

**Billingbear Padel Courts – CONSTRUCTION ENVIRONMENT****STATEMENT****DATE: 21st May 2026**

Site location: **Billingbear Park Golf Course, The Straight Mile, Wokingham, Berkshire, RG405SJ**

Project Ref: QR25.01.016

Project Description: Construction of 2 new Padel courts and associated works at the above site

(AS PER THE APPROVED PLANS)

Project/Contract	QR25.01.016 – Billingbear Padel Courts
Contractor details	Sovereign Sports Limited
Client details	Greg Blainey, Billingbear Park Golf Course, The Straight Mile, Wokingham, Surrey,
Site Address	Billingbear Park Golf Course, The Straight Mile, Wokingham, Berkshire, RG405SJ
Project Start Date	1st June 2026
Expected Duration	12 weeks
Projected Completion Date	21st August 2026

	Name	Title	Signature	Date
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CONTENTS

1.0 Introduction

2.0 Scope of Works

3.0 Action Plan

3.1	Communication
3.2	Site Establishment
3.3	Access
3.4	Working Hours
3.5	Health and Safety
3.6	Plant and Tools
3.7	Traffic Management Plan
3.8	Emissions and Dust
3.9	Waste Management

Appendices

Appendix 1 – RAMS

Appendix 2 – Site Layout Plan



1.0 Introduction

The purpose of this plan is to outline our approach to manage the impact of the proposed works on the general public, surrounding area and access route to the site.

The Plan will identify the elements of the project including the proposed Programme of works, site setup, access arrangements and arrangements for ensuring that the works cause minimum disruption to the users of the access route during the project.

The information provided in this Plan is an overview of the key project activities. As the project develops, processes, procedures, method statements dynamic risk assessments will be further developed to allow for potential changing site conditions.

Site Location and Use:

The site is located just off The Straight Mile (B3018) as indicated on the site layout plan)

The site is currently flat grass area, with a small mound to the southern edge of the construction area witting to the east of the existing car park.

The main access to the site will be off the B3018 into the car park then an immediate turn to the east into the site.

This will be the chosen access route to carry out the project.

The access route required to carry out this project is also marked up on the plan.

2.0 Scope of Works

The project will involve the installation of 3 padel courts along with 2 pickleball courts, in the location shown on the plans.

Works will include excavations to strip off vegetation and topsoil, grading of the subsoil to create a suitable ground formation.

Supplying and levelling of base stone across the area.

Installation of kerbs, ringbeams and fencing to the court surround.

Installation of asphalt surface and synthetic playing surface, along with surrounds landscaping and access paths.



Action Plan

This section outlines the main elements for considerations. We will outline our arrangements for managing and controlling and in some situations mitigating the impact of our activities on the access route and the general public.

Detailed method statements and risk assessments will accompany this document for the specific tasks/activities required.

3.1 Communication

The site is located on the east of Billingsbear Golf course car park.

The access route required for this project is used heavily by users of the Golf course. It is important to maintain good communication with users of the car park, club facilities general public and neighbours of the site prior to and during the works.

Signs will be placed at each end of Church Landway at the entrance to the site and across the western perimeter of the site boundary fencing to inform and thank the public for their understanding whilst works are being carried out.

Any complaints will be taken seriously, recorded, and addressed.

Where necessary the site manager will hold a meeting with the complainant to discuss the issue and possible corrective actions.

3.2 Site Establishment

A site compound and wheel washing area will be set up inside the site security fencing along with welfare and parking for the site operatives during the works. This is shown on our site setup plan which is attached.

The site will be secured with temporary security fencing 2m high, with the correct signage attached.

3.3 Access

The access route shown on the site layout plan will be the main access to the site and will be used by the site operatives and for all deliveries.

The main vehicles that will use this route to access the site will be MWB Vans, to carry the site operatives and small tools. This will be on a daily basis, throughout the build.



