

Fire Drill Report

Site (address):	Sheeplands Farm, Wargrave, RG10 8DJ		
Date and Time of Drill:	30/05/2022 20 ⁰⁰	Shift:	<input checked="" type="checkbox"/> Day <input type="checkbox"/> Night
Total Time of Drill:	20 minutes		
Buildings/Departments/Personnel who participated:			
Fire Drill Details			
Name of Person Conducting the Drill: [REDACTED]			
Was the alarm sounded for the drill? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Number of occupants evacuated: 367			
Which areas of the facility were affected?			
<input checked="" type="checkbox"/> Camp Site <input type="checkbox"/> Packhouse <input type="checkbox"/> Other Specify:			
Was an evacuation of these areas completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If an evacuation was not completed, explain why.			

Effectiveness of the Drill	Satisfactory	Unsatisfactory	Comments
1. Personnel response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Occupant/visitor response	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Personnel familiar with duties	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Effectiveness of procedures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Speed of Evacuation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Communication during drill	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7. Personnel familiarity with protection systems	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Attachments:		
<input type="checkbox"/> List of occupants	<input type="checkbox"/> Other	Specify:

Date of Report:	30/05/2022
Completed By:	[REDACTED]
Signature:	[REDACTED]