L.E 3/4

APPLICATION NO:
F/2002/6023

LOCATION:
10 Larkswood Drive, Crowthorne.

APPLICANT:
Mr & Mrs P Cann C/O Roger Wing And Associates

PROPOSAL:
Proposed single storey rear extension to dwelling.

EARLIEST DATE FOR DECISION: **30/03/2002**

APPLICATION WILL HAVE EXPIRED ON: 25/04/2002

CASE OFFICER: **Louise Smith**

APPROVED

RAILEX
Marbleboard

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Mr & Mrs P Cann
C/O Roger Wing and Associates
Hunters Moon
Chavey Down Road
Winkfield Row
Berkshire
RG42 7PH

Application Number: F/2002/6023

Parish: **WOKINGHAM WITHOUT**

Location: **10, Larkswood Drive, Crowthorne.**

Proposal: **Proposed single storey rear extension to dwelling.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition
1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

Condition
2. All new works and works of making good to the retained fabric shall be finished to match in size, colour, texture and profile those of the existing building.

Reason
1. In pursuance of Section 91(1) of the Town and Country Planning Act 1990.

Reason
2. To ensure that the external appearance of the building is satisfactory.

Informative
1. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policies LD3 and EN1.
South East Area Local Plan Policies SBE1, SBE2 and STV1.
Deposit Draft Wokingham District Local Plan Policies WBE1, WOS3 and WOS2.

Anna Cronin
Head of Planning & Transportation
Date: 05/04/2002

Notice checked by: _____

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

Roger Wing and Associates

Hunters Moon
Chavey Down Road
Winkfield Row
Berkshire RG42 7PH

Telephone: 01344 885065
Mobile: 07801 057780
Fax: 01344 885035
e-mail: roger.wing@btclick.com

13 March, 2002

13205

Wokingham District Council
Environmental Services Department
Planning Services
PO Box 157
Shute End
Wokingham
Berkshire RG40 1WR

Attention of Louise Smith
Environmental Services Department

PLANNING SERVICES | HPT 54290
PCL | TLS
DC LS | [illegible]
APP | [illegible]
CS | [illegible]
15 MAR 2002
[illegible] | ACK
[illegible]

DEAR MS SMITH

REVISED PLAN

6023.4

10 Larkswood Drive, Crowthorne

ref: F/2002/6023

I thank you for your letter fo 6th March. I enclose six copies of drawing 132002a which has been amended - south elevation - to show the projection of the eaves at the rear of the new roof. I trust this is now satisfactory.

Yours sincerely

ROGER WING.

Roger M. Wing

Date: 19 March 2002

To: Case Officer

We have received Revised Plans for the following planning application:

Application Number: F/2002/6023

Location: 10, Larkswood Drive, Crowthorne.

Proposal: Proposed single storey rear extension to dwelling.

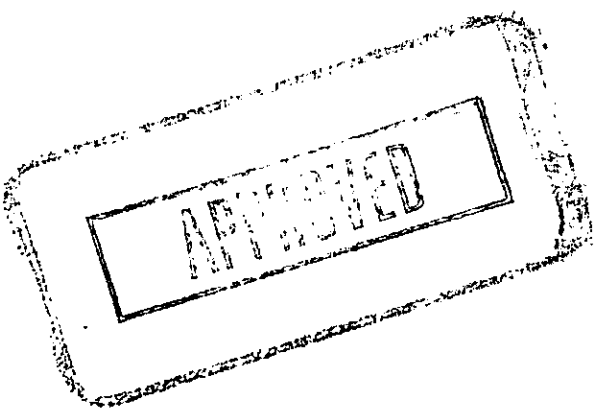
Applicant: Mr & Mrs P Cann C/O Roger Wing And Associates.

Case Officer: Louise Smith

The new plans show the following: Revised south elevation to show development (projection of the eaves at the rear of the new roof). Drawing no: 132002a.

