APPLICATION NO.

LB/2002/8180

LOCATION:
St Bartholomews Church Church Road, Arborfield .

APPLICANT:
Arborfield PCC C/O Colin Dawson & Associates

PROPOSAL.
Proposed two storey extension to listed building and conversion of loft space to meeting room.

EARLIEST DATE FOR DECISION: 07/02/2003

APPLICATION WILL HAVE EXPIRED ON.
04/03/2003

CASE OFFICER: **Elaine Vashi**

(EV)

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Listed Building Consent

Arborfield PCC
C/O Colin Dawson & Associates
1 Malvern Way
Twyford
Berks
RG10 9PY

Application Number: LB/2002/8180

Parish:	**ARBORFIELD**
Location:	**St Bartholomews Church, Church Road, Arborfield.**
Proposal:	**Proposed two storey extension to listed building and conversion of loft space to meeting room.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Listed Building Consent** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Conditions

1. The development hereby permitted shall be begun before the expiration of five years from the date of this permission.

2. All new works and works of making good to the retained fabric shall be finished to match in size, colour, texture and profile those of the existing building unless otherwise agreed in writing by the Local Planning Authority.

3. The Church Hall shall not at any time be used for any other purpose other than incidental and incillary to the use of the Church.

Reasons

1. In pursuance of Section 18 of the Planning (Listed Buildings & Conservation Areas) Act 1990.

2. To ensure that the external appearance of the building is satisfactory.

3. In the interests of highway safety and convenience.

Informatives

1. This approval is in respect of Plan number D683-01 B, received by the Local Planning Authority on 5 March 2003.

2. You are advised, in compliance with The Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2000, that the following policies and/or proposals in the development plan are relevant to this decision:

Berkshire Structure Plan Policies OS1, C2 and EN4.

South East Area Local Plan Policies STV2, SBE1 and SBE2.

Deposit Draft Wokingham District Local Plan Policies WOS2, WOS3, WBE1, WCC1 and WHE11.

T. G Watson

Trevor Watson
Development Control Manager
Date: 17/03/2003

Notice checked by: _____

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

WORK SHEET FOR : Elaine Vashi

Application Number : LB/2002/8180

Applicant : Arborfield PCC C/O Colin Dawson & Associates.

Location : St Bartholomews Church, Church Road, Arborfield, .

Proposal : Proposed two storey extension to listed building and conversion of loft space to meeting room.

Site Notice Displayed ? :	YES	NO	DATE
	✓		5-2-03

Date of Neighbour Notifications : .....

Date of Site Visit : .....

Date Registered : 07/01/2003

Earliest Date for Decision : 07/02/2003

Latest Consultation Date/Site Notice Expiry Date : 07/02/2003

This application will have expired on: 04/03/2003. You need to make a decision 1 day prior to this date for this application to count as determined in less than 8 weeks.

Consultation Responses :
CONS ARCH: no objection to scheme (as per revisions).

Planning Issues :
IMPACT UPON CHAR & SETTING OF LISTED BUILDING

Application no. LB/2002/8180

Appraisal:

The application being considered proposes the erection of two-storey side extension to the church hall at St Bartholomew's Church, Church Road, Arborfield plus conversion of the loft space to provide additional meeting facilities. The scheme also includes an external ambulant staircase along the south side elevation of the proposed extension and a similar staircase on the existing east elevation adjacent to the Church itself.
St Bartholomew's Church is a grade two listed building and therefore the works require Listed Building consent. The plans have been revised to show the staircase proposed on the east elevation to be relocated internally, and the rooflights proposed on the north side elevation to be replaced with a small dormer construction.

Impact upon the character and setting of the Listed Building
Policy WHE13 advocates sensitive alterations to Listed Buildings to avoid harming the character of the original building. The proposed extension would be approximately 6m by 3.6m and would provide an additional 19.25m^2 of accommodation. This represents a percentage increase of approximately 15% of the size of the existing building. It is considered that the scale of the proposed extension to the Church Hall is sympathetic to the proportions and architectural character of the Listed Building. In addition to the extension the scheme proposes the addition of an ambulant staircase on the east elevation and the insertion of velux windows in the north elevation. The plans have been revised to relocate the proposed staircase within the existing structure of the building and replace the proposed velux windows on the north elevation with dormer windows. These changes are considered to present a more ordered edge to the Listed Building, consequently minimising any impact upon it.

