. Produced in robust sheet steel with Post Office approved locks, the box is highly durable and resistant to vandalism.

| Technical Specification | |
|---|---|
| *Single Box* | |
| Height: | 660mm |
| Width: | 450mm |
| Depth: | 400mm |

| Technical Specification | |
|---|---|
| *Double Box* | |
| Height: | 1000mm |
| Width: | 450mm |
| Depth: | 400mm |

*Royal Mail policy is for all Pouch Boxes to be free-standing. Mounted boxes are still available for independent customers.*

31. JUL. 2000 ★ 21.04

DELEGATED

PRODUCT CODES

Single Box
Code 1270/001

Double Box
Code 1270/002

*Also Available:*

Standard Pedestal
Code 1270/005

Short Pedestal
Code 1270/006

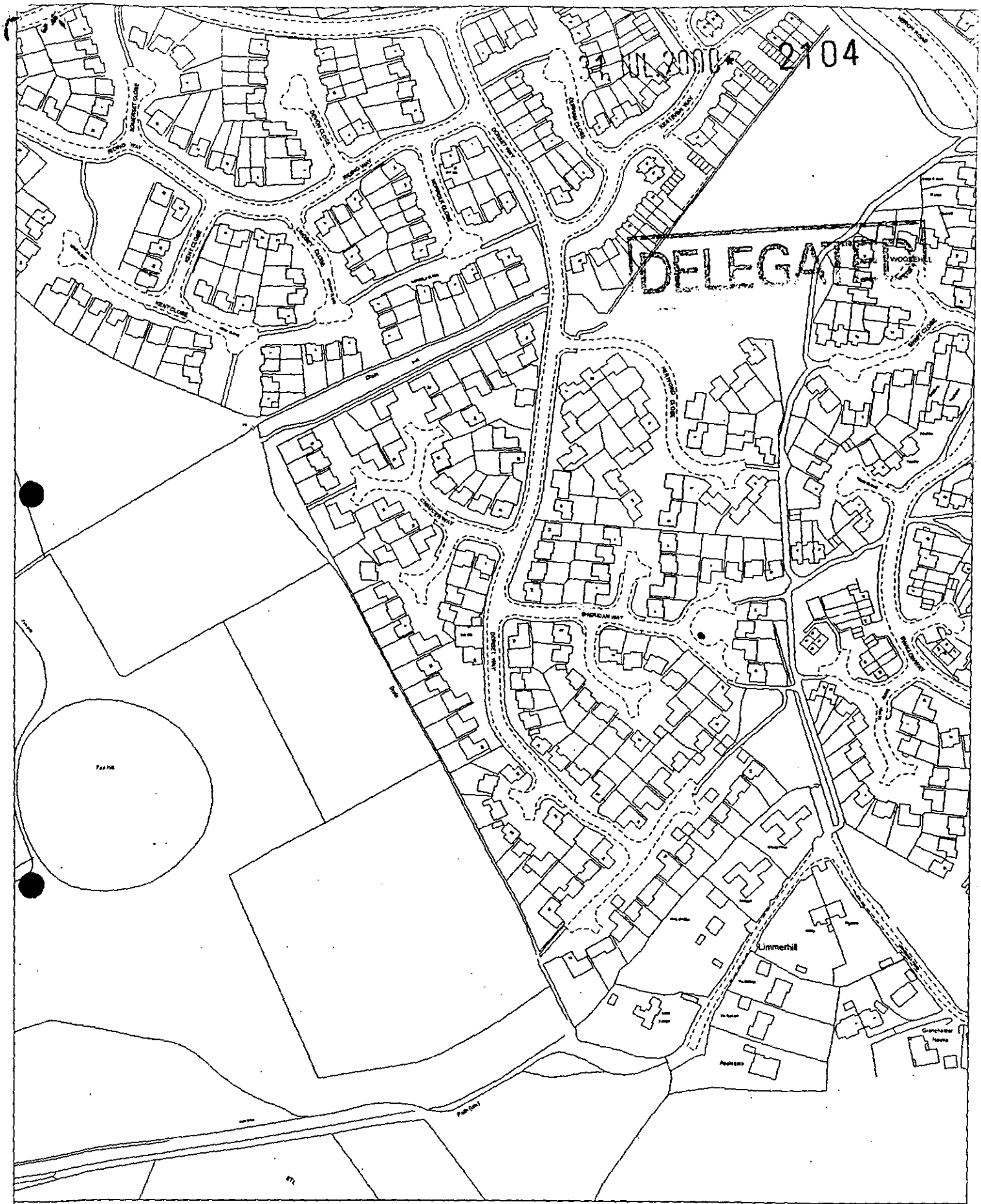
For more information on ROMEC's range of Products and Services...
Freephone 0800 61 65 62 Postline 5836 4041

## *Royal Mail Pouch Box [ Double ] Resubmission Application (Wokingham Area)*

| Box No | Address | Original Application Code No |
|---|---|---|
| R01 | Near No 99 St Pauls Gate | F/2000/0761 |
| R02 | Outside / Near No1 Brook Close | F/2000/0760 |
| R03 | At / Near No 1 Peregrine Court (Near Junction Of Swalloway & Chaffinch Close) | F/2000/0756 |
| R04 | At End Of Duncan Drive (Near No 10) | F/2000/0735 |
| R05 | Opposite No 4 Webb Court | F/2000/0727 |
| R06 | At / Near No 54 Crail Close | F/2000/0738 |
| R07 | Near Gas Govenor On Manor Road | F/2000/0773 |
| R08 | Opposite / Near No 8 Magnolia Way | F/2000/0739 |
| R09 | Opposite No 3 Sandy Lane | F/2000/0722 |
| R10 | At Junction Of Luckley Road & Luckley Wood | F/2000/0775 |
| R11 | Opposite No 50 Tangley Drive | F/2000/0774 |
| R12 | Opposite No 52 manor Road | F/2000/0771 |
| R13 | At Junction Of Sorrel Close & Campion Way | F/2000/0770 |
| R14 | Opposite No 63 Oaklands Drive | F/2000/0740 |
| R15 | Opposite No 3 Beanoak Road | F/2000/0748 |
| R16 | Opposite No 10 Lowther Road | F/2000/0762 |
| R17 | Adjacent To Rear Boundary of 3/4 Mindel Close (Sited On Culloden Way - Near Tree) | F/2000/0776 |
| R18 | Next To Footpath / Cut On All Saints Close Which Leads To Deacon Close | F/2000/0735 |
| R19 | Opposite No 14 Norreys Ave | F/2000/0724 |
| R20 | To The Rear Of 21/22 Sheriden Way Opposite No 9 | F/2000/0754 |
| R21 | Next To 144 Mathews - Green Rd | F/2000/0777 |
| R22 | At Junction Of Priest Av & London Road (Near 225 London Road) | F/2000/0743 |
| R23 | Opposite No 26 Commons Rd | F/2000/0768 |
| R24 | Near No 22 Ruskin Way (Next To Green Box & Lamp | F/2000/0759 |
| | | |