Comments are required by 29/03/2002.

Should you have any queries regarding this application please contact the case officer Louise Smith on (0118) 974 6463.



(RING ONE)

REVISED PLANS | ADDITIONAL PLANS | MINOR AMENDMENTS | DETAILS TO COMPLY WITH CONDITIONS

App. No. 2002/6023 Date Rec. 15/3/2

Location: 10 Larkswood Drive

Parish: Crathorne.

Applicant: Mr + Mrs Cann.

Description of attached plans: Revised South elevation to show development (projection of the eaves at the rear of the new roof).

Drawing No's: 1320022

CONSULTEES

Copies of plans will automatically be sent to Woodley Library, Part 1 Reg., Parish Council, Ward Councillors and the Case Officer unless specified.

Please tick which of the following you wish consulted.

Landscape & Trees	☐
Urb. Design & Conservation	☐
Highways	☐
Dinton Pastures	☐
Environmental Health	☐

OTHER INTERNAL / EXTERNAL CONSULTEES (EXCLUDING NEIGHBOURS)

A full set of plans will be sent to all consultees unless particular drawings No's are specified in the spaces above.

NEIGHBOURS:

Date for Responses 10 DAYS.

FURTHER ACTION

Re-advertise App. ~~Y~~/N (Delete as required)

Redate Application ~~Y~~/N From:

New Site Notice ~~Y~~/N

Revised Proposal Description:

CASE OFFICER LS.

Consultations Sent by Admin. on 19.03.P5

Yellow - Case Officer Copy
Green - Part One Copy

WORK SHEET FOR : Louise Smith

Application Number : F/2002/6023

Applicant : Mr & Mrs P Cann C/O Roger Wing And Associates.

Location : 10, Larkswood Drive, , Crowthorne.
Proposal : Proposed single storey rear extension to dwelling.

Site Notice Displayed ? :

YES	NO	DATE
✓		

Date of Neighbour Notifications : 15/3

Date of Site Visit : 18/3

Date Registered : 28/02/2002

Earliest Date for Decision : 30/03/2002

Latest Consultation Date/Site Notice Expiry Date : 30/03/2002

This application will have expired on: 25/04/2002. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses :
Parish Council - feel it would overshadow + overlook neighbouring property.
Environmental Design - no objection

Planning Issues :
Identified Settlement
Impact on Neighbouring Properties
" " Street Scene.

Application Number: F/2002/6023 - 10 Larkswood Drive
Appraisal

Development
The site is a detached bungalow, situated within the identified settlement of Crowthorne.

The application proposes a single storey rear extension to enlarge one of the existing bedrooms. The development would project 3.8m to the rear of the dwelling and be flush with the side building wall of the property, which faces No 8. The extension would be 3.9m wide with a pitched roof (2.3m to the eaves and 3.7m to the ridge) and gable end in the rear elevation.

1) Impact upon Neighbouring Properties
The development would not present any overlooking into neighbouring properties due to the distance to properties at the rear and the setting of the neighbouring property at No 12.

The gardens on the North side of Larkswood Drive slope down towards the rear. The aforementioned development would be constructed on top of the patio section at the rear of the bungalow, which is level with that found at No 8 who have similarly extended (conservatory). The proposed development would project c 0.3m to the rear of No 8's rear conservatory and would be c.0.5m taller. The boundary treatment between these two properties in the area concerned consists of a c 1.7m close boarded fence. It is therefore not considered that any adverse effects would befall upon this neighbour in terms of overshadowing or overbearing.

2) Impact upon the Character of the Area
The development would be screened at the rear of the property, only part of the roof hang would be visible from the street scene. The property has already extended to the front and there have been several developments at the rear of properties along Larkswood Drive. The development would therefore not detract from the character of the area.

