APPLICATION NO:
F/2001/5383

LOCATION:
Shetlands Brookers Hill, Shinfield Reading.

APPLICANT:
Mr/Mrs Doddington C/O Owens Galliver

PROPOSAL:
Proposed single storey front and rear extensions to dwelling.

EARLIEST DATE FOR DECISION: **04/01/2002**

APPLICATION WILL HAVE EXPIRED ON:
29/01/2002

Listing Exp 8/1/2

CASE OFFICER: ~~Heidi Lynch~~
Louise Smith

APPROVED

493
02

RAILEX
Marbleboard

EASIFILE EP7

(LS)

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Mr & Mrs Doddington
C/O Owens Galliver
10 High Street
Pandbourne
Reading
Berks
RG8 7AB

Application Number: F/2001/5383

Parish:	**SHINFIELD**
Location:	**Shetlands, Brookers Hill, Shinfield, Reading.**
Proposal:	**Proposed single storey front and rear extensions to dwelling.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

Condition
2. All new works and works of making good to the retained fabric shall be finished to match in size, colour, texture and profile those of the existing building.

Condition
3. No raised floor or mezzanine shall be installed in the garden room hereby approved unless approved in writing by the Local Planning Authority.

Reason
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

Reason
2. To ensure that the external appearance of the building is satisfactory.

Reason
3. To avoid overlooking through the high level windows.

Informative
1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policies LD3 and EN1.
Loddon Area Local Plan Policies LBE1, LBE2 and LTV1.
Deposit Draft Wokingham District Local Plan Policies WBE1, WOS3 and WOS2.

Anna Cronin
Head of Planning & Transportation
Date: 28/01/2002

Notice checked by: _____

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

finalised

DEVELOPMENT CONTROL/BUILDING CONTROL CHECKLIST

CHECKLIST WHEN A BUILDING REGULATION APPLICATION HAS BEEN RECEIVED.

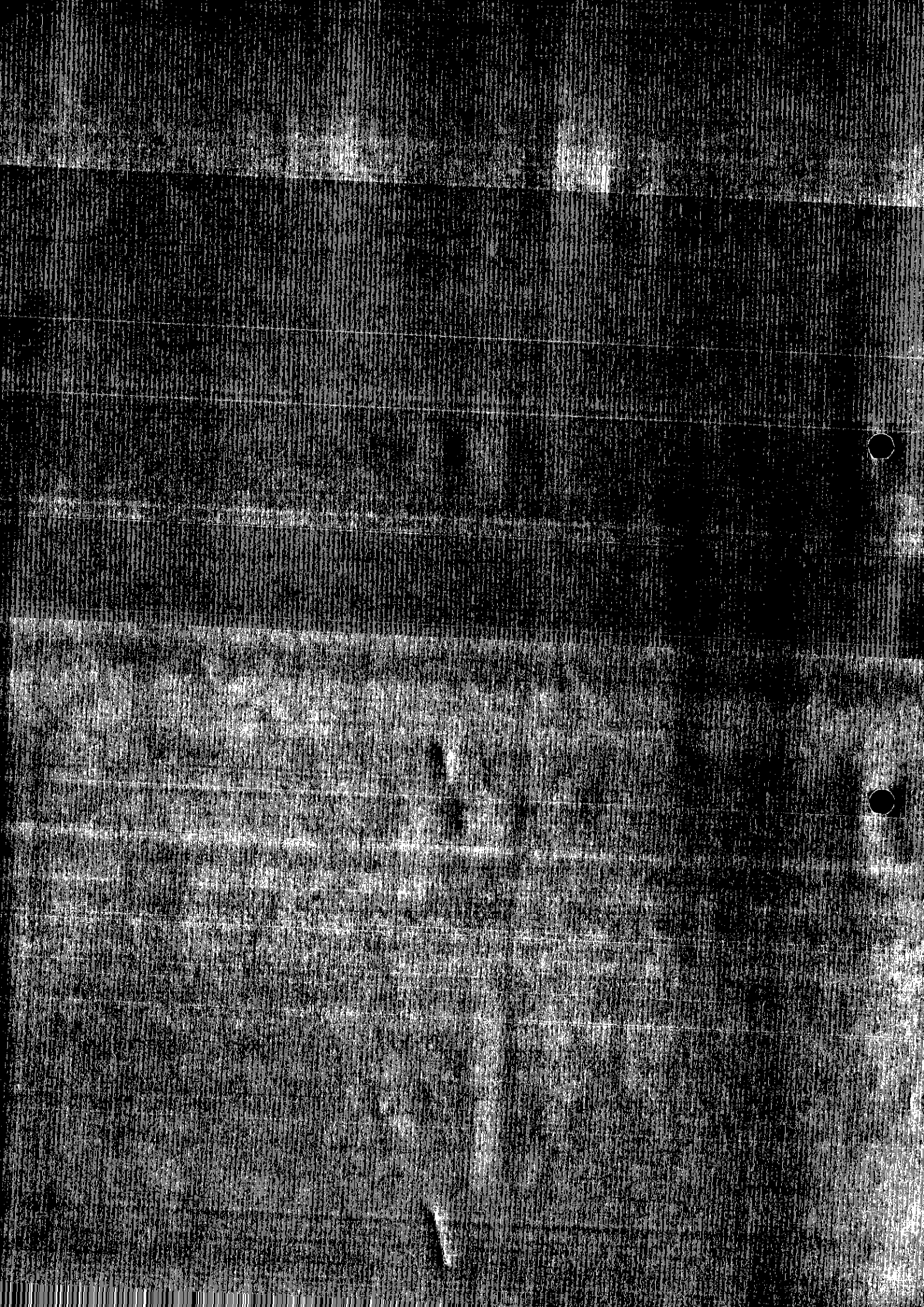
SITE DETAILS		CASE OFFICER
PLANNING APPLICATION NUMBER	5383	LS
BUILDING CONTROL NUMBER	FP 2002/3103 Central	
~~APPLICANT~~/AGENT	Owens Gallivan Architects	
ADDRESS OF SITE	Shetlands Brookers Hill SHINFIELD	
DESCRIPTION OF PROPOSED WORK	S/S front + rear exts	

