SOUTHPORT U.K.
LONDON OFFICE

SYSTEMS LTD

APPLICATION NO:
TP/2000/0433

LOCATION:
Locks Barn Waterloo Road, Wokingham.

APPLICANT:
Mr A Pudner

PROPOSAL:
Application for temporary permission for use of room in dwelling as office.

9/3

EARLIEST DATE FOR DECISION: ~~25~~/02/2000

APPLICATION EXPIRY DATE: **22/03/2000**

CASE OFFICER: **Emy Circuit**

WOKINGHAM DISTRICT COUNCIL

TOWN AND COUNTRY PLANNING ACTS

Notification of Approval of Permission

Mr A Pudner
Locks Barn
Waterloo Road
Wokingham
Berkshire
RG40 3BY

Application Number: TP/2000/0433

Parish: **WOKINGHAM WITHOUT**

Location: **Locks Barn, Waterloo Road, Wokingham.**

Proposal: **Application for temporary permission for use of room in dwelling as office.**

The Wokingham District Council in pursuance of their powers under the above Acts and Regulations hereby **Approve Permission** for carrying out the above development in accordance with the application and the accompanying plans submitted to the Council subject to compliance with the following conditions, the reasons for which are specified hereunder.

Condition

1. The use hereby permitted shall be discontinued and the land restored to its former condition on or before 31/12/00 in accordance with a scheme of work submitted to and approved by the Local Planning Authority.

Reason

1. For the avoidance of doubt.

John Mitchell
Development Control Manager
Date: 14/06/2000

If this notice grants permission to proceed with the proposal the applicant is reminded that it relates to planning permission only and does not constitute approval under any other legislation including Building Regulations.

Tel. (0118) 974 6429 / 6428 / 6433

Date: 21 September, 2000

Your Ref:

My Ref: **TP/2000/0433**

Mr A Pudner
Locks Barn, Waterloo Road
Wokingham
Berkshire
RG40 3BY

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 – Wokingham

Dear Sir/Madam

Application Number: TP/2000/0433

Site Address: Locks Barn, Waterloo Road, Wokingham.

Proposal: Application for temporary permission for use of room in dwelling as office.

The Planning Application detailed above was granted temporary permission which will expire on **31/12/2000.**

You are required to either re-apply for permission or discontinue the works **before this date.** In some cases other work may also be required to return the site to its former condition in accordance with the terms placed on your consent.

Application forms are enclosed with this letter for your use, however if the development has already been discontinued please would you confirm this in writing to avoid enforcement action being implemented.

Yours faithfully,

John Mitchell

Development Control Manager

TO FILE TP/2000/0433

Ian Jordan

From: Ian Jordan
Sent: 05 December 2000 12:20
To: Mike Evans
Subject: Temp permission expiry - Locks Barn, Waterloo Road, Wokingham.

Mike,

I monitor the temporary permissions we approve and TP/2000/0433 is due to expire on 31.12.2000.

A reminder was issued to the applicant on 21.9.2000 (copy attached below) but we've had no renewal application and no confirmation that the use has ceased. As there is now insufficient time left for the permission to be extended before it expires it may be worth while making a visit to find out what is happening.