31.JUL.2000* 2104

DELEGATED

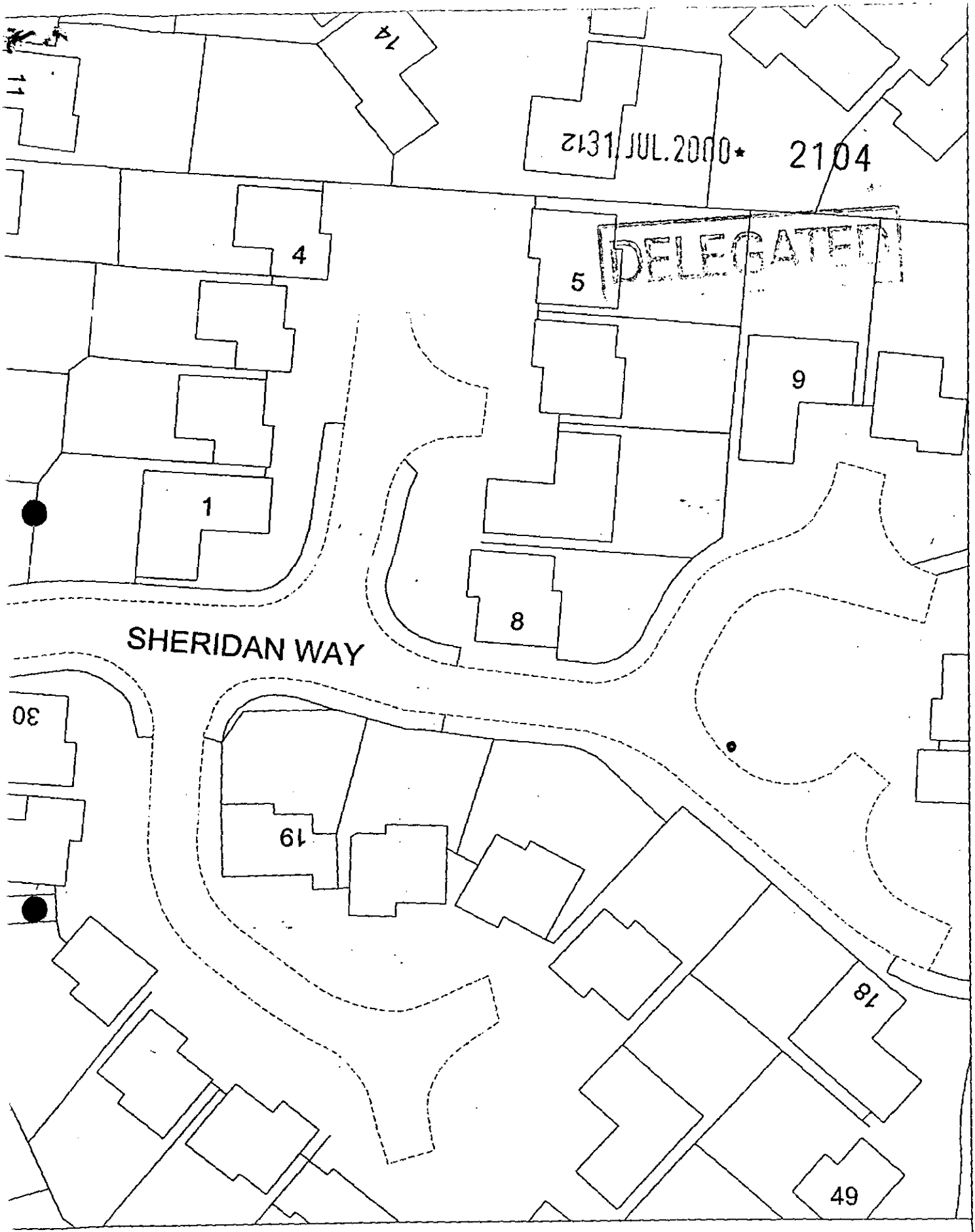



## Site Plan, Scale: 1 to 2500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright. Wokingham District Council, Licence No. LA086134

Date: 1 September 1999




Site Plan, Scale: 1 to 500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright. Wokingham District Council, Licence No. LA086134

Date: 26 May 2000

N
W E
S

**To:**
**Property Dept**

DELEGATED

**From:** Andrew Thorley

**Date:** 08 August 2000

**Application Number:** F/2000/2104

**Proposal:** Proposed erection of double postal pouch..




**Site Address:**
Land To Front Of 16, Sheridan Way, , Wokingham.

**Applicant:**
Royal Mail .

Your observations are required in respect of this application within **7 days** of the above date.