Approved ✓ **Refused**

Application Number F/2002/6023
Conditions/Reasons for Refusal

No	Std Con	Std Reas	Non Std Conditions / Reasons for Refusal
1	C001	R001	
2	C014	R014	

RECORD OF SITE VISIT

SITE ADDRESS: 10 Larkswood Drive Crowthorne.

APPLICATION NUMBER: F/2002/6023

OFFICER: Louise Smith

DATE OF SITE VISIT: 18/3

1 SITE/STATUTORY NOTICE DISPLAYED ? Y - post in front gdn

2. DESCRIPTION OF SURROUNDINGS
Residential Rd - detached dwellings - bungalows on one side 2/5 dwellings on other
bungalows set on lower side of road.

3. DESCRIPTION OF SITE/BUILDING
Detached bungalow - prev. s/s front ext (gable end).
Red brick, grey roof tile.
No garage.

4. RELATIONSHIP TO ADJOINING PROPERTIES
set to similar front level as neighbours.

5. SITE CONSTRAINTS

TREES N/A

ACCESS/PARKING 3.

LEVELS Garden steps down to rear. - dev't would be on patio stepped up section - similar to neigh No8 who has already extended to rear c. 3-3.5m to rear (conservatory)

BOUNDARY TREATMENT front 0.5m brick wall.
side concerned 1.8m ab fence ~~[illegible]~~ 4m to rear then 1m fence.

OTHERS
rear coniferous hedge
left 1.8m fence then shrubs/hedge.

impact > 3m
rear proj.
not worry.

TO: DEVELOPMENT CONTROL FROM: Environmental Design

Louise Smith DATE: 27th March 2002

Location:	10 Larkswood Drive, Crowthorne, Wokingham Without
Proposal:	Proposed single storey rear extension to dwelling
Application Number:	F/2002/6023

In response to your consultation dated 6th March 2002 for the above application, the tree and landscape comments are as follows:

The rear garden falls away from the house and contains a small patio adjacent to the rear of the property with steps leading down to the garden area. The garden is mainly laid down to lawn and there are no TPO trees within the site . The only vegetation of some significance is a boundary hedge.

The proposed rear extension will not affect any significant landscape features. The rear of the house is visible from the properties to the north. However, I do not believe that the new extension would constitute an unacceptable increase in visual impact.

In conclusion I do not wish to raise any objections to the granting of planning consent.

ROBERT PETROW
Consultant Landscape Architect

To:
Trees

From: Louise Smith

Date: 06 March 2002

13 MAR 2002

Application Number: F/2002/6023

Proposal: Proposed single storey rear extension to dwelling..

Site Address:
10, Larkswood Drive, , Crowthorne. W/without

Applicant:
Mr & Mrs P Cann C/O Roger Wing And Associates.

(10)

Your observations are required in respect of this application within **7 days** of the above date.

No TPo

Rear garden contains boundary planting no significant L/s features, none affected

Environmental Services

For office use only.
Application number 20[illegible]

Householder planning application form

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

1	Your name	MR + MRS P. CAIN
	Address and postcode	10 LARKSWOOD DRIVE CROWTHORNE BERKSHIRE RG 42 6RL
	Phone number	01344 752406.
2	Agent's Name	ROGER WINN + ASSOCIATES
	Address and postcode	HUNTERS MOON CHANEY DOWN ROAD WINKFIELD ROW BERKSHIRE RG42 7PH
	Phone number	01344 885065
3	Site We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485.	10 LARKSWOOD DRIVE CROWTHORNE
4	Give brief details of the proposal for example, two storey side extension. About the application	SINGLE STOREY REAR EXTENSION
5	Are there any trees on the site? If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down.	Yes ☐ No ☑
6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	RED BRICKS TO MATCH EXISTING CONCRETE ROOF TILES TO MATCH
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐ No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☐ No ☑

Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

9.	How many bedrooms does the property have?	Existing: 3	Proposed: 3
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☐	No ☑
11	Checklist. Please make sure that you enclose the following.		
	a Six copies of this form signed and dated.		
	b The fee (We have attached a current scale of fees). If you do not have to pay a fee, please say why below.		
	c Six copies of each set of plans and drawings listed below.		
	• 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- None of the land forms part of an agricultural holding.