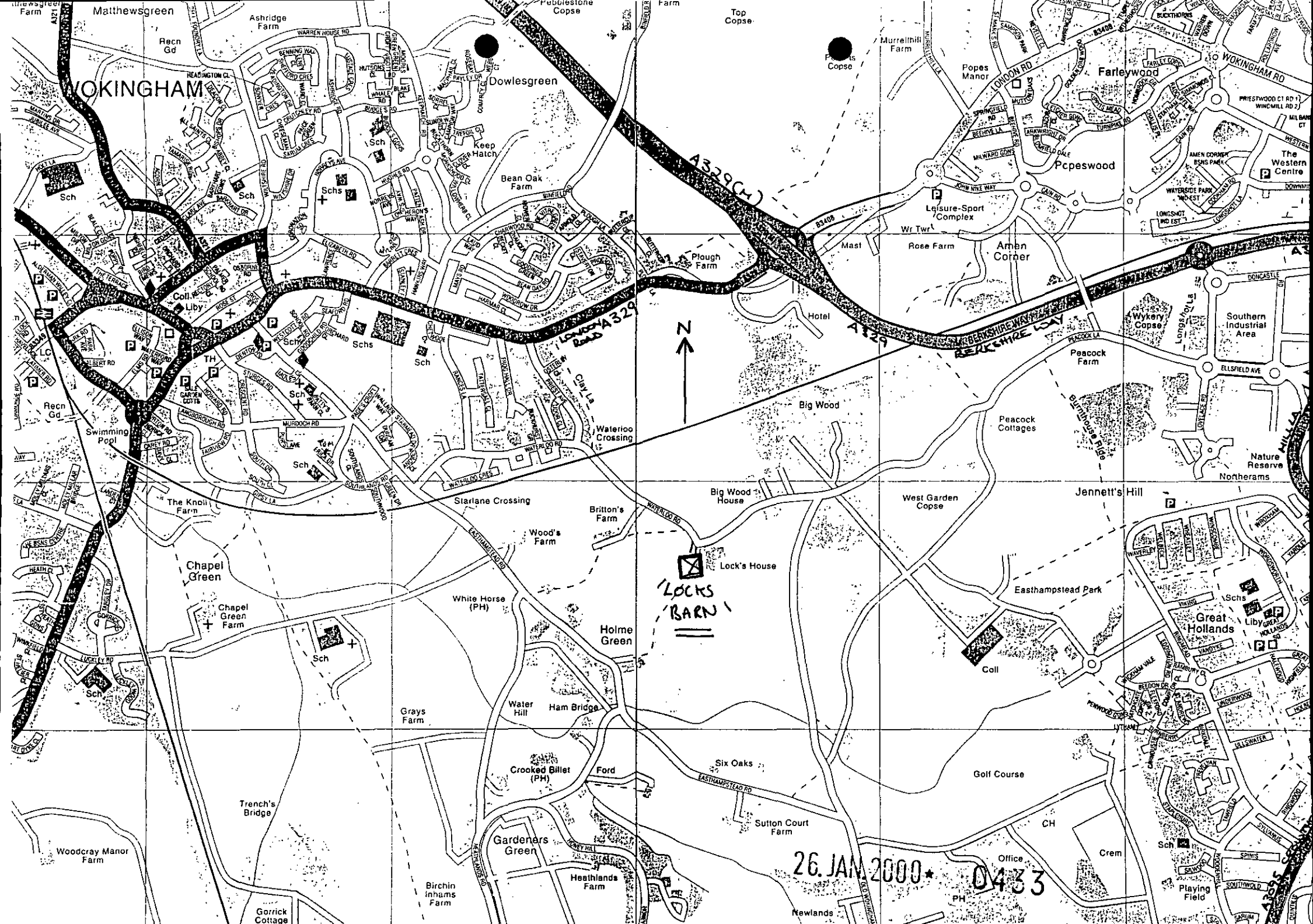
tp 2000 0433.doc

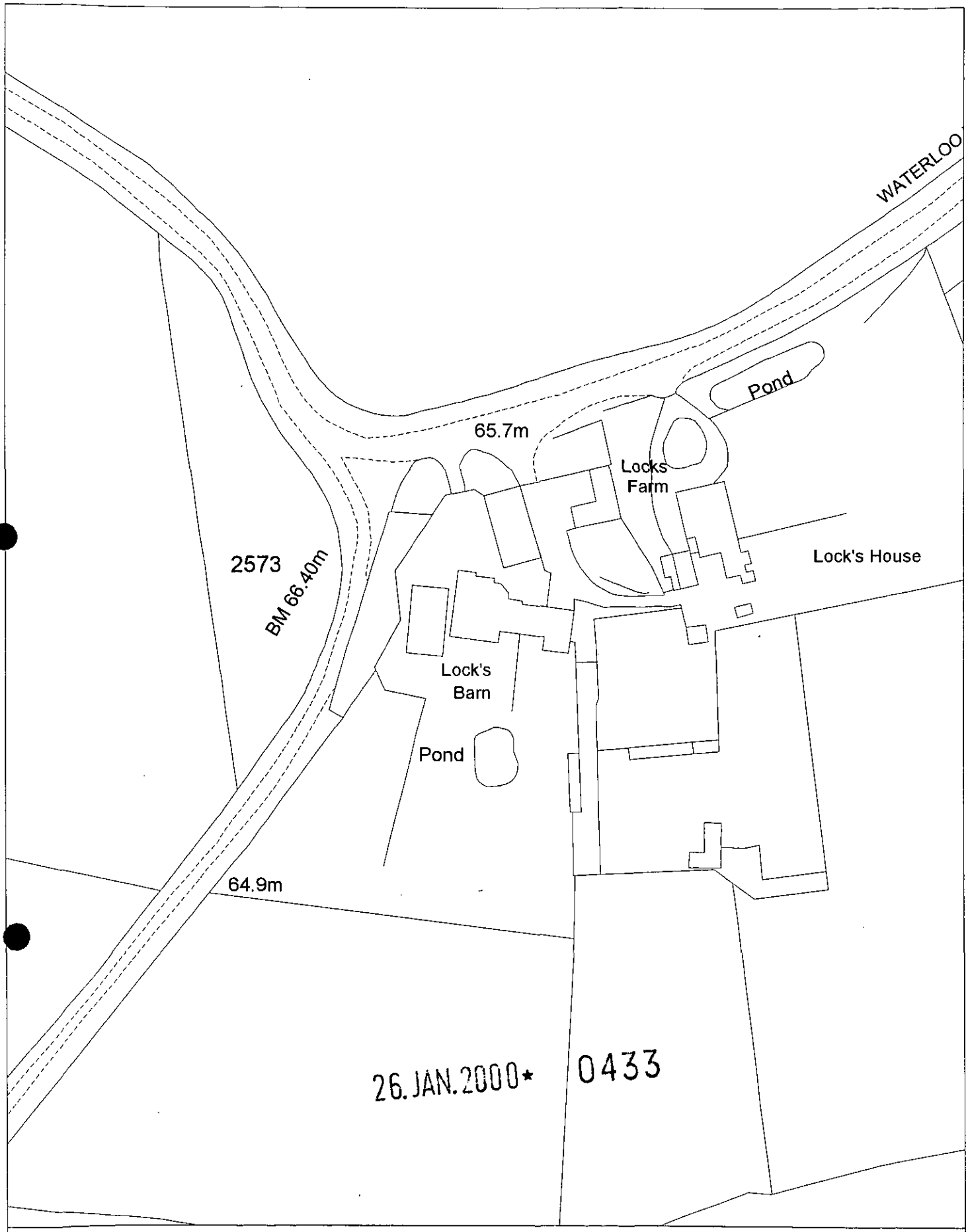
Regards,

Ian

NB. Letter sent to Mr. A. Pudner on 6th December 2000. Contacted by telephone on 11th December 2000 — use actually ceased months ago. Mr. Pudner informed Council at that time — no variation apparently was made at the time. Mr. Pudner is available truthful person.

N.F.A.


