[redacted]

X SYSTEMS LTD

APPLICATION NO:
TP/2000/1186

LOCATION:
Swallowfield Office Services Wyvols Court Basingstoke Road, Swallowfield Reading.

APPLICANT:
Swallowfi Office Services Ltd C/O Broadway Malyan

PROPOSAL:
Application for temporary permission for use c agricultural land for car parking.

EARLIEST DATE FOR DECISION: **13/05/2000**

APPLICATION EXPIRY DATE: **02/06/2000**

CASE OFFICER: **Emy Circuit**

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Swallowfield Office Services Ltd
C/O Broadway Malyan
Ilex House
10 High Street
Theale
READING
Berkshire RG7 5AN

Application Number: TP/2000/1186

Parish:	**SWALLOWFIELD**
Location:	**Swallowfield Office Services, Wyvols Court, Basingstoke Road, Swallowfield, Reading**
Proposal:	**Application for temporary permission for use of agricultural land for car parking**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The use hereby permitted shall be discontinued and the land restored to its former condition on or before 11th January 2001 in accordance with a scheme of work submitted to and approved by the Local Planning Authority.

Condition
2. There shall be no direct vehicular access from the temporary car park onto the track leading from the farm to Basingstoke Road.

Reason
1. To enable the applicant to seek an acceptable, permanent solution to onsite parking requirements.

Reason
2. In the interests of highway safety.

Informative

1. This temporary permission has been granted to allow the applicant an opportunity to consider options and seek planning permission for a permanent solution to their parking requirements. It is unlikely that permission for further extensions of time will be forthcoming unless substantial progress has been made.

John Mitchell

John Mitchell
Development Control Manager
Date: 11/07/2000

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

File Copy

2nd Reminder

1st issued 21/9/2000.

Tel. (0118) 974 6429 / 6428 / 6433

Date: 05 December 2000

Your Ref:

My Ref: **TP/2000/1186**

Swallowfield Office Services Ltd
Wyvols Court
Basingstoke Road
Swallowfield
Berks

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Sir/Madam

Application Number: TP/2000/1186

Site Address: Swallowfield Office Services Wyvols Court, Basingstoke Road, Swallowfield, Reading.

Proposal: Application for temporary permission for use of agricultural land for car parking.

A reminder letter was sent to you on 21.9.2000 regarding the above but no response has been received.

The Planning Application detailed above was granted temporary permission which will expire on **11/01/2001.**

You are required to either re-apply for permission or discontinue the works **before this date** and in some cases other work may also be required to return the site to its former condition in accordance with the terms placed on your consent.

Application forms are enclosed with this letter for your use, however if the development has already been discontinued please would you confirm this in writing to avoid enforcement action being implemented.

Yours faithfully,

John Mitchell

Development Control Manager

10:30am. @ Wyvols Court.

Atkins Walters Webster

38159

RF/rnas/1731/D/1

20th December 2000

Ms Elaine Conner
Environmental Services Department
Planning Services
P O Box 157
Shute End
Wokingham
Berkshire RG40 1WR

Dear Ms Conner

Swallowfiled Office Services at Wyvols Court
Application No TP/2000/1186

Further to our recent telephone conversation I confirm that we will meet at the above site on Friday 5th January 2001 at 10:30 a m. The purpose of the meeting will be the submission of a renewal of temporary planning permission application for the existing provision of car parking; and, perhaps more pertinently, the discussion of how the parking may be provided within the curtilege of Wyvols Court such that a permanent resolution can be agreed. I look forward to meeting you on that date.

With best wishes

Yours sincerely

Richard Francis

Cc Jim Vallance - HQ Executive Offices

07971 079350.
Richard Francis

chartered architects
lead consultants
master planners
interior designers
space planners
planning supervisors

Berkeley House
25 King Square
Bristol BS2 8JN
Tel 0117 923 2535
Fax 0117 942 6689
email Bristol@aww-uk.com
www.aww-uk.com

London Office
Tel 020 7724 4300
Fax 020 7724 4600
email London@aww-uk.com

Atkins Walters & Webster Ltd.
Company No.3489253
Vat No.140101445

directors
Alan J Atkins
B.Sc., B.Arch.(Hons), RIBA
David H Walters
B.Sc., B.Arch.(Hons), RIBA
John P Webster
B.A., B.Arch.(Hons), MCD, RIBA, MRTPI
Richard B Francis
B.Sc., B.Arch.(Hons), RIBA, MAPS
Roger S Guck
B.Sc.(Hons), Dip. Arch., M.A., RIBA
Ian D Jenkins
B.Sc., B.Arch.(Hons), RIBA

associate director
Philip M Bevan
B.Sc., B.Arch.(Hons), RIBA

senior associates
Ian J Hunt
B.A., B.Arch.(Hons), RIBA
Mark A Alker Stone
B.A., B.Arch.(Hons), RIBA
Christopher J Mitchell
B.A.(Hons), Dip.Arch., RIBA

london associate
Gregory J Slater
B.Sc., B.Arch.(Hons), RIBA

RIBA
RTPI

	PARKING STAND
B1	1 per 25m² GFA.

