ENVIRONMENTAL PROTECTION ACT 1990.
WASTE MANAGEMENT LICENCE.

LICENCE REF NO WML 83319
FACILITY TYPE WASTE RECYCLING FACILITY

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the keeping and treating of controlled waste on the land specified in schedule 1 to this licence to Summerleaze Ltd of 7 Summerleaze Road Maidenhead Berks SL6 8Sp Compsany Registration No 1738920 those persons being in occupation of the said land, the said licence being subject to the conditions specified in schedule 2 to this licence.

SCHEDULE 1.- SPECIFIED LAND.

The licence relates to the land at Summerleaze Ltd Whistley Court/Lea Farm Landfill Hurst Berks (hereinafter called "the site") shown edged red on Drawing Reference Number 223/WP/15 dated Novembert 1999 and attached to this licence.

Signed _____ Name _____
Area Planning Manager Thames South East

Dated _____

FOR ENVIRONMENT AGENCY OFFICIAL USE ONLY.

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS LICENCE.

Environment Agency Thames South East Swift House Frimley Business Park Frimley Camberley GU16 5SQ
Telephone 01276 454300.

1 General considerations

1.1 Specified waste management operations

1.1.1 No waste management operations shall be authorised by this licence unless:

a specified in and undertaken in accordance with the limitations in the following table; or

b otherwise required by the conditions of this licence as being an integral part of those operations;

and unless they are carried out on the site in accordance with section WP/1.1 of the working plan and with the documented information contained in the sections of the working plan referred to in the other conditions of this licence.

Table 1.1 Specified waste management operations

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
Storage (D15 and R13) pending disposal or recovery.	All	300 tonnes per day
Physical treatment of waste R2 R4	All	Treatment consisting only of physical sorting or separation of waste into different components, physical mixing or bulking of solid wastes of the same or different types, where there are no resulting changes in the chemical composition of the wastes or its different components. There shall be no mixing or dilution of different types of wastes in liquids or sludges.

Specified Waste Management Operations and Exempt Waste Management Operations

1.1.2 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

1.2 Permitted wastes

Permitted categories and types of wastes

1.2.1 No wastes shall be accepted at the site other than those which are:

a categorised below in Table 1.2; and

b specified in the list of waste types for the site provided in section WP2 of the working plan.

Table 1.2. Permitted quantities of waste

Permitted Waste Categories (equivalent UK Waste Classification Scheme categories given in brackets)	Maximum Permitted Quantities for each waste category (subject to maximum permitted total quantity in condition 1.2.2) (tonnes/year)
Inert wastes	80,000 tonnes.
General and biodegradable wastes: includes degradable commercial and industrial wastes	18,000 tonnes.
Metals and discarded scrap	2000 tonnes
Contaminated general wastes	Not permitted.
Special wastes	Not permitted.
Other categories of waste	Not permitted

Permitted quantities of wastes

1.2.2 Whilst complying with the maximum quantities in Table 1.2, the total quantity of waste accepted at the site per year shall not exceed 100,000 tonnes.

Exclusions of wastes with specified hazardous characteristics

1.2.3 Notwithstanding the specification of permitted waste types under conditions 1.2.1 above, wastes shall not be accepted at the site which consist solely or mainly of finely divided metal or of dusts, powders or loose fibres.

1.3 Amendments to working plan and supporting information

Changes to the working plan requiring prior consent by the Agency

1.3.1 The Licence Holder shall give the Agency prior notice in writing of any proposed change to the sections of the working plan listed in Table 1.3, and to any appendices, drawings and figures which are referenced in those sections.

Table 1.3 Conditions for which changes to the working plan requiring the prior consent of the Agency

Condition	Subject	Working Plan Section
1.1	Specified waste management operations	WP 1.1
1.2	Permitted wastes	WP 1.2
2.1	Engineered site containment and drainage systems.	WP 2.210
4.1	Control of mud and debris	WP 4.140
4.4	Waste acceptance and control systems and procedures	WP 4.210
4.5	Waste quantity measurement systems	WP 4.23
6.1	Control, monitoring and reporting of aerial emissions of dusts, fibres, powders and particulates	WP 6.010
6.2	Control of odour emissions	WP 6.020
6.5	Control of litter	WP 6.050
7.1	Security and availability of records	WP 7.100

1.3.2 The notice shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change would have on the risk posed by the site to human health and the environment.

1.3.3 The Licence Holder shall provide up to 6 additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.

1.3.4 The proposed change shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to replace the previous version of that documentation.

Changes to the working plan requiring prior notification to the Agency

1.3.5 Except where it is specified under condition 1.3.1 above that the amendment of specified sections of the working plan requires the prior consent of the Agency, the Licence Holder shall give the Agency not less than 7 days prior written notice of any change to the working plan and to any appendices, drawings and figures which are referenced from those sections.

1.3.6 The notice shall be accompanied by a copy of the specified changes.

1.3.7 The Licence Holder shall provide up to 6 additional copies of the proposed change to the Agency, when required by the Agency in writing.

1.3.8 Such changes to the working plan shall be deemed to be incorporated in the working plan and implemented on the date specified to the Agency in the amendment notification.

1.4 Staffing and understanding of requirements of licence conditions

Minimum staffing and supervision

1.4.1 Whenever the site is open to receive or despatch waste, or is carrying out any of the specified waste management treatment or disposal operations, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence and the working plan regarding:

a waste acceptance and control procedures;

b operational controls and environmental monitoring;

c maintenance;

d record-keeping;

e emergency action plans;

f notifications to the Agency.

Availability of licence and working plan

1.4.2 A copy of this licence and the working plan shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

Understanding of licence and working plan

1.4.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and working plan which are relevant to their specific duties.

1.5 Changes in technically competent persons

1.5.1 Any changes in the technically competent management of the site and the name of any incoming person, and, where the technically competent management of the site is subject to the WAMITAB scheme of technical competence, evidence that such person has the required technical competence, shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and Regulations 4 and 5 of the 1994 Regulations, or any subsequent amendments to the Act or Regulations.

1.6 Relevant convictions

Notification of relevant convictions

1.6.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

Notifications of appeals against convictions

1.6.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.

1.7 Maintenance of financial provision

1.7.1 The financial provision for meeting the obligations under this Licence set out in the Agreement made between the Licence Holder and the agency dated XX XX 2000 shall be maintained by the Licence Holder throughout the subsistence of this Licence and the Licence Holder shall produce evidence of such provision whenever required by the Agency.

1.8 Notification of change of operator's or holder's details

1.8.1 The following information shall be notified in writing within 5 working days to the Agency:

a where the Licence Holder is a registered company:

i any change in the Licence Holder's trading name, registered name or registered office address;

ii any steps taken with a view to the Licence Holder going into administration, entering into a company voluntary arrangement or being wound up;

iii the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);

1.9 **Notification of preparatory works**

1.9.1 No preparatory works shall be undertaken until at least 7 days prior notice in writing has been given to the Agency of the intention to do so. The notification shall include details of what work is being done and when.

1.10 **Notification of commencement, cessation and recommencement of waste handling operations**

Specified waste management operations

1.10.1 No specified waste management operation shall be carried out until at least 7 days prior notice in writing has been given to the Agency of the intention to commence carrying out the specified waste management operation.