WOKINGHAM
Matthewsgreen
Ashridge Farm
Recn Gd
Dowlesgreen
Pebblestone Copse
Top Copse
Murrellhill Farm
Popes Manor
Farleywood
WOKINGHAM RD
LONDON RD
Keep Hatch
Bean Oak Farm
A329(M)
Pcpeswood
Leisure-Sport Complex
The Western Centre
Mast
Rose Farm
Amen Corner
Plough Farm
Hotel
A329
BERKSHIRE WAY
Wykery Copse
Southern Industrial Area
Peacock Farm
Big Wood
Peacock Cottages
Burnthouse Ridge
Nature Reserve
Northerams
Swimming Pool
Coll
Liby
Sch
Schs
Waterloo Crossing
Clay La
The Knoll Farm
Starlane Crossing
Britton's Farm
Big Wood House
West Garden Copse
Jennett's Hill
Wood's Farm
Lock's House
LOCKS BARN
Chapel Green
Chapel Green Farm
White Horse (PH)
Holme Green
Easthampstead Park
Great Hollands
Water Hill
Ham Bridge
Grays Farm
Crooked Billet (PH)
Ford
Six Oaks
Golf Course
Trench's Bridge
Sutton Court Farm
Gardeners Green
Woodcray Manor Farm
Heathlands Farm
Birchin Inhams Farm
Gorrick Cottage
Newlands
Office
CH
Crem
PH
Playing Field
26 JAN 2000
0433



Site Plan, Scale: 1 to 1250

This copy has been produced specifically for the map return scheme purposes only. No further copies may be made.

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Date: 14 January 2000

N
W E
S

Application Number TP/2000/0433
Conditions/Reasons for Refusal

No	Std Con	Std Reas	Non Std Conditions / Reasons for Refusal
01	SC03	SR04	use hereby permitted / 31 / 12 / 00

RECORD OF SITE VISIT

SITE ADDRESS: Locks Barn Waterloo Road Wokingham.

APPLICATION NUMBER: TP/2000/0433

OFFICER: Emy Circuit

DATE OF SITE VISIT: 8/2/00

1 SITE/STATUTORY NOTICE DISPLAYED ? yes on tree on front verge

2. DESCRIPTION OF SURROUNDINGS rural setting.

3. DESCRIPTION OF SITE/BUILDING two-storey detached house

4. RELATIONSHIP TO ADJOINING PROPERTIES
proposed temporary office in existing house

5. SITE CONSTRAINTS

TREES /

ACCESS/PARKING /

LEVELS /

BOUNDARY TREATMENT /

OTHERS /

WORK SHEET FOR : Emy Circuit

Application Number : TP/2000/0433

Applicant : Mr A Pudner .

Location : Locks Barn , Waterloo Road, , Wokingham.
Proposal : Application for temporary permission for use of room in dwelling as office.

Site Notice Displayed ? :

YES	NO	DATE
✓		8/2/00

Date of Neighbour Notifications : .....

Date of Site Visit : 8/2/00

Date Registered : 26/01/2000

Earliest Date for Decision : 25/02/2000

Latest Consultation Date/Site Notice Expiry Date : 25/02/2000 9/3 (green s/n)

Application Expiry Date: 22/03/2000

Consultation Responses :

Highways - no objections
Environmental Health - no objections
Conservation - no implications for setting of listed building
Wokingham Without PC - 'no objections'

Planning Issues :

Countryside / Gap
WEM15, working from home ?
Setting of listed building

Application Number: TP/2000/0433

Appraisal :

Recomendation : Approval: ☐ **Refusal:** ☐
(tick appropriate box)

Wokingham District Council
Planning Application

Town and Country Planning (General Development Procedure) Order 1995 – Notice under Article 8

AND/OR

Planning (Listed Buildings and Conservation Areas) Regulations 1990 and Planning (Listed Buildings and Conservation Areas) Act 1990

Application No: TP/2000/0433

Proposal:
Application for temporary permission for use of room in dwelling as office.

Location:
Locks Barn, Waterloo Road, Wokingham

This application is being advertised in the Wokingham Times newspaper on the 17.2.2000 for the following reason(s);

SIT IS WITHIN CURTILAGE OF A LISTED BUILDING

The application can be inspected at Wokingham District Council's offices during the following times:

**PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
8.30 - 5.00 Monday - Thursday & 8.30 - 4.00 Friday**

WOODLEY LIBRARY HEADLEY ROAD WOODLEY (9.30am - 7.00pm Mon, Thurs & Fri. 9.30am - 5.00pm Tues, 9.30am - 1.00pm Saturday. closed all day Wednesday)

Comments should be sent in writing QUOTING THE APPLICATION NUMBER to the Case Officer Emy Circuit P.O. Box 157 Council Offices, Shute End, Wokingham Berkshire, RG40 1WR to arrive on or before the expiry of 21 days from the date of this notice. Written comments submitted will become available for public inspection.

In view of the very large number of planning applications and letters of comment received, it will not be possible for an individual reply to observations made. However any comments will be taken into account when the application is determined and you will be notified of the decision.

Date: 17.2.2000

Received by Wokingham District Council

Application No: TP/2000/0433

Proposal:
Application for temporary permission for use of room in dwelling as office.

Location:
Locks Barn , Waterloo Road, , Wokingham.

The application is available for inspection at Wokingham District Council's offices during the following times:

PLANNING DEPARTMENT, SHUTE END, WOKINGHAM TEL (0118) 974 6428
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Head Planning and Transportation

Tel: (0118) 974 6479

Date: 9 June 2000

My ref: TP/2000/0433

CONFIDENTIAL

Councillor A Ross
By The Stream
Soldiers Rise
Wokingham
RG40 3NE

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6434
Minicom No: (0118) 974 6991
DX: 33505 – Wokingham

Dear Councillor

Application Number: TP/2000/0433
Locks Barn , Waterloo Road, , Wokingham.
Application for temporary permission for use of room in dwelling as office.

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☑ REFUSAL: ☐ under delegated powers.

If you have any questions please do not hesitate to contact **Emy Circuit** on **(0118) 974 6479**. If you then feel the application needs to be transferred to the next available Development Control Sub-Committee for decision please fill in the form below.
This form must be received no later than 19 June 2000

Yours faithfully

J A Nelson pp

Head of Planning and Transportation

LISTING FORM
Case officer: **Emy Circuit** Application Number: **TP/2000/0433**
Locks Barn , Waterloo Road, , Wokingham.
Application for temporary permission for use of room in dwelling as office.