DRAWING NUMBERS	BC	DC
BLOCK PLAN		01-485/01
ELEVATIONS	01-485/11	01-485/01
FLOOR PLANS	01-485/10	- "

CHECKLIST	1ST CHECK	2ND CHECK
PERMITTED DEVELOPMENT		
APPLIC. NECESSARY-NOT RECEIVED		
APPLIC.RECEIVED & APPROVED	28/1/02	
APPLIC.RECEIVED-NO DECISION		
APPLIC.REFUSED		
DIFFERENCES BETWEEN DC/BC DRAWINGS	None	
IF YES, WHAT ARE THE DIFFERENCES ?	/	
DATE	17/5/02	

PROBLEMS	REQUESTED	RECEIVED	REMINDER
PLANNING PERMISSION NEEDED			
REVISED PLANS NEEDED			
PLANNING APPLIC.REFUSED			
WAIT FOR PLANNING DECISION			

COMMENCED ON SITE	
NO PLANNING DECISION	
NO PLANNING APPLICATION	



5383

OWENS · GALLIVER

architects

	52405
DC	L8
APP	
CS	
29 JAN 2002	
COPIES TO:	ACK:
	FILE:

Mrs. L. Smith, Planning

Wokingham District Council
P.O. Box 157
Shute End
Wokingham
RG40 1WR

01-485/plan.01

25.January.2002

Dear Mrs. Smith

Extension and Alterations to Shetlands
Appl. No.: F/2001/5383

In response to our conversation earlier in the week please find enclosed four copies of Drwg. No.01-485/02, Elevation 3A. The viewing line of the Elevation is between the rear of the main house and the Sun Room in order to show the short wall and french doors to the Dining Room enlarged.

I hope that you will now find all in order.

Yours sincerely

PAUL GALLIVER
copy Mr. and Mrs. Doddington

10 HIGH STREET PANGBOURNE READING BERKS RG8 7AB
Tel 0118 9841344 Fax 0118 9841389

Chris Owens MA (Cantab) DipArch RIBA **Paul Galliver** DipArch RIBA

OWENS · GALLIVER

architects

PLANNING SERVICES	HPT
POL	TLS
DC	ENF
APP	
CS	
29 JAN 2002	
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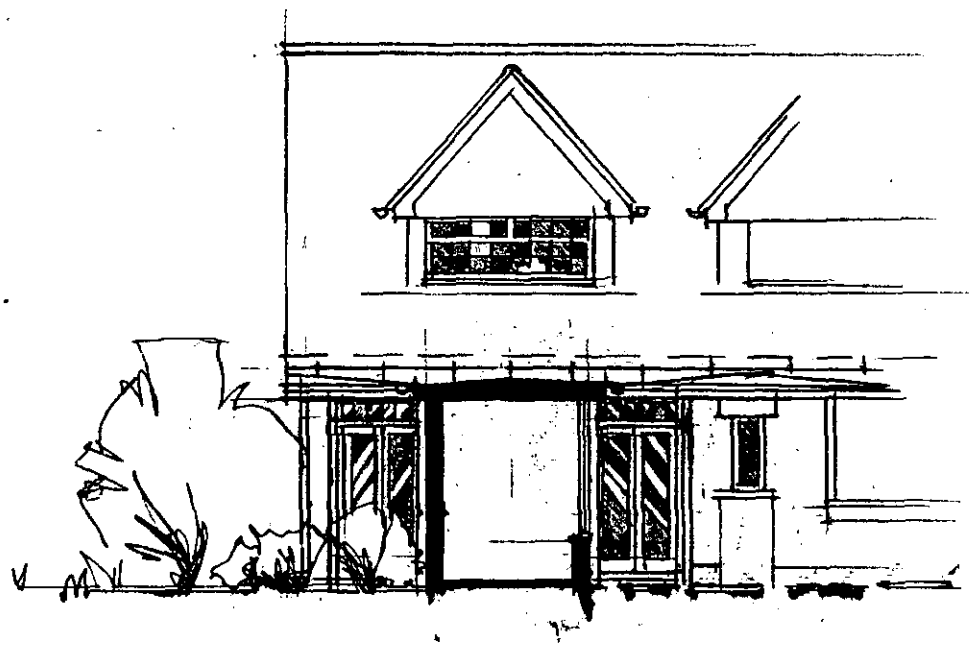
	FILE:



SHETLANDS, BROOKERS HILL, SHINFIELD

ELEVATION 3A 1:100 01-485/02

OWENS · GALLIVER

architects

PLANNING SERVICES
POL | HPT
CC | TLS
APP | ENF
CS
29 JAN 2002
COPIES TO:
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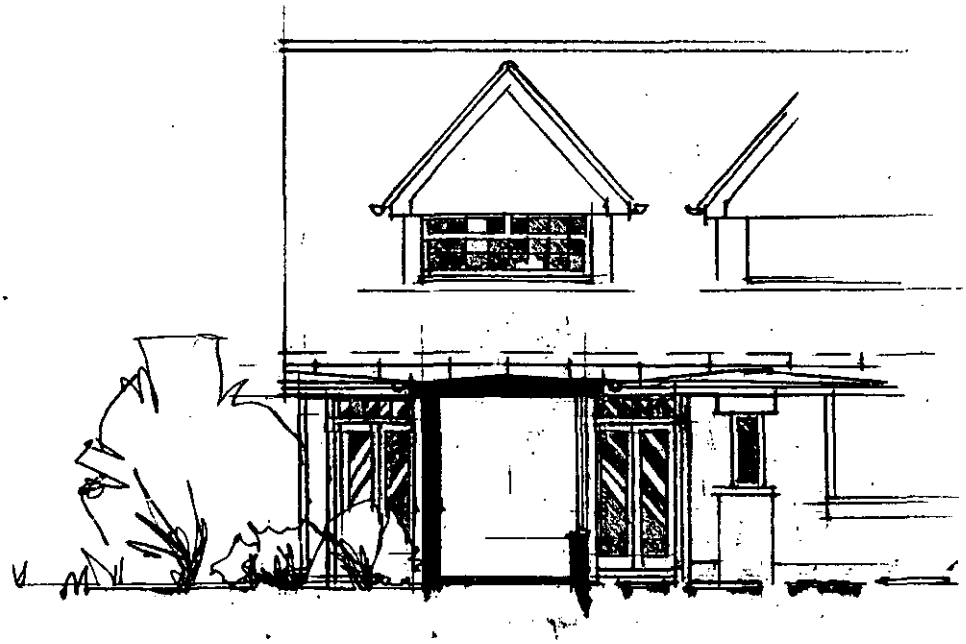


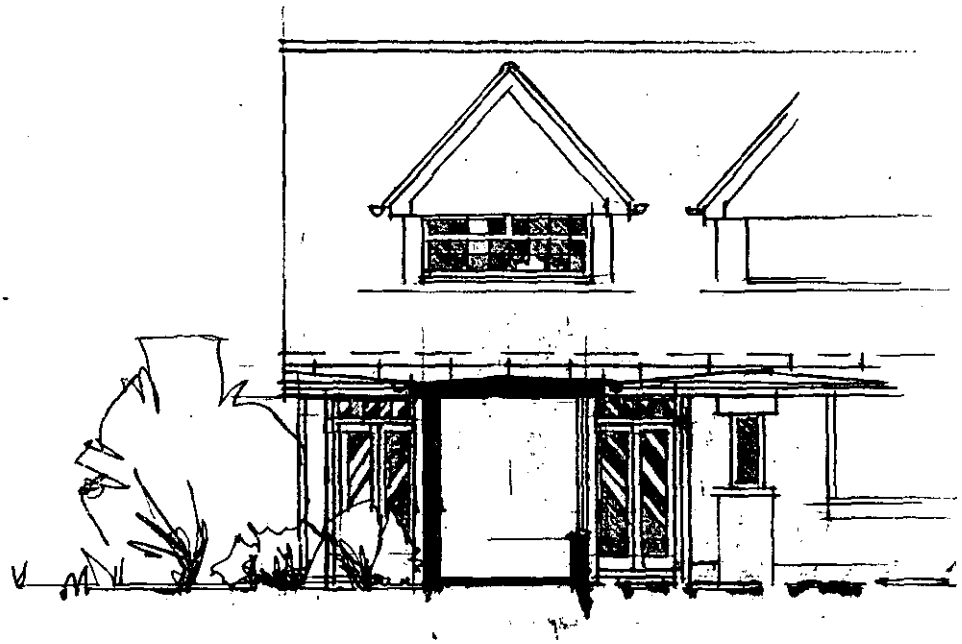
SHETLANDS, BROOKERS HILL, SHINFIELD

ELEVATION 3A 1:100 01-485/02

OWENS · GALLIVER

architects

PLANNING SERVICES | HPT
POL | TLS
DC | ENF
APP |
CS |
29 JAN 2002
COPIES TO: | ACK:
FILE:



SHETLANDS, BROOKERS HILL, SHINFIELD

ELEVATION 3A 1:100 01-485/02

OWENS · GALLIVER

architects

PLANNING SERVICES	HPT
PCL	TLS
DC	ENF
APP	
CS	
	2002
COPIES TO:	ACK:
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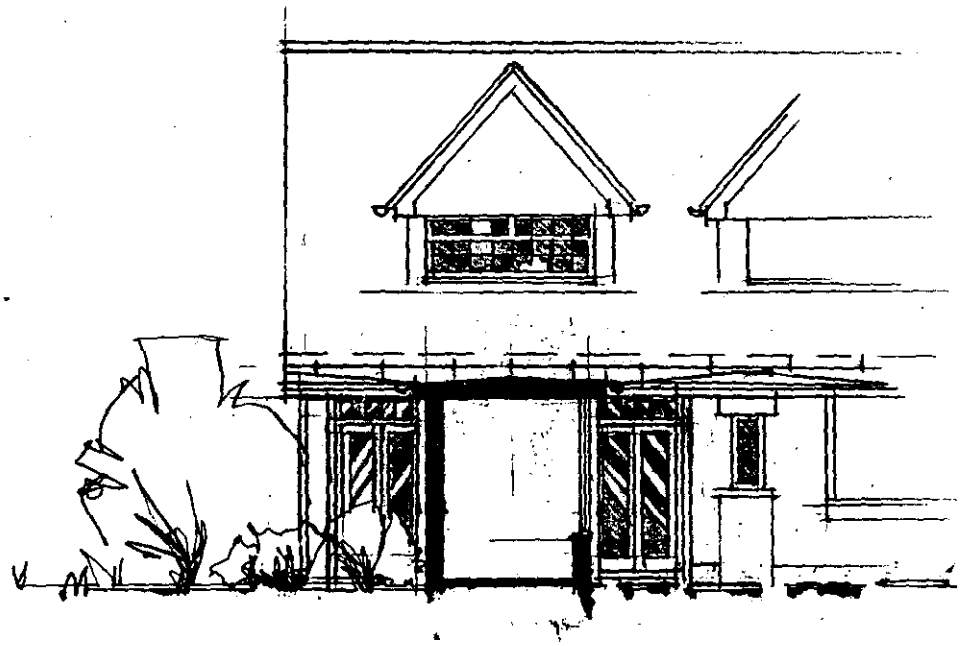


SHETLANDS, BROOKERS HILL, SHINFIELD

ELEVATION 3A 1:100 01-485/02





"SHETLANDS"

WORK SHEET FOR : Heidi Lynch

Application Number : F/2001/5383

Applicant : Mr/Mrs Doddington C/O Owens Galliver.

Location : Shetlands, Brookers Hill, Shinfield, Reading.
Proposal : Proposed single storey front and rear extensions to dwelling.

Site Notice Displayed ? :	YES	NO	DATE
	✓		19/12/01

Date of Neighbour Notifications : .....

Date of Site Visit : 21/1/02

Date Registered : 04/12/2001

Earliest Date for Decision : 04/01/2002

Latest Consultation Date/Site Notice Expiry Date : 04/01/2002

This application will have expired on: 29/01/2002. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses :
Parish Council - no comment.

Planning Issues :
Identified Settlement
Impact on Streetscene
Impact on Neighbours

Application Number: F/2001/5383 - Shetlands, Brookers Hill
Appraisal

Development
The site is a detached chalet bungalow, situated within the identified settlement of Shinfield.

The application proposes single storey front and rear extensions to the dwelling. The former involves extending the porch so it fills the existing alcove. The latter refers to two developments. Firstly, the extension of the dinning room with a walkway leading to a garden room. This would 9.2m to the rear and project1m to the side of the dwelling. The dinning room and walkway would incorporate a flat roof, and the garden room a pitched roof (2m to the eaves and 4.4m to the ridge) with hip end.
Secondly, the kitchen is to be extended to the same depth as the dinning room with a flat roof (2.5m high).

1) Impact upon Neighbouring Properties
The Farthings is set back 4m from Shelands and the boundary is marked by a 2m close-boarded fence with 3m high conifers beyond the rear line of the Farthings. There are two ground floor side elevation windows (study &Dinning Room) to be considered in this neighbour. However, there is sufficient screening and distance to prevent an infringement of privacy. Furthermore, existing ground floor windows line this side elevation of Shetlands. The neighbour concerned has no objections.

Due to the single storey nature of the rear extensions and their distance from boundary lines, no overshadowing or overbearing effects are considered.

None of the above mentioned concerns are felt for the front extension.

2) Impact upon the Character of the Area
Brookers Hill is a quiet countryside residential road with a variety of housing designs. Although a mix-match of extensions are proposed at the rear of the property they would be well screened from the road. The front extension would similarly be screened by the front hedge, however, it would compliment the existing design of the dwelling and so not detract from the character of the locality.

Approved ~~**Refused**~~

Application Number F/2001/5383
Conditions/Reasons for Refusal

No	Std Con	Std Reas	Non Std Conditions / Reasons for Refusal
1	C001	R001	
2	C014	R014	
3			No raised floor or mezzanine shall be installed in the garden room hereby approved, unless approved in writing by the L.P.A.
			Reason — To avoid overlooking through the high level windows.

Calleva - side conservatory

Id'd Sett
LODDON.

RECORD OF SITE VISIT

SITE ADDRESS: Shetlands Brookers Hill Shinfield Reading.