Certificate B

I certify that

- I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served

None of the land forms part of an agricultural holding.

Your signature: [signature]

on behalf of MR + MRS P. CANN.

Date 25 FEB 2002

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐

Wokingham Without Parish Council Consultation Sheet

Officer	Louise Smith
No	F 2002 6023
Proposal	single storey rear extension to dwelling.
Site	10 Larkswood Drive, Crowthorne.



Committee's Comments

Is felt to impinge on neighbours privacy and light; not in keeping with new draft planning guidelines, i.e. over 3m extension and adjacent to boundary.

Signed :
Clerk to Wokingham Without Parish Council

12 March 2002

WOKINGHAM D.C. DEVELOPMENT CONTROL

Start date:	28 FEB 2002
Officer: LS	Application No. F | 2002 | 6023

Map No. 109 Site ...0.06...
Easting: ..... Flood Pln .....
Northing: ..... Mineral .....

Level: ☐ Sub Committee ☑ Delegated ☐ Sec. State
☐ Incorrect Fee ☐ Invalid ☐ PD

Description:
(F.) PROPOSED SINGLE STOREY REAR EXTENSION TO DWELLING

Location: 10 LARKSWOOD DRIVE

Parish: WOK W/OUT Ward: WOK W/OUT. 6.3.02 B.

Applicant: MR/MRS P. CANN

Fee (8) Received 95-00 Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red			
2	1:500 block plan showing existing & proposed dev. + adj. Properties			
3	Forms unsigned			
4	Correct S 66 certificate			
5	Elevation plans	SOUTH ELEVATION TO SHOW ROOFLINE PROTRUDING	7.3	
6	Floor plans			
7	Metric scale disclaimer			
8	Encroachment letter			
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

Listed Building 1 2 2*

Advertisement Required .....

Date Site Notice Sent : 6.3.02 TB Parish Council Informed - YES / NO

INTERNAL CONSULTATIONS

Building Control .....
Landscape .....
Trees ✓ .....
Conservation Officer .....
Environmental Health .....
Housing .....
Leisure & Cultural services .....
Public Rights of Way .....
Property .....
District Secretary (only if called in by SOS) .....
Policy & Plans .....
Strategic Planning (JSPU) .....
Minerals (INTERNAL) .....
Archaeological Site (BABTIE) : .....
Education .....
Social Services .....
Highways .....

EXTERNAL CONSULTATIONS

Adjacent D P A : .....
Adjacent Parish : .....
Southern Electricity Board .....
British Gas .....
PSA Oil Pipeline .....
Transco : .....
Environment Agency .....

Rail Track .....
Police Arch. Liaison Officer .....

HERITAGE BODIES

The Georgian Group .....
Ancient Monuments Society .....
Council for British Arch. .....
RCHME .....
Telecommunications (NRPB) : .....
Sport England : .....

OTHERS:

.....No pre-apps.....
.....
.....

NEIGHBOURS:

.....
.....S/M+ see map.....
.....
.....
.....
.....
.....
.....
.....

**********FILE COPY**********

Tel: (0118) 974 6463

Date: 06 March 2002

My ref: F/2002/6023

WOKINGHAM UNITARY
Aiming for Excellence

Councillor A Ross
By The Stream
Soldiers Rise
Wokingham
RG40 3NE

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: F/2002/6023
10, Larkswood Drive, , Crowthorne.
Proposed single storey rear extension to dwelling.

I write to let you know that the above mentioned application has been received.

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you might wish for the application to be listed for consideration by the Development Control Committee. This form must be received no later than 28 days from the date of this letter.