Application Number LB/2002/8180
Conditions/Reasons for Refusal

No	Std Con	Std Reas	Non Std Conditions / Reasons for Refusal
1	C001	R001	
2	C014	R014	
3.		R125.	The Church Hall shall not at any time be used ~~other than~~ for any other purpose other than incidental & ancillary to the use of the Church.
	IN01		This approval is in respect of plan no.s. DG83-01B received by the LPA on 6th March 2003.

RECORD OF SITE VISIT

SEE P/2002/8179 FOR SITE VISIT RECORD

SITE ADDRESS: St Bartholomews Church Church Road Arborfield . APPLICATION NUMBER: LB/2002/8180	OFFICER: Elaine Vashi DATE OF SITE VISIT:.....

1 SITE/STATUTORY NOTICE DISPLAYED ?

2. DESCRIPTION OF SURROUNDINGS

3. DESCRIPTION OF SITE/BUILDING

4. RELATIONSHIP TO ADJOINING PROPERTIES

5. SITE CONSTRAINTS

TREES

ACCESS/PARKING

LEVELS

BOUNDARY TREATMENT

OTHERS

21 FEB 2003

Date: 20 February 2003

To: Harold Saunders

We have received Revised Plans for the following planning application:

Application Number: LB/2002/8180

Location: St Bartholomews Church, Church Road, Arborfield, .

Proposal: Proposed two storey extension to listed building and conversion of loft space to meeting room.

Applicant: Arborfield PCC C/O Colin Dawson & Associates.

Case Officer: Elaine Vashi

The new plans show the following: Revised Plans to show , new ambulant disabled access stairs relocated within the building.
Drg. No. D683-01A

Comments are required by 03/03/2003.

Should you have any queries regarding this application please contact the case officer Elaine Vashi on (0118) 974 6451.

REVISED PLAN WITH AMBULENT STAIRCASE WITHIN THE STRUCTURE PRESENTS A MORE ORDERED FACE TO LISTED BUILDING.

ROOFLIGHTS TO BE RE CONSIDERED TO MINIMISE IMPACT ON NORTH SIDE (FACING CHURCH)

PRINCIPLE OF EXTENDING HALL AND FORMING MEETING ROOMS IN EXISTING ROOF SPACE IS ACCEPTABLE TO ME. ROOFLIGHT DETAILS TO BE AGREED.

Harold Saunders.

24.02.03.

Date: 20 February 2003

To: Case Officer

We have received Revised Plans for the following planning application:

Application Number: LB/2002/8180

Location: St Bartholomews Church, Church Road, Arborfield, .

Proposal: Proposed two storey extension to listed building and conversion of loft space to meeting room.

Applicant: Arborfield PCC C/O Colin Dawson & Associates.

Case Officer: Elaine Vashi

The new plans show the following: Revised Plans to show , new ambulant disabled access stairs relocated within the building.
Drg. No. D683-01A

Comments are required by 03/03/2003.

Should you have any queries regarding this application please contact the case officer Elaine Vashi on (0118) 974 6451.

Date: 12 March 2003

To: Case Officer

We have received Revised Plans for the following planning application:

Application Number: F/2002/8179

Location: St Bartholomews Church, Church Road, Arborfield.

Proposal: Proposed two storey extension to church hall and conversion of loft space to meeting room.

Applicant: Arborfield PCC C/O Colin Dawson & Associates.

Case Officer: Elaine Vashi

The new plans show the following: Inclusion of a dormer window to the north elevation. Drawing no: D683-01 Rev B.

Comments are required by 22/03/2003.

Should you have any queries regarding this application please contact the case officer Elaine Vashi on (0118) 974 6451.

Spoken to Harold re. DORMER to be included in the N elevation. Harold considers this to be acceptable.

E.V.

12/3/03.

(RING ONE)

REVISED PLANS | ADDITIONAL PLANS | MINOR AMENDMENTS | DETAILS TO COMPLY WITH CONDITIONS

App. No. LB/2002/8180 & F/2002/8179. Date Rec. 5TH MARCH 03.

Location: ST. BARTHOLOMEW'S CHURCH, ARBORFIELD

Parish: ARBORFIELD.

Applicant: ARBORFIELD PCC

Description of attached plans: INCLUSION OF A DORMER WINDOW TO THE NORTH ELEVATION.