Cessation and recommencement of receiving wastes

1.10.2 In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that Licence Holder intends that the site shall recommence receiving wastes sooner than the notified date then they shall give the Agency not less than 7 days prior notice in writing.

1.11 **Notifications and submissions to Agency**

1.11.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:

a shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;

b shall quote the licence reference number and the name of the Licence Holder.

2 Site engineering for pollution prevention and control

2.1 Engineered site containment and drainage systems

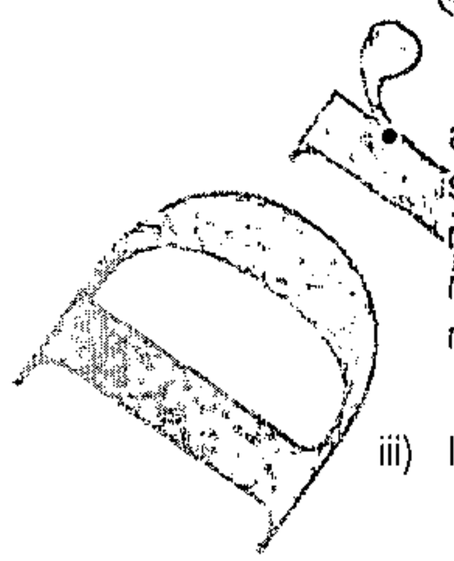
Provision and maintenance of site containment and drainage systems

2.1.1 Waste shall only be deposited, stored, treated or otherwise handled in any area of the site, where the engineered site containment and drainage system for that area is provided in accordance with condition 2.1.2 and Table 1.2 of condition 1.2, and with section 2 of the working plan.

2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose, and, where provided, to meet the standards specified in Table 2.1 below.

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Table 2.1 Site containment and drainage standards

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
a) Hardstanding	Areas of hardstanding shall be constructed of granular material (e.g. crushed stone, aggregate, road planings or other similar material) and maintained such that the working surface: i) shall remain even ii) shall not be subject to settlement or differential settlement iii) shall not be subject to rutting by vehicles even when wet iv) shall have sufficient durability to allow cleaning for example by scraping v) shall remain free of standing water.
b) Impermeable pavement, bunding and sills	Areas of impermeable pavement, bunding and sills shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.
c) Sealed drainage systems	i) Drainage to areas of impermeable pavement shall be provided by: ii) Silt traps, a three stage interceptor and pumping chamber into a sealed above ground storage tank for discharge off site. This drainage system shall be inspected no less frequently than daily and after rain. The above ground storage tank shall be emptied when the collected liquids reach 80% of its capacity and shall be constructed and maintained so as to collect and contain all liquids which may be pumped into it:  a three chamber oil interceptor, which shall have a minimum of six minutes retention time per chamber at its maximum flow rate, shall be inspected no less frequently than daily and after rain, and shall be maintained so as to intercept all liquids which run off the pavement. iii) Inspections and emptying of the above ground storage tank shall be recorded in the site diary.
d) Covered buildings or roofed areas	i) All buildings shall be designed, constructed and maintained to prevent ingress of rain and surface water.
e) Fixed bays and other fixed containers	All fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.
f) Storage areas for skips, drums and other mobile tanks and containers	All skips, drums and other mobile tanks and containers having individual capacities of greater than 10 litres which are used for the storage and treatment of wastes shall be constructed and maintained so that they do not leak any liquids contained in them.

Type of Site Surface and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
g) Inspection and maintenance of engineered containment	All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and other containers, and storage areas for skips, drums and other mobile tanks and containers: i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; and ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it is longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.

Construction quality assurance of new site containment and drainage systems

2.1.3 No wastes shall be deposited, stored, treated or otherwise handled in any area for which an engineered site containment and drainage system is to be newly constructed to meet the requirements of this condition unless:

a details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;

b the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 2.1;

c the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency, and the Agency has confirmed in writing that it has no objection to the placement of wastes on that containment area.

Construction quality assurance of existing site containment and drainage systems

2.1.4 No wastes shall be deposited, stored, treated or otherwise handled in any area for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

a details of the construction and maintenance of the engineered site containment and drainage system have been submitted in writing to the Agency and acknowledged in writing by the Agency;

b the existing engineered site containment and drainage system shall be demonstrated to be fit for purpose in that:

- **i** areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking; and
- **ii** areas of impermeable pavement are free from cracks which could reduce impermeability; and
- **iii** areas of impermeable pavement are resistant to mechanical, physical and chemical stresses to which they may be subjected; and
- **iv** areas of impermeable pavement fall towards the drainage system to prevent ponding; and
- **v** no liquid will run off areas of impermeable pavement other than via the drainage system; and
- **vi** the drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement ; and
- **vii** liquid from the drainage system is disposed of to an approved discharge.

c the existing engineered site containment and drainage system shall be maintained in accordance with the requirements of Table 2.1.

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3 Site infrastructure

3.1 Provision of site identification board

3.1.1 No wastes shall be received at the site until an identification board has been provided at or near the site entrance.

3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 1 working day.

3.1.3 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:

- **a** Site name and address;
- **b** Licence Holder name (company name, not individual name unless justified as necessary);
- **c** Operator name (company name, not individual name unless justified as necessary);
- **d** Licence number;
- **e** Emergency contact name and telephone number;
- **f** Statement that the site is licensed by the Environment Agency;
- **g** Agency national number, Emergencies 0800 807060, or as subsequently notified in writing by the Agency;
- **h** Days and hours site is open to receive waste, which information shall be in accordance with the relevant planning permission.

3.2 Site security

3.2.1 Site security systems shall be provided at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans, and livestock, which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2:

Table 3.2 Site security system standards

Site security system	Specified standards
Timetable of provision	Site security shall be provided prior to commencement of the specified operations.
Design standards	Unless otherwise agreed in writing by the Agency, this shall consist of a chainlink security fence at least 1.8 metres high around the perimeter of the site, which shall meet the standards specified in British Standard BS1722 or an agreed alternative, and shall have a lockable gate to at least the same height and standard at the site access.
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected at the commencement of each working day. Any defects or damage shall be made secure by temporary repair by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All inspections, defects, damage and repairs shall be recorded in the site diary.

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4 Site operations

4.1 Control of mud and debris

Prevention of mud and debris on road

4.1.1 Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained in accordance with section 4 of the working plan, with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access.

4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary using the equipment specified in section 4 of the working plan, and shall be checked to ensure that they are clear of loose waste and that their loads are secure.

Remediation of mud and debris on road

4.1.3 In the event that mud or debris arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately, in accordance with section 4 of the working plan :

a) the affected public areas outside the site shall be cleaned

b) traffic shall be isolated from sources of mud and debris within the site to prevent further tracking of mud and debris, and measures shall be taken to clear any such sources as soon as practicable.

4.2 Potentially polluting leaks and spillages of waste

Potentially polluting leaks and spillages from vehicles, plant and equipment

4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes.