APPLICATION NUMBER: F/2001/5383

OFFICER: ~~Heidi Lynch~~

DATE OF SITE VISIT: 21/1/2

1 SITE/STATUTORY NOTICE DISPLAYED ? Y - front wall.

2. DESCRIPTION OF SURROUNDINGS Houses set back + screened behind front hedges in parts.
Country residential Rd - detached dwellings.
red brick - chalet bungalows + houses
grey concrete roof tiles

3. DESCRIPTION OF SITE/BUILDING
Front wall + hedge - screened from roadside
Left 2.5m hedge then steeply pitched gge. then 3m high conifer hedge → end
rear - tall deciduous trees + 1m cross wire fence + hedge
* Right 2m cb fence + conifer trees start at rear of neighbours house 3 metres in height

4. RELATIONSHIP TO ADJOINING PROPERTIES
Possible o'looking by high window in garden room

5. SITE CONSTRAINTS

TREES

ACCESS/PARKING

LEVELS

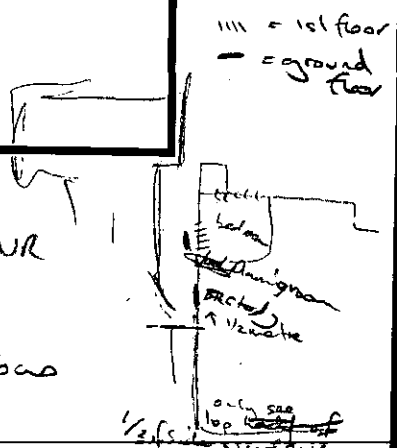
BOUNDARY TREATMENT

OTHERS

Side Door + high small window proposed 2.5m up.

NOTE SIDE ELEVATION WINDOWS IN NEIGHBOUR

→ went to see - no objections



Shinfield
Parish Council

Clerk: Mrs J Barnes, 36 Ryhill Way, Earley, Reading, Berkshire RG6 4AZ
Tel/Fax: 0118 9547115

02 January 2002

Planning Officer
Development Control South
Wokingham District Council
PO Box 157
Shute End
WOKINGHAM RG40 1WR

Dear Sir/Madam

PLANNING APPLICATIONS
SHINFIELD PARISH COUNCIL'S OBSERVATIONS

I submit the comments of the Planning and Transportation Committee on the following applications:

F/2001/5250 REVISED PLANS
Location: Pearmans Glade, Shinfield Road, Shinfield Green
New plans show: Drive access widened to 4.0 m – drawing no 1620-01B.
Observations: No comment

F/2001/5377
Location: Loddon Reach, Reading Road, Arborfield
Proposal: Proposed single storey side extension to dwelling to form granny annexe
Officer: Helen Pollock
Observations: No comment

F/2001/5383
Location: Shetlands, Brookers Hill, Shinfield
Proposal: Proposed single storey front and rear extension to dwelling
Officer: Heidi Lynch
Observations: No comment

F/20001/5405
Location: 285 Hyde End Road, Spencers Wood
Proposal: Proposed two storey rear extension to dwelling and single storey side extension.
Officer: Heidi Lynch
Observations: No comment

F/2001/5440
Location: Land at Pursers Farm, Basingstoke Road, Spencers Wood
Proposal: Proposed erection of three dwellings plus garages.
Officer: Angela Odell
Observations: No comment

Continued.....

TO: **DEVELOPMENT CONTROL** FROM: Environmental Design
~~Heidi Lynch~~
Laisa DATE: 16 January 2002

Location:	Shetlands, Brookers Hill, Shinfield
Proposal:	Proposed single storey front and rear extensions to dwelling.
Application Number:	F/2001/5383

In response to your consultation dated 11 December 2001 for the above application, the landscape comments are as follows:

No trees will be affected by the extensions, I therefore have no objections to the proposals.

Catherine Brimble

Catherine Brimble
Landscape Architect

Environmental Services

For office use only.
Application number:

5383

Householder planning application form

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

1	Your name Address and postcode Phone number	MR & MRS R DODDINGTON SWETLANDS BROOKERS HILL SHINFIELD READING RG2 9BX 0118 988 2938
2	Agent's Name Address and postcode Phone number	OWENS GALLIVER ARCHS 10 HIGH STREET PANGBOURNE RG8 7AB 0118 984 1344
3	Site We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485.	APPLICANTS' ADDRESS
4	Give brief details of the proposal for example, two storey side extension. About the application	EXTENSIONS & ALTERATIONS
5	Are there any trees on the site? If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down.	Yes ☑ No ☐
6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	PLEASE SEE DRAWING
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐ No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☐ No ☑

3544 Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

9	How many bedrooms does the property have?	Existing: 4	Proposed: 4
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☐	No ☑
11	Checklist. Please make sure that you enclose the following.		
a	Six copies of this form signed and dated.		
b	The fee (We have attached a current scale of fees). If you do not have to pay a fee, please say why below.		
c	Six copies of each set of plans and drawings listed below.		
	• 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

Certificate B

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served

None of the land forms part of an agricultural holding.

