

Parking Provision Document for Heat Pump Installation

To: Development Management, Wokingham Borough Council

Subject: Parking Provision for Heat Pump Installation at 8 Tiptree CI Lower Earley Earley Reading RG6 4HS

This document outlines the parking provisions required for the installation of a heat pump at a residential property within Wokingham Borough Council's jurisdiction. This is a generic template based on standard planning principles for minor domestic works and reference to Wokingham's published planning guidance.

1. Project and Location Details

Detail	
Applicant/Agent	Oliver Sage
Property Address	8 Tiptree CI Lower Earley Earley Reading RG6 4HS
Planning Application Ref.	PP-14688851
Date of Installation	unknown
Nature of Works	Installation of Air Source Heat Pump

2. Operational Parking Requirements

The installation of a domestic heat pump is considered a **temporary development** for the purposes of contractor vehicle parking during the construction/installation phase. It does not generate a permanent change to the property's parking requirements as set out in the Wokingham Borough Council Parking Standards.

The parking provision required is for the **contractors** carrying out the work.

2.1. Contractor Vehicle Management

Aspect	Provision/Mitigation Measures
Number of Vehicles	Maximum of contractor vehicles (vans/lorries) at any one time is 3
Duration of Parking	For the duration of the installation, estimated to be 2 weeks (14 days)
Primary Parking Location	[Select & Complete ONE of the following:]
A	a) On-site within the property's existing curtilage (e.g., driveway or private parking area).
	b) On street parking directly adjacent to the property, subject to local parking restrictions (Permit/Time Limits/Double Yellow Lines).
	c) Nearest Public Car Park (Name: [Specify Name] — to be used for non-essential long-term parking).
Deliveries of Equipment	All major deliveries (e.g., the outdoor unit) will be timed to minimise disruption , utilising the safest available space for temporary off-loading.
Management of Excess Vehicles	Any vehicles beyond the specified maximum will be instructed to park at an alternative location (e.g., a designated public car park) to prevent congestion.

3. Local Authority Liaison and Compliance

3.1. Minimising Highway Impact

The applicant and/or installer are responsible for ensuring that all parking provision adheres to the following:

- **Access:** Vehicles must not obstruct access for emergency vehicles, other residents, or public transport.
- **Safety:** All contractors must park safely, legally, and without posing a hazard to pedestrians or other road users.
- **Footpath/Verge:** Parking on footpaths or soft verges is to be **avoided** unless specifically permitted by the Council's Highways team.
- **Traffic Regulation Orders (TROs):** The contractor must adhere to all existing **Traffic Regulation Orders**, including waiting restrictions (e.g., double yellow lines) and Controlled Parking Zones.

3.2. Temporary Traffic/Parking Restrictions

- If the installation necessitates temporary suspension of an on-street parking bay or the placement of temporary signage (e.g., 'No Waiting'), the applicant/installer must apply to the Wokingham County Council Highways Authority for the necessary **licences/permits at least [Specify Period, e.g., 10 working days]** in advance of the start date.

4. Certification and Declaration

The applicant/agent confirms that the parking provision outlined above will be implemented during the installation period, and the necessary steps to minimise disruption to the local highway network will be taken.