Transfer: Yes ☐ No ☐
Reason for Transfer:

_____

_____

Signed: _____ Date: _____

Councillor A Ross

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

Tel: (0118) 974 6479

Date: 9 June 2000

My ref: TP/2000/0433

Environmental services department
Planning services
P.O. Box 157
Shute End Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33506 - Wokingham

CONFIDENTIAL

Councillor P Lewis
4 St Andrews Close
Heathlake Park
Crowthorne
RG45 6UP

Dear Councillor

Application Number: TP/2000/0433
Locks Barn , Waterloo Road, , Wokingham.
Application for temporary permission for use of room in dwelling as office..

I write to let you know that the above mentioned application has been recommended for APPROVAL: ☑ REFUSAL: ☐ under delegated powers.

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Yours faithfully

John Mitchell pp

Head of Planning and Transportation

Tel: (0118) 974 6479

Date: 9 June 2000

My ref: TP/2000/0433

Environmental services department
Planning services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 974 6991
DX: 33505 - Wokingham

CONFIDENTIAL

Councillor P Helliar-Symons
17 Eagle Close
Heathlake Park
Crowthorne
RG45 6TP

Dear Councillor

Application Number: TP/2000/0433
Locks Barn , Waterloo Road, , Wokingham.
Application for temporary permission for use of room in dwelling as office..

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Yours faithfully

John Mitchell

Head of Planning and Transportation

Tel: (0118) 974 6479

Date: 9 June 2000

My ref: TP/2000/0433

CONFIDENTIAL

PLANNING SERVICES	APT
POL	LS
DC EAC	ENF
APP	
CS	
13 JUN 2000	
COPIES TO:	ACK:
	FILE:

Councillor A Ross
By The Stream
Soldiers Rise
Wokingham
RG40 3NE

Environmental Services Department
Planning Services
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
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Locks Barn , Waterloo Road, , Wokingham.
Application for temporary permission for use of room in dwelling as office.

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Yours faithfully

J A Nelson pp

Head of Planning and Transportation

LISTING FORM

Case officer: **Emy Circuit** Application Number: **TP/2000/0433**
Locks Barn , Waterloo Road, , Wokingham.
Application for temporary permission for use of room in dwelling as office.

Transfer: Yes ☐ No ☐

Reason for Transfer:

Signed: _____ Date: 12.6.00

Councillor A Ross

NB. It would be helpful for speedy decision making if you could respond, even if you do not wish this application to be transferred.

WOKINGHAM D.C. DEVELOPMENT CONTROL

Start date: ~~11 JAN 2000~~ VALID 26 JAN 2000	Map No. 84 Site 2.38
Officer: EXC	Application No. TP/2000/0433
	Easting: ..... Flood Pln .....
	Northing: ..... Mineral .....

Level: ☐ Sub Committee ☑ Delegated ☐ Sec. State

☐ Incorrect Fee ☐ Invalid ☐ PD

Description:
(TP) APPLICATION FOR TEMPORARY PERMISSION FOR USE OF ROOM IN DWELLING AS OFFICE

Location: LOCKS BARN WATERLOOE ROAD

Parish: WOK W/OUT Ward: WOK W/OUT 1.2.2000

Applicant: MR A PUDNER

Fee Received 190-00 (1) Required ..... Additional ..... Refund .....

Enforcement Section to be notified ☐ tick if required

Additional information required for validation

		Reason	Requested	Received
1	1:2500 OS location plan showing property edged in blue/red	None	18/1 26 JAN 2000	
2	1:500 block plan showing existing & proposed dev. + adj. Properties			
3	Forms unsigned	No signature or date ✓ 024. No entry in column 2.	18/1 26 JAN 2000	
4	Correct S 66 certificate	Not supplied ✓	18/1 26 JAN 2000	
5	Elevation plans			
6	Floor plans	Is it sufficient to just have existing floor plan?	18/1	
7	Metric scale disclaimer			
8	Encroachment letter			
9	Miscellaneous			

APPLN NO. _____

ACTION REQUIRED BY DEVELOPMENT CONTROL

Conservation Area .....

(Within curtilage of) Listed Building 1 (2) 2*

Advertisement Required ..... Within the Curtilage of a listed Building.

Date Site Notice Sent : 1.2.2000. Parish Council Informed - YES / NO

INTERNAL CONSULTATIONS

Building Control	NF: .....
Landscape	NK: .....
Trees	NK: .....
(Conservation Officer)	(NK:) Curtilage of Listed Bdg.
(Environmental Health)	(NA:) ✓
Housing	NA: .....
Leisure & Cultural services	PA: .....
Public Rights of Way	PA: .....
Property	NG: .....
District Secretary (only if called in by SOS)	MA: .....
Policy & Plans	QA: .....
Strategic Planning (JSPU)	HA: .....
Minerals (BABTIE)	GA: .....
Archaeological Site (BABTIE)	: .....
Education	AP: .....
Social Services	BT: .....
(Highways)	(XA:) ✓

EXTERNAL CONSULTATIONS

Adjacent D P A	: .....
Adjacent Parish	: .....
Southern Electricity Board	BN: .....
British Gas	BM: .....
PSA Oil Pipeline	BD: .....
Transco	: .....
Environment Agency	BP: .....
Rail Track	BI: .....
Police Arch. Liaison Officer	PC: .....

HERITAGE BODIES

The Georgian Group	KC: .....
Ancient Monuments Society	KA: .....
Council for British Arch.	KB: .....
RCHME	KF: .....
Telecommunications (NRPB)	: .....
Sport England	: .....

OTHERS:

.....

.....

..... No pre-apps .....