Potentially polluting leaks and spillages from skips, drums and other mobile containers

4.2.2 Each skip, drum or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, sludges or powders, shall be, while on the site:

a loaded and unloaded;

b filled and emptied;

c clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;

d inspected and maintained according to documented and recorded maintenance schedules and procedures;

e in the event of damage or deterioration to a container that is, or is likely to cause, a leak, that container shall be repaired or replaced immediately;

in accordance with the standards specified in Table 4.2 below.

Control and remediation of leaks and spillages

4.2.3 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 4.2 below.

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Table 4.2 Standards for prevention and control of leaks and spillages

Action	Specified standards
a) Loading and unloading skips, drums and other mobile containers	i) Loading and unloading of containers shall be supervised at all times by a member of staff. ii) Lids/ caps/ bungs or other closures shall be in place during loading/ unloading. iii) Loading/ unloading shall be carried out in an area provided with engineered containment of the type required for that waste under condition 4.6, and of the standard of containment specified under condition 2.1.
b) Filling and emptying drums and other mobile containers	i) Filling and emptying of containers shall be supervised at all times by a member of staff. ii) Lids/ caps/ bungs or other closures shall be in place at the end of filling iii) Containers shall not be filled beyond their operational capacity. iv) Filling and emptying shall be carried out in a bunded area maintained in accordance with condition 2.1.2. v) Measurement of level/ voidspace shall be by physical dipping prior to loading.
c) Inspection, maintenance and repair of drums and other mobile containers	i) Containers shall be inspected daily for leaks. ii) Containers found to be leaking either shall be immediately transferred to a larger over-container or shall have their contents immediately transferred to an alternative container.
d) Control and remediation of leaks and spillages	i) Minor spillages shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids. ii) Major spillages, which are causing or are likely to cause polluting emissions to the environment: • immediate action shall taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground; • the spillage shall be cleared immediately and placed in alternative sealed containers; • the Agency shall be informed immediately.

4.3 Fires on the site

Prohibition of fires on site

4.3.1 No wastes shall be burned on the site.

Actions to be taken in the event of a fire

4.3.2 In the event of a fire on the site, notwithstanding the implementation of actions to suppress and extinguish the fire, the following actions shall be implemented immediately and recorded in the site diary:

a the Agency shall be informed immediately of the fire; and

b so far as practicable, contaminated site drainage shall be prevented from entering any surface water drain or water course or unsurfaced ground.

4.4 Waste acceptance and control procedures

Waste acceptance procedures

4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with section WP 4.210 of the working plan and with the standards specified in Table 4.4 below.

Waste control procedures

4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with section WP 4.210 of the working plan and with the standards specified in Table 4.4 below.

Waste despatch procedures

4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with section WP 4.210 of the working plan and with the standards specified in Table 4.4 below.

Table 4.4 Standards for waste acceptance and control procedures		
Stage of Waste Handling		**Specified standards**
a)	Waste inspection	All wastes received at the site: i) shall be inspected on receipt to confirm their description and composition against the relevant waste transfer note and other accompanying documentation. ii) shall be kept separate from and shall not be covered by or mixed with other wastes until they have been confirmed and recorded for acceptance at the site.
b)	Quarantine storage and rejection of wastes	i) Any items of non-permitted waste which are detected after acceptance at the site of the wastes in which they were included, shall be placed immediately in a designated quarantine storage area, bay or container, and, where these are or appear to be special wastes, the Agency shall be informed immediately; ii) In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible; iii) Quarantined wastes shall be removed from site within 7 days; iv) The maximum capacity of the quarantine storage facility shall be 5 m^3. v) A record shall be kept in the site diary of all rejected wastes.
c)	Identification of wastes	i) Areas and bays shall be clearly defined and labelled to identify the wastes stored within them.
d)	Inspection of wastes for despatch	i) All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.
e)	Incompatible wastes	i) Incompatible wastes which are \likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas..

4.5 Waste quantity measurement systems

Means of measurement

4.5.1 All wastes accepted at and despatched from the site shall be measured in accordance with section WP 4.230 of the working plan and with the following requirements:

a The weight of all wastes accepted at and despatched from the site shall be determined by means of

i a weighbridge located within the Whistley Court/ Lea Farm landfill site

ii the weighbridge used shall record quantities of wastes in tonnes to an accuracy of 0.02 tonnes;

4.6 Storage of wastes with specified hazardous properties or forms

4.6.1 Notwithstanding the specification of permitted waste types under condition 1.2, wastes displaying any of the hazardous properties or forms specified in Table 4.6 shall not be accepted at the site

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Table 4.6:		Limitations on inert wastes with specified hazardous characteristics
a)	Solid wastes which do not consist solely or mainly of dusts, powders or loose fibres, but which when handled are likely to generate significant quantities of dusts, fibres or particulates.	i) These wastes are only permitted if they are either: • received in sealed containers and stored in sealed containers and in areas provided with impermeable pavement and sealed drainage; or • stored in covered buildings providing containment of aerial emissions of dusts, fibres or particulates; or • stored in roofed areas provided with a permanent water supply and water spraying or misting equipment, and impermeable pavement and a sealed drainage system. ii) These wastes shall be subject to monitoring in accordance with condition 6.1.
b)	Odorous wastes, including wastes which are likely to be odour producing during storage	i) These wastes only permitted if: • received in sealed containers and stored in sealed containers and in areas provided with impermeable pavement and sealed drainage; or • stored in covered buildings providing containment of aerial emissions; or • stored in bays provided with an impermeable pavement and sealed drainage. ii) These wastes shall be subject to monitoring in accordance with condition 6.2., and shall in any case not be stored for longer than 48 hours.
c)	Solid wastes which are likely to produce contaminated or polluting run-off.	i) Inert wastes only permitted if stored in areas with either: • hardstanding and drainage that prevents run-off from the waste into adjacent surface water bodies or storm water drains; or • an impermeable pavement and sealed drainage. ii) General and biodegradable wastes only permitted if stored in areas with impermeable pavement and sealed drainage and either: • received and stored in sealed containers; or • stored in covered shelters or roofed areas; or • stored in bays.
d)	Wastes which are likely to attract pests	i) These wastes shall be subject to monitoring in accordance with condition 6.3, and shall in any case not be stored for longer than 48 hours.
e)	Wastes which are likely to attract scavengers	i) These wastes only permitted if: • stored in closed or secure containers; or • stored in covered buildings providing security against scavengers; or • stored in areas provided with netting or fencing providing

Table 4.6:		Limitations on inert wastes with specified hazardous characteristics
		security against scavengers. ii) These wastes shall be subject to monitoring in accordance with condition 6.4.
f)	Wastes which include light wastes or other wastes liable to give rise to litter	i) These wastes only permitted if: • received in sealed containers and stored in sealed containers and in areas provided with impermeable pavement and sealed drainage; or • stored in covered buildings providing containment of aerial emissions of litter; or • stored in bays provided with litter control netting or fencing.

4.7 Removal of residual wastes from site

4.7.1 In the event that the specified waste management operations on the site cease and the Agency has reasonable grounds to believe that they will not be resumed within 2 months, then, notwithstanding the operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing. This shall include, where required by the Agency, cleaning of plant, equipment and engineered containment used in the specified waste management operations, and emptying of any sealed sumps or interceptors.

5 Pollution Control, Monitoring and Reporting

Note: No conditions necessary under this section.

