Fire Drill Report

Site (address):	Sheeplands Farm, Wargrave, RG10 8DJ

Date and Time of Drill: 28/02/2020, 17:00   **Shift:** ☑Day ☐Night

Total Time of Drill: 28/02/2020 10min

Buildings/Departments/Personnel who participated:

Fire Drill Details

Name of Person Conducting the Drill: ███████

Was the alarm sounded for the drill? ☑Yes   ☐No

Number of occupants evacuated: 51

Which areas of the facility were affected?

☑Camp Site   ☐Packhouse   ☐Other   Specify:

Was an evacuation of these areas completed? ☑Yes   ☐No

If an evacuation was not completed, explain why.

Effectiveness of the Drill	Satisfactory	Unsatisfactory	Comments
1. Personnel response	☑	☐	
2. Occupant/visitor response	☑	☐	
3. Personnel familiar with duties	☑	☐	
4. Effectivness of procedures	☑	☐	
5. Speed of Evacuation	☑	☐	
6. Comunication during drill	☑	☐	
7. Personnel familiarity with protection systems	☑	☐	

Attachments:

☑List of occupants   ☐Other   Specify:

Date of Report:	02/03/2020
Completed By:	███████
Signature:	███████