Tel: (0118) 974 6482 (Direct Line)
Fax: (0118) 974 6484
Date: 19th January 2007
My ref: F/2002/8131

Mr Grover
Building Design Services
Windward House
Hollow Lane
Shinfield
Reading
Berkshire
RG2 9DX

Planning, Regulation & Enforcement
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 9746991
DX: 33506 - Wokingham

ADDITIONAL INFO

Dear Mr Grover,

RE: MINOR AMENDMENT TO THE MEAD, CROFT ROAD, SHINFIELD – APPLICATION F/2002/8131

I refer to your letter dated 8th January 2007 with reference to the above and would like to take this opportunity to apologise for the delay in responding.

The volume of the proposed garage has increased in size compared to the approved plans for the above application, as shown on plan no.5770:06:1 dated 8th January 2007. This amendment cannot be considered as a minor amendment and therefore you will need to apply for planning permission.

The scale of the solar panel as shown on the above plan is considered to not require planning permission.

I trust this advice is of use to you and should you wish to discuss the matter further please contact Claire Burriss on the above direct number.

--8131 ADDITIONAL

Yours sincerely,

Mr Rajan Patel
Development Control Team Leader – Southern Parishes Area

Useful Links
Did you know you can submit your planning application On-Line? Go to http://www.planningportal.gov.uk/ for 8 simple steps (you do not have to submit your plans online, just the forms will be sufficient to reap the benefits).

BDS
Chartered Surveyors

Building Design Services
Windward House
Hollow Lane
Shinfield
Reading
Berkshire
RG2 9DX

T 0118 9884477
F 0118 9885268
E mail@bdssurveyors.co.uk
W www.bdssurveyors.co.uk

Our ref TCG 5770-3

8th January 2007

PLANNING
95670
DC: CB ADMIN:

ENF: APP:

COPIES: ACK:

Wokingham District Council
Planning Services
PO Box 157
Shute End
Wokingham
Berkshire
RG40 1WR

--8131

ADDITIONAL INFO

Dear Sirs

RE: PLANNING APPLICATION F/2002/8131
THE MEAD, CROFT ROAD, SHINFIELD

With regard to the above, I refer to your letter of 31st May 2006 addressed to Mrs Gale at the above property. In summary, the letter was in response to an enquiry made by Mrs Gale regarding some alterations to the approved details for the detached garage, and lists the items which were accepted as a minor amendment.

As requested, I attach herewith details of the amended scheme for your records. I confirm that it is proposed to install a solar panel on the front roof slope as indicated.

I trust this meets with your approval, and look forward to hearing from you to confirm that these details meet with your approval.

Yours sincerely

T C GROVER

Enc

cc Mrs T Gale – The Mead, Croft Road, Shinfield

-8131

ADDITIONAL INFO

Tel: (0118) 974 6482(Direct Line)
Email: claire.harrison@wokingham.gov.uk
Fax: (0118) 974 6484
Date: 31st May 2006
My ref: F/2002/8131

Mrs. Gale
The Mead
Croft Road
Shinfield
Reading
RG2 9EY

Planning, Regulation & Enforcement
P.O. Box 157
Shute End, Wokingham
Berkshire RG40 1WR
Tel: (0118) 974 6000
Fax: (0118) 974 6484
Minicom No: (0118) 9746991
DX: 33506 - Wokingham

Dear Mrs. Gale,

MINOR AMENDMENT TO THE MEAD, CROFT ROAD, SHINFIELD – APPLICATION F/2002/8131

I refer to your letter dated 8th May 2006 with reference to the above and would like to take this opportunity to apologize for the delay in replying.

I can confirm that to make the following changes as shown on the plans you submitted plan no. 8131/A and 8131/B can be considered as a minor amendment to planning application F/2002/8131,

- To reduce the size of the building by moving the office/studio into the roof of the garage.
- To add 3 velux windows in the rear roof of the building
- In the west elevation, to locate the window higher and to add a door, and,
- To add garage doors in the two front openings.