Drawing No's: D683-01 REV. B.

CONSULTEES

Copies of plans will automatically be sent to Woodley Library, Part 1 Reg., Parish Council, Ward Councillors and the Case Officer unless specified.

Please tick which of the following you wish consulted.

Landscape & Trees	
Urb. Design & Conservation	✓
Highways	
Dinton Pastures	
Environmental Health	

OTHER INTERNAL / EXTERNAL CONSULTEES (EXCLUDING NEIGHBOURS)

A full set of plans will be sent to all consultees unless particular drawings No's are specified in the spaces above.

NEIGHBOURS:

Date for Responses 10 days.

FURTHER ACTION

Re-advertise App. Y / N (Delete as required)

Redate Application Y / N From:

New Site Notice Y / N

Revised Proposal Description:

CASE OFFICER E.V.

Consultations Sent by Admin. on 12.03.RS

Yellow - Case Officer Copy
Green - Part One Copy

COLIN DAWSON & ASSOCIATES

Architectural Design & Building Surveying.

MALVERN HOUSE
1 MALVERN WAY
TWYFORD
READING. BERKSHIRE. RG10 9PY.
Tel:. **(0118) 9343322** *Fax:* **(0118) 9343322.**

66762

DC EV
AP
CS
05 MAR 2003
COPIES TO

The Chief Planning Officer
Wokingham District Council
Council Offices
Shute End
Wokingham
Berks

REVISED PLAN
8180

For the attention of Ms E Vashi

Our Ref; CED/BK/683
25th February 2003

Dear Ms Vashi

RE; ST BARTHOLOMEW'S CHURCH, CHURCH ROAD, ARBORFIELD
APPLICATION NUMBERS LB/2002/8180 & F/2002/8179

Please find attached 6 copies of my drawings D683-01 Revision B indicating the inclusion of a dormer window to the north elevation at the request of Mr Sanders your Conservation Officer.

I would be pleased if you could accept these drawings as an amendment to those originally submitted with a view to assessing the proposals for consent.

If you have any further concerns, please do not hesitate to contact me.

Yours sincerely

Colin Dawson MBIAT, ACIOB, ABEng
Encs;

To:
Harold Sanders
Urban Design And Conservation Officer

From: Elaine Vashi

Date: 14 January 2003 16 JAN 2003

Application Number: LB/2002/8180

Proposal: Proposed two storey extension to listed building and conversion of loft space to meeting room..

Site Address:
St Bartholomews Church, Church Road, Arborfield, .

Applicant:
Arborfield PCC C/O Colin Dawson & Associates.

Your observations are required in respect of this application within **7 days** of the above date.

THE CHURCH HALL IS A MODERN BUILDING SET IN THE WOODED AREA OF THE CHURCHYARD. THE PARISH CHURCH, BUILT IN 1863 IN THE EARLY DECORATIVE STYLE TO REPLACE THE EARLIER CHURCH. (NOT ON THIS SITE).

SEE COMMENTS ON PLANNING APPLICATION F/2002/8179.

1. SECTIONS TO BE PROVIDED
2. AMBULANT STAIRCASE ARRANGEMENT TO BE AGREED WITH BUILDING CONTROL.
3. ROOFLIGHT WINDOWS TO BE RE-CONSIDERED
4. FIRE ESCAPE STAIRCASE TO BE RE-CONSIDERED AS AN INTERNAL STRUCTURE.
5. FIRST FLOOR ACCOMMODATION OF THIS SIZE AND FORM ACCEPTABLE TO ME PROVIDED ACCESS AND WINDOW FENESTRATION CAN BE RESOLVED triangular dormer. velux's.

Harold Sanders
28.01.03.

Application Number: LB/2002/8180

Case Officer : EV.

Map No : 80/81

Site Area : 0·73

Valid Date : 07 JAN 2003

Received Date: 12/12/2002

Level : Delegated Application

Description : Proposed two storey extension to listed building and conversion of loft space to meeting room.

Location : St Bartholomews Church, Church ~~Road~~ Lane, Arborfield, .

Parish : AB Ward : ARB 14·1·03 B

Applicant : Arborfield PCC C/O Colin Dawson & Associates.

Fee Required: £0 Fee Received: £0 N/R

Additional: ..... or Refund: .....