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6 Amenity management and reporting

6.1 Monitoring and control of aerial emissions of dusts, fibres and particulates

6.1.1 Throughout the operational life of the site, measures to monitor, control and minimise the aerial emission of dusts, fibres and particulates from the site, shall be carried out in accordance with section 6.010 of the working plan to meet the standards specified in Table 6.1 below. Such measures shall prevent releases in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Table6.1 Standards for monitoring and control of aerial emissions of dusts, fibres and particulates

a)	Monitoring of aerial emissions	i) Visual monitoring of aerial emissions shall be carried out by site staff supervising waste handling operations. • by the site manager or supervisor, at least twice per day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and • by site staff supervising individual waste handling operations, during the carrying out of those operations.
b)	Aerial emissions action plan	ii) On detection or complaint of visible aerial emissions that are or are likely to be transported beyond the site boundary, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste. ii) The incident and the remedial action shall be recorded in the site diary.

6.1.2 All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

6.2 Monitoring and control of odorous emissions

6.2.1 Throughout the operational life of the site, measures to monitor, control and minimise the emission of odours from the site, shall be carried out in accordance in accordance with section 6 of the working plan to meet the standards specified in Table 6.2. Such measures shall prevent releases in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Table6.2 Standards for monitoring and control of emissions of odours

a)	Monitoring of odorous emissions	i) Olfactory monitoring of aerial emissions from the site shall be carried out: • by the site manager or supervisor, at least twice per day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and • by site staff supervising individual waste handling operations, during the carrying out of those operations.
b)	Odorous emissions action plan	i) On detection or notification of aerial emissions of odour that are or are likely to be transported beyond the site boundary, at such levels that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, immediate action to be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste. ii) The incident and the remedial action shall be recorded in the site diary.

6.2.2 All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

6.3 Monitoring and control of pest infestations

6.3.1 Throughout the operational life of the site, measures to control and minimise pests on the site shall be carried out, in accordance with the standards specified in Table 6.3. Such measures shall prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Table6.3 Standards for monitoring and control of pest infestations		
		Specified standards
a)	Monitoring of pest infestations	i) An inspection of stored wastes for pest infestations shall be carried out at least at weekly intervals by the site supervisor, and shall be recorded in the site diary.
b)	Pest infestations action plan	i) On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation. ii) The incident and the remedial action shall be recorded in the site diary.

6.4 Control of scavenging birds and other scavengers

6.4.1 Throughout the operational life of the site, measures to control and minimise scavenging birds and other scavengers on the site shall be carried out in accordance with the standards specified in Table 6.4. Such measures shall prevent the presence of scavenging animals or flocks of scavenging birds on the site, that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

Table6.4 Standards for monitoring and control of scavenging birds and other scavengers		
a)	Monitoring of scavengers	i) Stored wastes which are likely to attract scavengers shall be routinely monitored for the presence of scavenging animals or flocks of scavenging birds, throughout the working day by the site supervisor.
b)	Scavengers action plan	i) On detection or notification of scavenging animals or flocks of scavenging birds, immediate action shall be taken to : • Remove or deter them from the site • Isolate and secure the wastes attracting the scavengers against further scavenging. ii) The incident and the remedial action shall be recorded in the site diary.

6.5 Control of litter

6.5.1 Measures shall be implemented and maintained throughout the operational life of the site, in accordance with section 6.050 of the working plan, to prevent the escape of litter from the confines of the site.

6.5.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

7 Site records

7.1 Security and availability of records

Security of records

7.1.1 All records which are required to be made under the conditions of this licence and the working plan shall be maintained and kept secure from loss, damage or deterioration, and shall be kept at the location(s) specified in section 7 of the working plan and in accordance with the requirements specified in Table 7.1 below.

Availability of records

7.1.2 All records which are required to be made under the other conditions of this licence and the working plan shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

Table 7.1 Standards for keeping of site records

Site records	Specified standards
Wastes accepted at the site; Wastes rejected. And/or despatched from the site; Site diaries.	1. All records shall be stored either: a) on paper in a secure cabinet or cupboard; or b) on computer disc with a back up copy. 2. Records shall be kept for a minimum of two years.

7.2 Records of waste movements

Recording of wastes accepted and removed

7.2.1 A record shall be kept of each load of waste accepted and each load of waste removed from site. This record shall include the following details:

a Loads in :- Nature (solid, sludge or liquid), waste type as specified under condition 1.2 and section WP 4.210 of the working plan, quantity (tonnes), date received, date accepted.

b. Loads out :- Nature (solid, liquid or sludge), waste type as specified under condition 1.2 and section 4.210 of the working plan, quantity of waste removed (tonnes), date removed.

Summary records of wastes accepted and removed

7.2.2 A summary record of the waste types accepted and removed from the site shall be made for each quarter and shall be submitted to the Agency within 1 month following the end of the quarter..

7.3 Site diary

7.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:

- **a** construction work
- **b** maintenance
- **c** breakdowns
- **d** emergencies
- **e** problems with waste received and action taken
- **f** site inspections and consequent actions carried out by the operator
- **g** technically competent management attendance on site: the date and the time onto site and the time left site
- **h** despatch of records to the Agency
- **i** severe weather conditions
- **j** complaints about site operations and actions taken
- **k** environmental problems and remedial actions

7.3.2 Each record shall be completed within 24 hours of the relevant event.

7.4 Periodic reporting of environmental performance

7.4.1 The Licence Holder shall provide the Agency on an annual basis by 1st April each year, or such other time as is agreed in writing with the Agency, a report on the environmental performance of the site, which shall include the following information:

- **a** an analysis and review of all complaints received during the year, and of actions taken;
- **b** an analysis and review of all events causing the implementation of actions to control and minimise emissions or releases from the site, in accordance with these conditions;
- **c** a review of the risk assessment and risk management systems for the site, taking account of the findings under (a) and (b).

8 Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

"accepted"

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

"authorised officer of the Agency"

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

"consequences"

for **risk assessments** carried out within these conditions, means the adverse effects of harm as a result of realising a **hazard** which cause the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term;

"engineer"

for engineering works specified in these conditions, means a person who works in the relevant branch of engineering, as a qualified professional;

"engineered"

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

"engineered site containment and drainage system"

means all elements relating to engineered containment of activities on the site, other than final disposal to land, and incorporating site surfacing, bunding and drainage systems, buildings and fixed tanks;

"engineering"

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

"environmental targets or receptors"

for **risk assessments** carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions;

"groundwater"

means any water contained in underground strata;

"hazard"

means a property or situation that in particular circumstances could lead to harm;

"immediately"

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

"inert waste "

means waste which when disposed of in or on land does not undergo any significant physical, chemical or biological transformation;

"maintenance"

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

"preparatory works"

means engineering works required prior to the carrying out of the activities authorised by this licence;

"probability"

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

"received"

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures specified in the working plan, including storage of those wastes during those procedures prior to acceptance of the waste;

"release pathways"

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater; Surface water; Atmosphere**;

"relevant offences"

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

"risk"

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**;

"risk assessment"

means the systematic identification, analysis, estimation and evaluation within a defined **scope** of the defined **risks** of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the **hazards** associated with an activity, operation, process or design;
- assessment of the **probability** of those **hazards** occurring;
- determination of the potential **consequences** of those hazards for defined **environmental targets or receptors**, taking into account defined **release pathways** and defined protective measures;
- evaluation of the potential **magnitude** of those consequences and the **probability** of their occurrence;

"scope of risk assessment"

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

"sealed container"

means a container which does not permit either the ingress or egress of liquids, or the escape of dusts or wastes contained within it;

"special waste"

has the meaning as defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them;

"specified waste management operations"

means the waste management operations authorised by condition 1.1 of this licence;

"surface water"

means any lake, pond, river or watercourse whether natural or artificial;

"the 1994 Regulations"

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

"the Agency"

means the Environment Agency;

"the Licence Holder"

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990;

"the operator"

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

"the site"

means the land, structures, plant and equipment to which this licence relates;

"time periods, e.g. annually, quarterly, monthly, per year, etc. "

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

"UK Waste Classification Scheme" or "UKCWS"

the UK Waste Classification Scheme (Draft 16) or its subsequent replacement;

"waste"

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

"working plan"

means the working plan identified in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.

