

Householder Application for Planning Permission for works or extension to a dwelling Town and Country Planning Act 1990 (as amended)

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. The subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

On receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



**WOKINGHAM
BOROUGH COUNCIL**

Wokingham Borough Council
Planning Services
PO Box 157, Civic Offices, Shute End
Wokingham, Berkshire
RG40 1WR
email: development.control@wokingham.gov.uk
Phone: 0118 974 6000

Declaration on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address	2. Agent Name and Address
Title: <input type="text" value="MR"/> First name: <input type="text" value="L."/>	Title: <input type="text"/> First name: <input type="text"/>
Last name: <input type="text" value="BENNETT"/>	Last name: <input type="text"/>
Company (optional): <input type="text"/>	Company (optional): <input type="text" value="RG BUTLER & ASSOCIATES"/>
Unit: <input type="text"/> House number: <input type="text" value="8"/> House suffix: <input type="text"/>	Unit: <input type="text"/> House number: <input type="text" value="32"/> House suffix: <input type="text"/>
House name: <input type="text"/>	House name: <input type="text"/>
Address 1: <input type="text" value="ROCHESTER AVENUE"/>	Address 1: <input type="text" value="FAWCETT CRESCENT"/>
Address 2: <input type="text"/>	Address 2: <input type="text"/>
Address 3: <input type="text"/>	Address 3: <input type="text"/>
Town: <input type="text" value="WOODLEY"/>	Town: <input type="text" value="WOODLEY"/>
County: <input type="text"/>	County: <input type="text"/>
Country: <input type="text"/>	Country: <input type="text"/>
Postcode: <input type="text" value="RG5 4NA"/>	Postcode: <input type="text" value="RG5 3HU"/>

. Description of Proposed Works (continued)

as the work already started? Yes No

Yes, please state when the work was started (DD/MM/YYYY): _____ (date must be pre-application submission)

as the work already been completed? Yes No

Yes, please state when the work was completed (DD/MM/YYYY): _____ (date must be pre-application submission)

. Site Address Details

Please provide the full postal address of the application site.

Postcode: _____ House number: E House suffix: _____

Business name: _____

Address 1: ROLLESTER AVENUE

Address 2: _____

Address 3: _____

Town: WOODLEY

County: _____

Postcode (optional): RG5 4NA

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? Yes No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible:

Officer name: _____

Reference: _____

Date (DD MM YYYY): _____ (date must be pre-application submission)

Details of the pre-application advice received: _____

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale:

Parking

Will the proposed works affect existing car parking arrangements? Yes No

If Yes, please describe: _____

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff
 - (b) an elected member
 - (c) related to a member of staff
 - (d) related to an elected member
- Do any of these statements apply to you? Yes No

If Yes, please provide details of the name, relationship and role

0. Materials

applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls		FACING BRICKWORK TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Roof		TILED ROOF	<input type="checkbox"/>	<input type="checkbox"/>
Windows		WHITE UPVC	<input type="checkbox"/>	<input type="checkbox"/>
Doors		PITTO	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments e.g. fences, walls)		-	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and yard-standing		-	<input type="checkbox"/>	<input type="checkbox"/>
Lighting		-	<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)		-	<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes No

Yes, please state references for the plan(s)/drawing(s)/design and access statement:

1253 / 1 - 6

Materials

Where applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Roofs		FACING BRICKWORK TO MATCH EXISTING	<input type="checkbox"/>	<input type="checkbox"/>
Roof		FLAT ROOF	<input type="checkbox"/>	<input type="checkbox"/>
Windows		WHITE UPVC	<input type="checkbox"/>	<input type="checkbox"/>
Doors		DITTO	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)		-	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and parking		-	<input type="checkbox"/>	<input type="checkbox"/>
Lighting		-	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)		-	<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes

No

If applicable, please state references for the plan(s)/drawing(s)/design and access statement:

1253 / 1-6

Biodiversity Net Gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This condition is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply when permission is granted, please confirm:

It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*"householder application" means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.*

*agricultural holding** has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.*

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.*

*agricultural tenant** has the meaning given in section 65(8) of the Town and Country Planning Act 1990*

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
 Certify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.

**agricultural tenant has the meaning given in section 65(8) of the Town and Country Planning Act 1990

steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper circulating in the area where the land is situated:

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14
 Certify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run.

**agricultural tenant has the meaning given in section 65(8) of the Town and Country Planning Act 1990

steps taken were:

Notice of the application has been published in the following newspaper circulating in the area where the land is situated:

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

15. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

1 original and 3 copies* of a completed and dated application form:



The correct fee:

£528 TO BE PAID



1 original and 3 copies* of the plan which identifies the land which the application relates drawn to an identified scale and showing the direction of North:



The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building:



1 original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application:



The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D - as applicable) and Article 14 Certificate (Agricultural Holdings):



Additional legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. The LPA may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

22-12-25

(date cannot be pre-application)

15. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

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Country code: Mobile number (optional):

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Country code: Fax number (optional):

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Email address (optional):

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16. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

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Country code: Mobile number (optional):

	0777 401 3684
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Country code: Fax number (optional):

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Email address (optional):

randvdesigns@googlemail.com

17. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes

No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

Agent

Applicant

Other (if different from the agent/applicant's details)

If other has been selected, please provide:

Contact name:

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Telephone number:

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Email address:

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