No

1769d

# YOUR PLANNING APPLICATION

## WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

## WHAT ELSE MAY YOU HAVE TO DO ?

**Listed Building Consent:** for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

**Advertisement Consent:** for the display of advertisements or signs

**Building Regulation Approval:** for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

## WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

## HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

## WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

## WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

**DATA PROTECTION ACT 1984**

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

# WOKINGHAM DISTRICT COUNCIL
# PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY

DELEGATED

31.JUL.2000* 2104

| | | |
|---|---|---|
| 1. | APPLICANT'S NAME | SERVICE MAINTENANCE MANAGER, Royal Mail READING, 80 CAVERSHAM RD, READING |
| | ADDRESS | |
| | POST CODE | RG1 1AA PHONE (0118) 9537285 |
| 2. If the applicant has an agent, all correspondence will be sent to the agent | AGENT'S NAME | |
| | ADDRESS | N/A |
| | POST CODE | PHONE |
| 3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE. | SITE LOCATION | TO THE REAR OF 21/22 SHERIDAN WAY OPPOSITE INGAR Nº 9 - LIST ATTACHED |
| 4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used. | | INSTALL POSTAL POUCH BOX - LEAFLET ATTACHED |
| 5. Give the area in hectares or part of a hectare | AREA OF SITE | N/A |
| 6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee | OWNERSHIP | None |
| 7. List all the plans and drawings submitted with the application | PLANS/DRAWINGS | 1:2500 1:500 |

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

| | | | |
|---|---|---|---|
| CHANGE OF USE | ☐ | REDEVELOPMENT | ☐ |
| ERECTION OF NEW BUILDING | ☐ | ALTERATION or EXTENSION | ☐ |

N/A

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

| | | |
|---|---|---|
| OUTLINE PERMISSION | ☐ | See question 10 |
| FULL PERMISSION | ☑ | |
| APPROVAL OF DETAILS/RESERVED MATTERS | ☐ | State relevant outline permission number Also complete Question 10 |
| TEMPORARY PERMISSION | ☐ | State period required |
| RELAXATION OF CONDITIONS | ☐ | State relevant application number Conditions to be relaxed |

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

| | | | |
|---|---|---|---|
| SITING | ☐ | EXTERNAL APPEARANCE | ☐ |
| DESIGN | ☐ | MEANS OF ACCESS | ☐ |
| LANDSCAPING | ☐ | | |

N/A

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S)
e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.
HIGHWAYS LAND.

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.
NONE

15. HOW WILL THE SITE BE ENCLOSED?
Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.
N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?
N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?
To existing system — YES/NO
If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access
N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED?
See notes for applicants
N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

| | No. OF DWELLINGS/HABITABLE ROOMS PROPOSED | TO BE RETAINED | TO BE LOST |
|---|---|---|---|
| HOUSE | | | |
| BUNGALOW | | N/A | |
| FLAT/MAISONETTE | | | |
| OTHER | | | |

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? ~~YES~~/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.
Nil (Resubmission of Application) (F/2000/0754)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED A.J. Hughes ON BEHALF OF Royal Mail DATE 31-07-00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".



# PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS.
Please give all floor areas in SQUARE METRES.

| | USE CLASS | Existing floor space: Retained in existing use | Existing floor space: Lost by change of use or demolition | Proposed additional floorspace created by: New building | Proposed additional floorspace created by: Change of use |
|---|---|---|---|---|---|
| A1 | SHOPS | | | | |
| A2 | FINANCIAL AND PROFESSIONAL SERVICES | | | | |
| A3 | FOOD AND DRINK | | | | |
| B1(a) | OFFICE (other than A2) | | | | |
| B1 (b) | RESEARCH AND DEVELOPMENT | | | | |
| B1 (c) | LIGHT INDUSTRIAL | | N/A | | |
| B2 | GENERAL INDUSTRIAL | | | | |
| B7 | SPECIAL INDUSTRIAL | | | | |
| B8 | STORAGE OR DISTRIBUTION | | | | |
| C1 | HOTELS AND HOSTELS | | | | |
| C2 | RESIDENTIAL INSTITUTIONS | | | | |
| D1 | NON-RESIDENTIAL INSTITUTIONS | | | | |
| D2 | ASSEMBLY AND LEISURE | | | | |
| OTHER | Please Specify | | | | |
| OTHER | Please Specify | | | | |
| | TOTAL | | | | |

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES
N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

| | Cars | Lorries |
|---|---|---|
| Existing | N/A | |
| Proposed | | |

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.
N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?
N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

| Existing Staff | Transferred Staff | New Staff | Total |
|---|---|---|---|
| | N/A | | |

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.
NO

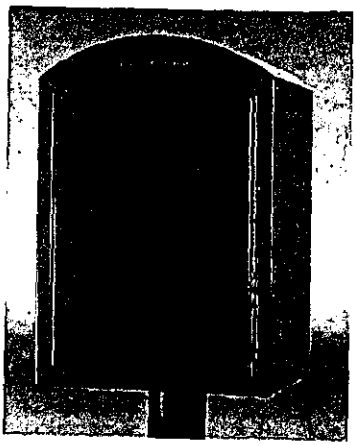
Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS'.

ROMEC Manufacturing

STREET FURNITURE

# Second Delivery Pouch Box

## External storage box for delivery pouches



The free-standing second delivery pouch box offers secure storage for delivery pouches. Produced in robust sheet steel with Post Office approved locks, the box is highly durable and resistant to vandalism.

**Technical Specification**

*Single Box*

| | |
|---|---|
| Height: | 660mm |
| Width: | 450mm |
| Depth: | 400mm |

**Technical Specification**

*Double Box*

| | |
|---|---|
| Height: | 1000mm |
| Width: | 450mm |
| Depth: | 400mm |

DELEGATED

*Royal Mail policy is for all Pouch Boxes to be free-standing. Mounted boxes are still available for independent customers.*

31 JUL 2000* 2104

**PRODUCT CODES**

Single Box
Code 1270/001
*Also Available:*
Standard Pedestal
Code 1270/005

Double Box
Code 1270/002

Short Pedestal
Code 1270/006

For more information on ROMEC's range of Products and Services...
Freephone 0800 61 63 62 Postline 5836 4041