Application Number TP/2000/1186
Conditions/~~Reasons for Refusal~~

No	Std Con	Std Reas	Non Std Conditions / Reasons for Refusal
01	SC03		use / (6 Months)
			To enable the applicant to seek an acceptable,
			permanent solution to onsite parking requirements
02		→	There shall be no direct vehicular
			access from the temporary car park
			onto the track leading from the farm
			to Basingstoke Road.
		→	In the interests of Highway safety
INFORMATIVE			This temporary permission has been granted to
			allow the applicant an opportunity to consider options
			~~[illegible]~~
			and seek planning ~~[illegible]~~ permission ~~consent~~ for a permanent
			solution to their parking requirements. It is
			unlikely that permission for further extensions of
			time will be forthcoming unless substantial
			progress has been made.

RECORD OF SITE VISIT

SITE ADDRESS: Swallowfield Office Services Wyvols Court Basingstoke Road Swallowfield Reading.

APPLICATION NUMBER: TP/2000/1186

OFFICER: Emy Circuit

DATE OF SITE VISIT: 9 May 2000

1 SITE/STATUTORY NOTICE DISPLAYED ? tree on front verge. also green s/n

2. DESCRIPTION OF SURROUNDINGS

rural setting - ~~by~~ listed building etc

3. DESCRIPTION OF SITE/BUILDING

listed building + extensions - lawns to N + parking to South. Additional parking on land at rear of site, accessed through carpark rather than from side access road

4. RELATIONSHIP TO ADJOINING PROPERTIES

agricultural buildings to NW of site

5. SITE CONSTRAINTS

TREES numerous in + around parking area

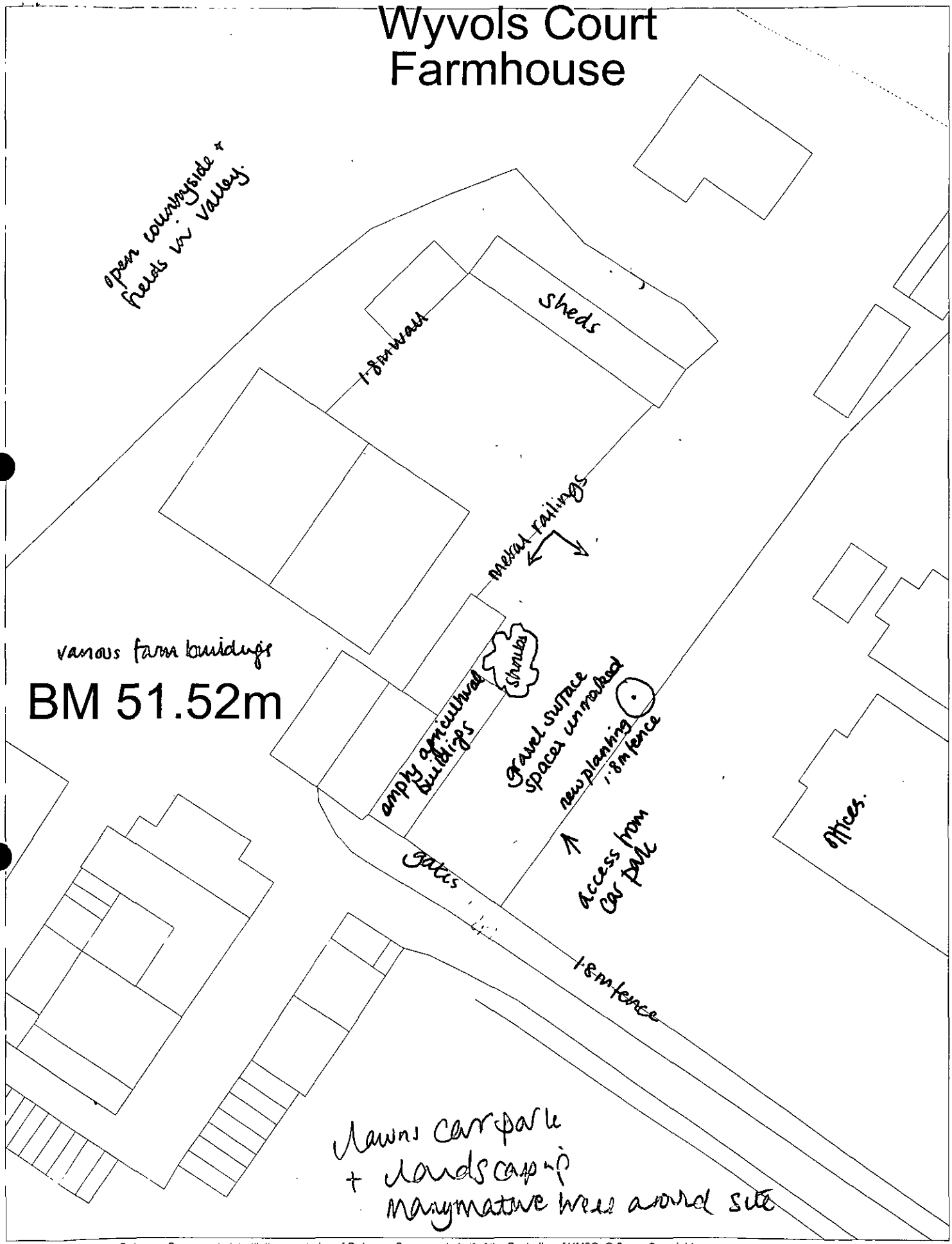
ACCESS/PARKING - S of building - also on verges including at front of site

LEVELS

BOUNDARY TREATMENT

OTHERS

Wyvols Court Farmhouse



This map is based upon Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of HMSO. © Crown Copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings. Wokingham District Council Licence LA086134

Development Control Section, Environmental Services, Wokingham District Council.