NEIGHBOURS:

S/N + Locks House & Waterloo Rd. ✓

Locks Farm & ✓

FROM: Emy Circuit

DATE: 01 February 2000

PLANNING SERVICES	HPT
POL	TLS
DC	ENF
[illegible]	
CS	
17 FE[illegible]	
COPIES TO:	[illegible]

Wokingham Without Parish Council Consultation Sheet

Application Number: TP/2000/0433

Proposal: Application for temporary permission for use of room in dwelling as office.

Site Address: Locks Barn , Waterloo Road, , Wokingham.

Applicant: Mr A Pudner .

Your observations are required in respect of this application **by 25/02/2000** .

No Objections

SIGNED: _____ DATE: 16.02.2000

CLERK TO Wokingham Without Parish Council

To:
Harold Sanders
Urban Design And Conservation Officer

13 FEB 2000

From: Emy Circuit

Date: 01 February 2000

Application Number: TP/2000/0433

Proposal: Application for temporary permission for use of room in dwelling as office..

Site Address:
Locks Barn , Waterloo Road, , Wokingham.

Applicant:
Mr A Pudner .

Your observations are required in respect of this application within **7 days** of the above date.

See Part 1 for Plans.

I DO NOT CONSIDER THERE ARE IMPLICATIONS ON THE LISTED BUILDING (THE BARN) OR ITS SETTING WHICH WOULD SUGGEST THIS TEMPORARY PERMISSION SHOULD BE REFUSED

Harold Sanders
CONSERVATION ARCHITECT
14. 02. 00.

PLANNING SERVICES	DPT
POL	TLB
DC	EDF
APP	
CS	
09 FEB 2000	
COPIES TO: JRM	ACK: FILE:

WOKINGHAM DISTRICT COUNCIL

MEMORANDUM

From: John Mullaney
Environmental Health

My Ref:

To: Emy Circuit
Planning Department

Date: 4/02/2000

LOCKS BARN, WATERLOO ROAD, WOKINGHAM

Having considered the environmental health implications of the above planning application I have no objections or comments to make

---

John Mullaney
Environmental Health Officer

HIGHWAYS CONSULTATION SHEET

From: Emy Circuit

Date: 01 February 2000

Application Number: TP/2000/0433

Proposal: Application for temporary permission for use of room in dwelling as office..

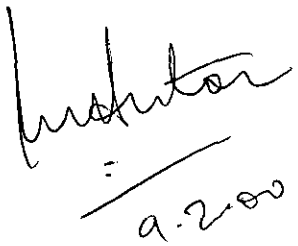
Site Address:
Locks Barn , Waterloo Road, , Wokingham.

Applicant:
Mr A Pudner .

Your observations are required in respect of this application within **7 days** of the above date.

✓ below as applicable;

1) ☐ Recommend refusal for the reason(s) **stated below**;
2) ☐ Recommend approval but with condition(s) & reason(s) **stated below**;
3) ☑ Recommend approval with **no** condition(s) or reason(s).



Signed: _____ **Print name:** _____

Psilogic Ltd.

ADVANCED COMPUTING SOLUTIONS

Lock's Barn, Waterloo Road,
Wokingham, Berkshire,
RG40 3BY.

Telephone: (0118) 989 2100
Fax: (0118) 989 2110

M.L. Thorp,
Principal Development Control Officer,
Environmental Services Dept.,
Planning Services,
Wokingham District Council,
P O Box 157,
Shute End,
Wokingham,
Berkshire. RG40 1WR

Your Ref: NB/MLT/99/69161/F

10th January 2000

Dear Sir,

Ref: PROPOSED USE OF ROOM AS TEMPORARY OFFICE AT LOCKS BARN, WATERLOO ROAD

Further to your letter (ref: NB/MLT/99/69161/F) and my letter dated 29th November 1999, please find enclosed a Planning Application for temporary use of one room at the above address as an office.

As stated in my letter of 29th November 1999, this temporary permission is requested as a result of the barn conversion to offices taking longer than expected. The temporary use of one room as an office is only required until the barn conversion is complete.

The Planning Application number for the change of use of the room from domestic to commercial is 99/69161/F. The temporary office represents approximately one-quarter of the floor area of the barn. I would currently anticipate the barn being ready for use during March 2000.

Yours faithfully,

26. JAN. 2000* 0433

A. Pudner

(1) LOCKS BARN

ADDRESS WATERLOO ROAD PARISH WOK/WITHOUT E

PLOT No. Old Property LISTED BUILDING ORD. SHEET No. SU. 8367 (84

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
757/52	Eastern Properties (Reading) Ltd.	outline - convert barn to form 2 Residences	9.12.52	N/A. C/A
225/53	Mr. W. Breeze	Conversion of stable Block to form living accomodation	14.4.53	App. App.
861/55	M. Dolan & M. Kempster	Conversion of Barn to form living accomodation	8.11.55	App. App
1045/55	Mrs S. Dolan & Miss M. Kempster	Conversion of stable Block & Addit. to form living accomd.	14.2.56	App. App.
335/56	Mr. A. Bickerdyke	Conversion of stable Block to form living accomd.	12.6.56	App. App.
984/56	Mrs. F. Bickerdyke	Addition	8.1.57	App. App
PD/264/58	Mr. A. Bickerdyke	Glass Houses	1.8.58	App. N/A.
1946/72	Mr C. Wright	conversion of exist. use ingoing ext. into 2 flats for staff	21.12.72	. C/A
02576	"	store to recreation room	12.6.75	N/A C/A
12697	Mr. Quander.	Phase 1. 1st floor extn. bedroom & play	10.4.80	N/A C/A
12698	"	Swimming Pool enc. Phase 2.	10.4.80	N/A C/A,