During the installation of the Padel Courts, base stone, asphalt and concrete works there will be 8 wheel rigid lorries using the access route into and out of the site.

Banksmen will see the deliveries into and back out of the site.
Prior to any deliveries arriving on site, they will be instructed to call ahead to enable the banksmen to greet them on the main road and safely escort the vehicles into the site.

Prior to exiting the site, all vehicles will be washed down to ensure there is no contamination movement out onto the access route or public highway. (The Wheel wash area is shown on the site plan)

3.4 Working Hours

Site working hours will be restricted to;
08:00 – 17:00 Monday - Friday
08:00 – 13:00 Saturday
No Work on Sundays or Public Holidays

Weekend work will be on as and when requested basis only if required and if acceptable to the club and residents.

All deliveries will be requested to adhere to the following site times 08:00 - 15:00 Monday – Fridays. 08:00 – 11:00 Saturdays.

3.5 Health and safety

A detailed Risk Assessment - Method Statement will accompany this document.

Site inductions will be held for all operatives to establish the site rules and to enforce the site safety procedures.



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3.6 Plant and Tools

The main plant required for this project will be 13ton excavator to carry out the bulk earth works, followed by the surfacing plant and equipment, consisting of a 2 ton roller and 1.4 ton Avant.

Other small plant to be used on the build will be inspected and tested daily before use and weekly.

All plant stored on site will be inside the security fencing, parked on level ground with all attachments lowered to the ground.

All records of inspections and checks will be kept in the site office.

3.7 Traffic Management

During the course of the project there will be daily use of the access route into the site.

From the B3018 (The Straight Mile) into the site.

The main vehicles that will use this route to access the site will be MWB Vans, to carry the site operatives and small tools. This will be on a daily basis, throughout the build.

During the installation of the delivery of Padel Courts, base stone, asphalt and concrete works there will be 8 wheel rigid lorries using the access.

Banksman will see the deliveries into and back out of the site.

Prior to any deliveries arriving on site, they will be instructed to call ahead to enable the banksman to greet them on the main road and safely escort the vehicles into the site.

Prior to exiting the site, all vehicles will be washed down to ensure there is no contamination movement out onto the access route or public highway.



3.8 Controls of Emissions, Dust and Dirt (Also referred to in CEMP)

Objective	To manage construction activities with the potential to impact on air quality		
Actions	Requirements	Responsibility	Timing
	Water bowzers and pressure washers will be used on site to reduce dust levels	Site Manager	Throughout construction works
Performance Indicators	No Complaints from public and neighbours	Site Manager	Throughout construction works
Monitoring	Complaint-based monitoring	Site Manager	Throughout construction works
Reporting	Reporting to the Site Manager	All site operatives	Throughout construction works
	Any reporting to Department of Environment and Heritage Protection	Any members of the public	Throughout construction works
Corrective Actions	Corrective actions and implementation time frame	Site Manager	Without delay

3.9 Waste Management (Also referred to in CEMP)

Includes:

- Waste receptacles and servicing.

Objective	To appropriately manage waste during construction activities.		
Actions	Requirements	Responsibility	Timing
	The construction of the padel courts will generate a small amount of waste, mainly from packaging of products such as ballast, cement, ironwork.	Site Manager	Prior to works commencing
Performance Indicators	Daily Visual checks to ensure No waste is deliberately or unintentionally released	Site Manager	Throughout remediation works
Monitoring	Waste receptacles will be inspected daily and emptied weekly	Site Manager	Throughout remediation works
Reporting	Reporting to site manager	All site operatives	Throughout construction works
	Any reporting to Department of Environment and Heritage Protection	Site Manager	Throughout construction works
Corrective Actions	Where possible avoid unnecessary packing when ordering materials – such as loose aggregates in place of bagged. All waste from the site will be separated into wood, plastic, metal, and where possible recycled. All waste transfer notes will be kept.	Site Manager	Throughout construction works