Enforcement Section to be notified ☐ (tick if required)

Additional information required for validation;

REASON	NOTES	DATE REQ	DATE RECD
LOCATION PLANS			
BLOCK PLANS			
FORMS UNSIGNED			
S.66 MISSING/INCORRECT/ UNSIGNED	Not signed	Sent 31·12·02.	10 JAN 2003
ELEVATION PLANS			
FLOOR PLANS			
NO SCALE OR SCALE IS IMPERIAL			
ENCROACHMENT LETTER REQUIRED			
OTHER			

Is the site in a Conservation Area: ☐ Yes ☐ No If "Yes" which one _____

Is the site a Listed Building: ☐ Yes ☐ No

Is a Statutory Advertisement required: ☑ Yes ☐ No Within curtilage of a listed bdg.

INTERNAL CONSULTATIONS

14.1.03 B

Building Control

Heritage (Harold Sanders) ✓

Landscape

Trees

Environmental Health

Housing

Leisure & Cultural Services

Public Rights of Way Officer

Property

Policy & Plans

Joint Strategic Planning Unit

Archaeological Officer (BABTIE)

Education

Social Services

Highways

EXTERNAL CONSULTATIONS

Adjacent DPA : _____

Adjacent Parish : _____

SEB

British Gas

Oil pipeline

Transco

Environment Agency

Railtrack

Police Arch Officer

HERITAGE BODIES

Victorian Society
The Georgian Group
Ancient Monuments Society
Council for British Arch
RCHME
NRPB (Telecommunications)
Sport England
Society for Proct' of Ancient Bldgs
English Heritage

OTHERS

.....

.....

Rural Area

Countryside

Archaeological site

.....

.....

NEIGHBOURS

.....

S/N + see map

.....

Pre-apps are with /8179

Organisation_Name	Building_Name	address1	Postcode
	CHURCH COTTAGE	CHURCH COTTAGECHURCH LANEREADING	RG2 9JA
	GREENLEAVES	GREENLEAVESCHURCH LANEREADING	RG2 9JA
	LONGCROFT	LONGCROFTCHURCH LANEREADING	RG2 9JA
	NORTONS	NORTONSCHURCH LANEREADING	RG2 9JA
	PARKHILL	PARKHILLCHURCH LANEREADING	RG2 9JA
	WOODPECKERS	WOODPECKERSCHURCH LANEREADING	RG2 9JA
	READING ROOM COTTAGE	READING ROOM COTTAGECHURCH LANEREADING	RG2 9JD
	APPLE TREE COTTAGE	APPLE TREE COTTAGECHURCH LANEARBORFIELD	RG2 9JA

LB/2002/8180

**********FILE COPY**********

Tel: (0118) 974 6451

Date: 14 January 2003

My ref: LB/2002/8180

WOKINGHAM UNITARY
Aiming for Excellence

Councillor Cowan
Birch House
Eversley Road
Arborfield Cross
Reading
RG2 9PG

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Councillor

Application Number: LB/2002/8180
St Bartholomews Church, Church Road, Arborfield, .
Proposed two storey extension to listed building and conversion of loft space to meeting room.

I write to let you know that the above mentioned application has been received.

At this stage a recommendation has not yet been made. This form should only be returned if it is likely that you might wish for the application to be listed for consideration by the Development Control Committee. This form must be received no later than 28 days from the date of this letter.

If you have concerns about the proposals it may be possible for these to be addressed during the consideration of the application. In these circumstances it would be helpful if you could discuss these with the case officer **Elaine Vashi** on **(0118) 974 6451** in the first instance.

Yours sincerely
Trevor Watson
Development Control Manager

LISTING FORM
Case officer: **Elaine Vashi** Application Number: **LB/2002/8180**
St Bartholomews Church, Church Road, Arborfield, .
Proposed two storey extension to listed building and conversion of loft space to meeting room.
I wish this application to be listed should the officers recommendation be for: GRANT/REFUSAL and my reasons are:

_____

_____

Should the officers recommendation be in accordance with my views I am happy for the application to be determined under delegated powers. YES/NO

Signed: _____ Date: _____

Councillor Cowan

**********FILE COPY**********

Received by Wokingham District Council

Application No: LB/2002/8180

Proposal:
Proposed two storey extension to listed building and conversion of loft space to meeting room.

Location:
St Bartholomews Church, Church Road, Arborfield, .