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE

(2) ADDRESS LOCKS BARN WATERLOO ROAD PARISH WOK/WITHOUT E

PLOT No. ORD. SHEET No. SU 8367 84

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
BR 12868	M.I. QUANDER	1ST FLOOR EXT. & ROOF ALTS.	10.3.80	APP N/A
12894	"	L.B.C. 2 S/ext. to main house & swimming pool enc		
BR 13503	"	Swimming pool enc.	1.5.80	APP N/A
12894	"	LBC " 2ND FLOOR EXT.	2-5-80	N/A C/A
BR 15536	"	1ST FLOOR EXTENSION	28.8.80	APP N/A
14169	"	LBC " "	23 10 80	N/A C/A
14170	"	" "	23.10.80	N/A C/A
BR 15998	"	GARAGE BLOCK	9.12.80	APP N/A
14714	"	"	15.1.81	N/A C/A
14761	"	LBC "	15.1.81	N/A C/A

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS

DRAINAGE

091074

26. JAN. 2000* 0433

(3) LOCKS BARN

ADDRESS WATERLOO ROAD PARISH WOK/WITHOUT E

PLOT No. ORD. SHEET No. SU.8367 84

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
16556	MR. M. QUANDOUR	LBC STABLES	17.12.81	N/A C/A
16557	"	"	17.12.81	N/A C/A
16717	"	ENCL. BL SWIMMING POOL	17.12.81	N/A C/A
16777	" LBC	"	11.2.82	N/A C/A
40766 W/DR.				
41208	MR & MRS L GRAZIANO	C/O/USE PART TO REHABILITATION	17.2.95	ISSUED LA(C/A)
—		CTRE & ANCILLARY FACILITIES		
41983	Not proceeded with	Release of Cond	25.10.94	
98/68493/F	Mr. A. Pudner	2 St/S + Replacement Garage	15.12.98	C/A
99/69160/LA	"	Alts to Barn & Insert 1st Floor		
99/69161/F	"	C. of U. - Listed Barn from RES to B1(A) office Use		

DATE OF COMPLETION

MINISTRY DECISION

SPECIAL ORDERS PD Eng - Ext. & Alts - Mr. A. Pudner - 4/11/98

DRAINAGE PD Eng - Exit replacement garage - Mr. Pudner - 19/11/98

091074 PD Eng - Amendments to 2 St/S Ext + repl. garage - Mr. Pudner - 12/8/99

1933

(4) LOCKS BARN

ADDRESS WATERLOO ROAD PARISH WOK/WITHOUT

PLOT No. ORD. SHEET No. SU.8367

BUILDER

Plan No.	Applicant	Description of Development	Date of Decision	Decision
99/9072	Mr. A. Pudner	Convert Barn to offices	4.10.99	RE

MINISTRY DECISION

SPECIAL ORDERS PD Eng - Mr. A. Pudner - Minor Amendment to appr. garage - 13/10/99

26.JAN.2000* 0433

1789/a

SECTION 66 CERTIFICATE

Application No. 26 JAN 2000* 0433

Please fill in both Certificate A, B, C or D and the Agricultural Holdings Certificate. Delete sections not relevant.

(a) "Owner" means a person having a freehold interest or leasehold interest the unexpired term of which is not less than 7 years.

OR

+ See Note (a) to Certificate A

OR

(b) Insert description of steps taken.

(c) Name of local newspaper circulating in the area where the land is situated.

(d) Date of publication (which must be not earlier than the beginning of the period of 21 days ending with the date of the application).

CERTIFICATE A

I certify that:

at the beginning of the period of 21 days ending with the date of the accompanying application, nobody, except the applicant, was the owner of (a) of any part of the land to which the application relates.

CERTIFICATE B

I certify that:

I have/The applicant has* given the required notice to everyone else who, at the beginning of the period of 21 days ending with the date of the accompanying application was the owner (a) of any part of the land to which the application relates, as listed below.

Owner's(a) name	Address at which notice was served	Date on which notice was served

CERTIFICATE C

I certify that

● I/The applicant* cannot issued a certificate in accordance with either paragraph (a) or paragraph (b) of Section 66(1) of the Act in respect of the accompanying application.

● I have/The applicant has* given the required notice to the persons specified below, being persons who at the beginning of the period of 21 days ending with the date of the application were owners (a) of any part of the land to which the application relates.

Owner's(a) name	Address at which notice was served	Date on which notice was served

● I have/The applicant has* taken all reasonable steps open to me/him/her* to find out the names and addresses of the other owners (a) of the land, or of a part of it, but have/has* been unable to do so. These steps were as follows:

(b) .....

.....

● Notice of the application as attached to this Certificate, has been published in the (c) .....

on (d) .....

1789/b

CERTIFICATE D

I certify that

● I/The applicant cannot issue a certificate in accordance with paragraph (a) of Section 66 of the Act in respect of the accompanying application.

OR

● I/The applicant have/has taken all reasonable steps open to me/him/her to find out the names and addresses of everyone else who, at the beginning of the period of 21 days beginning with the date of application was the owner (a) of any part of the land to which the application relates, but have/has been unable to do so. These steps were as follows:

(b) . . . . . .

. . . . . .

(b) Insert description of steps taken

(c) Insert name of local newspaper circulating in the area where the land is situated.

(d) Insert date of publication (which must not be earlier than the beginning of the period of 21 days ending with the date of the application).

● Notice of the application as attached to this Certificate, has been published in the (c) . . . . . .

on (d) . . . . . .

ALL APPLICANTS MUST COMPLETE THIS SECTION

If any of the site is part of an area of land which is let or there is an agreement to let the land for agricultural purposes to a tenant, it may be an agricultural holding. Further advice may be obtained from the Department.

Agricultural Holdings Certificate

One or other section must be crossed through as not applicable.

If the applicant is the sole agricultural tenant he or she must delete the first alternative and insert "not applicable" as the information required by the second alternative.

● None of the land to which the application relates is, or is part of, an agricultural holding.

OR

● I have/The applicant has given the required notice to every person other than my/him/herself who, at the beginning of the period of 21 days ending with the date of the application, was a tenant of an agricultural holding on all or part of the land to which the application relates, as follows:

Tenant's name	Address at which notice was served	Date on which notice was served

Signed . . . . . .

