



Appendix B – Car Parking & Staff Travel Management Plan

Purpose

This Plan sets out how car parking, staff travel and visitor access will be managed to ensure safe, efficient and policy-compliant operation of the Belamie Gables Care Home.

It supports the Transport Note and responds to WBC Highways' pre-application requirements.

Staff Parking Management

- Parking by staff will be allocated, prioritising essential roles on shift.
- Shift patterns are staggered to reduce peak-time pressure.
- Staff are instructed to park in designated bays only and not on Hyde End Road.
- EV charging bays will be made available to staff on rotation.

Visitor Parking

- Visitor bays will be signed and marked nearest the main entrance.
- Duty staff will monitor visitor parking during busy times.
- Overflow arrangements allow visitors to use staff bays outside core shift change times.

Ambulance and Emergency Access

- A dedicated Ambulance Bay close to the entrance is kept clear at all times.
- Staff briefings include maintaining unobstructed access routes for emergency vehicles.
- The swept-path drawings confirm emergency access remains safe under all normal conditions.

Deliveries and Servicing

- Deliveries are scheduled outside peak staff arrival/departure times.
- Delivery vehicles use the identified turning area and must not block the ambulance bay.
- Refuse collections occur from the front access using the tracked route.

Staff Travel Plan Measures

The following measures will be implemented and monitored:

- Promotion of car sharing for regular staff
- Encouragement of 'bike to work' for local staff and use of cycle parking
- Encouraging walking from nearby residential streets
- EV charging access for staff and visitors
- Staff induction includes sustainable travel options

Monitoring and Review

- The Home Manager will review parking demand quarterly.
- Any conflict or overspill issues will be addressed by adjusting staff allocations or scheduling.
- The Plan will be updated annually as part of the home's operational review.

Conclusion

The provisions in this Plan ensure that parking is well-managed, highway safety is protected and reliance on on-street parking is avoided. The arrangements accord with CP6, CC07, TB09, Borough Design Guide SPD, and the Planning Inspector's direction.