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday

WOODLEY LIBRARY HEADLEY ROAD WOODLEY 9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday and 1.00pm - 4.00pm Sunday. Library closed all day Wednesday. If you intend to view this application at Woodley Library please allow 4 days from the date of this letter for delivery of plans and remember to quote application number LB/2002/8180 to enable the library staff to locate the correct information.

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Elaine Vashi P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before 07/02/2003. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to be issued to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Trevor Watson
Development Control Manager

14 January 2003

1871/A

WOKINGHAM DISTRICT COUNCIL Application No. 8180

8180

TOWN AND COUNTRY PLANNING ACT 1990

TOWN AND COUNTRY PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) REGULATIONS 1990

Date Received

APPLICATION FOR LISTED BUILDING CONSENT

12 DEC 2002

Pleas answer ALL QUESTIONS in BLOCK LETTERS. If a question is not applicable, answer N/A in space. Submit FIVE copies of this form and supporting plans, drawings and photographs to:- (See Note 1)

WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P.O. BOX NO. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RE40 1WR

---

1. APPLICANTS NAME: Arborfield PCC
   ADDRESS: The Vicarage, Church Road
   POST CODE: Arborfield
   PHONE:

2. If the applicant has an agent, all correspondence will be send to the agent.
   AGENTS NAME: Colin Dawson & Associates
   ADDRESS: 1 Malvern Way, Twyford, Reading, Berks
   POST CODE: RG10 9PY
   PHONE: 0118 9343322

---

3. (a) The site of the Application Building must be shown EDGED RED on the submitted plans.
   BUILDING LOCATION: St Bartholomews Church Arborfield

   (b) What type of building, e.g. barn , dwelling, does the Application relate to.
   BUILDING TYPE: Church

   (c) What is the existing use of the building, if vacant, state this together with last use of the building.
   BUILDING USE: Church Hall

   (d) State the grading of the building in the statutory list of Buildings of Special Architectural or Historic interest.
   LISTING GRADE: II

---

4. List all plans, drawings and photographs submitted with the application. (See Notes 2 - 4)
   D683-01 Plannning proposals

---

5. Applicants interest in land?
   e.g. owner, lessee, potential purchaser
   Owner

---

6. WHAT IS THE APPLICATION FOR?
   Give brief details of the proposed works both internal and external.
   Rear extension to existing Church Hall and conversion of roof space to Meeting Rooms.

---

7. WHAT MATERIALS ARE TO BE USED IN ANY NEW WORK?
   e.g. state materials and colour of any new walls or roof.
   Multi coloured facing bricks to match existing with red roof tiles to match exisitng. Dark stained windows and fascias to match existing

8. WHAT KIND OF APPLICATION IS THIS?
(See Note 5) tick one box only

Listed Building Consent ☑

Relaxation of Condition ☐

State relevant Listed Building Consent No. _____

Condition(s) to be Relaxed No. _____

9. DOES THE APPLICATION INVOLVE THE FOLLOWING:- (See Note 6)

		YES	NO
(a)	Total demolition of the principal building (See Note 7)	☐	☑
(b)	Demolition of a building in the curtilage of the principal building	☐	☑
(c)	Demolition of a part of the principal building	☐	☑
(d)	Removal of part of the interior of the building (e.g. internal walls, floors, staircases, timber frame).	☐	☑
(e)	Removal of any structure or object fixed to the principal or curtilage building internally or externally (e.g. chimney pieces, balconies, door cases, panelling).	☐	☑

If the answer to any of these questions is **YES** the application must be accompanied by plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and any proposal for their replacement, including any new means of structural support. (These plans should be listed under 4 above).

10. IF THE ANSWER TO NUMBER 9(c) is **YES** (See Note 8)

(a) What is the cubic content of the building as originally listed?

(b) What is the cubic content of the part to be removed? N/A

(c) What was the date (approx.) of the erection of the section to be removed?

11. HAS ANY MONEY GRANT EVER BEEN APPLIED FOR IN RESPECT OF THE BUILDING?
If **YES**, state date, to whom application was made and the result of the application if known. NO

I hereby apply for Listed Building Consent in respect of the particularly described above and in the attached plans and drawings. I certify that if Listed Building Consent is granted, I will ensure that the works are carried out strictly in accordance with the approved plans. I am aware that the grant of Listed Building Consent does not obviate the possible requirement for planning permission under the Town and Country Planning Acts, or the need to apply for Building Regulation approval.