## *Royal Mail Pouch Box [ Double ] Resubmission Application (Wokingham Area)*

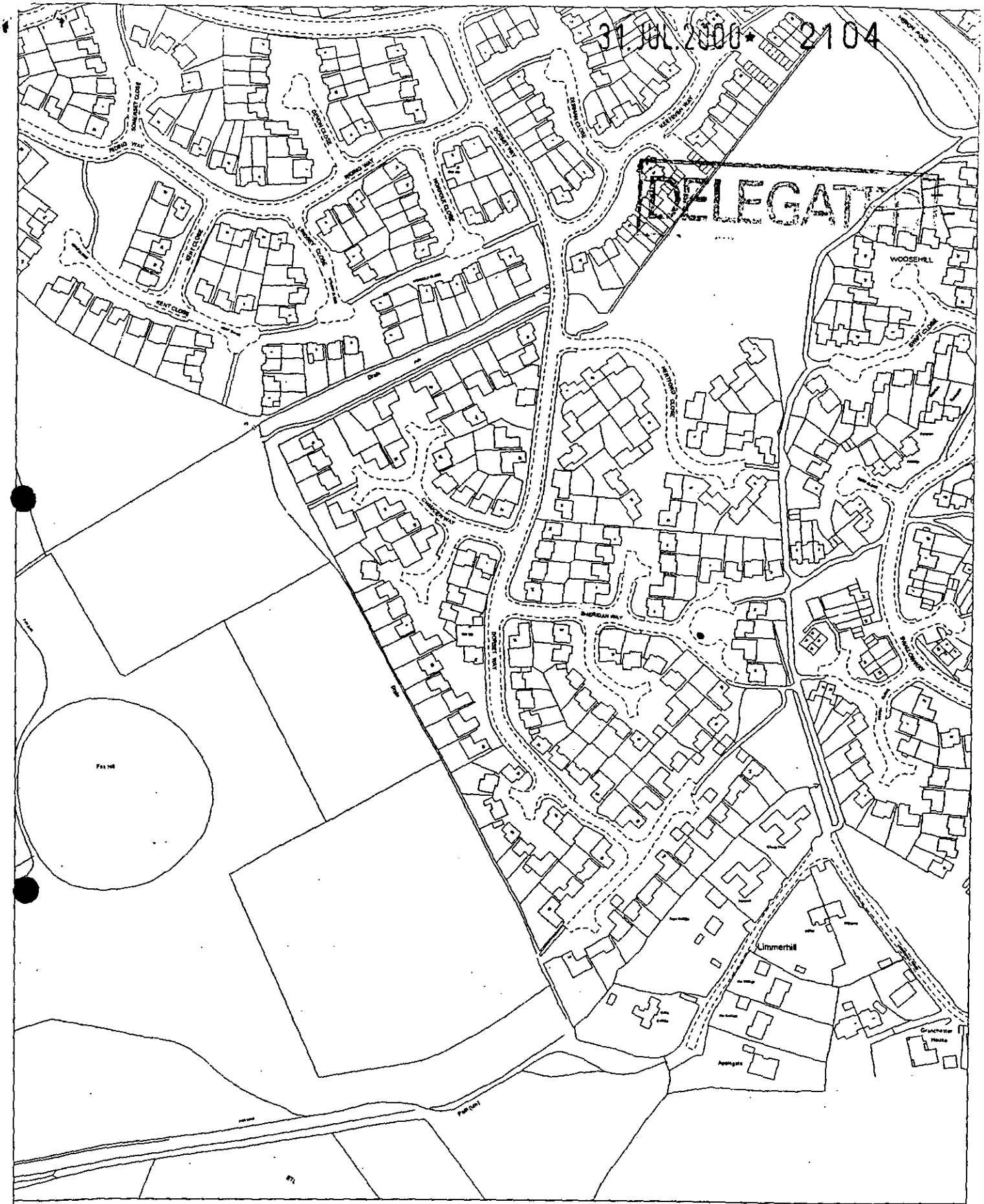
| Box No | Address | Original Application Code No |
|---|---|---|
| R01 | Near No 99 St Pauls Gate | F/2000/0761 |
| R02 | Outside / Near No1 Brook Close | F/2000/0760 |
| R03 | At / Near No 1 Peregrine Court (Near Junction Of Swalloway & Chaffinch Close) | F/2000/0756 |
| R04 | At End Of Duncan Drive (Near No 10) | F/2000/0735 |
| R05 | Opposite No 4 Webb Court | F/2000/0727 |
| R06 | At / Near No 54 Crail Close | F/2000/0738 |
| R07 | Near Gas Govenor On Manor Road | F/2000/0773 |
| R08 | Opposite / Near No 8 Magnolia Way | F/2000/0739 |
| R09 | Opposite No 3 Sandy Lane | F/2000/0722 |
| R10 | At Junction Of Luckley Road & Luckley Wood | F/2000/0775 |
| R11 | Opposite No 50 Tangley Drive | F/2000/0774 |
| R12 | Opposite No 52 manor Road | F/2000/0771 |
| R13 | At Junction Of Sorrel Close & Campion Way | F/2000/0770 |
| R14 | Opposite No 63 Oaklands Drive | F/2000/0740 |
| R15 | Opposite No 3 Beanoak Road | F/2000/0748 |
| R16 | Opposite No 10 Lowther Road | F/2000/0762 |
| R17 | Adjacent To Rear Boundary of 3/4 Mindel Close (Sited On Culloden Way - Near Tree) | F/2000/0776 |
| R18 | Next To Footpath / Cut On All Saints Close Which Leads To Deacon Close | F/2000/0735 |
| R19 | Opposite No 14 Norreys Ave | F/2000/0724 |
| R20 | To The Rear Of 21/22 Sheriden Way Opposite No 9 | F/2000/0754 |
| R21 | Next To 144 Mathews - Green Rd | F/2000/0777 |
| R22 | At Junction Of Priest Av & London Road (Near 225 London Road) | F/2000/0743 |
| R23 | Opposite No 26 Commons Rd | F/2000/0768 |
| R24 | Near No 22 Ruskin Way (Next To Green Box & Lamp | F/2000/0759 |
| | | |