Your signature: [signature]

on behalf of Mr & Mrs P Dodding

Date 29 11 01

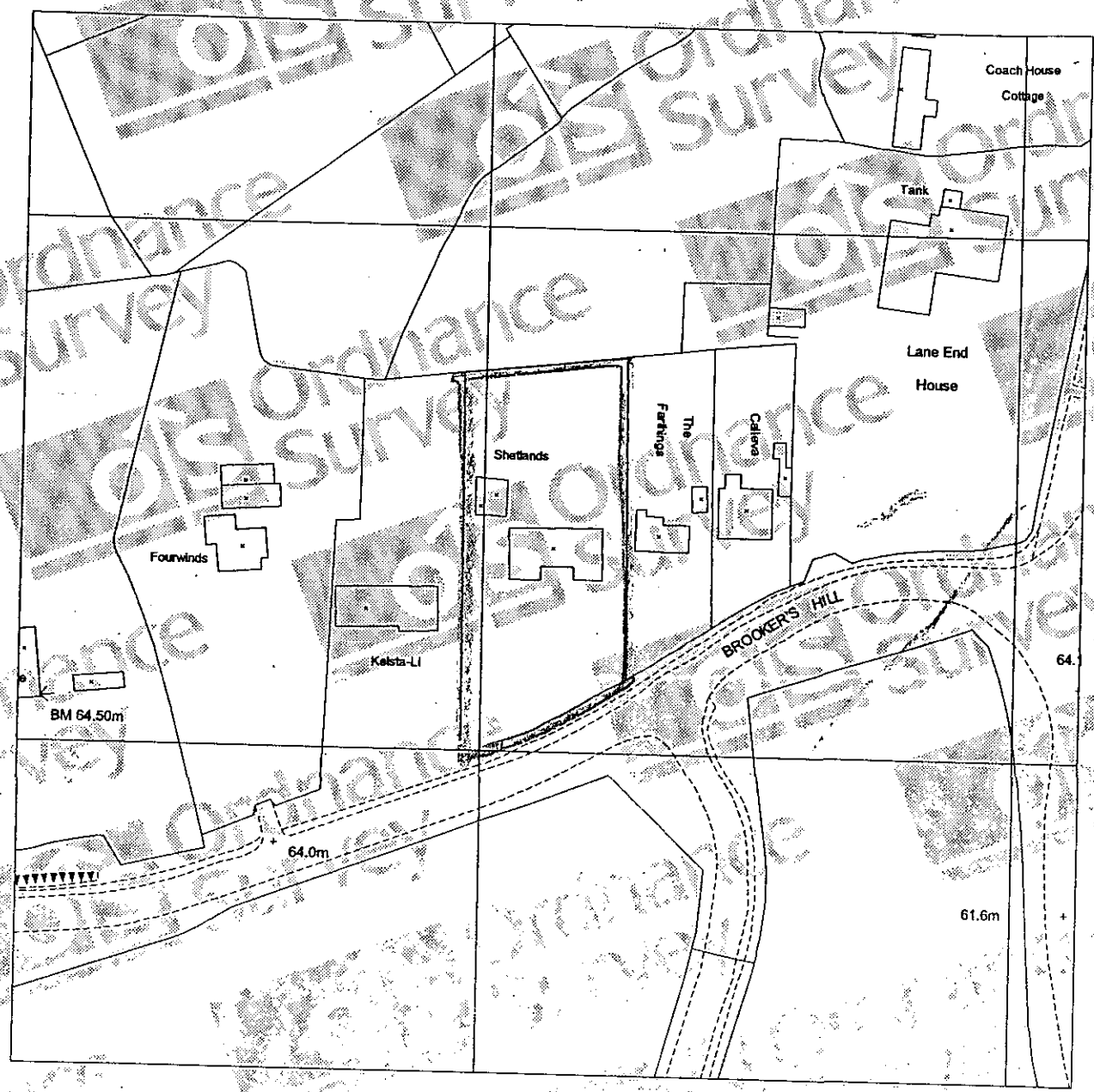
Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐

Ordnance Survey®

Siteplan®

5383

1:1250 Scale



Produced 16 Nov 2001 from Ordnance Survey digital data and incorporating surveyed revision available at this date. © Crown copyright 2001.

Part or all of this Siteplan is enlarged from mapping produced at one or more of the following scales 1:1250, 1:2500, 1:10000.

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20 0 20 40 60 80

Metres

SHETLANDS, BROOKERS HILL, SHINFIELD
READING
RG2 9BX

Centre coordinates : 473013mE 168639mN

National Grid sheet reference at centre of this Siteplan: SU7368NW

Supplied by : Blackwell's Reading
Serial Number : 603

Ordnance Survey

This document has been security printed for Ordnance Survey

Received by Wokingham District Council

Application No: F/2001/5383

Proposal:
Proposed single storey front and rear extensions to dwelling.

Location:
Shetlands, Brookers Hill, Shinfield, Reading.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY 9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday and 1.00pm - 4.00pm Sunday. Library closed all day Wednesday. If you intend to view this application at Woodley Library please allow 4 days from the date of this letter for delivery of plans and remember to quote application number F/2001/5383 to enable the library staff to locate the correct information.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Heidi Lynch P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 04/01/2002. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to be issued to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

11 December 2001

**********FILE COPY**********

Tel: (0118) 974 6442

Date: **11 December 2001**

My ref: F/2001/5383

CONFIDENTIAL

Councillor Pollock
8 Halfacre Close
Spencers Wood
Reading
RG7 1DZ

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2001/5383
Shetlands, Brookers Hill, Shinfield, Reading.
Proposed single storey front and rear extensions to dwelling.