DRAFT

9 Appendices to conditions

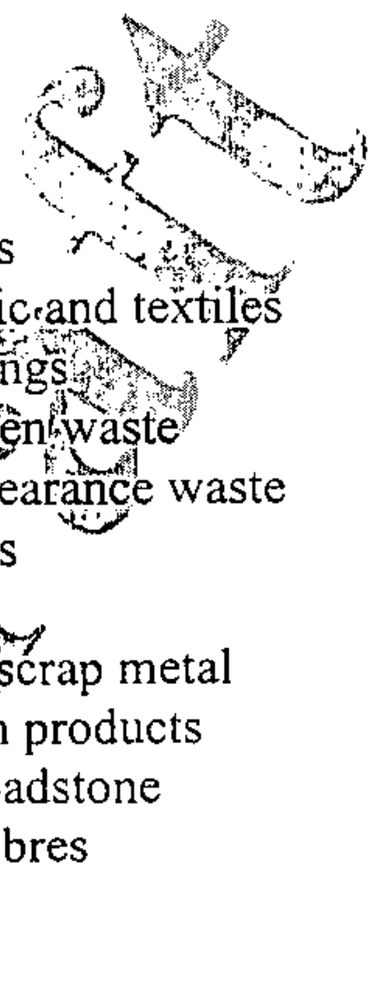
Appendix A

INERT WASTES

Naturally occurring rock and subsoils including chalk, gravel, stone, clay,silt and sand and mica.
Ceramic and/or cemented materials including glass, ceramics, bricks,tiles,clayware,pottery and china.
Concrete and mortar including reinforced concrete, concrete blocks,breeze blocks and thermalite blocks.
Moulding clays and sands, fullers earth,bentonite and glass fibre.

GENERAL AND BIODEGRADABLE WASTES

Paper and cardboard
Plastic and polymers
Rubber and ebonite
Synthetic textiles
Wood and wood products
Laminates of wood plastic and textiles
Sawdust and wood shavings
Vegetation including green waste
Mixed garden and site clearance waste
Mixed waste from offices
Supermarket waste
Ferrous and non ferrous scrap metal
Plasterboard and gypsum products
Weathered and coated roadstone
Natural and man made fibres



RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State, a licence is granted subject to conditions, the applicant may appeal from the decision to the Secretary of State.

Therefore, if you feel aggrieved by the decision detailed on the attached notice, you may obtain the appropriate form on which to give written notice of an appeal from:-

The Planning Inspectorate

Room 14/13

Tollgate House

Houlton Street

Bristol

BS2 9DJ

Tel: 0117 987 8812 Fax: 0117 987 6093

This notice of appeal should be accompanied by the following information:

a statement of the grounds of appeal;

a copy of the licence;

a copy of any correspondence relevant to the appeal;

a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development and

a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations.

You are also required to serve a copy of your notice of appeal, together with copies of any the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address overleaf). You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.

Clause 7.3

WAMITAB

WASTE MANAGEMENT INDUSTRY TRAINING AND ADVISORY BOARD

CERTIFICATE No: 2187

CERTIFICATE OF TECHNICAL COMPETENCE

This Certificate confirms that

Ian Mariner

has demonstrated the standard of technical competence required for the management of a facility of the type set out below

Facility Type

Managing Transfer Operations :

Biodegradable Waste (Level 4) - TSB4

Authorising Signatures:

Director General _____

Director _____

Date of issue: 12 January 2000

ENVIRONMENTAL PROTECTION ACT 1990 – SECTIONS 35-41
LICENSING OF WASTE MANAGEMENT FACILITIES

CONSULTEE ACKNOWLEDGEMENT / REPLY

TO: Environment Agency Thames South East Swift House Frimley Business Park CAMBERLEY GU16 5SQ	**FROM:** W Heyhoe DC Planners
OFFICER:	**REF:** WML 83319

TYPE OF APPLICATION:

SITE: Whistley Court Recycling Facility

I acknowledge receipt of your letter requesting my observations on the above waste management application dated

☑ I have no comments to make regarding this application.

☐ I will reply under separate cover within the consultation period of 21 / 28 days.

☐ I wish to make the following comments:

Signed:

Date: 25/7/00

Our ref: WML/83319/vm
Your ref:

Date: 30 June 2000

ENVIRONMENT AGENCY

Mrs Hurst
Wokingham District Council
Planning Dept
Development Control
Shute End
Wokingham
RG40 1BN

03 JUL 2000

CON/2000/1874

Dear Sir

ENVIRONMENTAL PROTECTION ACT 1990
APPLICATION FOR A WASTE MANAGEMENT LICENCE
SUMMERLEAZE LTD
RECYCLING FACILITY WHISTLEY COURT/LEA FARM HURST

An application for a Waste Management Licence has been received from the above mentioned company for the above site.

I intend to issue a Waste Management Licence subject to any comments you may wish to make and I enclose the relevant application, draft Waste Management Licence and supporting documentation for your consultation.

Would you please be good enough to reply within 21 days on the attached proforma

If you have any queries, please contact me on 01276 454367

Yours faithfully

VIC MILAM
Waste Licensing Officer

Environment Agency
Frimley office, Swfit House, Frimley Business Park, Camberley Surrey GU16 7SQ
Tel: 01276 454300 Fax: 01276 454308

Licence number

ENVIRONMENT AGENCY

Waste management

Application for a waste management (site) licence

Environmental Protection Act 1990

For Environment Agency use only

Date stamp

Received by

Initials

Fee paid

No ☐

Yes ☐ *please give the amount*

£

Reference number

Date entered on public register

/ /

To apply for a waste management (site) licence you must fill in this application form, which we have designed to be as straightforward as possible. It asks for the information we need to decide if you can have a waste management licence. If you fill in the form accurately, it will help us deal with the application more quickly.

This application form is for people who want to run any type of waste management site (other than a metal recycling site). This includes landfills, transfer stations and treatment plants.

Please discuss your proposals with us before completing this licence application form.

When you make the application, please make sure you

1 Read through the form and the notes which came with it before you start filling in your answers.

2 Answer all the questions. If you leave anything out, we will have to get in touch with you for the information. *If any of the questions do not apply to you, please write 'Not applicable'.*

3 Send the correct fee with your application form. *There is more about the fees on the folder which came with this form.*

Disclosing information you give us in this application

The Environment Agency has a legal duty to give the public access to certain environmental information.