8 May 2000

Scale: 1 : 500

N W E S

WORK SHEET FOR : Emy Circuit

Application Number : TP/2000/1186

Applicant : Swallowfi Office Services Ltd C/O Broadway Malyan.

Location : Swallowfield Office Services Wyvols Court, Basingstoke Road, Swallowfield, Reading.
Proposal : Application for temporary permission for use of agricultural land for car parking.

Site Notice Displayed ? :	YES	NO	DATE
	✓		9.5.00

Date of Neighbour Notifications : .....

Date of Site Visit : 9 May 2000

Date Registered : 07/04/2000

Earliest Date for Decision : 13/05/2000

Latest Consultation Date/Site Notice Expiry Date : 13/05/2000

Application Expiry Date: 02/06/2000

Consultation Responses :

Parish - grant permission to alleviate parking problem
Highways - condition
Conservation - cannot support - parking on verge - need to address problems

Planning Issues :
Countryside / rivervalley / setting of settlement at front of site
Listed building

Application Number: TP/2000/1186
Swallowfield Office Services, Wyvolls Court, Basingstoke Road, Swallowfield

Appraisal: In 1996 temporary permission, until August 1999, was granted for use of the application site for additional parking for the offices. The current application is also for three years temporary use. The area is in use for parking but spaces are not marked and, during the site visit, fewer than 20 cars were parked there, although cars were parked outside marked bays and on verges elsewhere on the Wyvolls Court site and on the verge fronting Basingstoke Road. It appears that the additional temporary parking is not sufficient to overcome the parking requirements of the business and no measures have been taken during the duration of the previous temporary permission to find a long term solution to the problem.

The site is well screened and, hence, its use for car parking is not detrimental to the setting of the listed building. However, it forms part of the land associated with the agricultural buildings at Wyvolls Court Farm, rather than falling within the curtilage of Wyvolls Court and would not be considered a suitable location for permanent parking. Therefore, it is proposed to grant temporary permission for six months only, to enable the applicant to consider alternative options and seek permission for permanent solution, incorporating a landscaping scheme if appropriate.

Recommendation: conditional approval

Tel: (0118) 974 6479

Date: 30 June 2000

My ref: TP/2000/1186

CONFIDENTIAL

Councillor D Beatty
The Lieutenants Cottage
Three Mile Cross
Reading
RG7 1AP

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: TP/2000/1186
Swallowfield Office Services Wyvols Court, Basingstoke Road, Swallowfield, Reading.
Application for temporary permission for use of agricultural land for car parking.

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☑ ~~REFUSAL: ☐ under delegated powers:~~ for 6 months under delegated powers

If you have any questions please do not hesitate to contact **Emy Circuit** on **(0118) 974 6479**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than 10 July 2000

Yours faithfully

John Mitchell pp

Head of Planning and Transportation

LISTING FORM
Case officer: **Emy Circuit** Application Number: **TP/2000/1186**
Swallowfield Office Services Wyvols Court, Basingstoke Road, Swallowfield, Reading.
Application for temporary permission for use of agricultural land for car parking.

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor D Beatty

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Wokingham District Council
Planning Application

Town and Country Planning (General Development Procedure) Order 1995 – Notice under Article 8

AND/OR

Planning (Listed Buildings and Conservation Areas) Regulations 1990 and Planning (Listed Buildings and Conservation Areas) Act 1990

Application No: TP/2000/1186

Proposal:
Application for temporary permission for use of agricultural land for car parking.

Location:
Swallowfield Office Services Wyvols Court Basingstoke Road Swallowfield Reading

This application is being advertised in the Reading Chronicle newspaper on the 12/05/2000 for the following reason(s);

SITE IS WITHIN THE CURTILAGE OF A LISTED BUILDING

The application can be inspected at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday)

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Emy Circuit P.O. Box 157 Council Offices, Shute End, Wokingham, Berkshire, RG40 1WR to arrive before **02/06/2000** from the date of this notice. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Date: 12/05/2000

Received by Wokingham District Council

Application No: TP/2000/1186

Proposal:
Application for temporary permission for use of agricultural land for car parking.

Location:
Swallowfield Office Services Wyvols Court, Basingstoke Road, Swallowfield, Reading.

The application is available for inspection at Wokingham District Council's *offices during the following times*:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday). If you intend to view this application at Woodley Library (see details above) please allow 4 days from the date of this letter for delivery of plans.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Emy Circuit P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 13/05/2000. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not normally be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

SWALLOWFIELD PARISH COUNCIL

PENTON COTTAGE
SWALLOWFIELD STREET, SWALLOWFIELD
READING, BERKS, RG7 1QX
Tel: 0118 988 5929 Fax: 0118 988 6443
email: clerk@swallowfieldpc.freeserve.co.uk

06 June 2000

SENT BY FAX 30355

PLANNING SERVICES	HPT
POL	TLS
DC	ENF
APP	
CS	
08 JUN 2000	
COPIES TO:	ACK:
	FILE:

Reply rqd

To: Emy Circuit

From: Celia Adams

Re: Application No. TP/2000/1186

The Parish Council is very concerned about cars parking on the verge outside Wyvols Court and welcomed the above planning application for temporary car parking to relieve the situation.