If you have concerns about the proposals it may be possible for these to be addressed during the consideration of the application. In these circumstances it would be helpful if you could discuss these with the case officer **Louise Smith** on **(0118) 974 6463** in the first instance.

Yours sincerely
Trevor Watson
Development Control Manager

LISTING FORM
Case officer: **Louise Smith** Application Number: **F/2002/6023**
10, Larkswood Drive, , Crowthorne.
Proposed single storey rear extension to dwelling.
I wish this application to be listed should the officers recommendation be for: GRANT/REFUSAL and my reasons are:

_____

_____

Should the officers recommendation be in accordance with my views I am happy for the application to be determined under delegated powers. YES/NO

Signed: _____ Date: _____

Councillor A Ross

**********FILE COPY**********

**********FILE COPY**********

Tel: (0118) 974 6463

Date: 06 March 2002

My ref: F/2002/6023

WOKINGHAM UNITARY
Aiming for Excellence

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Councillor P Lewis
4 St Andrews Close
Heathlake Park
Crowthorne
RG45 6UP

Dear Councillor

Application Number: F/2002/6023
10, Larkswood Drive, , Crowthorne.
Proposed single storey rear extension to dwelling.

I write to let you know that the above mentioned application has been received.

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Yours sincerely
Trevor Watson
Development Control Manager

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Case officer: **Louise Smith** Application Number: **F/2002/6023**
10, Larkswood Drive, , Crowthorne.
Proposed single storey rear extension to dwelling.
I wish this application to be listed should the officers recommendation be for: GRANT/REFUSAL and my reasons are:

_____

_____

Should the officers recommendation be in accordance with my views I am happy for the application to be determined under delegated powers. YES/NO

Signed: _____ Date: _____

Councillor P Lewis

**********FILE COPY**********

**********FILE COPY**********

Tel: (0118) 974 6463

Date: 06 March 2002

My ref: F/2002/6023

WOKINGHAM UNITARY
Aiming for Excellence

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Councillor P Helliar-Symons
17 Eagle Close
Heathlake Park
Crowthorne
RG45 6TP

Dear Councillor

Application Number: F/2002/6023
10, Larkswood Drive, , Crowthorne.
Proposed single storey rear extension to dwelling.

I write to let you know that the above mentioned application has been received.

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Yours sincerely
Trevor Watson
Development Control Manager

LISTING FORM
Case officer: **Louise Smith** Application Number: **F/2002/6023**
10, Larkswood Drive, , Crowthorne.
Proposed single storey rear extension to dwelling.
I wish this application to be listed should the officers recommendation be for: GRANT/REFUSAL and my reasons are:

_____

_____

Should the officers recommendation be in accordance with my views I am happy for the application to be determined under delegated powers. YES/NO

Signed: _____ Date: _____

Councillor P Helliar-Symons

**********FILE COPY**********

Received by Wokingham District Council

Application No: F/2002/6023

Proposal:
Proposed single storey rear extension to dwelling.

Location:
10, Larkswood Drive, , Crowthorne.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY 9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday and 1.00pm - 4.00pm Sunday. Library closed all day Wednesday. If you intend to view this application at Woodley Library please allow 4 days from the date of this letter for delivery of plans and remember to quote application number F/2002/6023 to enable the library staff to locate the correct information.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Louise Smith P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 30/03/2002. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to be issued to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Head Planning and Transportation

06 March 2002

ADDRESS 10 LARKSWOOD DRIVE PARISH WOK/WITHOUT

PLOT No. 30 ORD. SHEET No. SU-8466 10

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
6/19/53	MESSRS HILLS, SPENCER & MCCRERRY	C/AP RES DEV	16.5.58	N/A C/
29/60	MESSRS BROCKSTON	[illegible] BLDG. & GARAGE	9.3.60	APP. C/
70/60	"	[illegible]	9.3.60	APP. C/
PA/398/61	MR. B. SECRET	CONSERVATORY	7.9.61	APP W/
BR24163	MRS LEYLAND	SHOWER ROOM & BAY	15.2.85	APP N/A
23282	"	"	22.5.85	N/A C/A
33148			2.6.89	C/A
BRA6988	MR. P. RANCE	LOUNGE EXT	23.3.89	APP
F/2002/6023	Mr. & Mrs. Cann	S/St/R Ext.		