31.JUL.2000* 2104

DELEGATED

31 JUL 2000 * 2104

DELEGAT

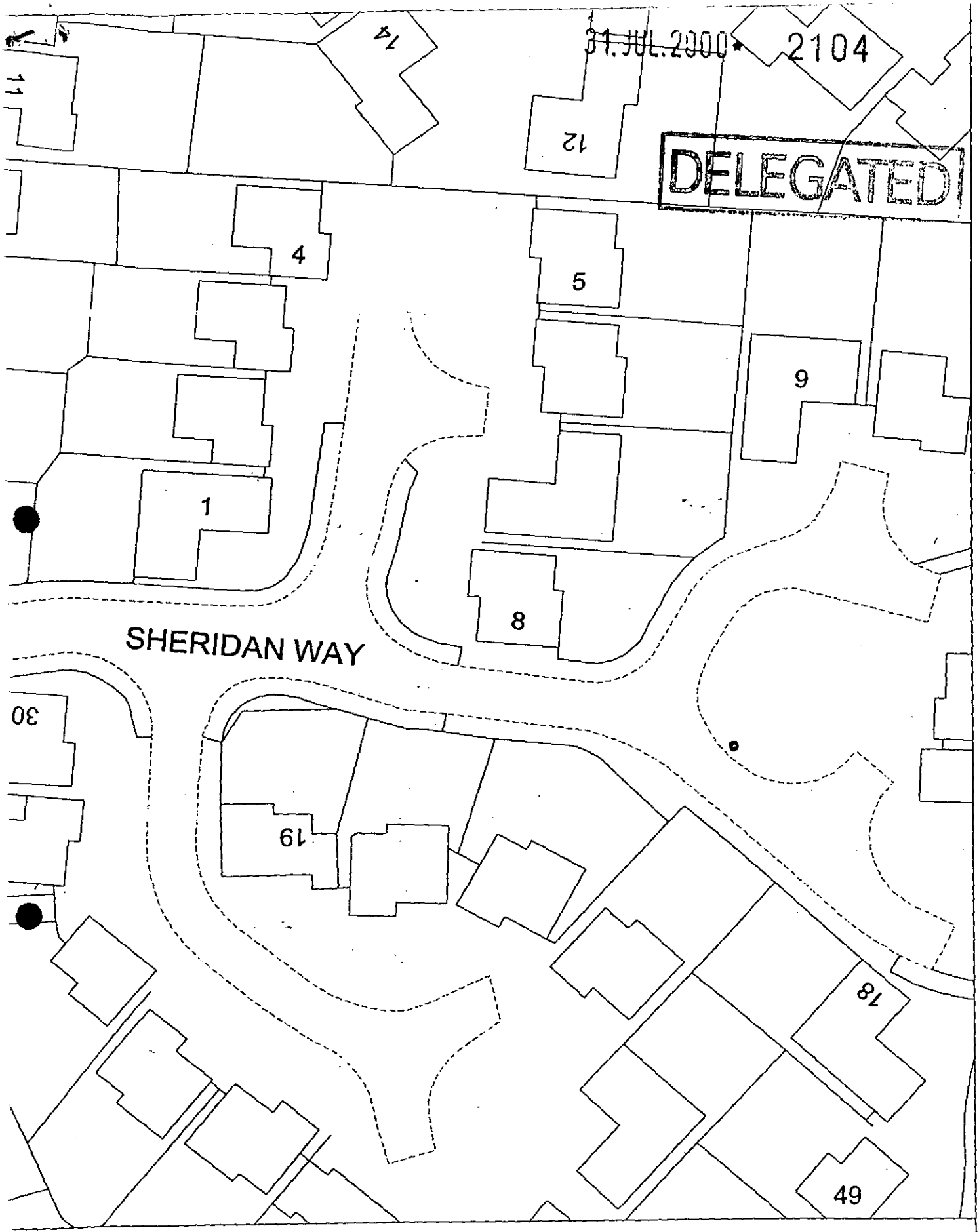



Site Plan, Scale: 1 to 2500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright. Wokingham District Council, Licence No. LA086134

Date: 1 September 1999




Site Plan, Scale: 1 to 500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright. Wokingham District Council, Licence No. LA086134

Date: 26 May 2000

N
W E
S

1789/a

# SECTION 66 CERTIFICATE

Application No. 31.JUL.2000* 2104

**Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.**

DELEGATED

## CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

**OR**

## CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

| Owner's(a) name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| HIGHWAYS DEPARTMENT | WOKINGHAM DISTRICT COUNCIL | 31-07-00 |

+ See Note (a) to Certificate A

**OR**

## CERTIFICATE C

I certify that

- I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

- I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

| Owner's(a) name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| | | |

(b) Insert description of steps taken.

- I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

(b) .....

.....

(c) Name of local newspaper circulating in the area where the land is situated.

- Notice of the application as attached to this Certificate, has been published in

the (c) .....

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

on (d) .....

1789/b

## CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

**OR**

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . .

on (d) . . . . . .

## ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

### Agricultural Holdings Certificate

***One or other section must be crossed through as not applicable.***

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding.

**OR**

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

| Tenant's name | Address at which notice was served | Date on which notice was served |
|---|---|---|
| | | |

Signed . . . . . .

On behalf of . . Royal Mail . . . . . .

Date . . 31.07.00 . . . . . .

**TOWN AND COUNTRY PLANNING ACT, 1990**
**TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988**
*Certificate under Section 66*

1769d

# YOUR PLANNING APPLICATION

## WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

## WHAT ELSE MAY YOU HAVE TO DO ?

**Listed Building Consent:** for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.

**Advertisement Consent:** for the display of advertisements or signs

**Building Regulation Approval:** for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

## WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

## HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

## WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

## WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

**DATA PROTECTION ACT 1984**

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

1769a

# WOKINGHAM DISTRICT COUNCIL
# PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Please submit SIX copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY: DELEGATED
31.JUL.2000* 2104

| | | |
|---|---|---|
| 1. | APPLICANT'S NAME | SERVICE MAINTENANCE MANAGER, Royal Mail Reading, 80 CAVERSHAM RD, READING |
| | ADDRESS | |
| | POST CODE | RG1 1AA PHONE (0118) 9537285 |
| 2. If the applicant has an agent, all correspondence will be sent to the agent | AGENT'S NAME | |
| | ADDRESS | N/A |
| | POST CODE | PHONE |
| 3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE. | SITE LOCATION | TO THE REAR OF 21/22 SHERIDAN WAY OPPOSITE INGAR Nº 9 - LIST ATTACHED. |
| 4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used. | | INSTALL POSTAL POUCH BOX - LEAFLET ATTACHED |
| 5. Give the area in hectares or part of a hectare | AREA OF SITE | N/A |
| 6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee | OWNERSHIP | None |
| 7. List all the plans and drawings submitted with the application | PLANS/DRAWINGS | 1:2500<br>1:500 |

| | | | | |
|---|---|---|---|---|
| 8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ? Tick the boxes(x) | CHANGE OF USE | ☐ | REDEVELOPMENT | ☐ |
| | ERECTION OF NEW BUILDING | ☐ | ALTERATION or EXTENSION | ☐ |