Please could you let us know whether WDC is likely to have any objection to the application and, assuming they haven't, when permission may be granted?

Thanks for your help - best wishes

Celia

- replied by phone 26/6
- decision in 3-4 weeks
- have concerns re long term solution as it is renewal of a temporary permission

6.Jun. 2000 14:22 SWALLOWFIELD PARISH COUNCIL No.0588 P. 1/1
SWALLOWFIELD P C

HIGHWAYS CONSULTATION SHEET

From: Emy Circuit

Date: 19 April 2000

Application Number: TP/2000/1186

Proposal: Application for temporary permission for use of agricultural land for car parking.

Site Address:
Swallowfield Office Services Wyvols Court, Basingstoke Road, Swallowfield, Reading.

Applicant:
Swallowfi Office Services Ltd C/O Broadway Malyan.

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☑ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☐ Recommend approval with **no** condition(s) or reason(s).

---

1) There shall be no direct vehicular access from the temporary car park onto the track leading from the farm to Basingstoke Road.

In the interests of highway safety.

Signed: T Cuell 9/5/00 **Print name:** T CUELL

To:
Harold Sanders
Urban Design And Conservation Officer

24 APR 2000

From: Emy Circuit

Date: 19 April 2000

Application Number: TP/2000/1186

Proposal: Application for temporary permission for use of agricultural land for car parking..

Site Address:
Swallowfield Office Services Wyvols Court, Basingstoke Road, Swallowfield, Reading.

Applicant:
Swallowfi Office Services Ltd C/O Broadway Malyan.

Your observations are required in respect of this application within **7 days** of the above date.

---

1. I CANNOT SUPPORT THE TEMPORARY PERMISSION TO USE THE ADJOINING AGRICULTURAL LAND OR ADDITIONAL ACCESS FOR CAR PARKING.

2. CARS ARE NOW PARKING ON THE GRASS VERGE FRONTING THE ROAD AT THE EXISTING ENTRANCE. THIS CANNOT BE ACCEPTABLE IN HIGHWAY OR PLANNING TERMS.

3. IT WOULD APPEAR ESSENTIAL FOR SWALLOWFIELD OFFICE SERVICES TO REVIEW ITS TRANSPORT / CAR PARKING POLICY IN THE LIGHT OF CURRENT GOVERNMENT GUIDELINES.

4. ADVICE FROM THE ENFORCEMENT TEAM MAY BE NECESSARY.

Harold Sanders.

09. 05. 00.

SWALLOWFIELD PARISH COUNCIL

PENTON COTTAGE
SWALLOWFIELD STREET, SWALLOWFIELD
READING, BERKS, RG7 1QX
Tel: 0118 988 5929 Fax: 0118 988 6443
email: clerk@swallowfieldpc.freeserve.co.uk

PLANNING SERVICES	RPT 28792
POL	CS
DC	ENF
APP	
CS	ES
28 APR 2000	
COPIES TO:	ACK:
	FILE:

26 April 2000

Faxed and posted
9746484

Planning Dept.
Wokingham District Council
Shute End
Wokingham
Berks RG40 1WR

Dear Sirs,

Please find below the Parish Council's comments on current applications:

F/2000/1022 - Proposed single storey rear extension to dwelling, Brookside Nurseries, Church Road, Swallowfield

The Parish Council has no objection to this application.

F/2000/1166 - Proposed single storey rear extension to dwelling to form conservatory, Wyvols House, Basingstoke Road, Swallowfield

The Parish Council has no objection to this application.

TP/2000/1186 - Application for temporary permission for use of agricultural land for car parking, Swallowfield Office Services, Wyvols Court, Basingstoke Road, Swallowfield

The Parish Council is aware of the problems caused because of cars parking on the verges outside Wyvols Court on the B3349. Therefore the Parish Council trusts that, in this case, temporary planning permission will be granted in order to alleviate the problem.

07 APR 2000 1186

PLANNING SERVICES	HPT
POL	TLS
DC	ENF
APP	
CS	
07 APR 2000	
COPIES TO:	ACK:
	FILE:

BroadwayMalyan
Architects & Designers

Ilex House, 10 High St, Theale
Reading, Berkshire RG7 5AN
T: +44 (0)118 932 3456
F: +44 (0)118 932 3461
E: Rdg@BroadwayMalyan.com

District Planning Officer
Planning Department
Wokingham District Council
PO Box 157
Shute End
Wokingham
Berks. RG40 1WR

Ref: 8612\60\15\JLF

04 April 2000

Dear Sirs,

Wyvols Court, Swallowfield
Renewal of Temporary Car Parking Permission

Please find enclosed an application for temporary planning permission for car parking at the above.

