

**Date:** 3 January 2025  
**Application:** 243216



**WOKINGHAM**  
**BOROUGH COUNCIL**

WBC Highways

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Development Management &  
Compliance

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P.O. Box 157

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Shute End, Wokingham

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Berkshire, RG40 1BN

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Tel: (0118) 974 6000

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Dear WBC Highways,

**Householder Consultation**

**Application Number:** 243216

**Applicant:** Ms Kimberly Lomax

**Site Address:** 10 Gainsborough Close, Woodley, Wokingham, RG5 4HD

**Parish:** Woodley

**Grid Reference:** Easting - 477328, Northing - 172967

**Type of Development:** Other Householder

**Proposal:** Householder application for the proposed erection of a single storey rear extension including a roof lantern, garage conversion to create habitable accommodation along with changes to fenestration following demolition of the existing conservatory.

**Case Officer:** Marcus Hillman

Development Management has received the above application and we require your comments on the proposal using the recommended memorandum below. The documents associated with this are available to view in NEC DM using the application number 243216. Alternatively, public documents are available to view on the Council's planning application search page: [Wokingham Borough Council Online Planning](#).

Please index your response into NEC DM against the application. If you are recommending conditions, you should give a reason with reference to relevant policies. A list of standard conditions can be found on the Z Drive at: [Z:\Standard Planning Conditions](#).

Your observations are required in respect of this application within **10 working days** of the above date or **15 working days** if the development type is classed as a major development.

Yours sincerely,  
Development Management & Compliance

# MEMORANDUM

|                             |                                                                                                                                                                                                                                                         |                |        |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------|
| <b>From:</b>                | JP                                                                                                                                                                                                                                                      |                |        |
| <b>Service</b>              | WBC Highways                                                                                                                                                                                                                                            | <b>App No:</b> | 243216 |
| <b>Address:</b>             | 10 Gainsborough Close, Woodley, Wokingham, RG5 4HD.                                                                                                                                                                                                     |                |        |
| <b>Proposal:</b>            | Householder application for the proposed erection of a single storey rear extension including a roof lantern, garage conversion to create habitable accommodation along with changes to fenestration following demolition of the existing conservatory. |                |        |
| <b>Type of Development:</b> | Other Householder                                                                                                                                                                                                                                       |                |        |
| <b>Site Visit Made:</b>     | Yes/No                                                                                                                                                                                                                                                  |                |        |

## Summary Of Recommendations

- ☐ No comment
- ☒ No objection
- ☐ No objection subject to conditions (and reasons) **stated below**
- ☐ Request further information before determination as **stated below**
- ☐ Objection due to the reason(s) **stated below**

## Comments On Proposal

While the total numbers of habitable rooms cannot be identified from the plan, it is a single storey extension, and the plan indicates no change in the numbers of habitable rooms on ground floor. As the existing garage of dimensions 5.2m x 2.3m does not fully meet the council's requirement for car parking, there will be no loss of parking space.

It is therefore expected that there will be no additional demand for car parking and no reduction in parking provisions.

Despite the garage has been removed from the proposal, direct access to the rear garden will likely remain suitable for cycle storage, which is acceptable.

## Conditions & Reasons (if required)

|              |          |                |    |
|--------------|----------|----------------|----|
| <b>Date:</b> | 7/1/2024 | <b>Signed:</b> | JP |
|--------------|----------|----------------|----|