On behalf of . . . . . .

Date . . . . . 24/1/00 . . . . . .

TOWN AND COUNTRY PLANNING ACT, 1990
TOWN & COUNTRY PLANNING GENERAL DEVELOPMENT ORDER 1988
Certificate under Section 66

1769a

WOKINGHAM DISTRICT COUNCIL
PLANNING APPLICATION

PART 1

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT - TOWN AND COUNTRY PLANNING ACTS

Please answer **ALL QUESTIONS** in **BLOCK LETTERS**. If a question is not applicable, answer **N/A** in space. Please submit **SIX** copies of this form and plans to:-

THE DISTRICT PLANNING OFFICER
WOKINGHAM DISTRICT COUNCIL
PLANNING DEPARTMENT
P O Box No. 157
COUNCIL OFFICES
SHUTE END
WOKINGHAM
BERKSHIRE, RG40 1WR

FOR OFFICE USE ONLY

26. JAN. 2000* 0433

1.	APPLICANT'S NAME	A. PUDNER
	ADDRESS	LOCKS BARN, WATERLOO ROAD WOKINGHAM BERKS
	POST CODE	RG40 3BY PHONE 01189-892100
2. If the applicant has an agent, all correspondence will be sent to the agent	AGENT'S NAME	
	ADDRESS	
	POST CODE	PHONE
3. On the plans show the SITE outlined in RED Show also OTHER land in the applicant's ownership or control in BLUE.	SITE LOCATION	LOCKS BARN WATERLOO ROAD WOKINGHAM BERKS RG40 3BY
4. WHAT IS THE APPLICATION FOR ? Give brief details and state for what purpose this site and any buildings will be used.		TEMPORARY OFFICE ACCOMMODATION
5. Give the area in hectares or part of a hectare	AREA OF SITE	
6. State the applicant's interest in the land e.g. owner, prospective purchaser, lessee	OWNERSHIP	OWNER
7. List all the plans and drawings submitted with the application	PLANS/DRAWINGS	6 COPIES OF FLOOR PLAN 6 COPIES OF LOCATION PLAN

8. DOES THE APPLICATION INVOLVE ANY OF THE FOLLOWING ?
Tick the boxes(x)

CHANGE OF USE	☑	REDEVELOPMENT	☐
ERECTION OF NEW BUILDING	☐	ALTERATION or EXTENSION	☐

9. WHAT TYPE OF APPLICATION IS THIS ?
Tick one box only

OUTLINE PERMISSION	☐	See question 10
FULL PERMISSION	☐	
APPROVAL OF DETAILS/RESERVED MATTERS	☐	State relevant outline permission number Also complete Question 10
TEMPORARY PERMISSION	☑	State period required: 6 MONTHS
RELAXATION OF CONDITIONS	☐	State relevant application number Conditions to be relaxed

10. IF THIS IS AN OUTLINE APPLICATION OR AN APPROVAL OF RESERVED MATTERS, which details, if any, do you wish to be considered as part of this application ?

SITING	☐	EXTERNAL APPEARANCE	☐
DESIGN	☐	MEANS OF ACCESS	☐
LANDSCAPING	☐		

11. WHAT IS THE EXISTING USE OF THE LAND AND/OR BUILDING(S) e.g. residential, industrial, etc. If the site is vacant say so, and also state its previous use and when that ceased.

RESIDENTIAL

12. DOES A PUBLIC RIGHT OF WAY CROSS OR ABUT THE SITE OR THE PROPOSED ACCESS? YES/NO — If yes, show existing route(s) and any proposed alternatives on the plans

13. ARE THERE ANY TREES ON THE SITE? IF YES, ARE ANY TO BE FELLED? YES/NO — If yes, please show their positions, spread and species on the plans and which, if any, are to be felled.

14. STATE EXTERNAL MATERIALS TO BE USED.

15. HOW WILL THE SITE BE ENCLOSED? Say whether walls, fences or hedges, and give height, colour and materials. If the site is divided into plots, say how each is to be enclosed.

BOUNDARY WALLS / FENCES

16. HOW WILL SURFACE WATER BE DISPOSED OF?

N/A

17. HOW WILL FOUL SEWAGE BE DISPOSED OF?

To existing system

If no, please give details — YES/NO N/A

18. WHAT ARE THE ACCESS ARRANGEMENTS?
AS EXISTING
AS PROPOSED
Give details of pedestrian and vehicular access

AS EXISTING

19. HAS PROVISION BEEN MADE FOR THE DISABLED? See notes for applicants

N/A

20. IF THIS PROPOSAL INVOLVES RESIDENTIAL DEVELOPMENT OR THE LOSS OF RESIDENTIAL UNITS, COMPLETE THE FOLLOWING TABLE

	No. OF DWELLINGS/HABITABLE ROOMS PROPOSED	TO BE RETAINED	TO BE LOST
HOUSE	/ *	/ *	/ *
BUNGALOW	/ *	/ *	/ *
FLAT/MAISONETTE	/ *	/ *	/ *
OTHER	/ *	/ *	/ *

* STATE No. OF HABITABLE ROOMS

21. DOES THE PROPOSAL INVOLVE ANY NON-RESIDENTIAL BUILDING OR USE? YES ~~YES/NO~~ — If YES, complete Part 2 of the form

22. DOES THE PROPOSAL INVOLVE THE WINNING, WORKING OR PROCESSING OF MINERALS: THE DISPOSAL OF MINERAL WASTE, OR THE DEPOSIT OR PROCESSING OF REFUSE AND WASTE MATERIALS? YES/NO — If YES, please ask for and complete Part 3 of the form

23. STATE THE FEE ENCLOSED WITH THIS APPLICATION
The current scale of fees is enclosed. If you believe a reduced fee or no fee is payable, say why.