The application consists of the following information:

1. Six copies of the application forms, part 1 and 2 duly completed
2. Certificate B and the Agricultural Holdings Certificate duly completed
3. Six copies of the 1:500 layout plan
4. Six copies of a 1:1250 OS plan
5. A cheque in the sum of £95.00 being the planning fee due.

The need for additional parking is in response to the success of this serviced office development, which is operating at full capacity and employing many local people.

Should you have any further queries regarding the proposals please do not hesitate to contact us. We look forward to an early determination of this application.

Yours faithfully,

JUAN L. FONTENLA

Direct Tel: 0118 930 7620

c.c. Mr. Peter Allport
Ms Mirijana Sormaz

Other Offices:
London, Manchester, Weybridge
Southampton, Lisbon & Johannesburg

Certified to ISO 9001

Broadway Malyan Limited
Registered in England No. 3540940
Registered Office: Woburn Hill, Addlestone
Weybridge, Surrey KT15 2QA

A list of Directors and Senior Staff is available from any office.

www.BroadwayMalyan.com

1933

①

ADDRESS WYVOLS COURT FARM, BASINGSTOKE ROAD PARISH SWALLOWFIELD

PLOT No. LISTED BUILDING ORD. SHEET No. SU7264-7364

BUILDER 103

Plan No.	Applicant	Description of Development	Date of Decision	Decisio
BR467	R.R. WATERER LTD	Steel frame building	15.4.74	App
20482	" "	Erect Barn	18.4.74	N/A C
BR11504	" "	Portable Storage building	7.8.79	App
21605	" "	O/L Res Courtyard Dev	28.6.84	N/A
21606	" "	O/L Farmhouse	28.6.84	N/A
21601	" "	C/U Part house to office	26.7.84	N/A
*24809	BERKS SECURITIES LTD	C/U + Ext for add office	30.1.86	
24810 LBC	" "	Refurb. Dem O/Bldgs new ext + link. Part demo courtyard link. C/U to office	30.1.86	
*24811 LBC	" "	" "	30.1.86	
24812	" "	O/L Det Farmhouse	30.1.86	
31387	WATERER + Co	O/L Farmhouse	1.9.88	C/A

MINISTRY DECISION 24809/24810 App Dismissed 13.8.87. 24809 Allowed on redetermination 7.5.88

SPECIAL ORDERS TPO 486/89 TPO 768/95

1933

⑤

ADDRESS WYVOLS COURT, BASINGSTOKE ROAD PARISH SWALLOWFIELD

PLOT No. ORD. SHEET No.

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decisio
31391/2	WATERER + Co	MOBILE HOME	1.9.88 - 30.9.90 or on Completion of farmhouse	C
31139/40 LBC	SWALLOWFIELD DEVS	2/ST EXT. Res to offic	11.5.89	C
33762	"	Restoration + Repair	5.7.89	C
BRA 7585	MR R. WATERER	Office Refurb + EXT	27.10.89	App
35946	"	Dwelling (Farmhouse	4.7.90	dA
36088	SWALLOWFIELD DEVS	Entrance pillars + walls	1.8.90	C
BRA9068	Mr R. WATERER	DET HOUSE	28.6.90	App
36530	SWALLOWFIELD OFFICE	2 LETTING BOARDS	9.10.93	C/A 31.
37249	SWALLOWFIELD DEVS	EXT LIGHTING (Retro)	3.7.91	C
37339 LBC	"	"	"	C

MINISTRY DECISION 24811 App Granted 13.8.87. 35946 LA Signed/Issued 5.9.9

SPECIAL ORDERS

1933

(3) WYVOLS Court

ADDRESS Basingstoke Road PARISH Swallowfield

PLOT No. ORD. SHEET No.

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decisio
40807 -	Swallowfield Office Services	2 Non-Ill Letting Boards	3.6.93	C/A 30.6.
96/64075/TEM.	"	C/o/use Agr. Land to Carparking for Adj. Office Premises	12.8.96	12.8.9
98/67880/A	RR Waterer & Co	Non-Ill - Sign (Retro)	15.10.98	RE

MINISTRY DECISION

SPECIAL ORDERS . TPO 768/95

1789/a

SECTION 66 CERTIFICATE

Application No. 07.APR.2000* 1186

Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

OR

CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served
D. Waterer	Wyvols Court Farm Basingstoke Road, Swallowfield, Reading, Berks. RG7 1PY	4th April 2000

+ See Note (a) to Certificate A

OR

CERTIFICATE C

I certify that

● I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

● I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

(b) Insert description of steps taken.

● I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

(b) .....

.....

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in

the (c) .....

on (d) .....

1789/b

CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

OR

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . .

on (d) . . . . . ●

ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding. ●

OR

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served
D. Waterer	Wyvols Court Farm	4th April 2000

Signed . . . . . p.p. BROADWAY MALYAN

On behalf of Swallowfield Office Services Ltd. . . . . .

Date . 4th April 2000 . . . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

WOKINGHAM D.C. DEVELOPMENT CONTROL

Start date: 7/4/00	Map No. 103 Site ...0.08...
Officer: ESC	Application No. TP/2000/1186
	Easting: ..... Flood Pln .....
	Northing: ..... Mineral .....