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE

091074

Environmental Services

For office use only.
Application number 6023

Householder planning application form

Please answer all questions in CAPITAL letters.
If any question does not apply to you, put N/A in the space.
Please send six copies of the filled in form and your plans to the address on the front of the folder.
We provide guidance notes to help you fill in the form. If you have any questions, please call Planning Support on 0118 974 6428 or 0118 974 6429.

1	Your name	MR + MRS P. CANN
	Address and postcode	10 LARKSWOOD DRIVE CROWTHORNE BERKSHIRE RG 42 6RL
	Phone number	01344 752406.
2	Agent's Name	ROGER WINN + ASSOCIATES
	Address and postcode	HUNTERS MOON CHAVEY DOWN ROAD WINKFIELD ROW BERKSHIRE RG42 7PH
	Phone number	01344 885065
3	Site We need you to send in six copies of the 1:2500 scale location plan and six copies of the 1:500 scale block plan, with the site outlined in red. You can buy these maps from the Environmental Services reception or order them by phoning 0118 974 6485.	10 LARKSWOOD DRIVE CROWTHORNE
4	Give brief details of the proposal for example, two storey side extension. About the application	SINGLE STOREY REAR EXTENSION

5	Are there any trees on the site? If Yes, please show their positions, spread and species of the trees on the plans. Say which trees you plan to cut down.	Yes ☐	No ☑
6	Please list the external materials you will use for example, red brick to match any existing bricks and dark stained timber.	RED BRICKS TO MATCH EXISTING CONCRETE ROOF TILES TO MATCH	
7	Will the proposal change the pedestrian or vehicle access to the site? Please show details of the existing access and any proposed changes on the plans.	Yes ☐	No ☑
8	Will the car parking provision at the site be changed? If Yes, please show details of any changes on the plans.	Yes ☐	No ☑

Crystal Mark
Clarity approved by Plain English Campaign

Please turn over

9	How many bedrooms does the property have?	Existing: 3	Proposed: 3
10	Does a public right of way touch the site? If yes, please show the route and any proposed alternative on the plans.	Yes ☐	No ☑
11	Checklist. Please make sure that you enclose the following.		
	a Six copies of this form signed and dated.		
	b The fee (We have attached a current scale of fees). If you do not have to pay a fee, please say why below.		
	c Six copies of each set of plans and drawings listed below.		
	◦ 1:2500 scale location plan with the site outlined in red.		
	• 1:500 scale site layout plan.		
	• 1:100 or 1:200 scale floor plans and elevations.		

12 Certificate of ownership (Section 66 Town & Country Planning Act 1990)
Please delete either certificate A or certificate B. If neither apply, you must fill in a full certificate which you can get from Environmental Services.

(Owner means a person with a freehold interest, or someone who is a leasehold tenant with at least seven years left on their agreement)

Certificate A

I certify that

- ◦ At the beginning of the period of 21 days ending with the date of the application nobody, except the applicant, owned any part of the land which the application relates to.
- ◦ None of the land forms part of an agricultural holding.

Certificate B

I certify that

- ◦ I or the applicant has given the necessary notice to everyone else who (at the beginning of the period of 21 days ending with the date of the application) owned any part of the land which the application relates to as listed below.

Owner's name	Address at which the notice was served	Date on which the notice was served

None of the land forms part of an agricultural holding.

Your signature: [signature]

on behalf of MR + MRS P. CANN.

Date 25 FEB 2002

Please tick this box if you or your husband, wife or partner are employed by Wokingham District Council ☐