

Planning Department

Wokingham Borough Council
Civic Offices
Shute End
Wokingham
RG40 1BN

17th January 2026

Dear Sir / Madam,

Section 73 Application – Variation of Condition 2 of Planning Permission Ref: 251822
Site: 8 Owl Close, Wokingham, RG41 3HY

On behalf of the applicant, Ms M. Cheong, please find enclosed a Section 73 application to vary Condition 2 (approved drawings) of planning permission ref. 251822, relating to the approved part single, part two-storey rear extension and single-storey front porch.

Proposed Amendment

The amendment seeks to revise the first-floor roof form from the previously approved mono-pitch design to a flat roof. This change is reflected in the revised drawings:

- 25-020-102A – Proposed Site Plan Rev A
- 25-020-105A – Proposed Elevations Rev A

The original approved drawings are:

- 25-020-102 – Proposed Site Plan
- 25-020-105 – Proposed Elevations

We believe this minor material amendment continues to respect the scale, character, and amenity of the property and surrounding area.

We trust that the enclosed documents provide sufficient detail to validate and determine this application. Should you require any further information or clarification, please do not hesitate to contact me.

Yours faithfully,

Sam Francis

On behalf of Ms M. Cheong