Level: ☐ **Sub Committee** ☑ **Delegated** ☐ **Sec. State**

☐ **Incorrect Fee** ☐ **Invalid** ☐ **PD**

Description:

(RTP) RENEWAL OF TEMPORARY PERMISSION (96/64075) FOR CAR PARK EXTENSION

(TP) APPLICATION FOR TEMPORARY PERMISSION FOR USE OF AGRICULTURAL? LAND FOR CAR PARKING

Location: WYNDS COURT BASINGSTOKE ROAD

Parish: SWALLOWFIELD Ward: Swallowfield 19.4.2000

Applicant: SWALLOWFIELD OFFICE SERVICES LTD

Fee Received 95-00 (6) Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red	Scale? 1:2500		
2	1:500 block plan showing existing & proposed dev. + adj. Properties			
3	Forms unsigned	Should Q11 say Agricultural? ("Vacant Farmland" on 96/64075)		
4	Correct S 66 certificate			
5	Elevation plans			
6	Floor plans			
7	Metric scale disclaimer			
8	Encroachment letter			
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required ...Curtilage of listed Bdg (G2)

Date Site Notice Sent : 19.4.2000 Parish Council Informed - YES / NO

INTERNAL CONSULTATIONS

Building Control	NF: .....
Landscape	NK: .....
Trees	NK: .....
Conservation Officer	NK: ✓ .....
Environmental Health	NA: .....
Housing	NA: .....
Leisure & Cultural services	PA: .....
Public Rights of Way	PA: .....
Property	NG: .....
District Secretary (only if called in by SOS)	MA: .....
Policy & Plans	QA: .....
Strategic Planning (JSPU)	HA: .....
Minerals (BABTIE)	GA: .....
Archaeological Site (BABTIE)	: .....
Education	AP: .....
Social Services	BT: .....
Highways	XA: ..... ✓

EXTERNAL CONSULTATIONS

Adjacent D P A	: .....
Adjacent Parish	: .....
Southern Electricity Board	BN: .....
British Gas	BM: .....
PSA Oil Pipeline	BD: .....
Transco	: .....
Environment Agency	BP: .....
Rail Track	BI: .....
Police Arch. Liaison Officer	PC: .....

HERITAGE BODIES

The Georgian Group	KC: .....
Ancient Monuments Society	KA: .....
Council for British Arch.	KB: .....
RCHME	KF: .....
Telecommunications (NRPB)	: .....
Sport England	: .....

OTHERS:

.....

.....No relevant pre-apps.....

.....

NEIGHBOURS:

✓

.....S/N+ Wyvols Court Farm, Basingstoke Road, Swallowfield.

.....

.....

.....

.....

.....

.....

.....

.....

1769a

WOKINGHAM DISTRICT COUNCIL
PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer **ALL QUESTIONS** in **BLOCK LETTERS**. If a question is not applicable, answer **N/A** in space. Please submit **SIX** copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY
07.APR.2000* 1186

1.	**APPLICANT'S NAME**	Swallowfield Office Services Ltd
	ADDRESS	Wyvols Court, Basingstoke Road Swallowfield, Berkshire
	POST CODE	RG7 1PY **PHONE** 0118 9880200
	AGENT'S NAME	
2. If the applicant has an agent, all correspondence will be sent to the agent	**ADDRESS**	Broadway Malyan Ilex House, 10 High Street, Theale, Reading, Berks.
	POST CODE	RG7 5AN **PHONE** 0118 9323456
3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE.	**SITE LOCATION**	Wyvols Court Farm
4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used.		Temporary Car Park Extension Permission
5. Give the area in hectares or part of a hectare	**AREA OF SITE**	
6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee	**OWNERSHIP**	Lessee
7. List all the plans and drawings submitted with the application	**PLANS/DRAWINGS**	1:500 Transfer Plan 1:1250 Location Plan

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

CHANGE OF USE	☐	**REDEVELOPMENT**	☐
ERECTION OF NEW BUILDING	☐	**ALTERATION or EXTENSION**	☐

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

OUTLINE PERMISSION	☐	**See question 10**	
FULL PERMISSION	☐		
APPROVAL OF DETAILS/RESERVED MATTERS	☐	State relevant outline permission number Also complete Question 10	
TEMPORARY PERMISSION	☒	State period required	3 Years
RELAXATION OF CONDITIONS	☐	State relevant application number Conditions to be relaxed	96/64075/TEM

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

SITING	☐		
EXTERNAL APPEARANCE	☐	**DESIGN**	☐
MEANS OF ACCESS	☐	**LANDSCAPING**	☐

1769b

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

Agricultural (Car Parking)

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? YES/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? YES/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

N/A

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

Existing 2 m high timber fences
Existing 1 m high metal fence
Existing outbuildings

16. HOW WILL SURFACE WATER BE DISPOSED OF?

Existing porous surface

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system YES/NO

If no, please give details N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

From existing car park

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

	No. OF DWELLINGS/HABITABLE ROOMS PROPOSED		TO BE RETAINED		TO BE LOST	
HOUSE	/	*	/	*	/	*
BUNGALOW	/	*	/	*	/	
FLAT/MAISONETTE	/	*	/	*	/	*
OTHER	/	*	/	*	/	*

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? YES/NO

* STATE No. OF HABITABLE ROOMS

If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? YES/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