The Agency must place a copy of this form on the public register. Supporting information for this application (maps, plans, statements and evidence) will not be placed on the public register.

If you feel that any of the information on the form should not be made public, on the grounds of commercial confidentiality, you can apply to have that information withheld. You should

- clearly mark as 'confidential' any information you feel should not be made public
- enclose a letter with the completed form saying why.

1 Authorised contact

1.1 Please give us details of the person we can phone or write to with questions about this application.

This could be an agent rather than the applicant.

Contact details

Full name MRJ.W.P. FRYETT

Position TECHNICAL DIRECTOR

Business address WOODLANDS MANOR ESTATES LTD
WHITE HOUSE,
MAGNA ROAD,
WIMBORNE, DORSET, BH21 3AP.

Phone 01202 881881

Fax 01202 591858

2 The applicant

2.1 Is the applicant an individual, a group of individuals (or partnership) or a company/corporate body?

Please discuss this with us if you are not sure.

☐ Individual (sole trader) *go to question 2.2*

☐ Group of individuals or partnership *go to question 2.3*

☑ Company or corporate body *go to question 2.5*

Individuals

2.2 Please give us the following details.

Full name

Date of birth
/ /

Trading/business name (if any)

Business address

Postcode

Contact numbers

Phone

Fax

Now go to question 2.9 (page 4)

2 The applicant *continued*

Partnerships or groups of individuals

2.3 Who is applying for the licence?

We can only issue a licence to named individuals. We need details of each person applying to be a licence holder. Continue on separate sheets if you need to.

Person

Full name

Date of birth / /

Business address

Postcode

Person

Full name

Date of birth / /

Business address

Postcode

Person

Full name

Date of birth / /

Business address

Postcode

2.4 Please give us the following details about the group of individuals or partnership.

For applications from partnerships please provide written evidence, such as a deed of partnership.

Name of partnership (if there is one)

Business address

Postcode

Contact numbers

Phone

Fax

Now go to question 2.9 (page 4)

2 The applicant *continued*

Companies or other corporate applicants

2.5 Please give us the following details.

For applications from companies please provide written evidence of registration.

☑ Registered company. Registration Attached
☐ Other *please give details*

Full name of company or corporate body

SUMMERLEAZE LTD.

Trading/business name (if different)

Registered office address

7 SUMMERLEAZE ROAD
MAIDENHEAD
BERKS
Postcode SL6 8SP

Main office address (if different)

Postcode

Contact name and numbers

Name W. KIRKPATRICK
Phone 01628 630444
Fax 01628 773160

Company registration number

1738920

Date of formation of company

12th / July / 1983

Country of registration

ENGLAND

2.6 Who are the 'relevant people' in the company?

Please give us details of each director, manager, company secretary and any other similar officer. *For more information about who is a 'relevant person' please read the background notes which came with this form.*

Continue on separate sheets if you need to.

Relevant person

Full name PETER HERBERT PRIOR
Date of birth 15th / Nov / 1943
Position MANAGING DIRECTOR

2 The applicant *continued*

Relevant person

Full name RICHARD CHARLES LINK
Date of birth 25th JUNE / 1942
Position

Relevant person

Full name WILLIAM NEILSON KIRKPATRICK
Date of birth 19th / Nov / 1938
Position DIRECTOR (SEE attached sheet)

2.7 Does the applicant have a parent company?

No ☑ *go to question 2.8*
Yes ☐ *please give details*

Name of parent company

Registered office address

Postcode

Company registration number

2.8 Does the applicant have any subsidiaries involved in waste management or similar fields of operation?

No ☑ *go to question 2.9*
Yes ☐ *please give details*

Continue on separate sheets if you need to.

Name of subsidiary company

Business address

Postcode

Name of subsidiary company

Business address

Postcode

Application for Waste Management Licence
for
Proposed Waste Recovery Facility,
Whistley Court/Lea Farm, Hirst
by Summerleaze Ltd

Continuation Sheet for Clause 2.6.

Additional Relevant People

Helen Robertson
Director
Date of Birth 22nd October 1931

Jeremy Malkinson
Director
Date of Birth 17th September 1959

Stuart Hunt
Landfill Manager
Date of Birth 2nd December 1949

Nicholas Hopton
Landfill Manager
Date of Birth 23rd June 1941

2 The applicant *continued*

Site operator

2.9 Who will be operating the site (if known)?

☐ The applicant *go to question 2.10*

☑ Someone else or another company *please give details*

Operator's full name (if known)

JOHN CARDWELL

Operator's trading/business name (if any)

INDEPENDENT RECYCLING LTD.

Registered office address

WHITE HOUSE
MAGNA ROAD WIMBORNE
DORSET
Postcode BH21 3AP

Contact numbers

Phone 01202 881881

Fax 01202 591858

Previous applications

2.10 Has the applicant, their parent company, or any 'relevant person'

☐ had an application for a waste disposal/management licence rejected?

☐ had a waste management licence revoked?

☐ been refused as the transferee of a waste management licence?

☐ been refused registration as a waste carrier/broker?

☐ had a registration as a waste carrier/broker revoked?

A 'relevant person' includes each partner, director, manager, company secretary or any similar officer. For more information please read the background notes which came with this form.

If you have ticked any of the above, please give details such as who applied, any licence or registration number (where appropriate), and when it was rejected, refused or revoked.

3 Convictions for relevant offences

We need to make sure that whoever will hold the waste management licence is a 'fit and proper person'.

Please read 'Waste Management Paper No. 4' before completing this section.

Conviction for a relevant offence does not necessarily disqualify the applicant from holding a licence.

3.1 Has the applicant or any 'relevant person' been convicted of any relevant offence?

A 'relevant person' includes each partner, director, manager, company secretary or any similar officer. For more information and a list of relevant offences please read the background notes which came with this form.

No ☑ *go to '4 The site' below*

Yes ☐ *Please give full information on separate sheets of paper. The details we need are listed below.*

- Full name of company or individual convicted
- If an individual has been convicted please state their position at time of offence
- Name of court
- Date of conviction
- Offence and penalty imposed
- Date of any outstanding appeal lodged against conviction
- Any additional information which the applicant would like us to take into account in determining whether they are a 'fit and proper person'. *For example, why it happened, and what has been done to prevent a similar event occurring.*

4 The site

4.1 Please give us details about the location of the site.

Please

- read the background notes about working plans which came with this form, then
- enclose a site plan showing (outlined in red) the area of land this application relates to. *This area cannot be altered once a licence is issued.*

Full site address

SUMMERLEAZE LTD.
WHISTLEY COURT/LEAFARM LANDFILL
HURST
BERKSHIRE Postcode

Ordnance Survey National Grid reference *for example, ST 1592 3276*

SU 789 735

Occupancy of the site

4.2 Does the applicant occupy the land this application relates to?

We can only issue a site licence to a person who occupies the land. *For example, if they are owner-occupier, tenant, or lessee.*

No ☐ *go to question 4.3*

Yes ☑ *please provide evidence that the applicant occupies the site*

Type of evidence attached

FREEHOLD OWNER

Now go to question 4.4

4.3 What is the applicant's interest in the land?

You must show that the applicant is entitled to use it.