N/A

| | | | |
|---|---|---|---|
| 9. WHAT TYPE OF APPLICATION IS THIS ? Tick one box only | OUTLINE PERMISSION | ☐ | See question 10 |
| | FULL PERMISSION | ☐ | |
| | APPROVAL OF DETAILS/RESERVED MATTERS | ☐ | State relevant outline permission number Also complete Question 10 |
| | TEMPORARY PERMISSION | ☐ | State period required |
| | RELAXATION OF CONDITIONS | ☐ | State relevant application number Conditions to be relaxed |

| | | | | |
|---|---|---|---|---|
| 10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ? | | | SITING | ☐ |
| | EXTERNAL APPEARANCE | ☐ | DESIGN | ☐ |
| | MEANS OF ACCESS | ☐ | LANDSCAPING | ☐ |

N/A

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

HIGHWAYS LAND.

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? ~~YES~~/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? ~~YES~~/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

NONE

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

N/A

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system — YES/NO

If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

N/A

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A.

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

| | No. OF DWELLINGS/HABITABLE ROOMS PROPOSED | TO BE RETAINED | TO BE LOST |
|---|---|---|---|
| HOUSE | | | |
| BUNGALOW | N/A | | |
| FLAT/MAISONETTE | | | |
| OTHER | | | |

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? ~~YES~~/NO — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? ~~YES~~/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION. The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

Nil (Resubmission of Application) (F/2000/0754)

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED A.P. Heath ON BEHALF OF Royal Mail DATE 31-07-00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".



# PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

| | USE CLASS | Existing floor space: Retained in existing use | Existing floor space: Lost by change of use or demolition | Proposed additional floorspace created by: New building | Proposed additional floorspace created by: Change of use |
|---|---|---|---|---|---|
| A1 | SHOPS | | | | |
| A2 | FINANCIAL AND PROFESSIONAL SERVICES | | | | |
| A3 | FOOD AND DRINK | | | | |
| B1(a) | OFFICE (other than A2) | | | | |
| B1 (b) | RESEARCH AND DEVELOPMENT | | | | |
| B1 (c) | LIGHT INDUSTRIAL | | N/A | | |
| B2 | GENERAL INDUSTRIAL | | | | |
| B3-7 | SPECIAL INDUSTRIAL | | | | |
| B8 | STORAGE OR DISTRIBUTION | | | | |
| C1 | HOTELS AND HOSTELS | | | | |
| C2 | RESIDENTIAL INSTITUTIONS | | | | |
| D1 | NON-RESIDENTIAL INSTITUTIONS | | | | |
| D2 | ASSEMBLY AND LEISURE | | | | |
| OTHER | Please Specify | | | | |
| OTHER | Please Specify | | | | |
| | TOTAL | | | | |

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES

N/A

26. WHAT PROVISION IS BEING MADE FOR PARKING?

| | Cars | Lorries |
|---|---|---|
| Existing | N/A | |
| Proposed | | |

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

N/A

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

N/A

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

| Existing Staff | Transferred Staff | New Staff | Total |
|---|---|---|---|
| | N/A | | |