You will need to resubmit your plans of the building detailing the changes so the changes are recorded officially in the system (the changes should not be sketched and should be to scale). It depends on the fact and degree of your solar panels to whether or not you will need planning permission for them. If they do not protrude beyond the roof plane and are of a similar scale to the small velux windows, it is unlikely that you will need planning permission for them.

I trust this advice is of use to you and should you wish to discuss the matter further please contact Claire Harrison with the above details.

Yours Sincerely,

Adrian Ellis
Principle Planning Officer

CM 93068
10 MAY 2006
ENF: APP:
COPIES: ACK:

The Mead
Croft Road
Shinfield
Reading
RG2 9EY

Home Tel: 0118 988 2959
Mobile: 07866 447 853

Planning Services
PO Box 157
Shute End
Wokingham
RG40 1WR

F/2002/8131
ADDITIONAL INFO

8th May 2006

Reference: Planning Application F/2002/8131

Dear Sir/madam

We have recently bought our house, The Mead, Croft Road, which has planning permission for a garage and home office. We would like to make some changes to the original plans and would like to get feedback from you as to whether we need to reapply for planning permission or whether the existing permission will stand.

I attach the original plans, with amendments. In summary these are:

- Reduce the size of the building by moving the office/studio into the roof of the garage.
- To add 3 Velux windows to the rear roof of the building.
- To add 2 solar panels to front roof of the building.
- West facing window to be higher than original plan and door added.
- Possibility of adding garage doors, rather than an opening to the garage.

My husband will be using the roof space as an artists studio and therefore natural light is fairly key, hence the use of Velux windows.

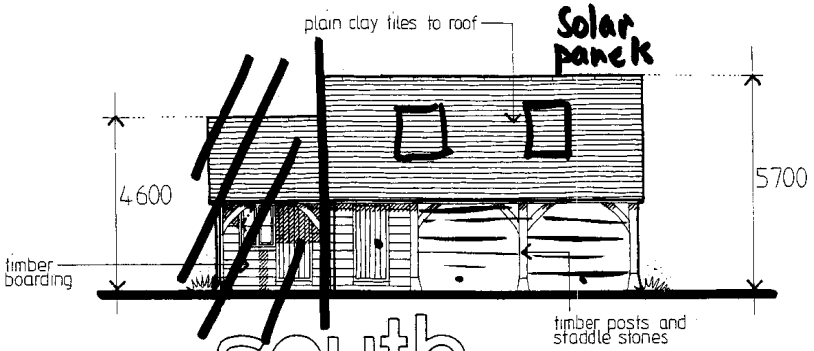
I would be happy to talk through anything that concerns you about the changes, the best number to contact me is my mobile: 07866 447 853.