I write to let you know that the above mentioned house holder application has been received

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you may wish the application to be listed for consideration by the Development Control Sub-Committee. This form must be received no later than 28 days from the date of this letter.

If you have any questions please do not hesitate to contact **Heidi Lynch** on **(0118) 974 6442.**

Yours faithfully,

Heidi Lynch

Development Control Officer

LISTING FORM

Case officer: **Heidi Lynch** Application Number: **F/2001/5383**
Shetlands, Brookers Hill, Shinfield, Reading.
Proposed single storey front and rear extensions to dwelling.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Pollock

**********FILE COPY**********

**********FILE COPY**********

Tel: (0118) 974 6442

Date: **11 December 2001**

My ref: F/2001/5383

CONFIDENTIAL

Councillor Patman
Meadow View
Basingstoke Road
Spencers Wood
Reading
RG7 1AL

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

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Shetlands, Brookers Hill, Shinfield, Reading.
Proposed single storey front and rear extensions to dwelling.

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Yours faithfully,

Heidi Lynch

Development Control Officer

LISTING FORM

Case officer: **Heidi Lynch** Application Number: **F/2001/5383**
Shetlands, Brookers Hill, Shinfield, Reading.
Proposed single storey front and rear extensions to dwelling.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Patman

**********FILE COPY**********

**********FILE COPY**********

Tel: (0118) 974 6442

Date: **11 December 2001**

My ref: F/2001/5383

CONFIDENTIAL

Councillor Bryant
Rosebry
19 Salmond Road
Shinfield
RG2 8QN

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2001/5383
Shetlands, Brookers Hill, Shinfield, Reading.
Proposed single storey front and rear extensions to dwelling.

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If you have any questions please do not hesitate to contact **Heidi Lynch** on **(0118) 974 6442**.

Yours faithfully,

Heidi Lynch

Development Control Officer

LISTING FORM

Case officer: **Heidi Lynch** Application Number: **F/2001/5383**
Shetlands, Brookers Hill, Shinfield, Reading.
Proposed single storey front and rear extensions to dwelling.
I wish this application to be listed should the officers recommendation be for_____
and my reason(s) are_____
_____
_____

Signed: _____ Date: _____
Councillor Bryant

**********FILE COPY**********

F

Application Number : ~~NEW~~/2001/5383

Case Officer : HL

Valid Date : 4 December 2001

Map No : 72

Site Area : 0·21

Received Date: 04/12/2001

Level : Delegated Application

(F) Description : Proposed single storey front and rear extensions to dwelling.

Location : Shetlands, Brookers Hill, Shinfield, Reading.

Parish : SH Ward : SHINFIELD 11/12/01-13

Applicant : Mr/Mrs Doddington C/O Owens Galliver.

Fee Required: £95 Fee Received: £95 (10)

Additional: ..... or Refund: .....

Enforcement Section to be notified ☐ (tick if required)

Additional information required for validation;

REASON	NOTES	DATE REQ	DATE RECD
LOCATION PLANS			
BLOCK PLANS			
FORMS UNSIGNED			
S.66 MISSING/INCORRECT/ UNSIGNED			
ELEVATION PLANS	Need to show return elevs of dining room and enlarged kitchen/ breakfast room.	11/12/01.	
FLOOR PLANS			
NO SCALE OR SCALE IS IMPERIAL			
ENCROACHMENT LETTER REQUIRED			
OTHER			

Is the site in a Conservation Area: ☐ Yes ☐ No If "Yes" which one _____

Is the site a Listed Building: ☐ Yes ☐ No

Is a Statutory Advertisement required: ☐ Yes ☐ No

INTERNAL CONSULTATIONS 11/12/01 -13

Building Control

Heritage (Harold Sanders)

Landscape

(Trees) ✓

Environmental Health

Housing

Leisure & Cultural Services

Public Rights of Way Officer

Property

Policy & Plans

Joint Strategic Planning Unit

Archaeological Officer (BABTIE)

Education

Social Services

Highways

EXTERNAL CONSULTATIONS

Adjacent DPA : _____

Adjacent Parish : _____

SEB

British Gas

Oil pipeline

Transco

Environment Agency

Railtrack

Police Arch Officer

HERITAGE BODIES

The Georgian Group
Ancient Monuments Society
Council for British Arch
RCHME
NRPB (Telecommunications)
Sport England

NEIGHBOURS

.....

S/N + see map.

.....

.....

.....

.....

.....

OTHERS

.....

.....

.....

.....

.....

No pre-apps.