4 The site *continued*

Planning status of the site

- Please send us a copy of any existing relevant planning permissions or certificates, including associated plans of the permitted area and other relevant associated documents (such as Section 106 agreements).
- If the applicant is waiting for the decision of a planning authority, please say so.

4.4 Which of the following applies to this site?

We cannot issue a licence unless one of the following applies.

☐ Planning permission

Date applied for 07 / 04 / 99

Authority applied to WOKINGHAM DISTRICT COUNCIL

Date granted on 22 / 07 / 99 No: 99/69462/F

☐ Certificate of lawful existing use or development

Date applied for / /

Authority applied to

Date granted on / /

☐ Established use certificate

Date applied for / /

Authority applied to

Date granted on / /

☐ General Permitted Development Order 1995
please give details

☐ Planning permission is not required *Please say why and enclose written confirmation from the planning authority.*

Environmental issues

4.5 Was an environmental statement produced as part of a planning application?

No ☑

Yes ☐ *please enclose a copy with this application*

4.6 Is the proposed site located on land notified under Section 28(1) of the Wildlife and Countryside Act 1981?

No ☑

Yes ☐ *If the proposed site is, or contains, a Site of Special Scientific Interest (SSSI), we have to consult English Nature or the Conservation Council for Wales before determining this application.*

5 Use of the site

5.1 What will be the main waste management activity on this site?

Please tick one box only.

- ☐ Landfill
- ☐ Transfer station
- ☐ Household waste amenity site
- ☐ Incinerator
- ☐ Pet cemetery
- ☐ Storage at site of production
- ☐ Storage at site other than at site of production
- ☐ Biological treatment *please specify process*
- ☐ Chemical treatment *please specify process*
- ☑ Physical treatment *please specify process*

  SHREDDING AND SEPARATION
- ☐ Other *please give details*

5.2 Please summarise the other waste management activities to be carried out on the site, including exempt activities.

For example, baling, sorting, screening, mixing, landfill gas flaring, leachate treatment.

SITE IS AN EXISTING LICENSED LANDFILL WASTE MANAGEMENT LICENCE APPLIES SEE THIS FOR DETAILS OF OTHER ACTIVITIES. ASSOCIATED WITH TREATMENT WILL BE OPERATIONAL STORAGE OF WASTE AWAITING TREATMENT.

5 Use of the site *continued*

5.3 Are any of the activities referred to in your answers to questions 5.1 and 5.2 subject to any other regulatory controls?

For example, authorisation under Part I EPA 1990 or discharge consents.

No ☐

Yes ☑ *Please give details below and enclose a copy of relevant authorising documents.*

Continue on separate sheets if you need to.

WASTE MANAGEMENT LICENCE NO: 54/12/4217

5.4 What are the types and maximum quantities of waste the site will handle?

Waste type	Physical form of waste *delete as appropriate*	Tonnes per day	Tonnes per year
Inert	solid/ ~~sludge/ liquid~~/ powder/ ~~gas~~	400	80,000
Scrap metal	solid/ ~~sludge/ liquid/ powder/ gas~~	20	2,000
Special	solid/ sludge/ liquid/ powder/ gas		
Degradable household *other than inert, scrap metal or special*	solid/ sludge/ liquid/ powder/ gas		
Degradable commercial *other than inert, scrap metal or special*	solid/ ~~sludge/ liquid/ powder/ gas~~	45	9,000
Degradable industrial *other than inert, scrap metal or special*	solid/ ~~sludge/ liquid/ powder/ gas~~	45	9,000
Other *please specify*			
	solid/ sludge/ liquid/ powder/ gas		
	solid/ sludge/ liquid/ powder/ gas		
	solid/ sludge/ liquid/ powder/ gas		
	solid/ sludge/ liquid/ powder/ gas		
Total		510	100,000
Annual total *if different to combined totals*			

5.5 Does the applicant intend to accept special or difficult wastes at the site?

Difficult waste is waste which, either because of its hazardous nature or physical characteristics, needs to be handled or disposed of in a particular way.

No ☑

Yes ☐ *please give details. For material covered by the Special Waste Regulations 1996, please give the hazard code. Continue on separate sheets if you need to.*

Waste type	Hazard code (H1–H14) *where appropriate*	Physical form of waste *delete as appropriate*	Tonnes per day	Tonnes per year
		solid/ sludge/ liquid/ powder/ gas		
		solid/ sludge/ liquid/ powder/ gas		
		solid/ sludge/ liquid/ powder/ gas		
		solid/ sludge/ liquid/ powder/ gas		
		solid/ sludge/ liquid/ powder/ gas		
		solid/ sludge/ liquid/ powder/ gas		
		solid/ sludge/ liquid/ powder/ gas		
		solid/ sludge/ liquid/ powder/ gas		
Total				
Annual total *if different to combined totals*				

6 Site operation

Capacity of the site

6.1 What type of site does this application relate to?

☐ Landfill site *go to question 6.2*

☑ Treatment plant *go to question 6.3*

☐ Other *go to question 6.4*

6.2 What is the capacity of the proposed landfill site?

Total void space

cubic metres

Total area

hectares

Now go to question 6.5

6.3 What is the throughput of the proposed treatment plant?

Maximum theoretical throughput (based on maximum design capacity of plant)

100 tonnes per hour

Proposed actual throughput *if different from above*

40 tonnes per hour

Now go to question 6.5

6.4 What is the capacity of the proposed site?

For solids please give total storage capacity in both tonnes and cubic metres.

For liquids or gases please state units used.

Degradable

solids	tonnes	cubic metres
liquids/gases	units:	

Inert

solids	tonnes	cubic metres
liquids/gases	units:	

Special

solids	tonnes	cubic metres
liquids/gases	units:	

Timescales

6.5 What is the estimated active life of the site (where appropriate)?

4 years

6.6 When does the applicant intend to start work on the site?

Please give the proposed start date for preparatory work or for operations where no preparatory work is required. *It might be a condition of the licence (if issued) to undertake site investigation works or an appropriate level of background monitoring if this has not already been done.*

/ /

ON OBTAINING LICENCE PREPARATION WORKS WILL COMMENCE

6 Site operation *continued*

Operating hours

Please give the proposed operating hours for the site. *Use the 24 hour clock.*

6.7 Hours permitted under planning law

	From	To
Monday–Friday	07:00	18:00
Saturday	07:00	13:00
Sunday	:	:
Bank and Public holidays	:	:

6.8 Hours open for receipt/removal of waste *if different from permitted hours*

	From	To
Monday–Friday	:	:
Saturday	:	:
Sunday	:	:
Bank and Public holidays	:	:

6.9 Hours open for processing/handling of waste *if different from permitted hours*

	From	To
Monday–Friday	:	:
Saturday	:	:
Sunday	:	:
Bank and Public holidays	:	:

7 Technical competence

We need to make sure that whoever will hold the waste management licence is a 'fit and proper person'.

Please read 'Waste Management Paper No. 4' before completing this section.

For more details about technical competence please read the background notes which came with this form.