Regards

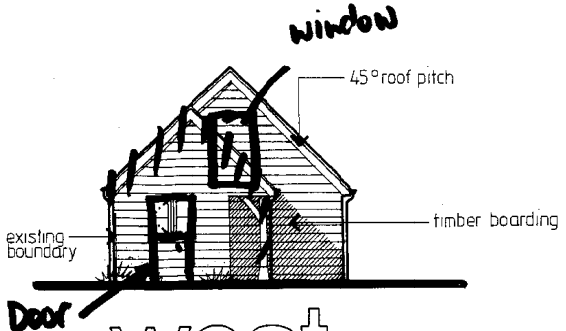
Tracey Gale

proposed elevations

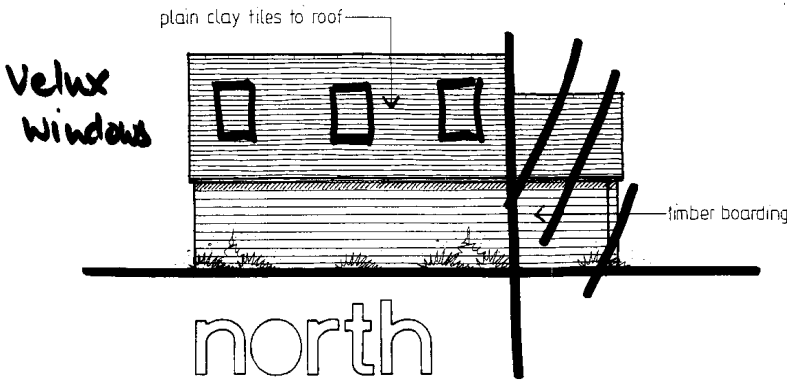
F/2002/8131



south
scale 1-100



west



north



east

8131

ADDITIONAL INFO

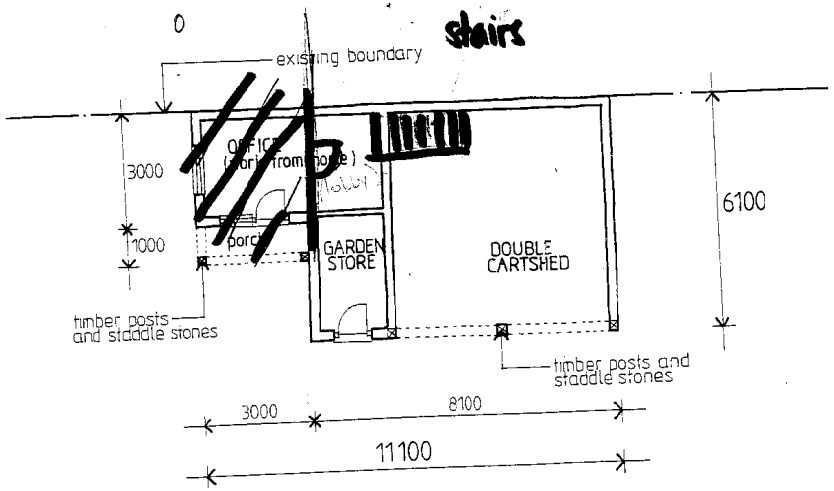
PLAN NO : 8131/A

PLANNING
DC:
10 MAY 2002
ENF:
APP:
COPIES:
ACK:

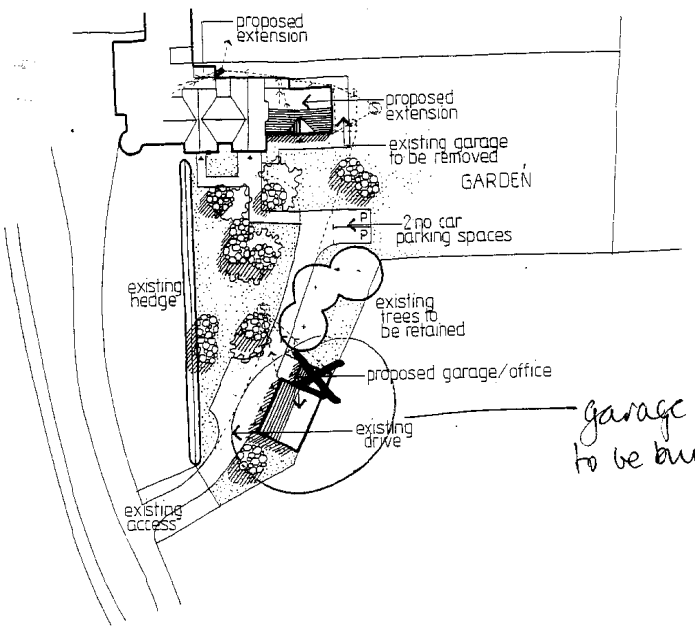
north

F/2002/8131

T. Gale 0118 988 2959
The Mead, Goft Road



floor plan
scale 1-100



site plan
scale 1-500

-8131

ADDITIONAL INFO

PLAN NO. 8131/B