(2) (LAND EAST OF FOUR WINDS) SHETLANDS E

ADDRESS BROOKERS HILL PARISH SHINFIELD

PLOT No. ORD. SHEET No. SU. 7268 7368

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
17125	MR. J. SHEEN	PLOT 1 DET. BUNGALOW + DBLE. GARAGE	8-4-82	N/A C/A
BR18507	"	"	21-4-82	APP N/A
96/63588/7	MR. R. DODDINGTON	S/ST. HT.	9-5-96	C/A
FP96/5388	"	"	23-5-96	APP

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE

091074

Environmental Services

For office use only.
Application number: 04.DEC.2001. 5383

Householder planning application form



Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

1	Your name Address and postcode Phone number	MR & MRS B DODDINGTON SWETLANDS BROCKERS HILL SHINFIELD READING RG2 9BX 0118 988 2938
	Agent's Name Address and postcode Phone number	OWENS GALLIVER ARCHS 10 HIGH STREET PANGBOURNE RG8 7AB 0118 984 1344
3	Site We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485.	APPLICANTS' ADDRESS
4	Give brief details of the proposal for example, two storey side extension. About the application	EXTENSIONS & ALTERATIONS
5	Are there any trees on the site? If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down.	Yes ☑ No ☐
6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	PLEASE SEE DRAWING
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐ No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☐ No ☑

3544 Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

9	How many bedrooms does the property have?	Existing: 4	Proposed: 4
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☐	No ☑
11	Checklist. Please make sure that you enclose the following.		
	a Six copies of this form signed and dated.		
	b The fee (We have attached a current scale of fees). If you do not have to pay a fee, please say why below.		
	c Six copies of each set of plans and drawings listed below.		
	• 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

Certificate B

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served

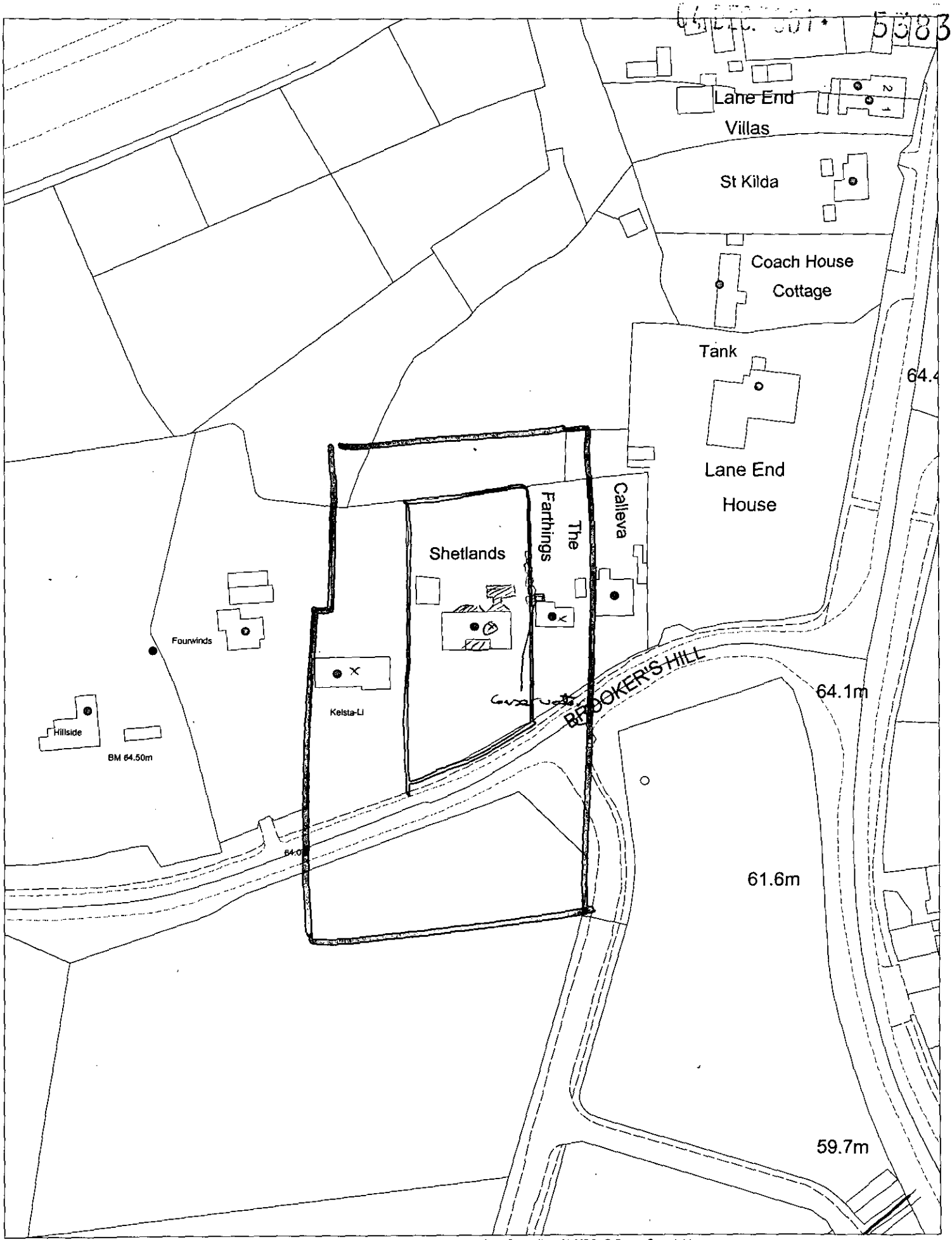
None of the land forms part of an agricultural holding.

Your signature: [signature]

on behalf of Mr & Mrs P Dettick

Date 29 11 01

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐



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Development Control Section, Environmental Services, Wokingham District Council.

7 December 2001 Scale: 1 : 1250

04.DEC.2001 • 5383





"SHETLANDS"