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

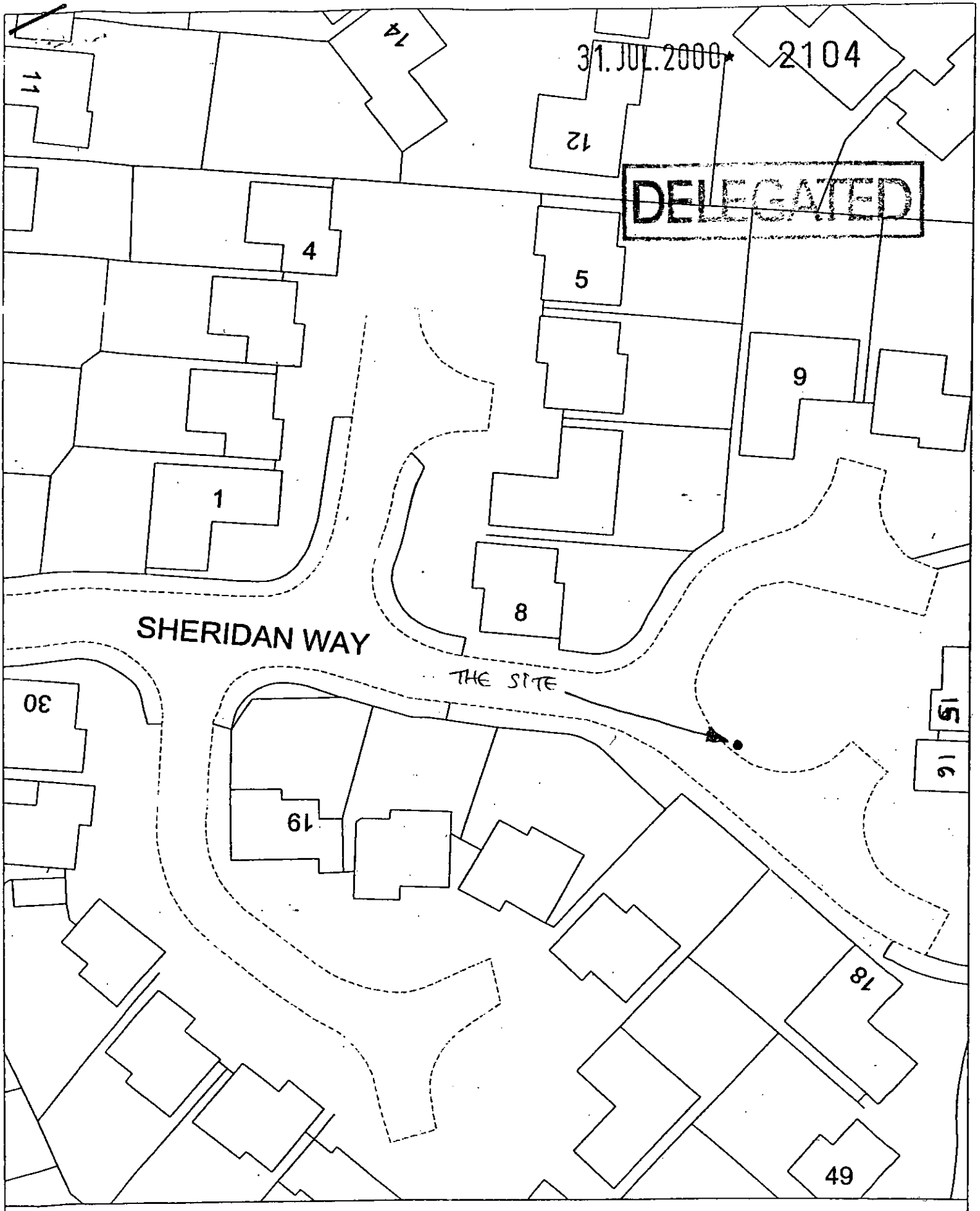
No

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

## *Royal Mail Pouch Box [ Double ] Resubmission Application (Wokingham Area)*

| Box No | Address | Original Application Code No |
|---|---|---|
| R01 | Near No 99 St Pauls Gate | F/2000/0761 |
| R02 | Outside / Near No1 Brook Close | F/2000/0760 |
| R03 | At / Near No 1 Peregrine Court (Near Junction Of Swalloway & Chaffinch Close) | F/2000/0756 |
| R04 | At End Of Duncan Drive (Near No 10) | F/2000/0735 |
| R05 | Opposite No 4 Webb Court | F/2000/0727 |
| R06 | At / Near No 54 Crail Close | F/2000/0738 |
| R07 | Near Gas Govenor On Manor Road | F/2000/0773 |
| R08 | Opposite / Near No 8 Magnolia Way | F/2000/0739 |
| R09 | Opposite No 3 Sandy Lane | F/2000/0722 |
| R10 | At Junction Of Luckley Road & Luckley Wood | F/2000/0775 |
| R11 | Opposite No 50 Tangley Drive | F/2000/0774 |
| R12 | Opposite No 52 manor Road | F/2000/0771 |
| R13 | At Junction Of Sorrel Close & Campion Way | F/2000/0770 |
| R14 | Opposite No 63 Oaklands Drive | F/2000/0740 |
| R15 | Opposite No 3 Beanoak Road | F/2000/0748 |
| R16 | Opposite No 10 Lowther Road | F/2000/0762 |
| R17 | Adjacent To Rear Boundary of 3/4 Mindel Close (Sited On Culloden Way - Near Tree) | F/2000/0776 |
| R18 | Next To Footpath / Cut On All Saints Close Which Leads To Deacon Close | F/2000/0735 |
| R19 | Opposite No 14 Norreys Ave | F/2000/0724 |
| R20 | To The Rear Of 21/22 Sheriden Way Opposite No 9 | F/2000/0754 |
| R21 | Next To 144 Mathews - Green Rd | F/2000/0777 |
| R22 | At Junction Of Priest Av & London Road (Near 225 London Road) | F/2000/0743 |
| R23 | Opposite No 26 Commons Rd | F/2000/0768 |
| R24 | Near No 22 Ruskin Way (Next To Green Box & Lamp | F/2000/0759 |
| | | |

31.JUL.2000* 2104 DELEGATED




Site Plan, Scale: 1 to 500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright. Wokingham District Council, Licence No. LA086134