£95.00

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED P.P. BROADWAY MALYAN ON BEHALF OF Swallowfield Office Services Ltd. DATE 4th April 2000

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769c

PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

	USE CLASS	Existing floor space		Proposed additional floorspace created by	
		Retained in existing use	Lost by change of use or demolition	New building	Change of use
A1	SHOPS				
A2	FINANCIAL AND PROFESSIONAL SERVICES				
A3	FOOD AND DRINK				
B1(a)	OFFICE (other than A2)				
B1 (b)	RESEARCH AND DEVELOPMENT				
B1 (c)	LIGHT INDUSTRIAL				
[redacted]	GENERAL INDUSTRIAL				
B3-7	SPECIAL INDUSTRIAL				
B8	STORAGE OR DISTRIBUTION				
C1	HOTELS AND HOSTELS				
C2	RESIDENTIAL INSTITUTIONS				
D1	NON-RESIDENTIAL INSTITUTIONS				
D2	ASSEMBLY AND LEISURE				
OTHER	Please Specify				
OTHER	Please Specify				
	TOTAL				

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES

[redacted]. WHAT PROVISION IS BEING MADE FOR PARKING?

	Cars	Lorries
Existing		
Proposed	+ 20 number	

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

Car parking

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

Existing tenants of Wyvols Court

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

Existing Staff	Transferred Staff	New Staff	Total
			As Existing

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

No

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769d

YOUR PLANNING APPLICATION

WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

WHAT ELSE MAY YOU HAVE TO DO ?

Listed Building Consent:	for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.
Advertisement Consent:	for the display of advertisements or signs
Building Regulation Approval:	for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend your application.

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

DATA PROTECTION ACT 1984

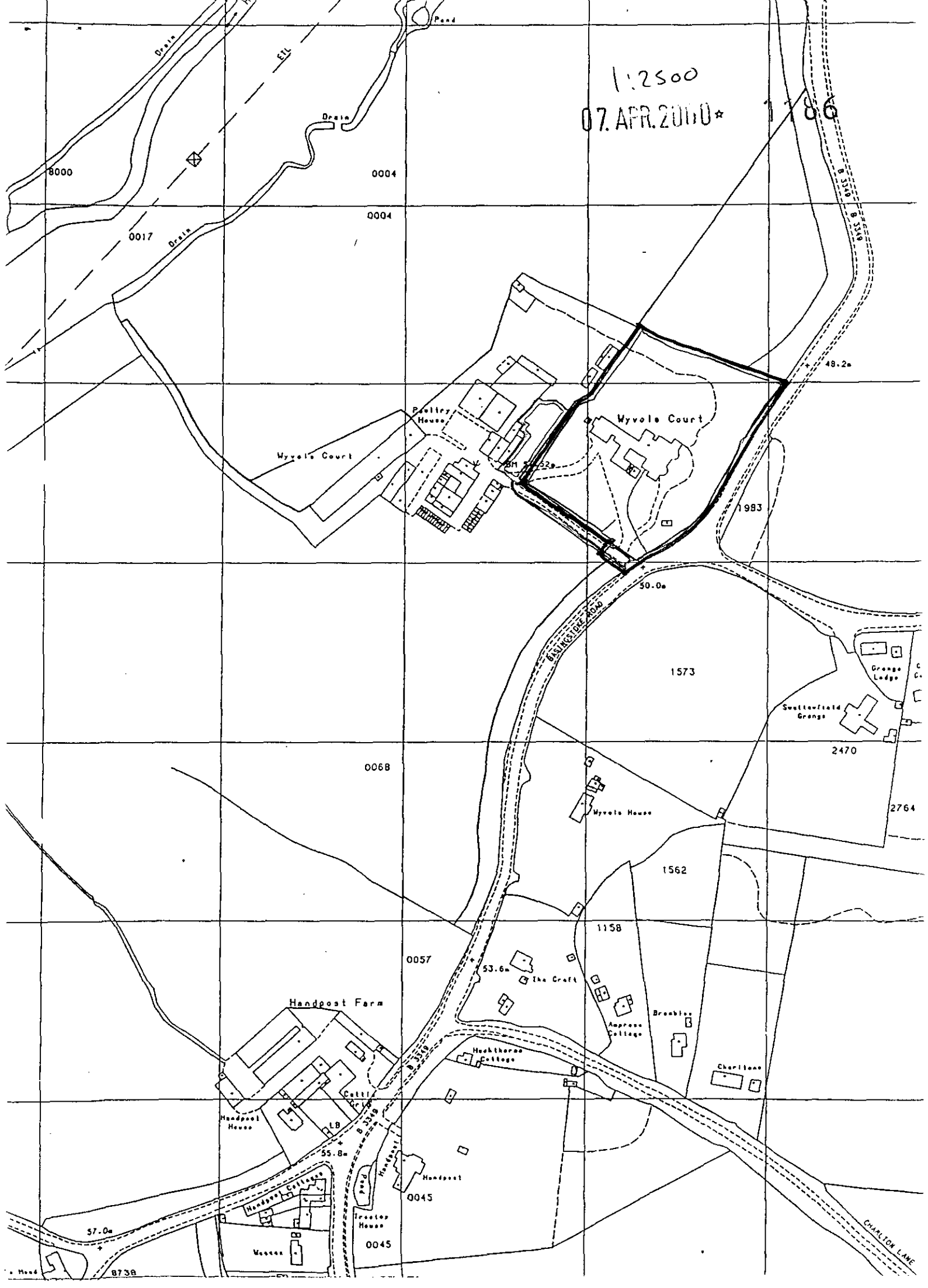
'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'