7.1 Is the type of site covered by the WAMITAB (Waste Management Industry Training Advisory Board) award scheme?

No ☐ *go to question 7.4*

Yes ☑ *go to question 7.2*

WAMITAB sites

7.2 Is the applicant seeking to satisfy technical competence by way of the transitional provisions in Regulation 4 of the Waste Management Regulations 1996?

This provision does not apply to any type of landfill.

No ☑ *go to question 7.3*

Yes ☐ *Please give details about the people who will provide the technically competent management of the proposed activities.*

We need to see a statement of qualifying experience for each named person. (The background notes give details of what this should contain).

Responsible person

Full name

Position

Date of application to WAMITAB / /

Level of WAMITAB certificate applied for

Responsible person

Full name

Position

Date of application to WAMITAB / /

Level of WAMITAB certificate applied for

Responsible person

Full name

Position

Date of application to WAMITAB / /

Level of WAMITAB certificate applied for

Now go to question 7.5

7.3 Who will provide the technically competent management of the proposed activities?

Please give details for each person. SEE ALSO SUPPORTING DOCUMENT ON SITE MANAGEMENT

Responsible person

Full name MICHAEL ALAN ROPER

Position DIRECTOR

Level of WAMITAB certificate LSL4 TMSL4

Date 08 / 09 / 43

Reference number

Responsible person

Full name IAN MARINER

Position COMMERCIAL DIRECTOR

Level of WAMITAB certificate TSB4

Date 15 / 09 / 58

Reference number

Copies of WAMITAB Certificates are attached

Responsible person

Full name JOHN RICHARD CARDWELL

Position MANAGING DIRECTOR

Level of WAMITAB certificate LSL4, TSSL4

Date 15 / 09 / 44

Reference number

Responsible person

Full name JONATHAN W.P. FRYETT

Position TECHNICAL DIRECTOR

Level of WAMITAB certificate

Date 20 / 12 / 50

Reference number

Now go to question 7.5

Non-WAMITAB sites

7.4 Who will be responsible for managing the proposed site?

Please give details for each person.

For each person named below, we

- *need to see a statement of qualifying experience*
- *may want to carry out our own assessment.*

For more details about statements of qualifying experience and the Agency assessment process please read the background notes which came with this form.

Responsible person

Full name

Position

Name of referee on statement of qualifying experience
1

2

Responsible person

Full name

Position

Name of referee on statement of qualifying experience
1

2

Responsible person

Full name

Position

Name of referee on statement of qualifying experience
1

2

Management of other sites

7.5 Are any of these 'Responsible people' already providing the technically competent management at another licensed site?

No ☐

Yes ☑ *Please use a separate sheet to give details of these people. For each person we need to know the*

- *site name and address*
- *licence reference number.*

8 Financial provision

We need to make sure that whoever will hold the waste management licence is a 'fit and proper person'.

Please read 'Waste Management Paper No. 4' (and Appendix F of Waste Management Paper No. 26B if this application relates to a landfill) before completing this section.

8.1 How does the applicant intend to make financial provision, if known?

We accept that it may not be possible to plan for this until you get a draft of the licence.

We will consider any proposal put forward. We strongly advise you to discuss this with us.

- ☐ Renewable bonds
- ☐ Bonds
- ☐ Bank guarantee
- ☐ Parent company guarantee *Please include one copy of the parent company's audited trading accounts for the last three years (or for the period of trading if less than three years). These should be no more than 18 months out of date.*
- ☐ Escrow account
- ☐ Trust fund
- ☐ Insurance captive
- ☑ Lump sum
- ☐ Other *please specify*

Expenditure plan

8.2 Please provide a plan of the estimated expenditure for each phase of the proposed activity.

The plan should include the likely costs of

- monitoring
- restoration – *landfill only*
- aftercare – *landfill only*
- clearing the site (including drainage systems) of all wastes – *non-landfill*
- remedial action in the event of the failure of pollution control systems.

We accept that this plan may need to be revised once you get a copy of a draft licence.

9 Checklist

9.1 Please tick to confirm inclusion of the following documents.

Please enclose the number of copies indicated.

- ☑ Completed application form *5 copies*
- ☐ Continuation sheets – numbered and cross-referenced to the question they apply to, and signed and dated by the applicant *5 copies*
- ☑ Company registration or partnership documents *1 copy*
- ☑ Site location plan *5 copies*
- ☑ Evidence of land occupancy *1 copy*
- ☑ Planning permissions (or equivalent) and associated area plan *1 copy*
- ☐ Environmental statement (where relevant) *1 copy*
- ☐ Copy of other relevant authorising documents *1 copy*
- ☑ WAMITAB certificates or statements of qualifying experience and supporting documents *1 copy*
- ☐ Audited accounts of parent company (where relevant) *1 copy*
- ☑ Expenditure plan *1 copy*
- ☑ Working plan. Include
  - a written statement
  - plans
  - detail drawings with a full contents list of plan titles, dates and unique plan/drawing reference numbers.

  5 copies

  For details about working plans, please read the background notes which came with the form and discuss the proposals with us.
- ☑ Please tick this box if you have enclosed a letter asking that some of the information on this form be excluded from the public register.
- ☑ Application fee payable to the 'Environment Agency' *For details about fees please read the folder which came with this form.*

9.2 Please list below any other relevant documents included with this application.

Continue on separate sheets if you need to.

Document

Title

Date / /

Reference number

Document

Title

Date / /

Reference number

Document

Title

Date / /

Reference number

10 Declaration

Anyone who, for the purposes of obtaining a waste management licence for themselves or another person

- makes a statement they know to be false or misleading in a material particular, or
- recklessly makes a statement which is false or misleading in a material particular

commits an offence under Section 44 of the Environmental Protection Act 1990, and is liable to a fine or imprisonment, or both.

I/we certify that the information in this application is correct.

I/we hereby apply for a waste management licence in respect of the particulars described in this application (including working plan and supporting documentation).

The application fee of £ [ ] is enclosed.
Cheques should made payable to the 'Environment Agency'.

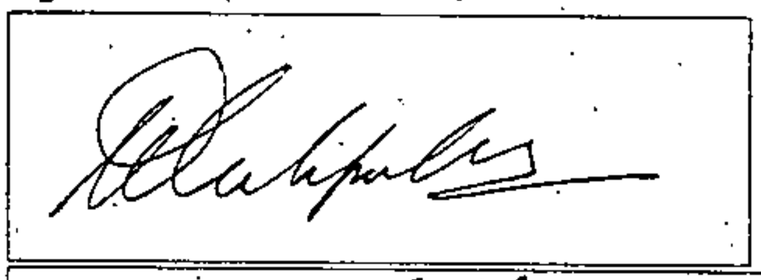
Signature(s)

Please note that applicants must sign the declaration themselves, even if an agent is acting on their behalf.

For applications from

- more than one person – all applicants should sign below.
- a company or other corporate body – an authorised person should sign below.

Signature



Name W. KIRKPATRICK

Position DIRECTOR

Date 10 / 4 / 00

Signature

Name

Position

Date / /

Signature

Name

Position

Date / /

Please send the completed application to

Waste Licensing Team
Environment Agency
Swift House
Frimley Business Park
Frimley
CAMBERLEY
Surrey, GU16 5SQ