Date: 26 May 2000

N
W E
S

31.JUL.2000* 2104

DELEGATED



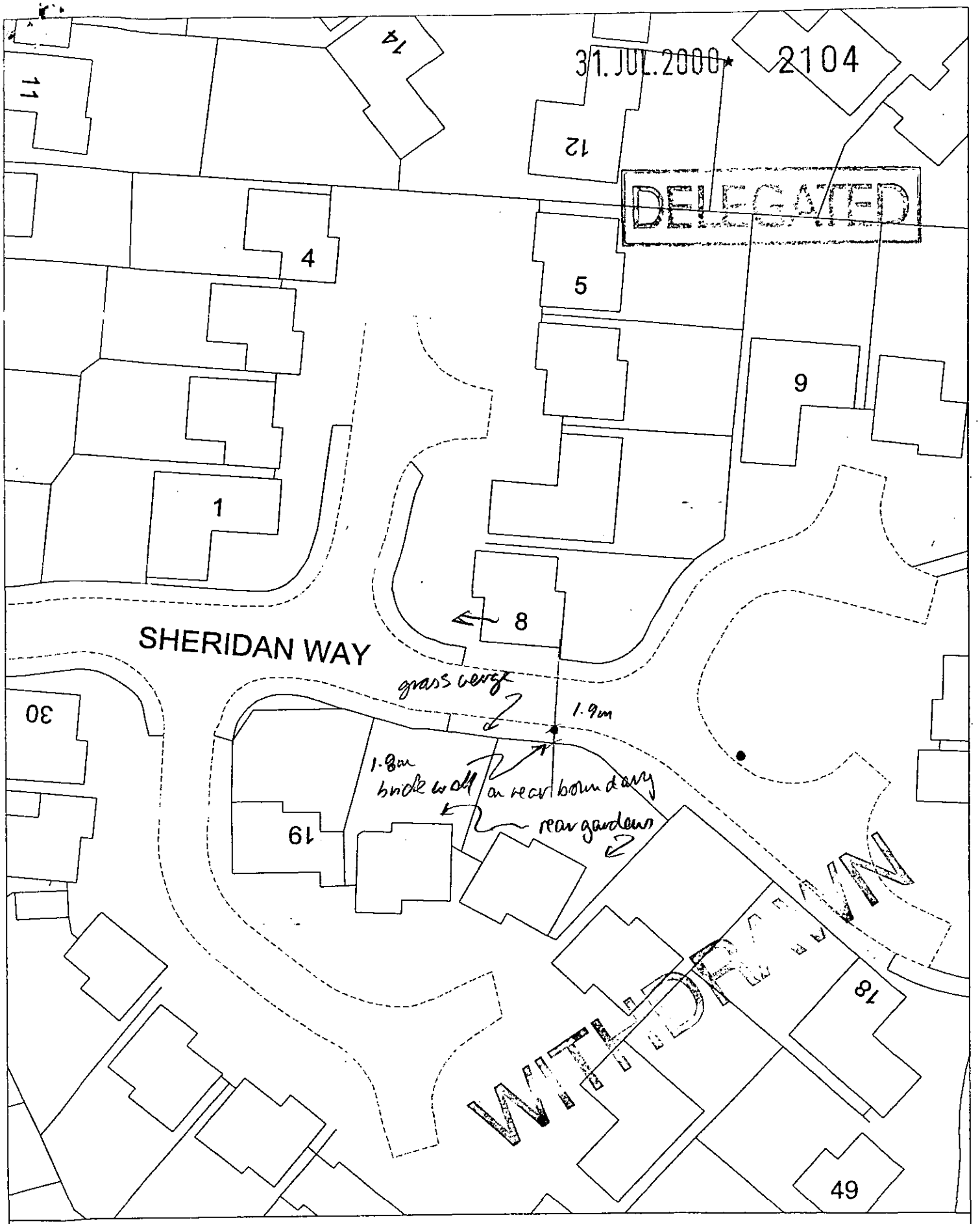

This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO. © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings.Wokingham District Council Licence LA086134

Development Control Section, Environmental Services, Wokingham District Council.

3 August 2000

Scale: 1 : 1250

N W E S




Site Plan, Scale: 1 to 500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

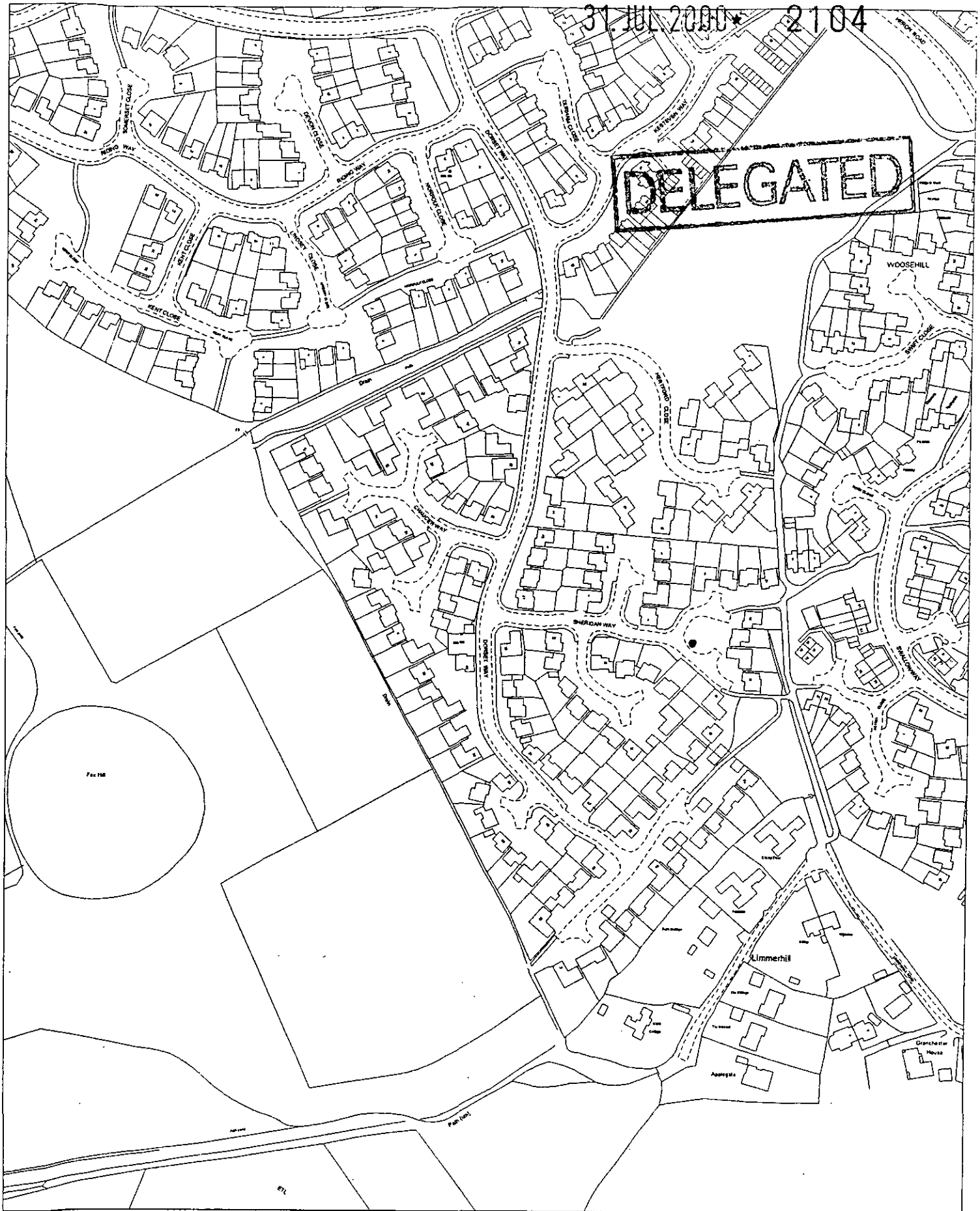
This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright. Wokingham District Council, Licence No. LA086134

Date: 26 May 2000

N W E S

31 JUL 2000 * 2104

DELEGATED




## Site Plan, Scale: 1 to 2500

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO Office. © Crown Copyright. Wokingham District Council, Licence No. LA086134

Date: 1 September 1999