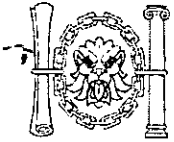
Signed ..... on behalf of Arborfiled PCC

Date 5th December 2002

Before submitting the application check that it is complete, that all questions have been answered, and the form signed. Every application must be accompanied by the appropriate certificate. (See notes for Guidance for Listed Building consent).

DATE PROTECTION ACT 1984

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held on the Council computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'



COLIN DAWSON & ASSOCIATES

Architectural Design & Building Surveying.
MALVERN HOUSE
1 MALVERN WAY
TWYFORD
READING. BERKSHIRE. RG10 9PY.

Tel:. **(0118) 9343322** *Fax:* **(0118) 9343322.**
e-mail; *cda@colindawsonassociates.co.uk*

07 JAN 2003

07 JAN 2003

F.A.O. ... ...

With Compliments

With Compliments

Please sign the enclosed Section 66 Certificate and return as soon as possible.

WOKINGHAM UNITARY
Aiming for Excellence

Wokingham District Council, Shute End, Wokingham, Berkshire RG40 1BN
Tel: (0118) 974 6000 www.wokingham.gov.uk

1772A

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACT, 1990

TOWN AND COUNTRY PLANNING (LISTED BUILDINGS AND CONSERVATION AREAS) REGULATIONS 1990

CERTIFICATE A

APPLICATION NUMBER

LB/2002/8180

LISTED BUILDING CONSENT APPLICATION

12 DEC 2002

(a) "owner" means a person having a freehold interest or a leasehold interest the unexpired term of which not less than 7 years remain unexpired.

I hereby certify that:-

1. No person other than myself/the applicant was an owner (a) of the building to which the application relates at the beginning of the period of 21 days ending with the date of the accompanying application;

or:-

CERTIFICATE B

I hereby certify that:-

1. I have / *The applicant has given the requisite notice to all the persons other than myself / *the applicant who, at the beginning of the period of 21 days ending with the date of the accompanying application were owners† of the building to which the application relates, viz. -

Name of owner	Address	Date of service of notice

or:-

CERTIFICATE C

I hereby certify that:-

1. I am / *The applicant is unable to issue a certificate in accordance with either sub-paragraph (a) or sub-paragraph (b) of regulation 6 (1) of the Town and Country Planning (Listed Buildings and Conservation Areas) Regulations 1990 accompanying application dated .....

† See note (a) to Certificate A

2. I have / *The applicant has given the requisite notice to the following persons other than myself / *the applicant who, at the beginning of the period of 21 days ending with the date of the application, were owners† of any part of the building to which the application relates.

Name of owner	Address	Date of service of notice

3. I have / *The applicant has taken the steps listed below, being steps reasonably open to *me / him to ascertain the names and addresses of the other owners† of the building and *have / has been unable to do so:

(b) Insert description of steps taken

(b) .....

.....

.....

(c) Insert name of local newspaper circulating in the locality in which the land is situated

(d) Insert date of publication (which must not be earlier than 20 days before the application)

4. Notice of the application as set out below has been published in the

(c) .....

(d) on.....

Copy of notice as published

SEE OVERLEAF

or:-

CERTIFICATE D

I hereby certify ~~that~~:-

I am
1. *The applicant is unable to issue a certificate in accordance with sub-paragraph (a) of Regulation 6 (1) of the Town and Country Planning (Listed Buildings and Conservation Areas) Regulations 1990 in respect of the accompanying application dated

.....

and *have / has taken the steps listed below, being steps reasonably open to *me / him to ascertain the names and addresses of all the persons, other than *myself / himself who, at the beginning of the period of 21 days ending with the date of the application, were owners† of the building to which the application relates and *have / has been unable to do so:

† See note (a) in Certificate A

(b) Insert description of steps taken

(b) .....

.....

.....

(c) Insert name of local newspaper circulating in the locality in which the land is situated

(d) Insert date of publication (which must not be earlier than 20 days before the application)

2. Notice of the application as set out below has been published in the

(c) .....

(d) on .....

Copy of notice as published

Signed .....

*On behalf of ...Arborfield PCC.....

Date 5th December 2002

* Delete where inappropriate