



Fire Drill Report

Date and Time of Drill: 25/08/2023, 18:00

Shift: Day Night

Total Time of Drill: 15 min

Buildings/Departments/Personnel who participated:

Unusual Conditions (weather):

Name of Person Conducting the Drill [REDACTED]

Was the alarm sounded for the drill? Yes No

Number of occupants evacuated: 332

Which areas of the facility were affected? Campsite

Other:

Was an evacuation of these areas completed? Yes No

If an evacuation was not completed, explain why.

Effectiveness of the Drill	Satisfactory	Unsatisfactory	Comments
1. Personnel response	✓		
2. Occupant/visitor response	✓		
3. Personnel familiar with duties	✓		
4. Effectiveness of procedures	✓		
5. Speed of Evacuation	✓		
6. Communication during drill	✓		
7. Personnel familiarity with protection systems	✓		

Attachments:

List of occupants Other:

Date of Report: 25/08/2023

Completed By: [REDACTED]

Signature: [REDACTED]

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Owner/authorised by: Health and Safety/KJ
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