£190.00

I hereby apply for permission in respect of the particulars described above and in the attached plans and drawings. If planning permission is granted, the development must be carried out strictly in accordance with the approved plans. Failure to do so could result in enforcement action being taken. Permission under the Town & Country Planning Acts does not obviate the possible need to apply for Building Regulations approval.

SIGNED [signature] ON BEHALF OF PSILOGIC LTD. DATE 24/11/00

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769c

PLANNING APPLICATION

PART 2

This part of the form need only be completed if the application involves non-residential development. Please answer all questions in print or block letters. If the answer is not applicable, write N/A in the space. You may wish to amplify your answers in a covering letter.

24. STATE THE GROSS FLOOR SPACE (by external measurement) OF ALL BUILDINGS TO WHICH THIS APPLICATION REFERS. Please give all floor areas in SQUARE METRES.

	USE CLASS	Existing floor space		Proposed additional floorspace created by	
		Retained in existing use	Lost by change of use or demolition	New building	Change of use
A1	SHOPS				
A2	FINANCIAL AND PROFESSIONAL SERVICES				
A3	FOOD AND DRINK				
B1(a)	OFFICE (other than A2)				50m²
B1 (b)	RESEARCH AND DEVELOPMENT				
B1 (c)	LIGHT INDUSTRIAL				
B2	GENERAL INDUSTRIAL				
B3-7	SPECIAL INDUSTRIAL				
B8	STORAGE OR DISTRIBUTION				
C1	HOTELS AND HOSTELS				
C2	RESIDENTIAL INSTITUTIONS				
D1	NON-RESIDENTIAL INSTITUTIONS				
D2	ASSEMBLY AND LEISURE				
OTHER	Please Specify RESIDENTIAL		50m²		
OTHER	Please Specify				
	TOTAL		50m²		50m².

25. IF C1 OR C2 USE IS PROPOSED, PLEASE STATE NUMBER OF BED SPACES

26. WHAT PROVISION IS BEING MADE FOR PARKING?

	Cars	Lorries
Existing		
Proposed	2.	NO

27. DESCRIBE THE ACTIVITY OR PROCESSES TO BE CARRIED ON
Please provide details of any equipment, plant or machinery to be installed and any end products. You may wish to amplify your answers in a covering letter.

COMPUTERS & SOFTWARE

28. WHO WILL OCCUPY THE PREMISES?
a) Give the name and current operating address of the proposed occupier
b) Will these premises be vacated?

PSILOGIC

—

29. IF KNOWN, HOW MANY PEOPLE ARE LIKELY TO BE EMPLOYED ON SITE AFTER COMPLETION OF THE DEVELOPMENT?

Existing Staff	Transferred Staff	New Staff	Total
3	—	—	3

30. DOES THE PROPOSAL INVOLVE THE USE OR STORAGE OF ANY OF THE HAZARDOUS SUBSTANCES LISTED IN THE NOTES?
If so, state this material, the quantity and method of storage.

NO

Before submitting the application check that it is complete, that all questions have been answered and that the site boundary and the new work are clearly edged in red on the plans. Every application must be accompanied by the appropriate certificate and fee. See "NOTES TO HELP APPLICANTS".

1769d

YOUR PLANNING APPLICATION

WHY DO YOU NEED TO MAKE A PLANNING APPLICATION ?

New buildings, major alterations and enlargement of existing buildings, and many changes in the use of buildings and land need planning permission.
The Town and Country Planning Acts impose a duty on Local Authorities to control these changes, and this means that a balance has to be found between the need and pressure for change, and the desire to protect the character of settlements and the countryside.
The merits of each application are, therefore, carefully examined.

WHAT ELSE MAY YOU HAVE TO DO ?

Listed Building Consent:	for works to a Listed Building; or for demolition works on land within the curtilage of a Listed Building or within a Conservation Area.
Advertisement Consent:	for the display of advertisements or signs
Building Regulation Approval:	for most new building or construction work.

Special forms are available for these types of applications.

You should also check whether there are any other regulations with which you may need to comply.

WHAT HAPPENS TO THE APPLICATION ?

It will first be checked to see if it is complete and if it is, it will be registered.

Consultations will be carried out with public and other bodies, such as the Highway Authority, or Local Parish Councils.

Publicity may be given to allow local people the opportunity to comment on your proposals.

The application will be considered in relation to the Council's planning policies and guidelines, the past history of decisions on that site or in the locality, other standards (such as parking, or visibility at road junctions), and any other material considerations.

The site will be visited by a Planning Officer You may be asked to submit more information, or to amend *your application.*

The application will then be considered either by a Planning Committee or Sub Committee (made up of Councillors) or by the Chief Officer responsible for planning matters. Objections to an application will be taken into consideration by the Committee or the Chief Officer.

Shortly after the application has been determined, you will receive a Decision Notice.

HOW LONG WILL IT TAKE ?

An application will generally be determined within eight weeks although a longer period may sometimes be required for a complicated application.

WHAT SORT OF DECISION CAN BE MADE ?

Your application may be approved.

Your application may be approved subject to certain conditions. These could impose restictions on the use of land or buildings, or require further details to be approved at a later stage, (e.g. materials or landscaping).
You may appeal against the conditions, but this opens the entire permission to review by the Secretary of State.

Your application may be refused. The reason will be listed on the Decision Notice.

WHAT HAPPENS IF THE APPLICATION IS REFUSED ?

You have the right to appeal against the refusal to the Secretary of State, but you have to do that within six months. Appeals can be dealt with by written representations by both sides, or by a Public Inquiry.
You may ask the Planning Officer whether an amended application would be more likely to receive planning permission.

DATA PROTECTION ACT 1984

'Information contained in this form is likely to be personal data within the terms of the Data Protection Act 1984, and as such will be held by the Council on computer (such as the PLANAPS applications processing system) and may be used by the Council only for purposes registered under the terms of the Data Protection Act.'