£95

Letter asking for renewal

location plan (same outline)

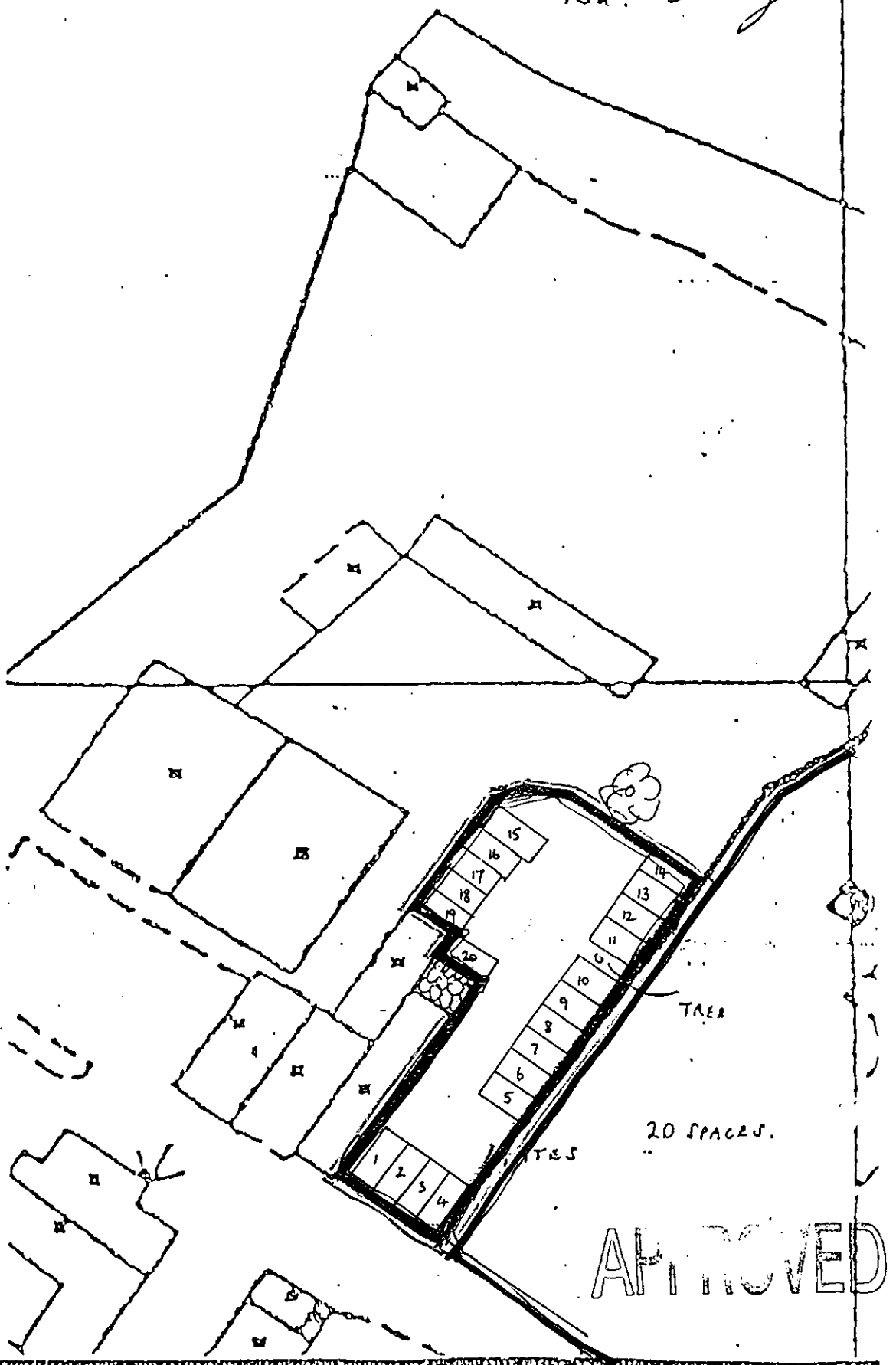
S 66.


1:2500
07.APR.2000*
1186
Pond
Drain
ETL
8000
0004
0004
0017
Drain
B 3349
48.2m
Poultry House
Wyvols Court
Wyvols Court
1983
50.0m
BASINGSTOKE ROAD
1573
Grange Lodge
Swallowfield Grange
2470
0068
Wyvols House
2764
1562
1158
0057
53.6m
The Craft
Handpost Farm
Brambles
Ampress Cottage
Hawthorne Cottage
Charlton
Cattle Grid
Handpost House
LB
55.8m
Handpost
Pond
0045
Handpost Cottages
Treetop House
57.0m
Wessex
0045
8738
CHARLTON LANE

1/500 APPROX.

THE PLAN

R R Waters & Co
Swallowfield Office Services Ltd.



APPROVED